

**JEFFERSON COUNTY BAIL BOND BOARD**  
**APPLICATION FOR SURETY LICENSE**

*NOTICE: Pursuant to Occupations Code Chapter 1704.162 Section (2) (b) and the Jefferson County Bail Bond Board local rules, failure to submit an application and all required supporting documents thirty-one (31) days in advance of license renewal may result in license being suspended. All applications shall be submitted to Becky Garcia, Board Administrator, in the County Clerk's Office, 1085 Pearl Street, Beaumont, TX 77701, thirty-one (31) days before the license expiration date.*

*If additional space is required for a response to any question, please submit on another page to be attached to the end of this application.*

**Application Type and Fee**

**License No.** \_\_\_\_\_

(if original, leave blank)

Type of Application:      \_\_\_\_\_ ORIGINAL

   \_\_\_\_\_ RENEWAL

Pursuant to Jefferson County Bail Bond Board Rule 2, an applicant for a bail bond license shall submit a \$500.00 application fee with the sworn application. The fee is non-refundable.

1. Has a check in the amount of \$500.00 been made payable to the Jefferson County Treasurer?      \_\_\_\_\_ YES      \_\_\_\_\_ NO

If yes, attach the check in an envelope marked as "Exhibit 1"

**Applicant's Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

2. Pursuant to Occupations Code 1704.154 (4) (E), have you attached a photograph of the applicant, or if the applicant is a corporation, of the agent designated by the corporation in the application?  YES  NO

If yes, attach the photograph as "Exhibit 2".

3. Pursuant to Code 1704.154 (4) (E), have you attached a set of fingerprints, taken by the Sheriff's Office, of the applicant, or if the applicant is a corporation, of the agent designated by the corporation in the application?  YES  NO

If yes, attach the set of fingerprints as "Exhibit 3".

4. Pursuant to Jefferson County Bail Bond Board Rules, have you attached a copy of the applicant's driver's license, or if the applicant is a corporation, of the agent designated by the corporation in the application?  YES  NO

If yes, attach a copy of the driver's license as "Exhibit 4".

### **Business Information**

Pursuant to Jefferson Co. Bail Bond Board Local Rule No. 3, where an applicant proposes to do business under an assumed name, proof shall be submitted showing registration of such assumed name with the County Clerk of Jefferson County.

5. Is a Business Name to be used?  YES  NO

If yes, state the name and business address and attach a copy of the **Assumed Name Certificate** as "Exhibit 5".

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Applicant's Eligibility Qualifications

Pursuant to Occupations Code Sec. 1704.152(a) (1) to be eligible for a license under this chapter an individual, including an agent designated by a corporation *must be a resident of this state and a citizen of the United States.*

6. Are you presently a resident of Jefferson County, Texas?  YES  NO

If no, state your county of residence:

7. Are you a citizen of the United States?  YES  NO

If no, list your country of citizenship:

Pursuant to Occupations Code Sec. 1704.152(a) (3) to be eligible for a license under this chapter an individual, including an agent designated by a corporation *must possess the financial resources required to comply with Section 1704.160, unless the individual is acting only as agent for a corporation holding a license under this chapter;*

8. Do you possess sufficient financial resources to provide indemnity against loss on all bonding obligations that you will undertake if you are granted a license?

YES  NO

If yes, attach completed sworn **Personal Financial Statement** as "Exhibit 8".

Pursuant to Occupations Code Sec. 1704.153 and Jefferson County Bail Bond Board Rule 11 (c) and (d) *a person is not eligible for a license under this chapter if, after August 27, 1973, the person commits and is finally convicted of a misdemeanor involving moral turpitude or a felony. Each licensee shall obtain a background investigation record on each employee from the Texas Department of Public Safety evidencing that no employee is disqualified under this paragraph. The cost of such background investigation shall be borne by the surety.*

9. Have you ever been convicted of or received probation for a felony or misdemeanor offense after August 27, 1973, in any state?  YES  NO

If yes, attach completed **Statement Regarding Felony and Misdemeanor Convictions** as "Exhibit 9".

10. Have you obtained a criminal background check from the Texas Department of Public Safety?  YES  NO

If yes, attach the **Certification of Criminal History Record Information** received from the Texas Department of Public Safety as "Exhibit 10".

