## **EMPLOYEE'S INJURY REPORT**

## This form must be completed in detail and signed by the injured employee.

<b>EMPLOYEE INFORMATION</b>	l				
Social Security Number					
Last Name					
First Name					
Gender	Email				
Date of Birth: mm/dd/yyyy		Home Phone			
Mailing Address		I			
City	State		Zip Code		
Marital Status	•	Spouse's Name			
Number of Dependent Children					
Supervisor's Name		Dept/Division Emplo	byed		
Job Title at Time of Injury		How Long in Current	Position?	Yrs.	Months
Hire Date: mm/dd/yyyy					

DETAILS OF THE INJURY				
Date of Injury: mm/dd/yyyy	Time of Injury	AM / PM		
Date You First Lost Time	Nature of Injury			
Part of Body Exposed				
Yes / No Did you or do you plan to get any type of medical treatment for your injury				
Name and Location of treatment facility				

On the diagram below, please circle the part(s) of yo	our body where you are experie	encing pain due to this in	jury.	
Describe in detail how your injury occurred.				
Worksite Location of Injury				
Accident Address				
Accident City	Accident State	Α	ccident Zip Code	
Did anyone witness your accident? Return to work date/or expected: mm/dd/yyyy			expected: mm/dd/yyyy	
Witness Name	Witness 2 Name		Witness 3 Name	

- ✓ I certify that the information contained in this report is true and correct.
- ✓ I understand that any falsification of information regarding an on the job injury may result in disciplinary action and/or prosecution under the appropriate State Criminal Statutes.
- ✓ I hereby authorize the release of all medical records relating to the above noted incident to my employer, its agent or insurance company.

Employee's Printed Name	Employee's Signature	Date



## Workers' Compensation Network Acknowledgement Form



I have received the Employee Welcome Letter, Frequently Asked Questions and Notice of Network Requirements, which inform me how to get health care under workers' compensation insurance.

If I am hurt on the job and live in the service area described in this information, I understand that:

- I must choose a treating doctor from the list of physicians in the *IMO Med-Select Network*<sup>®</sup>. Or, I may ask my HMO primary care physician to agree to serve as my treating doctor by completing the Selection of HMO Primary Care Physician as Workers' Compensation Treating Doctor Form # IMO MSN-5.
- 2. I must go to my network treating doctor for all health care for my injury. If I need a specialist, my treating doctor will refer me. If I need emergency care, I may go anywhere.
- 3. The insurance carrier will pay the treating doctor and other network providers.
- 4. I *may have to pay* the bill if I get health care from someone other than a network doctor without network approval.
- 5. If I receive the Notice of Network Requirements and refuse to sign the Acknowledgement Form, *I am still required to use the network*.

Please fill out the following information before signing and submitting this completed acknowledgement form. Injury Management Organization may contact you via phone, email and/or text to provide information to you and/or discuss your work injury.

Name of Employ	<b>er:</b> <u>Jefferson</u>	<u>County</u> Na	ame of Network: <u>IMC</u>	Med-Select Network <sup>®</sup>
Employee ID #:	N/A	Hire Date:	Departmen	t:
Home Address:	S	treet Address – No P.C	). Box or Work Addre	
-	City	State	Zip Code	County
Printed Name		Emplo	yee Phone Number	
Employee Signat	ure	Date	Email	