

*Notice of Meeting and Agenda*  
*January 28, 2025*

Jeff R. Branick, County Judge  
Brandon Willis, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
January 28, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **28th** day of **January 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.089 to deliberate a security assessment relating to information resources technology and/or network security**

**9:20 a.m. – Announcement of a Workshop to receive and consider information from McGriff regarding the 2025 Property Insurance Renewals.**

**9:45 a.m. – Announcement of a Workshop to receive information from Binnacle Development and consider a proposal to approve a public investment district.**

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**10:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information regarding pending or contemplated litigation.**

**11:00 a.m. – Announcement of an Industrial Development Corporation board meeting.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner’s Court meeting.**

**The following options are available:**

**View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Brandon Willis, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two**

## **PURCHASING:**

- (a) Consider and approve specifications for Invitation for Bid (IFB 24-069/CG), Term Contract for Inmate Shoes for Jefferson County.  
[Specifications IFB 24-069CG.pdf](#)
- (b) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualifications (RFQ 24-053/MR) Engineering Services for Texas Department of Agriculture (TDA) Texas Community Development Block Grant (TxCDBG) (Community Development 2025-2026 Fund); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.
- (c) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Proposal (RFP 24-071/MR) Professional Grant Writing & Management Services for Texas General Land Office Community Development & Revitalization (GLO-CDR) Disaster Recovery Reallocation Program (DRRP); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-327.
- (d) Consider and approve, execute, receive and file renewal for (IFB 21-001/YS), Term Contract for Motor Fuel for Jefferson County for a fourth and final one (1) year renewal with Spidle Oil Co. from March 8, 2025 to March 7, 2026; Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.  
[Renewal \(IFB 21-001 YS\) Spidle Oil.pdf](#)
- (e) Consider and approve, execute, receive and file renewal for (IFB 23-008/MR), HVAC Maintenance, Repair & Emergency Services for Jefferson County Facilities for a second and final one (1) year renewal with Industrial Commercial & Mechanical from March 5, 2025 to March 4, 2026; Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.  
[Renewal \(IFB 23-008 MR\) ICM.pdf](#)
- (f) Consider and approve, execute, receive and file a contract extension for (IFB 21-003/YS), Term Contract for Limestone Rock Asphalt for Jefferson County with Vulcan Construction Materials, LLC, for an additional 120 days to expire June 26, 2025.  
[Extension \(IFB 21-003 YS\) Vulcan Construction.pdf](#)
- (g) Consider and approve, execute, receive and file an agreement (Agreement 25-005/MR) with SEPS, Inc. for the Pt. Neches Tower UPS Maintenance in the amount of \$1,981.46.  
[\(Agreement 25-005 MR\) SEPS.pdf](#)

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- (h) Consider and approve, execute, receive and file Professional Services Agreement (PROF 25-006/MR) with QED Airport & Aviation Consultants for an Independent Fee Estimate for Airfield Lighting System Engineering Design and Bidding Services for Jack Brooks Reginal Airport Airfield Lighting System Rehab in the amount of \$7,800.00. This project is 90% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) in the next grant application, and budgeted funds; pursuant to Chapter 262 Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318-326; in accordance with a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service.

[\(PROF 25-006 MR\) QED.pdf](#)

- (i) Consider, approve and execute a Voluntary Elevation Agreement with Anthony and Jane Bienvenu for property located at 9900 Winzer Rd, Beaumont, Texas 77705, in an amount not to exceed \$204,343.65; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Voluntary Evaluation Agreement - Bienvenu.pdf](#)

- (j) Consider, approve, and execute a Qualified Bidder Determination for elevation work between Anthony and Jane Bienvenu and Excello Homes for property located at 9900 Winzer Road, Beaumont, Texas 77705, in the amount of \$184,693.65; pursuant to (RFQ 22-047/MR) Contractor Qualification for Residential Home Elevation for HMA, TWDB and BRIC Disaster Funding Recipients; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Contract for Elevation - Bienvenu.pdf](#)