Pursuant to Occupations Code Sec. 1704.152(a) (4) to be eligible for a license under this chapter an individual, including an agent designated by a corporation must (4) submit documentary evidence that, in the two years preceding the date a license application is filed, the individual: (A) *has been continuously employed by a person licensed under this chapter for at least one year and for not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business;*

11. Have you in the past two (2) years gained at least one (1) year experience in the bail bond business?     \_\_\_ YES     \_\_\_ NO

If yes, state the name of the company where employed and in what capacity:

Company Name: \_\_\_\_\_ Capacity: \_\_\_\_\_

If yes, attach as documentary evidence completed **Certification of Employment by Licensed Surety** as “Exhibit 11”.

Pursuant to Occupations Code Sec. 1704.152(a) (4) to be eligible for a license under this chapter an individual, including an agent designated by a corporation must (4) submit documentary evidence that, in the two years preceding the date a license application is filed, the individual: (B) *completed in person at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an accredited institution of higher education in the state.*

12. Have you in the past two (2) years completed eight (8) hours of continuing legal education in criminal law courses or bail bond law courses?     \_\_\_ YES     \_\_\_ NO

If yes, attach as documentary evidence completed **Statement of Courses Attended for Continuing Legal Education** as “Exhibit 12”.

Pursuant to Occupations Code Sec. 1704.154 (b) G) *if the applicant is or has been licensed under this chapter in another county the applicant must submit (i) a list of each county in which the applicant holds a license; and (ii) a statement by the applicant, as of the date of the application, of any final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from a bail bond executed by the applicant as a surety or as an agent for a surety;*

13. Have you ever held or do you currently hold a license from another county?

\_\_\_ YES     \_\_\_ NO

If yes, attach completed **Statement of Surety Licensed in Another County** as “Exhibit 13”.

14. Have you ever had a bail bond license suspended or revoked in this or any other county where you hold a license?     \_\_\_ YES     \_\_\_ NO

If yes, attach completed **Statement of Surety with License Previously Suspended or Revoked** as “Exhibit 14”.

Pursuant to Jefferson County Bail Bond Board Rule 11 (b) *No person shall be licensed who has been found by a Court to be bankrupt or insolvent, who has not been finally discharged from bankruptcy and whose financial obligation to the Board has not been discharged.*

15. Have you ever been insolvent or declared bankruptcy? \_\_\_\_ YES \_\_\_\_ NO

If yes, attached completed **Statement of Surety Previously Insolvent or Bankrupt** as “Exhibit 15”.

Pursuant to Jefferson County Bail Bond Board Rule 11 (d), no person shall be licensed who has in his or her employ a person who has been finally convicted of a felony offense or a misdemeanor involving moral turpitude in any jurisdiction, unless the employee was subsequently pardoned. Each licensee shall obtain a background investigation record on each employee from the Texas Department of Public Safety evidencing that no employee is disqualified under this paragraph. The cost of such background investigation shall be borne by the surety.

16. Do you have any employees? \_\_\_\_ YES \_\_\_\_ NO

If yes, attach completed **Statement Regarding Employees** as “Exhibit 16”.

**Real Property Information**

*NOTICE: If you intend to deposit real property as security, the following requirements must be met pursuant to Occupations Code 1704.155:*

*REAL PROPERTY LIST. A list of nonexempt real property required under Section 1704.154(b)(3) must, for each parcel listed, include:*

- (1) a legal description of the property that would be sufficient to convey the property by general warranty deed;*
- (2) a current statement from each taxing unit authorized to impose taxes on the property showing that there is no outstanding tax lien against the property;*
- (3) at the option of the applicant, either the property's:
 
  - (A) net value according to a current appraisal made by a real estate appraiser who is a member in good standing of a nationally recognized professional appraiser society or trade organization that has an established code of ethics, educational program, and professional certification program; or*
  - (B) value according to a statement from the county from the county's most recent certified tax appraisal roll;**
- (4) a statement by the applicant that, while the property remains in trust, the applicant:
 
  - (A) agrees to pay the taxes on the property;*
  - (B) will not further encumber the property unless the applicant notifies the board of the applicant's intent to encumber the property and the board permits the encumbrance; and*
  - (C) agrees to maintain insurance on any improvements on the property against damage or destruction in the full amount of the value claimed for the improvements;**
- (5) a statement of whether the applicant is married; and*
- (6) if the applicant is married, a sworn statement from the applicant's spouse agreeing to transfer to the board, as a part of the trust, any right, title, or interest that the spouse may have in the property.*

17. Do you intend to deposit real property as security for the posting of bonds?

YES  NO

If yes, attach completed **Affidavit of Non-Exempt Real Property for Deposit as Collateral** as "Exhibit 17".

