

*Notice of Meeting and Agenda*  
*November 28, 2023*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
November 28, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **28th** day of **November 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:30 am - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

**10:00 am WORKSHOP - To receive information from Ronda Conlin, Jefferson County Environmental Control regarding proposed food and septic fees for Jefferson County.**

**NOTICE: Commissioner Pierce may attend and participate in this Commissioners Court Meeting via videoconference. A quorum of members of Commissioners Court and the presiding officer will be physically present**

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**for this meeting in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. Commissioner Pierce shall be considered present for this meeting but shall be considered absent from any portion of the meeting during which audio or video communication with him is lost or disconnected. Commissioners Court will continue the meeting while Commissioner Pierce is absent.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.**

**The following options are available:**

**View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four**

## **PURCHASING:**

- (a) Consider and approve specifications for Request for Proposal (RFP 23-071/MR) Commissary Services for Jefferson County Sheriff's Office.  
[Specifications \(RFP 23-071 MR\).pdf](#)
- (b) Consider and approve specifications for Invitation for Bid (IFB 23-072/MR) Term Contract for Legal Notices for Jefferson County.  
[Specifications IFB 23-072 MR.pdf](#)
- (c) Rescind award of Request for Statements of Qualification (RFQ 20-036/JW) Professional Realtor Services for Home Buyout/Acquisition Program (Community Development Block Grant – Disaster Recovery) for Jefferson County with Contract Land Staff, LLC.; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (d) Consider and approve re-award, execute, receive and file professional services agreement for Request for Statements of Qualification (RFQ 20-036/JW) Professional Realtor Services for Home Buyout/Acquisition Program (Community Development Block Grant – Disaster Recovery) for Jefferson County with Dee Richard Real Estate; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.  
[Agreement-Re-award Realtor CDBG-DR Buyout-Dee Richard Real Estate \(RFQ 20-036 JW\).pdf](#)
- (e) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualifications (RFQ 23-061/MR) Architect Services for Redesign of Jefferson County Diversion Center, Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.
- (f) Consider and approve, execute, receive and file renewal for (RFP 18-049/YS) Security Services and Personnel for Jefferson County for a fourth and final one (1) year renewal with Allied Universal Security Services from December 29, 2023 to December 28, 2024 with a 3% CPI increase as stated the contract shown in Attachment A.  
[Renewal \(IFB 18-049 YS\).pdf](#)  
[Attachment A \(IFB 18-049 YS\).pdf](#)

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(g) Consider and approve, execute, receive and file Change Order No. 3 for Contract No. IFB 22-071/JW Mesquite Point Public Boat Ramp (Texas Parks and Wildlife Department Contract No. CA-0000997) with Brizo Construction for additional quantities to include (182) SY of compacted subgrade and (65) SY of asphalt pavement for a total project cost increase of \$10,837.00. This Change Order will also correct the cost for additional flowable fill on Change Order No. 2 (Item 1) from \$15,120.00 down to \$14,930.00; bringing the total contract cost from \$1,593,206.00 up to \$1,604,043.00 with an addition of (26) working days, bringing the total number of working days for this project from (186) days up to (212) total contract working days; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project is funded by a combination of Texas Parks and Wildlife Department grant funds, Chenier donation funds, and County ARPA.

[Change Order No. 3 \(IFB 22-071 JW\) Brizo-Mesquite Point Public Boat Ramp.pdf](#)

(h) Consider and approve, execute, receive and file (Agreement 23-073/DC) with NeoGov for software subscription and service application for Human Resources. This agreement is for a one-year term (November 28, 2023 –November 29, 2024).

[\(Agreement 23-073DC\) NeoGov Software for Human Resources.pdf](#)

(i) Consider and approve, and execute (Agreement 23-074/DC) with OutFront for billboard advertisement located at I-10 and N/O Hwy 124 for Ben J. Rogers Visitor Center. This agreement is for the term January 1, 2024 – December 29, 2024; at a cost of \$1,000.00 per month.

