

Notice of Meeting and Agenda
May 14, 2024

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
May 14, 2024**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **14th** day of **May 2024** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:45am – Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.089 to deliberate the deployment, or specific occasions for security implementation of security personnel or devices, that deliberation in an open meeting would have a detrimental effect on the security in the Courthouse.

10:00am - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.074 for Commissioners' Court to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the

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Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Eddie Arnold, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two

PURCHASING:

- (a) Consider and approve specifications for Request for Proposal (RFP 24-027/MR) Ground Lease for Third Party Development of Aeronautical Facilities at the Jack Brooks Regional Airport.

[Specifications \(RFP 24-027 MR\) Ground Lease Third Party Development JBRA.pdf](#)

- (b) Consider and approve, execute, receive and file a 2024 Preventive Maintenance Renewal Agreement 24-029/DC with SEPS, Inc for the 337 Pine Street, Pt. Neches Tower in the amount of \$2,027.94 per year from 07/01/2024 to 07/31/2025.

[\(Agreement 24-029DC\) SEPS, 337 Pine Street Pt Neches Tower.pdf](#)

- (c) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Proposal (RFP 23-077/MR) Controlled Building Access System for Jefferson County.

- (d) Consider and approve Change Order #1 to Invitation for Bid (IFB 23-078/MR) Airboats for Jefferson County Sheriff’s Office with Patriot Airboat Corp. in the amount of \$4,000.00 for additional gunnel walk around to add 6”-8” of surface area for the safety of passengers entering and exiting the vehicle bringing the total amount from \$187,000.00 to \$191,000.00.

[Change Order 1 \(IFB 23-078 MR\).pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – JP Pct. 8 – additional cost for postage.

120-2049-412-4052	POSTAGE	\$1,500.00	
120-2049-412-6002	COMPUTER EQUIPMENT		\$650.00
120-2049-412-5062	TRAVEL EXPENSE		\$850.00

[ccJP Pct. 8 -051424.pdf](#)

- (b) Consider and approve budget transfer– Constable Pct. 1 – additional cost for office cell phone.

120-3065-425-5077	CONTRACTUAL SERVICE	\$500.00	
120-3065-425-1098	OVERTIME ALLOWANCE		\$500.00

[ccConstable Pct. 1 -051424.pdf](#)

- (c) Consider and approve budget transfer– R&B Pct. 1 – Additional cost for dump truck.

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111-0109-431-6042	TRUCKS & TRAILERS	\$113,416.00	
111-0102-431-3001	ASPHALT		\$80,000.00
111-0101-431-2003	EMPLOYEES' INSURANCE		\$10,000.00
111-0102-431-2003	EMPLOYEES' INSURANCE		\$5,000.00
111-0109-431-6011	ROAD MACHINERY		\$18,416.00

[ccRoad & Bridge Pct. 1 -051424.pdf](#)

(d) Consider and approve electronic disbursement for \$624.82 to Texas Department of Criminal Justice for May insurance reimbursement.

(e) Consider and approve advance funding request for American Rescue Plan Act approved project with Jefferson County reVision in the amount of \$86,000.

[ccARPA reVision -051424.pdf](#)

(f) Regular County Bills -check #517236 through check #517481.

[0517236_0517481.pdf](#)

COUNTY COMMISSIONERS:

(a) Consider, possibly approve and authorize the County Judge to execute an Interlocal Agreement between Jefferson County and the City of Port Neches for street repairs pursuant to Chapter 791, Texas Government Code.

[Pct 2 - Port Neches Street Repair 2024.pdf](#)

(b) Consider, possibly approve and authorize the County Judge to execute an Interlocal Agreement between Jefferson County and the City of Nederland for street repairs pursuant to Chapter 791, Texas Government Code.

[Pct 2 - Nederland Street Repair 2024.pdf](#)

(c) Consider and possibly grant a 30-day extension to Jefferson County Emergency Services District No. 1 to submit their October 1, 2022 - September 30, 2023 audit, pursuant to Health & Safety Code sec. 775.082(d).

[2022-2023 JCESD 1 Audit Extension Request.pdf](#)

Jeff R. Branick
County Judge

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ADDENDUM TO
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PURCHASING:

- (e) Consider and approve, execute, receive and file Jefferson County Procurement Policies and Procedures pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.

[Local Procurement Policy & Procedures 2024.pdf](#)

COUNTY COMMISSIONERS:

- (d) Consider, possibly approve and authorize the County Judge to execute, receive and file a Quit Claim from Jefferson County to Jefferson County Drainage District 6 to enable them to enhance drainage in that area.

[Quit Claim Deed0001.pdf](#)

- (e) Receive and file appointment of Tammy Kotzur as chairperson of the Jefferson County Tourism Commission to replace the late Dr. Beverly Parker.

[Chairperson Appt.pdf](#)

Jeff R. Branick
County Judge