

*Notice of Meeting and Agenda*  
*July 23, 2024*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
July 23, 2024**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **23rd** day of **July 2024** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**Note: Budget Workshops will be held July 22-26, 2024. (See Attached Schedule)**

**8:30 am – Workshop to consider reducing the number of county-wide polling locations.**

**8:45 am – Announcement of an Executive (closed) session pursuant to Texas Government Code Section 551.0725, that deliberations regarding business and financial issues relating to a contract in negotiations should be conducted in a closed meeting. Deliberation in an open meeting would have a detrimental effect on the positions of the Commissioners Court in negotiations with this third party.**

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**9:00 am – Announcement of an Executive (closed) session pursuant to Texas Government Code Sec. 551.074 for commissioners' court to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.**

**9:15 am – Workshop to receive information regarding use of ARPA funds.**

**10:00 am – Workshop to hear presentation from Engineering Department regarding possible changes to their rules and regulations regarding platting and to discuss policy of abandonment of right of ways.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.**

**The following options are available:**

**View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Eddie Arnold, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two**

## **PURCHASING:**

- (a) Receive and file bids for Invitation for Bid (IFB 24-032/MR) Term Contract for Herbicides for Jack Brooks Regional Airport.

[Bid \(IFB 24-032 MR\) Opterra Solutions.pdf](#)  
[Bid \(IFB 24-032 MR\) Red River Specialties.pdf](#)  
[Bid \(IFB 24-032 MR\) SiteOne Landscape Supply.pdf](#)

- (b) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Proposal (RFP 24-034/MR) Professional Grant Writing & Management Services for Texas Department of Agriculture (TDA) Texas Community Development Block Grant (TxCDBG) (Community Development 2025-2026 Fund); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

- (c) Consider and approve, execute, receive and file renewal for (IFB 22-034/MR), Term Contract for Disaster and Emergency Repair, Service and Installation of Electrical Services for Jefferson County for a second and final (1) one year renewal with Gulf Coast Electric Co, Inc from July 31, 2024 to July 30, 2025. Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326

[Renewal \(IFB 22-034 MR\) Gulf Coast Electric.pdf](#)

- (d) Consider and approve, execute, receive and file renewal for (IFB 22-040/MR), Termite Treatment for Jefferson County for a second (1) one year renewal with G & G Pest Control from August 14, 2024 to August 13, 2025.

[Renewal \(IFB 22-040 MR\) G & G Pest Control.pdf](#)

- (e) Consider and approve, execute, receive and file renewal for (IFB 23-027/MR), Term Contract for Roadway Pavement Markings for Jefferson County for its first (1) one year renewal with TRP Construction Group, LLC from August 7, 2024 to August 6, 2025.

[Renewal \(IFB 23-027 MR\) TRP Construction Group, LLC.pdf](#)

- (f) Consider and approve, execute, receive and file Termination of Performance Contract Measurement and Verification Methodologies Service Section beginning in year 4 and continuing through year 20 of the Performance Period with Johnson Controls. This contract was approved by Commissioners' Court March 18, 2019 in accordance with (RFQ 18-023/JW) Entergy Performance Contracting Services for Jefferson County.

[Termination Agreement Johnson Controls.pdf](#)

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- (g) Request approval to release retainage to Elite Contractor & Equipment for (IFB 23-009/JW) Landside Road Pavement Repairs at the Jack Brooks Regional Airport in the amount of \$276,652.10 (Payment Request No. 10); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37).  
[Release Retainage \(IFB 23-009 JW\) Elite Contractor.pdf](#)
- (h) Consider and approve, execute, receive and file Amendment No. 2 (two) to Task Order #3 for (RFP 23-028/MR) Re-Bid Term Contract for FEMA Grant Management Services for Jefferson County with Tidal Basin Government Consulting LLC. This amendment will increase the cost of the Task Order by \$22,673.68 bringing the total not to exceed from \$73,456.22 to \$96,129.90 for the budget change approved by the TWDB; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.  
[Amendment 2 Task Order 3 \(RFP 23-028 MR\).pdf](#)
- (i) Consider and approve, execute, receive and file an agreement (Agreement 24-040/MR) with SEPS, Inc. for the Highway 73 Tower UPS Maintenance in the amount of \$3,293.00.  
[\(Agreement 24-040 MR\) SEPS.pdf](#)
- (j) Consider and approve, execute, receive and file an agreement (Agreement 24-041/MR) with CentralSquare Technologies, LLC for transfer of Naviline Accounting Software from in house storage to cloud storage in the amount of \$197,230.07. Consider and approve a discretionary exemption as authorized by Local Government Code 262.024(a)(7)(A) for an item that can be obtained from only one source, including items for which completion is precluded because of the existence of patents, copyrights, secret processes, or monopolies. This project will be funded by LATCF Federal Grant Funds.  
[\(Agreement 24-041 MR\) CentralSquare Technologies.pdf](#)
- (k) Consider and approve, execute, receive and file a Revised Agreement (Agreement 24-042/DC) with Spectrum and Jefferson County for New and Revised Services located at the Downtown Courthouse Complex, 1149 Pearl Street, Beaumont, TX 77701; for a total monthly cost of \$780.01 and a one-time change equipment replacement installation fee of \$475.00. Term is a 36-month period and replaces original Agreement 24-004/DC approved on January 04, 2024.  
[\(Agreement 24-042DC\)Spectrum Revised Service 1149 Pearl St.pdf](#)

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- (l) Consider and approve, execute, receive and file disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Disposal of Salvage Property.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – R&B Pct. 1 – concrete construction of new fuel island with covered awning.

