

*Notice of Meeting and Agenda  
September 26, 2023*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
September 26, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **26th** day of **September 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**10:00 am - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

**11:00 am – Workshop - Receive from Mr. Pete De La Cruz, Southeast Texas Regional Planning Commission regarding establishing a Regional 9-1-1 Emergency Network District in Southeast Texas.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.**

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**The following options are available:**

**View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four**

## **PURCHASING:**

- (a) Consider and approve specifications for Invitation for Bid (IFB 23-065/MR) Term Contract for Mowing for Jefferson County.  
[Specifications \(IFB 23-065 MR\) with Attachment.pdf](#)
- (b) Rescind award of items 4 and 5 of (IFB 22-046/MR) Term Contract for Trash and Biomedical Waste Container Service for Jefferson County with BAK Global LLC.  
[\(IFB 22-046 MR\) BAK Global LLC.pdf](#)
- (c) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualifications (RFQ 23-058/JW) Professional Grant Planning, Administration, and Management Services for Community Wildfire Protection Plan (CWPP) (U.S. Department of Agriculture Grant No. USDA-FS-2023-CWDG-SGSF); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (d) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for (RFQ 23-059/JW) Professional Grant Administration and Project Management for USDA Forest Service Community Wildfire Defense Grant (CWDG) Projects (U.S. Department of Agriculture Grant No. USDA-FS-2023-CWDG-SGSF); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (e) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for (RFQ 23-060/JW) Professional Grant Administration and Planning Services for NOAA Transformational Habitat Restoration and Coastal Resilience Grant Project(s) (NOAA Grant No. NOAA-NMFS-HCPO-2023-200801); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (f) Consider and approve renewal for (IFB 21-046/YS) Term Contract for Sheriff's Department Law Enforcement and Corrections Equipment and Uniforms for a second one (1) year renewal with Burgoon Company, Galls, LLC and TND Workwear Co., LLC from October 3, 2023 to October 2, 2024.

## **COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – Mid -County Maintenance – tax office awning project.

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120-0000-491-8006	CAPITAL PROJECTS FND #311	\$35,039.00	
120-6085-416-6014	BUILDINGS AND STRUCTURES		\$35,039.00

[ccMid-County Maintenance \(Awning\) -092623.pdf](#)

(b) Consider and approve budget amendment– Jail – additional cost for fringes.

120-3062-423-2002	EMPLOYEES' RETIREMENT	\$100,000.00	
120-3059-421-2003	EMPLOYEES' INSURANCE		\$100,000.00

[ccJail -092623.pdf](#)

(c) Consider and approve budget transfer– DRC – additional cost for supplies.

120-2060-412-5066	VOLUNTEER TRAINING	\$300.00	
120-2060-412-4052	POSTAGE		\$300.00

[ccDRC -092623.pdf](#)

(d) Consider and approve budget transfer– Mid- County Maintenance – additional cost for services.

120-6085-416-5077	CONTRACTUAL SERVICE	\$300.00	
120-6085-416-4009	BUILDINGS AND GROUNDS		\$300.00

[ccMid -County Maintenance -092623.pdf](#)

(e) Receive and file Sheriff and Constables’ Fees to be effective January 01, 2024.

[ccSheriff & Constables' Fees -092623.pdf](#)

(f) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending August 31, 2023.

[August 2023 Monthly financials.pdf](#)

(g) Receive and file Order for Tax Rate at \$.359000 cents per \$100 valuation.

[ccOrder - Tax Rate -092623.pdf](#)

(h) Receive and file the 2023-2024 Budget.

[CC Jefferson County Annual Budget FY 2024.pdf](#)

(i) Conduct a Public Hearing pursuant to Chapter 300 of the Texas Health & Safety Code to discuss the amount of the mandatory provider payments for the Jefferson County Health Care Provider participation (LPPF) program and how the revenue derived from those payments is to be spent for fiscal year 2024.

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- (j) Consider and approve schedule of mandatory provider payments for the Jefferson County Health Care Provider participation (LPPF) program for fiscal year 2024.

[ccSchedule of Rates -Jefferson County LPPF Program -092623.pdf](#)

- (k) Consider and approve subrecipient agreement for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds with Land Manor.

[ccAgreement -Land Manor, Inc. -092623.pdf](#)

- (l) Receive and file the VINE (Victim Information & Notification Everyday) Program service agreement with Appriss for 09/01/23 – 08/31/24. Cost of contract is reimbursed by the Office of the Attorney General.