18. Are you married?  YES  NO

If yes, attach completed **Affidavit of Spouse of Bail Bond Surety License Applicant** as "Exhibit 18".

## **Cash Information**

*NOTICE: Pursuant to Occ. Code 1704.160(b) an applicant must pledge as collateral a minimum of \$50,000 in cash, Certificates of Deposit or Cashier's Check or in non-exempt real property. A **W-9 Certificate** and an **Assignment of Security** to the County Treasurer must accompany a Certificate of Deposit.*

19. Do you intend to deposit cash or the cash value of a certificate of deposit or cashier's checks which you intend to place on deposit with the County Treasurer to secure payment of any obligations incurred by you in the bonding business if a license is granted?

\_\_\_ YES \_\_\_ NO

If yes, attach completed **Statement of Intent to Deposit Cash as Collateral** as "Exhibit 19".

20. Have you complied with Occupations Code 1704.154 (4) (B) requiring the submission of the applicant's declaration that the applicant will comply with this chapter and the rules adopted by the board? \_\_\_ YES \_\_\_ NO

If yes, attach completed **Statement of Compliance with Bail Bond Act** as "Exhibit 20".

21. Have you complied with Occupations Code 1704.154 (4) (c) requiring the submission of three letters of recommendation, each from a person who is reputable and has known the applicant or, if the applicant is a corporation, the agent designated by the corporation for at least three (3) years? \_\_\_ YES \_\_\_ NO

If yes, attach completed three (3) **Letters of Recommendation** "Exhibit 21".

*Pursuant to Jefferson County Bail Bond Board Rule 11 (1) No person shall be licensed if the applicant has an unpaid final judgment in Jefferson County or any other county in the State of Texas that has been unpaid for more than 30 days, and that arose directly or indirectly from a bond executed by the applicant as a surety or as an agent for a corporate surety, unless the applicant has deposited with the Court cash or a supersedeas bond in the amount of the final judgment pending a ruling on a timely filed motion for new trial or an appeal of the judgment.*

22. Has the executing Agent or the Corporation ever had an unpaid final judgment in Jefferson County or any other county in the State of Texas that has been unpaid for more than 30 days?

\_\_\_ YES \_\_\_ NO

If yes, attach completed **Statement of Surety with unpaid Final Judgment for longer than 30 days in ANY county in the State of Texas** as "Exhibit 22".

**Acknowledgement**

Signed by applicant on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Applicant for Bail Bond Surety License

STATE OF TEXAS

COUNTY OF JEFFERSON

Before me on this day appeared \_\_\_\_\_, the applicant,  
who after being duly sworn, stated that all the statements contained in this application or any  
accompanying document are true.

Sworn to and subscribed before me on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
*Notary Public for the State of Texas*

*SEAL*



Exhibit 8

**Personal Financial Statement**

Name:		Business Name:	
Address:		Address:	
City/State:		City/State:	
Phone:		Phone:	

**PRESENT ASSETS**

**PRESENT LIABILITIES AND NET WORTH**

Cash on hand and in banks	\$	Current Debt (credit cards, accounts)	\$
Certificates of Deposits	\$	Notes payable to Banks-unsecured	\$
Securities – Stocks, Bonds	\$	Notes payable to Banks – secured	\$
Notes Receivable from others	\$	Real Estate Mortgages	\$
Cash Value of Life Insurance	\$	Notes Payable to Others	\$
Retirement Funds (IRA’s, 401K)	\$	Other Liabilities (specify)	\$
Personal Property (auto, jewelry)	\$		\$
Real Estate (schedule 2)	\$		\$
Other Assets: (specify)	\$		\$
	\$	Total Liabilities	\$
		Net Worth:	\$
Total Assets:	\$	Total Liabilities and Net Worth	\$

