

Notice of Meeting and Agenda
January 07, 2025

Jeff R. Branick, County Judge
Brandon Willis, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
January 07, 2025**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **07th** day of **January 2025** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

8:15 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.089 to deliberate the deployment, or specific occasions for security implementation of security personnel or devices, that deliberation in an open meeting would have a detrimental effect on the security of County facilities.

8:45 a.m. – Workshop to discuss Violation of TCQ.

8:55 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting would have a detrimental effect on the Commissioners Court

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in negotiations with a third party.

9:45 a.m. – Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Cary Erickson, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three

PURCHASING:

- (a) Consider and approve specifications for Invitation for Bid (IFB 24-054/CG), Term Contract for Gray Limestone (Commonly Referred to as 610 Base) for Jefferson County.

[Specifications \(IFB 24-054 CG\) Gray Limestone.pdf](#)

- (b) Consider and approve specifications for Invitation for Bid (IFB 24-068/CG), Automobile Rental Concessions for Jack Brooks Regional Airport.

[Specifications \(IFB 24-068 CG\).pdf](#)

- (c) Consider and approve specifications for Invitation for Bid (IFB 24-073/CG), Emulsion Storage Tank for Jefferson County.

[Specifications \(IFB 24-073 CG\).pdf](#)

- (d) Consider, approve and ratify, execute, receive and file Job Order Contract (JOC 24-074/MR) with Preferred Facilities Group, USA for Doggett Ford Park Exhibit Hall Concrete Polishing in the amount of \$81,574.98; in accordance with Choice Partners Contract 24/018MR-19.

[\(JOC 24-074 MR\) Preferred Facilities.pdf](#)

- (e) Consider and approve, execute, receive and file renewal for (IFB 23-072/MR), Term Contract for Legal Notices for Jefferson County for a first (1) one-year renewal with The Beaumont Enterprise, The Port Arthur News and The Examiner, from January 29, 2025 to January 28, 2026.

[Renewal \(IFB 23-072 MR\) Beaumont Enterprise.pdf](#)

[Renewal \(IFB 23-072CG\) Port Arthur News.pdf](#)

[Renewal \(IFB 23-072MR\) Examiner.pdf](#)

- (f) Execute, receive and file a contract extension for (IFB 19-056/YS), Term Contract for Gray Limestone (Commonly Referred to as 610 Base) for Jefferson County with Gulf Coast, a CRH Company, for an additional 90 days to expire April 12, 2025.

[Extension 2 \(IFB 19-056MR\)Gulf Coast .pdf](#)

- (g) Consider and approve, execute, receive and file Amendment No. 1 (one) to contract IFB 22-040/MR, Termite Treatment for Jefferson County. This amendment will add termite treatment for the Jefferson County Precinct 2 Service Center, located at 7759 Viterbo Rd., Beaumont, TX 77705 with initial treatment in the amount of \$2,817.75 and annual treatment in the amount of \$350.00 per year with a \$75.00 (per square foot) call out for additional service not included with annual service & inspection.

[Amendment I \(IFB 22-040MR\) G&G Pest Control LLC.pdf](#)

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- (h) Consider and approve, execute, receive and file an Agreement (Agreement 25-001/DC) with Spectrum and Jefferson County for new and revised services at 1149 Pearls Street, Beaumont, TX 77701; for a total monthly cost of \$937.95 and a one-time change equipment replacement installation fee of \$1,500.00. This agreement replaces current service agreement and costs.

[\(Agreement25-001DC\)Spectrum Revised Services.pdf](#)

- (i) Consider and possibly approve disposal of surrendered license plates to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County as outlined in Registration and Title Bulletin (RTB) #025-12.

[Recycled License Plates Memo.pdf](#)

- (j) Consider and approve, execute, receive and file disposal of scrap metal property. Scrap Property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Disposal of Scrap Property.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – Road & Bridge Pct. 1 - cost of new fuel dispensers.

111-0108-431-6014	BUILDINGS AND STRUCTURES	\$20,000.00	
111-0102-431-3080	COVER STONE		\$20,000.00

[cc RB Pct 1 fuel dispensers.pdf](#)

- (b) Consider and approve budget transfer – Road & Bridge Pct. 1 - replacement of laptop.

111-0109-431-6002	COMPUTER EQUIPMENT	\$1,380.00	
111-0102-431-3099	MISCELLANEOUS SUPPLIES		\$1,380.00

[cc RB Pct 1 laptop.pdf](#)

- (c) Consider and approve budget amendment – Road & Bridge Pct. 4 - cost of two emulsion storage tanks.

114-0408-431-6024	FUEL STORAGE TANKS	\$200,000.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$200,000.00

[cc RB Pct 4.pdf](#)

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(d) Consider and approve reclassing one Deputy position to a Lieutenant position with the Sheriff's office in connection with the required additional duties at the airport. Annual salary will be \$93,980.02 for an annual increase including fringe benefits of \$31,942.14. Consider and approve budget transfer - Sheriff - for this reclass for the remainder of fiscal year 2025.

120-3059-421-1046	LIEUTENANT	\$70,000.00	
120-3059-421-1043	DEPUTIES		\$70,000.00

[cc Sheriff.pdf](#)

(e) Consider and approve budget amendment – Constable Pct 7 - additional cost for vehicle.