[Agreement 23-074 DC.pdf](#)

(j) Consider and approve reallocation of \$250,00 of American Rescue Plan Lost Revenue Funding originally budgeted for the Jail Fuel Tank Replacement to fund Jail Fuel Pump Replacement in the reduced amount of \$109,000.

**COUNTY AUDITOR:**

(a) Consider and approve FY 2023 budget amendment – Purchasing – additional cost for advertising.

120-1022-415-5001	ADVERTISING	\$1,300.00	
120-1018-419-1005	EXTRA HELP		\$1,300.00

[ccPurchasing - 112823.pdf](#)

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- (b) Receive and file Statement of Financial Position for Jefferson County Community Supervision and Corrections programs for State fiscal year ending August 31, 2023.

[ccStatement Of Financial Position Community Supervision & Corrections -112823.pdf](#)

- (c) Consider and approve electronic disbursement for \$573,185.13 to LaSalle for revenue received from entities for inmate housing.

- (d) Regular County Bills – check #512097 through check #512317 (11/21/23) and check #512318 through check #512514 (11/28/23).

[0512097\\_0512317.pdf](#)

[0512318\\_0512514.pdf](#)

**ENGINEERING DEPARTMENT:**

- (a) Receive and file Plat of Erie Street Extension - 60 ft. wide Road Right-of-Way (Unimproved), formerly known as Texas Avenue (sometimes referred to as Highland Road Extension). As shown on the plat of Suburban Additions to Beaumont, Texas (sometimes referred to as Gladys City Oil, Gas and Manufacturing Company Subdivision), of record in Vol. 01 on Pg. 55, MRJCT, with portions thereof canceled by Commissioners Court Order recorded in Vol. 890, Pg. 635 and Vol. 890, Pg. 633, DRJCT and reflected on the map recorded in Vol. 8, Pg. 144 and 145, MRJCT, and the subject right-of-way being specifically retained as a public road. In the J.A. Veatch Survey, Abstract No. 55, Jefferson County. Right-Of-Way is located in Precinct #4.

[Plat of Erie Street Extension 11-15-2023.pdf](#)

- (b) Consider, approve, authorize the County Judge to execute settlement, receipt, and release for road damages in the amount of \$136,710 for Pct. 4 in association with Exxon Mobile Pipeline.

[Pct 4.pdf](#)

- (c) Consider, approve, authorize the County Judge to execute settlement, receipt, and release for road damages in the amount of \$149,000 for Pct 1 in association with Permit 01-OW-22 from Primoris Pipeline.

[Pct 1.pdf](#)

**VISITORS CENTER:**

- (a) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendation for an emergency grant for the Xtreme Fast Draw Association. The requested amount is \$7,000 and recommendation amount is \$5,000.

## **COUNTY TREASURER:**

- (a) Receive and file Investment Schedule for October, 2023, including the year to date total earnings on County funds.

[Scan\\_1023 Investment Report.pdf](#)

## **ENVIRONMENTAL CONTROL:**

- (a) Consider and possibly approve Environmental Control to increase the permit fees for both Septic and Food permits; effective January 1st, 2024.

[proposed food and septic fee schedule.pdf](#)

## **COUNTY COMMISSIONERS:**

- (a) Receive and file executed Agreement between Jefferson County and Lamar University for broadcast of Commissioner Court meetings by Lamar Media Alliance.

[Agreement between JCCC and Lamar SETCAST 23-24.pdf](#)

- (b) Receive and possibly approve the biennial report from Tracie Middleton for the Jefferson County Adult Sexual Assault Response Team pursuant to Sec. 351.257(3)(A), Texas Local Government Code.

[2023 Jefferson Co SART - Biennial Report.pdf](#)

- (c) Receive and file executed Tax Abatement for 8 Rivers-Cormorant.

## **OTHER BUSINESS:**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA  
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

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**Jeff R. Branick**  
**County Judge**