**Annual Income**

**Annual Expenses**

Salary	\$	Mortgage Payments	\$
Bonus & Commissions	\$	Rent/Lease Payments	\$
Dividends	\$	Car Note Payments	\$
Interest	\$	Utilities	\$
Rental/Lease Income	\$	Credit Card Payments	\$
Royalties	\$	Property Taxes	\$
Other Income (specify)	\$	Income Taxes	\$
	\$	Insurance Premiums	\$
	\$	Other Expenses	\$
	\$		\$
	\$	Total Expenses	\$
	\$		\$
Total Income	\$	Difference Income/Expenses	\$

Exhibit 8

**Personal Financial Statement**

**Real Estate Schedule**

Page 2 of 3

Real Estate Exempt from Forced Sale:

Physical Address	Official Public Records File No.	Legal Description	Encumbrance Amount	Appraised Value

Real Estate **NOT EXEMPT** from Forced Sale:

Physical Address	Official Public Records File No.	Legal Description	Encumbrance Amount	Appraised Value

**Personal Financial Statement**

STATE OF TEXAS

COUNTY OF JEFFERSON

SWORN FINANCIAL STATEMENT

I, \_\_\_\_\_, Applicant for Bail Bond Surety License, swear or affirm under oath that this Sworn Financial Statement contains a complete disclosure of my income, expenses, assets and debt as of the date of my signature. I further swear that the information contained in the Real Estate Schedule, on page 2, is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant for Bail Bond Surety License

Subscribed to and sworn before me this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

SEAL

Exhibit 9

**Statement Regarding Felony and Misdemeanor Convictions**

I have been convicted of, or received probation, for the following felony or misdemeanor offenses since August 27, 1973:

Cause No.:	Charge:
Disposition Date:	County and State where filed:

Cause No.:	Charge:
Disposition Date:	County and State where filed:

Cause No.:	Charge:
Disposition Date:	County and State where filed:

Cause No.:	Charge:
Disposition Date:	County and State where filed:

For each charge listed above a copy of the Probation Order and the Order showing the completion of probation are attached.

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Signature of Bail Bond Surety License Applicant

Exhibit 11

**Certification of Employment by Licensed Surety**

I hereby certify Surety License Applicant \_\_\_\_\_ has been continuously employed by me, \_\_\_\_\_, a person licensed under this chapter, for at least one year and for not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business.

Date Signed: \_\_\_\_\_

\_\_\_\_\_  
Signature of Licensed Surety

Licensed Surety's Contact Information:

Name: \_\_\_\_\_

Name of Bonding Company: \_\_\_\_\_

Address of Bonding Company: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Exhibit 12

**Statement of Courses Attended for Continuing Legal Education**

I hereby certify my completion in the past two (2) years of at least eight (8) hours of continuing legal education in criminal law courses or bail bond law courses.

Name of Course: \_\_\_\_\_

Location: \_\_\_\_\_

Name of Course: \_\_\_\_\_

Location: \_\_\_\_\_

Name of Course: \_\_\_\_\_

Location: \_\_\_\_\_

Name of Course: \_\_\_\_\_

Location: \_\_\_\_\_

Copies of the attendance certificates for each course are attached to this statement.

\_\_\_\_\_

Signature of Bail Bond Surety License Applicant

Date signed: \_\_\_\_\_

Exhibit 13

**Statement of Surety Licensed in Another County**

*Pursuant to Occupations Code Sec. 1704.154 (b) G) if the applicant is or has been licensed under this chapter in another county the applicant must submit (i) a list of each county in which the applicant holds a license; and (ii) a statement by the applicant, as of the date of the application, of any final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from a bail bond executed by the applicant as a surety or as an agent for a surety;*

Applicant is currently licensed in another county:

List all counties where currently licensed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant was previously licensed in another county:

List all counties where previously licensed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from a bail bond executed by the applicant as a surety or as an agent for a surety:

If none, enter "Not Applicable": \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Bail Bond Surety License Applicant

**Statement of Surety with License Previously Suspended or Revoked**

Applicant has previously had a license suspended or revoked in the following county:

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Name of Business license suspended or revoked: \_\_\_\_\_

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County where business is/was located: \_\_\_\_\_

