

*Notice of Meeting and Agenda*  
*August 27, 2024*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
August 27, 2024**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **27th** day of **August 2024** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:00 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with out attorney regarding pending or anticipated litigation.**

**9:30 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third party.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.**

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**The following options are available:**

**View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Cary Erickson, Commissioner, Precinct Two**

**PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three**

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**PURCHASING:**

- (a) Consider and approve, award, execute, receive and file contract for Request for Proposal (RFP 24-034/MR) Professional Grant Writing & Management Services for Texas Department of Agriculture (TDA) Texas Community Development Block Grant (TxCDBG) (Community Development 2025-2026 Fund); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326 with GrantWorks, Inc. in the amount of \$66,750.00.

[Contract \(RFP 24-034 MR\) GrantWorks Inc.pdf](#)

- (b) Consider and approve, execute, receive and file a contract extension for (IFB 19-041/YS), Term Contract for Hydrated Lime for Jefferson County with Lhoist North America for an additional 38 days to expire October 19, 2024.

[Contract Extension \(IFB 19-041 YS\) Lhoist.pdf](#)

- (c) Consider and approve, execute, receive and file Professional Agreement (PROF 24-051/MR) with Fittz & Shipman, Inc. to perform a building structure assessment for the Jefferson County Courthouse County Clerk’s Office in the amount of \$3,500.00; in accordance with a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service.

[\(PROF 24-051 MR\) Fittz & Shipman.pdf](#)

- (d) Consider and approve, execute, receive and file (Agreement 24-052/DC) with LexisNexis for an Online Access Subscription for 136th Civil District Court. This agreement is for a one-year term (September 1, 2024 – August 31, 2025); at a cost of \$116.00 per month.

[\(Agreement 24-052DC\) LexisNexis 136th District Court.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – Veteran’s – additional cost of office supplies.

120-8096-419-3078	OFFICE SUPPLIES	\$620.00	
120-8096-419-1005	EXTRA HELP		\$620.00

[ccVeteran's - 082724.pdf](#)

- (b) Consider and approve budget transfer– County Court at Law #2 – additional cost of postage.

120-2052-412-4052	POSTAGE	\$102.00	
120-2052-412-5045	BONDS SURETY/NOTARY		\$102.00

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[ccCCL2 - 082724.pdf](#)

(c) Consider and approve budget transfer– R&B Pct. #4 – additional cost of tire repairs.

114-0405-431-3083	TIRES AND TUBES	\$4,000.00	
114-0402-431-5053	RENT-EQUIPMENT		\$3,000.00
114-0402-431-5077	CONTRACTUAL SERVICE		\$1,000.00

[ccR&B Pct. 4 - 082724.pdf](#)

(d) Consider and approve budget transfer – R&B Pct. 1 – additional cost for two dump trucks.

111-0109-431-6042	TRUCKS & TRAILERS	\$15,700.00	
111-0102-431-1005	EXTRA HELP		\$15,700.00

[ccR&B Pct.1 - 082724.pdf](#)

(e) Consider and approve budget transfer– District Clerk – additional cost for supplies and purchase of computer.

120-2031-414-3078	OFFICE SUPPLIES	\$2,000.00	
120-2031-414-6002	COMPUTER EQUIPMENT	\$1,300.00	
120-2031-414-5062	TRAVEL EXPENSE		\$3,300.00

[ccDistrict Clerk - 082724.pdf](#)

(f) Consider and approve budget transfer– Jail – additional cost for utilities.

120-3062-423-4056	ELECTRICITY	\$41,000.00	
120-3062-423-4057	WATER AND SEWER	\$89,000.00	
120-3062-423-2003	EMPLOYEES' INSURANCE		\$130,000.00

[cc Jail 082724.pdf](#)

(g) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending July 31,2024.

[July 2024 Monthly Financial.pdf](#)

(h) Conduct a Public Hearing pursuant to Chapter 300 of the Texas Health & Safety Code to discuss the amount of the mandatory provider payments for the Jefferson County Health Care Provider participation (LPPF) program and how the revenue derived from those payments is to be spent for fiscal year 2025.

