

*Notice of Meeting and Agenda*  
*September 17, 2024*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
September 17, 2024**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **17th** day of **September 2024** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:30 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third party.**

**10:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third party.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by**

*Notice of Meeting and Agenda*  
*September 17, 2024*

**implementing the following steps to allow the public to view the Commissioner's Court meeting.**

**The following options are available:**

**View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Eddie Arnold, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two**

**PURCHASING:**

- (a) Consider and approve specifications for Request for Proposal (RFP 24-049/CG), Security Services and Personnel for Jefferson County; Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Specifications \(RFP 24-049 CG\).pdf](#)

- (b) Consider and approve specifications for Invitation for Bid (IFB 24-056/CG), Re-Bid Term Contract for Hydrated Lime for Jefferson County.

[Specifications \(IFB 24-056 CG\).pdf](#)

- (c) Consider and approve specifications for Invitation for Bid (IFB 24-058/MR) Jefferson County 2024 Concrete Road Repair Project. Funded by 2020 County Transportation Infrastructure Fund Grant.

[Specifications \(IFB 24-058 MR\) with Attachments.pdf](#)

- (d) No bids Received for Invitation for Bid (IFB 24-043/CG), Term Contract for Hydrated Lime for Jefferson County.

- (e) Receive and file bids for Invitation for Bid (IFB 24-038/CG), Term Contract for Paper Stock and Envelopes for Jefferson County.

[Bid \(IFB 24-038 CG\)- Lindenmeyr Munroe.pdf](#)  
[Bid \(IFB 24-038 CG\)- Red Buffalo Transportation.pdf](#)  
[Bid \(IFB 24-038 CG\)- Staples.pdf](#)  
[Bid\(IFB 24-038 CG\)- Western BRW Paper Co.pdf](#)

- (f) Consider and approve, award, execute, receive and file Acceptance of Offer for Invitation for Bid (IFB 24-038/CG) Term Contract for Paper Stock and Envelopes for Jefferson County with Lindenmeyr Munroe, Western BRW Paper dba Ovol USA f/k/a Bosworth and Staples Contract & Commercial LLC, as shown on Attachment A.

[Attachment A \(IFB 24-038CG\).pdf](#)  
[Acceptance of Offer \(IFB 24-038CG\) Lindenmeyr Munroe.pdf](#)  
[Acceptance of Offer \(IFB 24-038CG\) Western BRW Paper.pdf](#)  
[Acceptance of Offer \(IFB 24-038CG\) Staples.pdf](#)

- (g) Consider and approve, execute, receive and file a contract extension for (IFB 19-041/YS), Term Contract for Hydrated Lime for Jefferson County with Lhoist North America for an additional 30 days to expire November 18, 2024.

[Contract Extension \(IFB 19-041 YS\) Lhoist.pdf](#)

**Notice of Meeting and Agenda**  
**September 17, 2024**

- (h) Consider and approve, execute, receive and file renewal for (IFB 22-046/MR), Term Contract for Trash and Biomedical Waste Container Service for Jefferson County for a second (1) one-year renewal with Republic Services of Beaumont from October 02, 2024 to October 01, 2025.

[Renewal \(IFB 22-046MR\) Republic Services.pdf](#)

- (i) Consider and approve, execute, receive and file renewal for (IFB 23-054/MR), Term Contract for Catalog Pricing for Janitorial Supplies for Jefferson County for a first (1) one-year renewal with Ferguson Enterprises, Global Equipment Company, HD Supply Facilities Maintenance, Ltd., ICS Jail Supply, Interboro Packaging, Sanitary Supply Company, and Unipak Corp. from October 09, 2024 to October 08, 2025.

[Renewal \(IFB 23-054MR\) Ferguson Enterprises.pdf](#)  
[Renewal \(IFB 23-054MR\) Global Equipment.pdf](#)  
[Renewal \(IFB 23-054MR\) HD Supply.pdf](#)  
[Renewal \(IFB 23-054MR\) ICS Jail Supply.pdf](#)  
[Renewal \(IFB 23-054MR\) Interboro Packaging.pdf](#)  
[Renewal \(IFB 23-054MR\) Sanitary Supply.pdf](#)  
[Renewal \(IFB 23-054MR\) Unipak Corp.pdf](#)

- (j) Consider and approve removal of a 2021 Ford F150 Pickup Truck Vin 1FTEW1C52MFB02646, from the Sheriff’s inventory due to a vehicle accident and sold to Liberty Mutual Insurance.

[Disposal of Wrecked Vehicle.pdf](#)

- (k) Consider and approve, execute, receive and file disposal of Larson Roller Shelf Unit property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Disposal of Scrap Property.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer– Parks – additional cost for repairs.

116-0606-452-4009	BUILDINGS AND GROUNDS	\$1,800.00	
116-0606-452-5053	RENT-EQUIPMENT		\$1,500.00
116-0606-452-5077	CONTRACTUAL SERVICE		\$300.00

[ccParks - 091724.pdf](#)

- (b) Consider and approve budget transfer – Dispute Resolution – additional cost for supplies.

**Notice of Meeting and Agenda**  
**September 17, 2024**

120-2060-412-3078	OFFICE SUPPLIES	\$656.00	
120-2060-412-5066	VOLUNTEER TRAINING	\$150.00	
120-2060-412-5062	TRAVEL EXPENSE		\$656.00
120-2060-412-4052	POSTAGE		\$150.00

[ccDispute Resolution - 091724.pdf](#)

(c) Consider and approve budget amendment – Jail – additional cost for food.