Description of why license was suspended or revoked: \_\_\_\_\_

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\_\_\_\_\_  
Signature of Bail Bond Surety License Applicant



**Statement of Surety Previously Insolvent or Bankrupt**

***Pursuant to Jefferson County Bail Bond Board Rule 11 (b) No person shall be licensed who has been found by a Court to be bankrupt or insolvent, who has not been finally discharged from bankruptcy and whose financial obligation to the Board has not been discharged.***

If Applicant has previously been found by a Court to be bankrupt or insolvent, complete the following:

Bankruptcy Court Case No.: \_\_\_\_\_

Name of Court where bankruptcy filed: \_\_\_\_\_

Have bankruptcy proceedings been finally discharged? \_\_\_\_\_

Statement regarding details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Bail Bond Surety License Applicant

**Statement Regarding Employees**

Pursuant to Jefferson County Bail Bond Board Rule 11 (d), no person shall be licensed who has in his or her employ a person who has been finally convicted of a felony offense or a misdemeanor involving moral turpitude in any jurisdiction, unless the employee was subsequently pardoned. Each licensee shall obtain a background investigation record on each employee from the Texas Department of Public Safety evidencing that no employee is disqualified under this paragraph. The cost of such background investigation shall be borne by the surety.

Applicant employs the following persons:

Employee Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

For each employee named above, a *Certification of Criminal History Record Information* received from the Texas Department of Public Safety, is attached to this statement.

\_\_\_\_\_  
Signature of Bail Bond Surety License Applicant

Exhibit 17

**Affidavit of Non-Exempt Real Property for Deposit as Collateral**

I, \_\_\_\_\_, Applicant for a Bail Bond Surety License in Jefferson County, Texas, hereby swear or affirm that the following non-exempt real property is intended to be executed in trust to the Jefferson County Bail Bond Board and while the property remains in trust, I agree to pay the taxes on the property; and

I also swear or affirm any mortgages on the real property being pledged as collateral are enumerated below; and

I also swear or affirm that I will not further encumber the property unless I notify the board of my intent to encumber the property and the board permits the encumbrance; and

I also swear or affirm that I agree to maintain insurance on any improvements on the property against damage or destruction in the full amount of the value claimed for the improvements;

I also swear or affirm my marital status is \_\_\_\_\_.

*For each property listed below a copy of the following is attached to this affidavit.*

- *a current tax statement showing no outstanding tax liens or overdue unpaid taxes*
- *proof of insurance for any properties with existing improvements (buildings)*
- *certified appraisal or value according to a statement from the county's most recent certified tax appraisal roll*

List of Real Property to be placed in trust as collateral:

	Physical Address (Include City)	Legal Description	Official Public Records (OPR) File Number of Deed	Mortgage on Property (Yes or No)/ OPR File No. of Deed of Trust
1				
2				
3				
4				
5				

\_\_\_\_\_  
Signature of Applicant for Bail Bond Surety License

STATE OF TEXAS

COUNTY OF JEFFERSON

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

SEAL

**Affidavit of Spouse of Bail Bond Surety License Applicant**

I, \_\_\_\_\_, spouse of Applicant, \_\_\_\_\_, do hereby swear that I agree to transfer to the Jefferson County Bail Bond Board in trust, as collateral for bail bonds, any right, title or interest that I may have in the non-exempt real property pledged as collateral in the **Affidavit of Non-Exempt Real Property for Deposit as Collateral** executed by my spouse which is attached and made a part of the application to the Jefferson County Bail Bond Board for a Bail Bond Surety License.

\_\_\_\_\_  
Signature of Spouse of Bail Bond Surety License Applicant

STATE OF TEXAS

COUNTY OF JEFFERSON

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

SEAL

Exhibit 19

**Statement of Intent to Deposit Cash as Collateral**

I hereby make a statement of my intention to deposit cash or the cash value of a certificate of deposit or cashier's checks in the amount of \$\_\_\_\_\_ to be placed on deposit with the County Treasurer to secure payment of any obligations incurred by me in the bonding business if a Bail Bond Surety License is granted to me by the Jefferson County Bail Bond Board.