111-0108-431-6014	BUILDINGS AND STRUCTURES	\$29,560.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$29,560.00

[ccR&B Pct1 -072324.pdf](#)

- (b) Consider and approve budget transfer– R&B Pct. 4 – additional cost for equipment repairs.

114-0405-431-4018	ROAD MACHINERY	\$12,000.00	
114-0402-431-3069	ROAD MARKERS, SIGNS, ETC.		\$2,000.00
114-0402-431-5053	RENT-EQUIPMENT		\$10,000.00

[ccR&B Pct4 -072324.pdf](#)

- (c) Consider and approve budget transfer– Constable Pct. 1 – additional overtime allowance.

120-3065-425-1098	OVERTIME ALLOWANCE	\$1,100.00	
120-3065-425-3002	AMMUNITION		\$700.00
120-3065-425-3010	BOOKS-PRINTED		\$400.00

[ccConstable Pct1 -072324.pdf](#)

- (d) Consider and approve budget transfer – Sheriff Office – to replace A/C unit.

120-3059-421-6014	BUILDINGS AND STRUCTURES	\$15,000.00	
120-3059-421-5016	CRIMINAL INVESTIGATION		\$15,000.00

[ccSheriffs' Office -072324.pdf](#)

- (e) Consider and approve Public Defender Contract Agreement for the Criminal District Court with Raegan Minaldi, effective July 15, 2024.

[ccRaegan Minaldi -Public Defender Contract Agreeemnt -072324.pdf](#)

*Notice of Meeting and Agenda*  
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- (f) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending June 30, 2024.

[June 2024 Monthly Financial.pdf](#)

- (g) Consider and approve electronic disbursements for \$440,966.14 to LaSalle for revenue received from entities for inmate housing.

- (h) Regular County Bills -check #519110 through check #519345 (07/16/24) and check #519346 through check #519571 (07/23/24).

[0519110\\_0519345.pdf](#)

[0519346\\_0519571.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve a resolution to extend the Disaster Declaration for Hurricane Beryl pursuant to Sec. 418.108(b) Texas Government Code.

[Resolution to Extend Disaster Declaration BERYL.pdf](#)

- (b) Receive and file executed Memorandum of Understanding for the Mickey Mehaffy Children's Advocacy Program, Inc.

[Jefferson Co. MOU Original.pdf](#)

**COUNTY AGRILIFE EXTENSION:**

- (a) Consider and possibly approve granting extended leave without pay for 24.07 hours for Allison Mitcham, an employee of Agriculture Extension.

**ENGINEERING DEPARTMENT:**

- (a) Consider and possible approve a Resolution to Amend the Jefferson County Subdivision and Development Regulations Sections 1 and 3 pursuant to Texas Local Government Code, Section 232, Chapter 341 and 343, Texas Health and Safety Code, TCEQ rules in 30 TAC Chapters 210, 285, 290, 305, 317 and NFIP authorization in Texas Water Code 16.315.

[Amend Subdiv Regs Resolution.pdf](#)

[JeffCo Develop rules - Modified sections with highlights \(MF 7-16-2024\) \(6\).pdf](#)

- (b) Execute, receive and file Pipeline Permit 04 - P - 24 between Jefferson County and Linde Inc. Pipeline Project, for the purpose of pipeline crossing multiple county roads from Blewett Road to Hillebrandt Road. This project is located in Jefferson County in Precincts 2 & 4.

[04-P-24 Revision07092024 .pdf](#)

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- (c) Consider and possibly approve acceptance of Ponderosa Trail being 2,510 feet (0.48 miles) and Shortleaf Drive being 312.63 feet (0.05 miles), into the County Road System. The roads are out of the final plat of Pine Island Estates Phase 3A, recorded in Clerk's File No. 202203651 of the Official Public Records of Jefferson County, Texas and are located in Precinct No. 1.

[Pine Island Estates Acceptance Ltr and Attachments to Court 7-2024.pdf](#)

**COUNTY TREASURER:**

- (a) Consider and possibly approve a \$62 wire/payment to Wells Fargo Securities for June, 2024 Safekeeping fees.
- (b) Receive and File Investment Schedule for June, 2024, including the year to date total earnings on County funds.