120-3071-425-6007	AUTOMOBILES	\$4,268.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$4,268.00

[cc Constable Pct 7.pdf](#)

(f) Consider and approve renewal of Title IV-E Child Welfare and Legal Services Contracts with the Texas Department of Family and Protective Services. Renewal dates are 10/01/2024 to 09/30/2025.

[cc Child Welfare.pdf](#)

[cc Legal Services.pdf](#)

(g) Receive and file revised public defender contract agreement for the Criminal District Court with Raegan Minaldi, effective December 01, 2024.

[cc Raegan Minaldi.pdf](#)

(h) Receive and file order of appointment for Fran Lee, County Auditor for the term January 1, 2025 to December 31, 2026.

[cc Lee order.pdf](#)

(i) Receive and file revised subrecipient agreement for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds with Spindletop for funding of \$660,483.43 for capital purchases and start-up cost for the Diversion Center.

[cc Spindletop revised.pdf](#)

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- (j) Consider and approve electronic disbursement for \$1,249.64 to Texas Department of Criminal Justice for January insurance reimbursement.
- (k) Consider and approve electronic disbursement for \$66,975.00 to The Bank of New York Mellon for interest payment for the Refunding Bond Series 2012.
- (l) Consider and approve electronic disbursement for \$217,075.00 to Bank of Oklahoma Financial for interest payment and service fees for the Certificates of Obligation Bond Series 2019.
- (m) Regular County bills - check #524114 through check #524335 (12/24/24), check #524336 through check #524455 (12/31/2024), and check #524456 through check #524578 (1/7/2025).

[0524114_0524335.pdf](#)
[0524336_0524455.pdf](#)
[0524456_0524578.pdf](#)

COUNTY COMMISSIONERS:

- (a) Receive and file amended letter of resignation from Eddie Arnold, Commissioner, Precinct 1.
[AmendedResigLtr.pdf](#)
- (b) Receive and file, Vacancy on Commissioners' Court and appointment letter, Oath of Office, and Statement of Officer, for Brandon Willis, Commissioner, Precinct 1.
[VacancyonCommCourt.pdf](#)
[OathofOffice&StatementofOfficer.pdf](#)
- (c) Receive and file Oath of Office and Statement of Brandon Willis as Jefferson County Commissioner for Precinct 1.
[1.2025BrandonWillisOath&Statement.pdf](#)
- (d) Receive and file Oath of Office and Statement of Kate Carroll as the elected Jefferson County Tax Assessor
[1.2025KateCarrollOath&Statement.pdf](#)
- (e) Receive and file Oath of Office and Statement of Michael S. Sinegal as Jefferson County Commissioner for Precinct No. 3.
[1.2025Oath&StatementCommSinegal.pdf](#)

HISTORICAL COMMISSION:

- (a) Consider and possibly approve the reappointment and new appointments of the Board of the Jefferson County Historical Commission per the prerogative the the individual Commissioners for two year terms:

Precinct One: Jay Camp, Theresa Goodness, Kate Hambright, Bruce Hamilton, Brenda Jackson, Katherine Leister, Don Smart, Tish Stewart and Jennifer Trenbeath

Precinct Two: Mike McGreevy, Paul Prosperie, Matt Reeves and appoint William Gray as a new appointee.

Precinct Four: Sr. Steven P. Lewis and appoint Jessie Davis as a new appointee.

[2025_2027 JCHC Appointees.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Receive and file executed Letter of Agreement between Jefferson County, Texas and Deputy Tamara V. Spikes for the purchase of the police dog, "Hunk". In accordance with Suitability and eligibility of an Animal GC 614.212

[Letter of Agreement-T.Spikes.pdf](#)
[Deputy Spikes Letter of Agreement for Court.pdf](#)

- (b) Please consider and approve the donation of a Dutch Shepherd K9 from Bayou Working Dogs to the Jefferson County Sheriff's Office. The cost of the K9 is fully covered by Bayou Working Dogs. This donation is made in accordance with Section 81.032 of the Texas Local Government Code.

[Donation Bayou Working Dog-K9.pdf](#)
[Bayou Working Dog Donation Letter-Jaco.pdf](#)

- (c) Consider and possibly approve a Resolution recognizing Keesha L. Guillory for her 31 years and 4 months of service to the Jefferson County Sheriff's Office and wishing her well in retirement.

[Letter-K.Guillory.pdf](#)
[Resolution-K.Guillory.pdf](#)

- (d) Consider and possibly approve a resolution to authorize the County Judge to execute a grant application with the Office of the Governor for the 2025-2026 LEPTA Sustaining Special Response Team Project Funding. No matching funds are required.

[2025-2026 LEPTA Grant Resolution for Court.pdf](#)

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- (e) Consider and possibly approve a resolution to authorize the County Judge to execute a grant application with the Office of the Governor for the 2025-2026 State Homeland Security Program Grant- SHSP-R. No matching funds are required.

[2025-2026 SHSP-R Resolution.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Receive reports from Elected Officials and staff on matters of community interest without taking action.

Jeff R. Branick
County Judge