

SECOND AMENDED LOCAL RULE – ELECTRONIC FILING AND SERVICE OF PLEADINGS

As of January 1, 2018, Jefferson County Courts at Law No. 2 and No. 3 will make effective the Supreme Court Order of 06/30/2016 under Misc. Docket No. 16-003, all documents that are a part of criminal matters must be e-filed, mandated January 1, 2018, EXCEPT cases where defendant is pro se.

It IS HEREBY ORDERED all proposed orders and judgments will be e-filed as an attachment and coded as a Proposed Order (Attachment Only) in the security setting.

IT IS FURTHER ORDERED that each pleading in cases designated as E-File shall be fully and properly labeled, and a pleading shall deal with only one subject matter. Thus, for example, a Motion to Require State to List Witnesses may not be combined with a Motion for Request for Discovery and Inspection of Evidence, but they shall be two separate pleadings, each labeled accordingly and filed separately. In similar fashion, all matters shall be separately pleaded, labeled, and filed, and there shall be no “gang filing”. The purpose of this requirement is so that separate matters may be readily indexed and located in the electronic file.

Signed this the 16 day of January, 2018.



Judge Terrence L. Holmes

County Court at Law No. 2



Judge Clint Woods

County Court at Law No. 3