120-3062-423-3033	FOOD	\$200,000.00	
120-3059-421-1043	DEPUTIES		\$200,000.00

[ccJail - 091724.pdf](#)

(d) Consider and approve budget transfer – County Court at Law #2 – additional cost for postage.

120-2052-412-4052	POSTAGE	\$150.00	
120-2052-412-5021	DUES/SUBSCRIPTIONS		\$150.00

[ccCounty Court at Law 2 - 091724.pdf](#)

(e) Consider and approve budget transfer – Port Arthur Maintenance – purchase metal for building.

120-6084-416-6014	BUILDINGS AND STRUCTURES	\$8,500.00	
120-6084-416-1072	MAINTENANCE CREW		\$8,500.00

[ccPA Maintenance - 091724.pdf](#)

(f) Consider and approve budget transfer – Road & Bridge Pct 1 – additional cost for repairs.

111-0105-431-4018	ROAD MACHINERY	\$10,000.00	
111-0102-431-3001	ASPHALT		\$10,000.00

[ccRoad & Bridge Pct1 - 091724.pdf](#)

(g) Consider and approve wire transfer for \$133,368.00 for home buyout purchase through the Texas GLO CDBG – Hurricane Harvey Home Buyout Grant for the 11514 Cuniff Road property.

[ccWireTransfer -Home Buyout Grant - Cuniff Rd - 091724.pdf](#)

(h) Consider and approve advance funding request for American Rescue Plan Act approved project with Land Manor in the amount of \$21,548.23.

[cc Land Manor 091724.pdf](#)

*Notice of Meeting and Agenda*  
*September 17, 2024*

- (i) Receive and file Sheriff and Constables Fees' to be effective January 01, 2025.

[ccSheriff and Constables' Fees - 091724.pdf](#)

- (j) Conduct public hearing on property tax increase for the 2024-2025 budget year. The proposed tax rate is \$.357000 which is \$.014521 above the no-new tax rate.

- (k) Consider and approve order to adopt tax rate at \$.357000 cents per \$100 valuation. Tax rate is \$.338781 for maintenance and operations and \$.018219 for debt service.

[ccOrder- Adopt Tax Rate - 091724.pdf](#)

- (l) Conduct public hearing on proposed 2024-2025 Jefferson County Budget.

- (m) Adopt the 2024-2025 Budget.

[cc - Jefferson County Annual Budget FY 2024-2025.pdf](#)

- (n) Consider and ratify the property tax increase reflected in the adopted budget.

- (o) Regular County Bills -check #521026 through check #521260.

[0521026\\_0521260.pdf](#)

## **CONSTABLE PRECINCT 1:**

- (a) Consider and possibly approve a Resolution regarding the retirement of Jennifer Vogel.

[Jennifer Vogel resolution.pdf](#)

## **COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve, and authorize the County Judge to execute, receive and file an Agreement by and Between Jefferson County and Friends for Life pursuant to Sec. 155.001, 155.105 and Texas Estate Code Secs. 1002.016, 1155.002, 1155.052, 1155.054, 1155.101 and 155.151. for the provision of guardianship services pursuant to the Texas Estate and Texas Government Code.

[Agreement by and between Jeff Co and Friends for Life 1 \(1\).pdf](#)

- (b) Consider, possibly approve, receive and file Resolution to approve the regular meeting dates for the Commissioners Court for 2024 and to renew the Rules of Procedure, Conduct, and Decorum pursuant to Sec. 81.005, Local Government Code.

[court dates RULES OF PROCEDURES CONDUCT AND DECORUM\\_OCR 2021.pdf](#)

*Notice of Meeting and Agenda*  
*September 17, 2024*

- (c) Consider and possibly approve a proclamation for National Voter Registration Day.

[2024Natl voter reg DAY \(1\).pdf](#)

- (d) Consider and possibly approve a proclamation for the Julie Rogers "Gift of Life 2024 Ovarian & Breast Cancer Awareness Month".

[2024 OCAM-BCAM Proclamation\\_Jefferson County.pdf](#)

- (e) Consider and possibly approve a resolution to nominate a Director for the Board of the Jefferson County Central Appraisal District pursuant to Sec. 6.03(e), Property Tax Code.

[Resolution to NOMNINATE A Director 2025 term.pdf](#)

**CRIME LAB:**

- (a) Consider and possibly approve out of state travel for Ariel Rice and Alondra Medina of the Crime Lab to attend the annual Southwestern Association of Forensic Scientists (SWAFS) conference in Little Rock, Arkansas, October 6 -10, 2024. Funds were set aside in the Budget for "Local/In-State" Travel that was meant to include the SWAFS conference as it is often held in Texas but, this year, the conference is being held in Little Rock.

[Out of State Travel form - Crime Lab Sept 17.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Please consider and approve the donation of a K9 Belgian Malinois from the Department of Defense Working Dog Adoption Program to the Sheriff's Office. The cost of the K9 is fully covered by the Department of Defense Working Dog Adoption Program. This donation is made in accordance with Section 81.032 of the Texas Local Government Code.

**COUNTY TREASURER:**

- (a) Consider and possibly approve a \$62 wire transfer/payment to Wells Fargo Securities for August, 2024 Safekeeping fees.

**OTHER BUSINESS:**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

*Notice of Meeting and Agenda*  
*September 17, 2024*

---

**Jeff R. Branick**  
**County Judge**