

*Notice of Meeting and Agenda
February 06, 2024*

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
February 06, 2024**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **06th** day of **February 2024** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

10:00 am – WORKSHOP to discuss waterproofing courthouse.

NOTICE: Commissioner Pierce may attend and participate in this Commissioners Court Meeting via videoconference. A quorum of members of Commissioners Court and the presiding officer will be physically present for this meeting in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. Commissioner Pierce shall be considered present for this meeting but shall be considered absent from any portion of the meeting during which audio or video communication with him is lost or disconnected. Commissioners Court will continue the meeting while Commissioner Pierce is absent.

Jefferson County has taken steps to minimize the exposure of COVID-19 by

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February 06, 2024

implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Vernon Pierce, Commissioner, Precinct One

PURCHASING:

- (a) Consider and approve award, execute, receive and file Acceptance of Offer for Invitation for Bid (IFB 23-068/MR) Re-Bid Term Contract for Indigent Burial Plots for Jefferson County with Claybar Haven of Rest Cemetery with pricing as shown in Attachment A.

[Acceptance of Offer \(IFB 23-068 MR\).pdf](#)
[Attachment A \(IFB 23-068 MR\).pdf](#)

- (b) Consider and approve, execute, receive and file an agreement (Agreement 24-008/MR) with DLT Solutions, LLC to provide GovOS Records Management Suite for the County Clerk’s Office in the amount of \$176,195.00 with four (4) optional one (1) year renewals; in accordance with Omnia Contract R190902.

[Agreement 24-008 MR \(DLT Solutions\).pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve elimination of Senior Account Clerk position budgeted at \$51,705 per year in the County Treasurer office and transfer remaining funds for fiscal year 2023 to Contingency.

120-9999-415-9999	CONTINGENCY APPROPRIATION	\$53,238.00	
120-1017-415-1002	ASSISTANTS & CLERKS		\$31,818.00
120-1017-415-1094	LONGEVITY PAY		\$1,002.00
120-1017-415-2001	F.I.C.A. EXPENSE		\$3,873.00
120-1017-415-2002	EMPLOYEES' RETIREMENT		\$10,428.00
120-1017-415-2003	EMPLOYEES' INSURANCE		\$6,117.00

[ccTreasurer -020624.pdf](#)

- (b) Regular County Bills – check #514164 through check #514385.

[0514164_0514385.pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve appointing the Director of Human Resources & Risk Management as the HIPAA Compliance Officer for Jefferson County.
- (b) Consider and possibly approve appointing the Director of MIS as the HIPAA Security Officer for Jefferson County.

RISK MANAGEMENT:

- (a) Consider and possibly approve the appointment of Alex Rupp by Judge Jeff Branick to the Southeast Texas Government Employee Benefits Pool Board of Trustees, effective January 1, 2024, for a three-year term.

COUNTY CLERK:

- (a) Consider and possibly approve expenditure from the County Clerk's Records Management fund in the amount of \$176,195.00 to purchase GovOS Records Management Suite for the County Clerk's Recording and Filing Department.

[Updated 1.30 FINAL- GovOS_Jefferson County Cloud Records Proposal 1.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve a resolution for April 2024 as Fair Housing Month.

[Fair Housing Month 2024 \(1\).pdf](#)

- (b) Consider and possibly approve a resolution for Jefferson County Family Treatment Drug Court to be operated for the 2024-2025 fiscal year and grant funds be available through Foundation of Southeast Texas beginning May 1, 2024 to April 30, 2025.

[Resolution foundation For Southeast Texas 2024-2025\[12924\].pdf](#)

- (c) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver to the City of Port Arthur for an unsafe structure located at 6382 1st Avenue, Port Arthur, TX.
- (d) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver to the City of Port Arthur for an unsafe structure located at 4320 Lewis Drive, Port Arthur, TX.
- (e) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver to the City of Port Arthur for an unsafe structure located at 2230 Oaklawn Drive, Port Arthur, TX.
- (f) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver to the City of Port Arthur for an unsafe structure located at 1345 E. 15th St., Port Arthur, TX.
- (g) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver to the City of Port Arthur for an unsafe structure located at 1817 E. 11th St., Port Arthur, TX.

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February 06, 2024

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community
interest without taking action.**

Jeff R. Branick
County Judge