[Scan\\_0624 Investment Report.pdf](#)

**COUNTY CLERK:**

- (a) Consider and approve the recommended county-wide polling locations for early voting and election day.

[EDPollingLocations\(NOV2024\)29.pdf](#)  
[EVPollingLocationsNewFormat2\(NOV2024\).pdf](#)

**OTHER BUSINESS:**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community  
interest without taking action.**

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**Jeff R. Branick**  
**County Judge**

Listen to audio by calling 347-973-4395, conference id 113569383#

**BUDGET WORKSHOP SCHEDULE - Revised  
2024-2025**

**Monday, July 22**

**9:30 a.m. Budget overview**  
**9:45 a.m. MIS (1025) Ross**  
**10:00 a.m. Human Resource (1012) Rosales**  
**10:15 a.m. Environmental Control (5078) Conlin**  
**10:30 a.m. Community Supervision (3058) Johnson**  
**10:45 a.m. County Clerk (1014)/Elections Department (1034) Acosta-Hellberg**

**12:00 p.m. thru 1:30 p.m. Break for Lunch**

**1:30 p.m. District Clerk (2031) Smith**  
**1:45 p.m. Indigent Health (5079) Ede**  
**2:00 p.m. Airport (7091) Rupp**  
**2:15 p.m. Visitor Center (8040) - Hughes**  
**2:30 p.m. Ford Park (8028) - Oliveira**

**Tuesday, July 23**

**10:30 a.m. Commissioners Court Meeting**

**12:00 p.m. – 1:30 p.m. – Break for lunch**

**1:30 p.m. Constable Pct. 1 (3065) Smith-Pollard**  
**1:45 p.m. Constable Pct. 2 (3066) Bates**  
**2:00 p.m. Constable Pct. 4 (3068) Werner**  
**2:15 p.m. Constable Pct. 6 (3070) Stevenson**  
**2:30 p.m. Constable Pct. 7 (3071) Adams**  
**2:45 p.m. Sheriff (3059)/ Crime Lab (3060)/Jail (3062)/Marine (865) Stephens**

**Wednesday, July 24**

**9:30 a.m. Service Center (8095) Zurita**  
**9:45 a.m. JP Pct 1, Pl 1 (2041) Doyle**  
**10:00 a.m. JP Pct. 2 (2043) Guillory**  
**10:15 a.m. JP Pct. 4 (2045) Chesson**  
**10:30 a.m. Mosquito Control (5081) Wheeler**

**12:00 p.m. – 1:30 p.m. – Break for lunch**

**1:30 p.m. Tax (1011) Wuenschel**  
**1:45 p.m. Agriculture (4071) Fitzgerald**  
**2:00 p.m. Veterans (8096) Guest**



**Page Two:  
Continued Budget Hearings**

**Thursday, July 25**

**9:30 a.m. Justice Court Support Fund (837) DeRouen  
9:45 a.m. County Court at Law II (2052) Holmes  
10:00 a.m. Criminal District Court (2032) Stevens  
58<sup>th</sup> District Court (2033) Watson  
60<sup>th</sup> District Court (2034) Sanderson  
136<sup>th</sup> District Court (2035) Wortham  
172<sup>nd</sup> District Court (2036) Templeton  
252<sup>nd</sup> District Court (2037) West  
279<sup>th</sup> District Court (2038) Shelton  
317<sup>th</sup> District Court (2039) Friesz**

**12:00 p.m. – 1:30 p.m. – Break for lunch**

**1:30 p.m. Maintenance – Beaumont (6083) Keller  
1:45 p.m. Maintenance – Port Arthur (6084) Shepherd  
2:00 p.m. Maintenance – Mid-County (6085) Kelly  
2:15 p.m. Engineering (115) Falgout  
2:30 p.m. Capital Projects  
General Services (1024)  
Child Welfare (5077)  
Road & Bridge Precincts  
Parks  
Discuss all other Departments not scheduled**

**Friday, July 26**

**Open**

**The following departments are not scheduled - No capital other than computers or vehicles and no personnel changes requested. MIS will be asked to make recommendation for Computer requests and Service Center will be asked to make recommendation on vehicle requests. Extra help and/or Travel less than \$3,000 increase and only minor changes to other operating line items:**

**Page Three:  
Continued Budget Hearings**

**Juvenile Probation/Detention  
County Judge  
Treasurer  
Voter Registration  
Jury  
JP Pct. 6  
JP Pct. 1, Pl 2  
District Attorney**

**Dispute Resolution  
Historical Commission  
Constable Pct. 8  
County Morgue  
County Court at Law I  
JP Pct. 7  
Risk Management  
Court Master**

**GIS  
Health & Welfare I  
Health & Welfare II  
Emergency Management  
County Court at Law III  
JP Pct. 8  
Nurse Practitioner**

**NOTE: TIMES ARE TENTATIVE. YOU MAY WANT TO COME A FEW MINUTES  
EARLY IN CASE BUDGET HEARINGS ARE MOVING QUICKLY.**