- (k) Consider, approve and execute a Voluntary Elevation Agreement with Craig Guillory and Fay Bell-Guillory for property located at 10263 Winzer Rd., Beaumont, Texas 77705, in an amount not to exceed \$256,838.01; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Voluntary Elevation Agreement - Guillory.pdf](#)

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- (l) Consider, approve, and execute a Qualified Bidder Determination for elevation work between Craig Guillory and Fay Bell-Guillory and Excello Homes for property located at 10263 Winzer Road, Beaumont, Texas 77705, in the amount of \$237,188.01; pursuant to (RFQ 22-047/MR) Contractor Qualification for Residential Home Elevation for HMA, TWDB and BRIC Disaster Funding Recipients; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Contract for Elevation - Guillory.pdf](#)

- (m) Consider, approve and execute a Voluntary Elevation Agreement with Patrick and Lauren Ratcliff for property located at 10112 Winzer Rd., Beaumont, Texas 77705, in an amount not to exceed \$209,852.60; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Voluntary Elevation Agreement - Ratcliff.pdf](#)

- (n) Consider, approve, and execute a Qualified Bidder Determination for elevation work between Patrick and Lauren Ratcliff and Excello Homes for property located at 10112 Winzer Road, Beaumont, Texas 77705, in the amount of \$219,399.51 which includes homeowner upgrade amount; pursuant to (RFQ 22-047/MR) Contractor Qualification for Residential Home Elevation for HMA, TWDB and BRIC Disaster Funding Recipients; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Contract for Elevation - Ratcliff.pdf](#)

- (o) Consider, approve and execute a Voluntary Elevation Agreement with William Taber and Rebekah Taber for property located at 14876 Boondocks Rd., Beaumont, Texas 77705, in an amount not to exceed \$233,010.16; pursuant to (RFP 21-024/YS) FEMA Grant Management & Insurance Advisory Services Task Order #4 and TWDB contract 2000012634; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Voluntary Elevation Agreement - Taber.pdf](#)

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- (p) Consider, approve, and execute a Qualified Bidder Determination for elevation work between William Taber and Rebekah Taber and Excello Homes for property located at 14876 Boondocks Rd., Beaumont, Texas 77705, in the amount of \$213,360.16; pursuant to (RFQ 22-047/MR) Contractor Qualification for Residential Home Elevation for HMA, TWDB and BRIC Disaster Funding Recipients; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Contract for Elevation - Taber.pdf](#)

- (q) Consider and approve, execute, receive and file disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Disposal of Salvage Property.pdf](#)

**COUNTY AUDITOR:**

- (a) Receive and file subrecipient agreement with Texas A&M Forest Service in the amount of \$9,514,945 for the Texas Community Wildfire Defense Grant.

[ccSubAgreement-CommunityWildfire Defense Grant 9,514,945 -012125.pdf](#)

- (b) Receive and file subrecipient agreement with Texas A&M Forest Service in the amount of \$124,310 for the Texas Community Wildfire Defense Grant.

[ccSubAgreement-CommunityWildfireDefenseGrant 124,310 - 012125.pdf](#)

- (c) Regular County Bills – check #524783 through check #525056.

[0524783\\_0525056.pdf](#)

- (d) Consider and approve budget amendment - MIS - contract for Cyber Security resources.

120-1025-415-5077	CONTRACTUAL SERVICE	\$59,207.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$59,207.00

[cc MIS.pdf](#)

- (e) Consider and approve a Resolution recognizing Harry Schoppe for his 21 years and 9 months of service to the Jefferson County Auditor's Office and wishing him well in retirement.

[cc RESOLUTION FOR Harry Schoppe.pdf](#)

- (f) Consider and approve electronic disbursements for \$1,841,093.54 to State Comptroller for the first half of IGT for indigent health care.

- (g) Regular County Bills - check #525059 through #525167.