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Signature of Applicant for Bail Bond Surety License

Exhibit 20

**Statement of Compliance with Bail Bond Act**

I hereby make a statement of my intention to comply with all the requirements of the Bail Bond Act, Texas Occupations Code, Chapter 1704, and all of the rules and regulations of the Jefferson County Bail Bond Board.

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Signature of Applicant for Bail Bond Surety License

**Letter of Recommendation**

Letter 1

Jefferson County Bail Bond Board  
1085 Pearl Street  
Beaumont, TX 77701

RE: Recommendation to Issue Bail Bond Surety License

Dear Members of the Board:

I have known \_\_\_\_\_, Applicant for a Bail Bond Surety License, for at least three years. The applicant has a reputation for honesty, truthfulness, fair dealing, and competency.

Therefore please accept my recommendation to the Board to issue the license to the applicant.

Date signed: \_\_\_\_\_

\_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



**Letter of Recommendation**

Letter 2

Jefferson County Bail Bond Board  
1085 Pearl Street  
Beaumont, TX 77701

RE: Recommendation to Issue Bail Bond Surety License

Dear Members of the Board:

I have known \_\_\_\_\_, Applicant for a Bail Bond Surety License, for at least three years. The applicant has a reputation for honesty, truthfulness, fair dealing, and competency.

Therefore please accept my recommendation to the Board to issue the license to the applicant.

Date signed: \_\_\_\_\_

\_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Letter of Recommendation**

Letter 3

Jefferson County Bail Bond Board  
1085 Pearl Street  
Beaumont, TX 77701

RE: Recommendation to Issue Bail Bond Surety License

Dear Members of the Board:

I have known \_\_\_\_\_, Applicant for a Bail Bond Surety License, for at least three years. The applicant has a reputation for honesty, truthfulness, fair dealing, and competency.

Therefore please accept my recommendation to the Board to issue the license to the applicant.

Date signed: \_\_\_\_\_

\_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_



Exhibit 23

**Application Checklist**

Exhibit	Description (** Required Items)	Item Submitted with Application	This column for Bail Bond Board Use Only
1	**Application Fee of \$500.00	<input type="checkbox"/>	<input type="checkbox"/>
2	**Photograph of Applicant	<input type="checkbox"/>	<input type="checkbox"/>
3	**Fingerprints of Applicant	<input type="checkbox"/>	<input type="checkbox"/>
4	**Photocopy of Applicant's Driver's License	<input type="checkbox"/>	<input type="checkbox"/>
5	**Copy of Assumed Name Certificate	<input type="checkbox"/>	<input type="checkbox"/>
8	**Personal Financial Statement	<input type="checkbox"/>	<input type="checkbox"/>
9	Statement Regarding Felony and Misdemeanor Convictions	<input type="checkbox"/>	<input type="checkbox"/>
10	**Certification of Criminal History Record Information	<input type="checkbox"/>	<input type="checkbox"/>
11	**Certification of Employment by Licensed Surety	<input type="checkbox"/>	<input type="checkbox"/>
12	**Statement of Course Attended for Continuing Legal Education	<input type="checkbox"/>	<input type="checkbox"/>
13	Statement of Surety Licensed in Another County	<input type="checkbox"/>	<input type="checkbox"/>
14	Statement of Surety with License Previously Suspended or Revoked	<input type="checkbox"/>	<input type="checkbox"/>
15	Statement of Surety Previously Insolvent or Bankrupt	<input type="checkbox"/>	<input type="checkbox"/>
16	Statement Regarding Employees	<input type="checkbox"/>	<input type="checkbox"/>
17	Affidavit of Non-Exempt Real Property for Deposit as Collateral	<input type="checkbox"/>	<input type="checkbox"/>
18	Affidavit of Spouse of Bail Bond Surety License Applicant	<input type="checkbox"/>	<input type="checkbox"/>
19	Statement of Intent to Deposit Cash as Collateral	<input type="checkbox"/>	<input type="checkbox"/>
20	**Statement of Compliance with bail Bond Act	<input type="checkbox"/>	<input type="checkbox"/>
21	**Letters of Recommendation (3)	<input type="checkbox"/>	<input type="checkbox"/>
22	Statement of Surety with unpaid Final Judgment for longer than 30 days	<input type="checkbox"/>	<input type="checkbox"/>
24	**Application Checklist	<input type="checkbox"/>	<input type="checkbox"/>