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- (i) Consider and approve schedule of mandatory provider payments for the Jefferson County Health, Health Care Provider participation (LPPF) program for fiscal year 2025. Consider and approve budgeted expenditures of \$10,000 for administrative fees to Jefferson County and up to \$500 for required postings in local newspapers for fiscal year 2025.  
[ccJC - HealthCareProvider Participation\(LPPF\)ProgramFY25 -082724.pdf](#)
- (j) Consider and approve electronic disbursements for up to \$6,500,000 to State Comptroller for Intergovernmental Government Transfer for Jefferson County LPPF for the Uncompensated Care Program.  
[ccElectronic Disbursement Transfer - Uncompensated Care Program -082724R.pdf](#)
- (k) Consider and approve elimination of a vacant Deputy County Clerk position, grade 40, with a budget of \$48,163. Consider and approve reclassification of a Deputy County Clerk position, grade 40 with a budget of \$48,163 to an Administrative Deputy County Clerk position, grade 53, with a budget of \$67,261. The net effect of these changes will result in an estimated annual savings of \$47,000 including fringes.  
[cc County Clerk 082724.pdf](#)
- (l) Consider and approve electronic disbursement for \$430,659.19 to LaSalle for revenue received from entities for inmate housing.
- (m) Consider and approve subrecipient agreement for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds with Adaptive Sports for Kids Inc.  
[ccARPA Subrecipient Agreement -Adaptive Sports For Kids -082724.pdf](#)
- (n) Regular County Bills -check #520425 through check #520633.  
[0520425\\_0520633.pdf](#)

**COUNTY CLERK:**

- (a) Consider and approve, receive and file the County Clerk's Records Archive Plan for Fiscal year 2024-2025.  
[Legal Wording for Records Archive - 2024-2025 budget.pdf](#)
- (b) Consider and approve appointment of Presiding and Alternate Judges for the November 5, 2024 General, Joint Election.  
[Democrat Judges.pdf](#)  
[Republican Judges.pdf](#)
- (c) Consider and approve, receive and file, the Order Calling for the November 5, 2024 General and Joint Election.  
[Order for November 5, 2024 Election.pdf](#)
- (d) Consider and approve, receive and file, Election Services Agreement with City of Groves, City of Port Neches, Hamshire-Fannett ISD and BISD for the November 5, 2024 General and Joint Election.  
[Bevil Oaks - City - Contract Signed.pdf](#)

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[BISD - Contract Signed.pdf](#)  
[Groves - City Signed Contract.pdf](#)  
[Port Neches - City - Signed Contract.pdf](#)  
[Hamshire-Fannett ISD Signed Contract.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Please consider, approve, receive and file an Inter-agency Agreement with the City of Beaumont Health Department for the management of Beaumont/Jefferson County TB patients incarcerated in the Jefferson County Correctional Facility.

[TB IGA with Beaumont Memo.pdf](#)  
[TB IGA with Beaumont Health Department.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve, authorize the County Judge to execute, receive and file, Right-of-Way Instrument easement from Jefferson County to Entergy Texas, Inc. to provide necessary electrical services to Precinct 1.

[County of Jefferson Easement 8-22-24.pdf](#)  
[2024651 Exhibit.pdf](#)

**ENGINEERING DEPARTMENT:**

- (a) Execute, receive and file Utility Permit 09-U-24 between Jefferson County and Entergy Services LLC, for the purpose of a Fiber Optic Network Cable project. Project is described by the engineering firm LJA Telecom as the Nederland Fiber Build project. The fiber optic cable will be placed along a route from Spurlock Road to Canal Ave. This project is located in Jefferson County in Precinct 2.

[09-U-24.pdf](#)

**OTHER BUSINESS:**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community  
interest without taking action.**

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**Jeff R. Branick**  
**County Judge**