[0525059\\_0525167.pdf](#)

## **COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve, and authorize the County Judge to execute the annual Certification of Loaned Government Property for the United States Undersea Museum for the MK 16 torpedo on display at Veterans Memorial Park.

[Jefferson County, TX 2025.pdf](#)

- (b) Consider and possibly approve, receive and file a Resolution for the Application for Grant No. 511602 to the State Homeland Security Program for Jefferson County elections security.

[2026 Grant 5112602 StateHomelandSecurityProgCompNatlPriorityProjResolution.pdf](#)

- (c) Consider, possibly approve and authorize the County Judge to execute a deed (without warranty) from Jefferson County to the Port of Port Arthur Navigation District of Jefferson County a portion of two lots to accommodate the construction of a new fire station, pursuant to Local Government code Sec. 262.204 and 205.

[DeedWOWarrantyJeffCoPortofPANAVDist.pdf](#)

- (d) Consider and possibly approve a Resolution to extend the Disaster Declaration signed on 1/15/2025, pursuant to Government Code, Sec. 418.108.

[Resolution to Extend Disaster Declaration \(1\).pdf](#)

- (e) Consider and possibly approve a resolution to approve Grant Application No. 1869020 to Office of the Governor, Criminal Justice Division by the Jefferson County Family Intervention Recovery Service for funding for FY 2025-2026.

[Fam Intervention Ct Resolution 2025-2026.pdf](#)

- (f) Consider and possibly approve a Resolution for the Crime Victims Clearinghouse Grant No. 2103214 for the Jefferson County Victim's Assistance Center.

[VOCAResolution.pdf](#)

- (g) Consider and possibly approve a Resolution recognizing Danny G. Walker for his years of service to the Jefferson County Sheriff's Office and wishing him well in retirement.

[Danny Walker Jeff Co Resolution.pdf](#)

- (h) Consider and possibly approve the appointment of Matthew Cook as to the Jefferson County Housing and Finance Committee to serve in the place of Commissioner Brandon Willis. This is an appointment of Judge Branick.



## **SHERIFF'S DEPARTMENT:**

- (a) Consider and possibly approve a resolution to authorize the County Judge to execute a grant application with the Office of the Governor for the 2025-2026 Project Safe Neighborhoods Grant there are no matching funds required.

[2025-2026ProjSafeNeighborhoodsResolution.pdf](#)

- (b) Consider amending the FY 2025-2026 LETPA #5358401 and SHSP-R #5409701 Homeland Security Grants to correct a clerical mistake by adding the grant numbers to both resolutions previously approved by the court.

[2. 2025-2026 LEPTA Grant Resolution.pdf](#)  
[2. 2025-2026 SHSP-R Resolution.pdf](#)

## **ENGINEERING DEPARTMENT:**

- (a) Execute, receive and file Overweight Vehicle Permit 01-OW-25 and Road Use Agreement between Jefferson County and Exxon Mobil Low Carbon Solutions Onshore Storage, LLC. Intended for the purpose of transporting equipment along Green Pond Gully Road and Lawhon Road. This project is located in Jefferson County in Precincts 1 and 4.

[01 - OW - 25.pdf](#)

## **MANAGEMENT INFORMATION SYSTEMS:**

- (a) Consider and possibly approve changing the domain name for Jefferson County to JeffersonCountyTX.gov for all Jefferson County email and web addresses effective 1/28/2025.
- (b) Consider and possibly approve, execute and file a Resolution to approve an application for the State and Local Cybersecurity Grant No 5359001 from the Office of the Governor, Criminal Justice Division for FY 2026 for the Management Information Systems Dept.

[SLCGPResolution.pdf](#)

## **COUNTY TREASURER:**

- (a) Receive and File Investment Schedule for December, 2024, including the year to date total earnings on County funds.

[Scan\\_1224 Investment Report.pdf](#)

- (b) Consider and approve Quarterly Report/wire for State Pooled Fees in the amount of \$285,257.11



## **CRIME LAB:**

- (a) Consider and possibly approve a resolution for the Crime Lab to apply for the 2026 Paul Coverdell Forensic Science Improvement Grant. The grant, if awarded, would provide funds for necessary travel and training for forensic personnel in the Crime Lab and for purchase of drug reference materials and consumable supplies used in seized drug analysis. This grant would require no matching funds from the county.  
[Coverdell Resolution 2026.pdf](#)
- (b) Consider and possibly approve out of state travel for Memling Altamirano of the Crime Lab to attend the annual American Academy of Forensic Sciences (AAFS) conference in Baltimore, Maryland, February 19 - 22, 2025. Funds were set aside in the Crime Lab Budget for “Out of State” Travel for the AAFS conference  
[Out of State TravelformCrime Lab Jan 28.pdf](#)

## **RISK MANAGEMENT:**

- (a) Consider and possibly approve Commercial Property Insurance with Lexington, lead carrier, effective February 1, 2025, for an annual premium not to exceed \$2,413,388.00.  
[01-21 Court Pre-Renewal.sgg \(2\).pdf](#)
- (b) Consider and possibly approve Boiler and Machinery Insurance with Hartford Steam Boiler, effective February 1, 2025, for an annual premium not to exceed \$32,803.00.
- (c) Consider and possibly approve Government Crime Insurance with Great American Insurance Co., effective February 1, 2025, for an annual premium not to exceed \$5,919.00.
- (d) Consider and possibly approve Cyber Liability Insurance with Crum and Forester, effective February 1, 2025, for an annual premium not to exceed \$37,660.75.
- (e) Consider and possibly approve Excess Workers' Compensation Insurance with Midwest Employers Casualty, effective February 1, 2025, for an annual premium of \$217,765.00.
- (f) Consider and possibly approve Air Craft Liability Insurance with Westchester Fire Insurance Company, effective February 1, 2025, for an annual premium not to exceed \$141,526.00.

## **OTHER BUSINESS:**

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**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community  
interest without taking action.**

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**Jeff R. Branick**  
**County Judge**

**NOTICE OF MEETING  
OF  
THE BOARD OF DIRECTORS OF  
JEFFERSON COUNTY INDUSTRIAL DEVELOPMENT CORPORATION**

**NOTICE** is hereby given to all interested members of the public that the Board of Directors of the **JEFFERSON COUNTY INDUSTRIAL DEVELOPMENT CORPORATION** will hold a meeting to consider the following:

**DATE:**           **January 28, 2025**

**TIME:**           **11:00 a.m.**

**PLACE:**         **Commissioner's Court Room  
Jefferson County Courthouse  
1149 Pearl, 4<sup>th</sup> Floor  
Beaumont, Texas 77701**

**SUBJECT:**      The agenda for such meeting shall include, among other things, consideration of the following items:

1. Call to Order
2. Consideration and possible action to approve appointment of Director Brandon Willis to the Board of Directors of the Jefferson County Industrial Development Corporation
3. Consideration and possible action to administer Oath of Office of the Board of Directors of the Jefferson County Industrial Development Corporation to Director Brandon Willis
4. Report from legal counsel on status of \$10,000,000 Industrial Development Revenue Bonds (TRP Crude Marketing LLC, Project), Series 2019 as to non-payment of bond debt service
5. Report from legal counsel on status of Internal Revenue Service Examination of TRP Crude Marketing, LLC Project Bond issue;
6. Consider and possibly approve payment of invoice(s) to Germer PLLC for legal services related to Jefferson County Industrial Development Corporation
7. Consider and possibly approve Periodic Report

The meeting will be open to the public at all times during which such subjects are discussed, considered and formally acted upon in compliance with the open meetings law (Chapter 551, Texas Government Code).

This NOTICE shall be posted for at least 72 hours proceeding the scheduled time of the meeting.

**DATED this** 23 **day of January, 2025**

**JEFFERSON COUNTY INDUSTRIAL  
DEVELOPMENT CORPORATION**

By: \_\_\_\_\_

  
Its President