[ccContract - Vine Program -092623.pdf](#)

- (m) Consider and approve electronic disbursement for \$554,264.19 to LaSalle for revenue received from entities for inmate housing.

- (n) Regular County Bills – check #510247 through check #510474.

[0510247\\_0510474.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve an Order to Extend the Disaster Declaration for Drought Conditions, pursuant to Sec. 108 (b), Texas Government Code.

[extend Disaster for Drought Conditions.pdf](#)

- (b) Conduct a public hearing regarding the renewal of the Port Arthur LNG Reinvestment Zone pursuant to Sec. 312.401, et seq. of the Property Redevelopment And Tax Abatement Act.

- (c) Consider and possibly approve, receive and file an order to Renew the Reinvestment Zone for Port Arthur LNG pursuant to Sec. 312.401 et seq. of the Property Redevelopment And Tax Abatement Act.

[Renew RIZ Order LNG.pdf](#)

- (d) Receive and file an Order of Appointment for Justice of the Peace Pct 8 pursuant to Texas Government Code Section 27.055(b).

[JP8 Appointment.pdf](#)

- (e) Conduct a public hearing regarding expanding the OCI 2022 Reinvestment Zone to include additional parcels of land adjoin the existing Reinvestment Zone.

- (f) Consider and possibly approve, receive and file an Order to Amend the OCI 2022 Reinvestment Zone to include additional land which adjoins it, pursuant to Sec. 312.401 et. seq. Tax Code.

[OCI Reinvestment Zone 2023 Tr 1 Description.pdf](#)  
[OCI Reinvestment Zone 2023 TR 2 Description.pdf](#)

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[OCI Reinvestment Zone 2023 TR 3 Description.pdf](#)  
[OCI Reinvestment Zone 2023 TR 4 Description.pdf](#)  
[2023- GMJ OCI Reinvestment Zone TRACTS 1-4 Map.pdf](#)  
[Court version OCI 2022 RIZ AMENDMENT GMJ draft 082323.pdf](#)

- (g) Consider and possibly approve a resolution for the Family Drug Court.  
[FTDC to FIRST Resolution.pdf](#)
- (h) Consider and possibly approve, authorize the County Judge to execute, receive and file Application to Renew the Texas Pace Authority to administer the Texas Pace Program for Jefferson County.  
[Jefferson County Notice of Annual PACE Assessment \(with seal\).pdf](#)

**HUMAN RESOURCES:**

- (a) Consider and possibly approve granting extended leave without pay for up to 90 days for Trudy Grinnell, an employee of the County Clerk's Office, for an ADA accommodation.

**SHERIFF'S DEPARTMENT:**

- (a) Consider and possibly approve a Resolution recognizing Stanley Shipper for his 20 years and 3 months of service to the Jefferson County Sheriff's Department and wishing him well in retirement.  
[Letter to Commissioner's Court-S. Shipper.pdf](#)  
[Stanley Shipper Resolution.pdf](#)

**COUNTY CLERK:**

- (a) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract Between Jefferson County and the City of Beaumont for the November 7, 2023 election.  
[Signed Contract - City of Beaumont.pdf](#)
- (b) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and the City of Port Neches for the November 7, 2023 election.  
[Signed Contract - City of Port Neches.pdf](#)
- (c) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and Jefferson County Emergency Services District #3 for the November 7, 2023 election.  
[Signed Contract - ESD#3.pdf](#)
- (d) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and Jefferson County Emergency Services District #4 for the November 7, 2023 election  
[Signed Contract - ESD#4.pdf](#)

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- (e) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and Jefferson County Water Control and Improvement District No. 10 for the November 7, 2023 election.

[Signed Contract - WD#10.pdf](#)

- (f) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and Port Neches - Groves ISD for the November 7, 2023 election.

[Signed Contract - PNG.pdf](#)

- (g) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and Sabine Pass ISD for the November 7, 2023 election.

[Signed Contract - Sabine Pass ISD.pdf](#)

- (h) Consider, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and the City of Nome for the November 7, 2023 election.

[City of Nome - 2023 Final.pdf](#)

**COUNTY AIRPORT:**

- (a) Consider and possibly approve and authorize the County Judge to execute a lease amendment between Jefferson County and Stone Oak Management, LLC for Hangar 7 at the Jack Brooks Regional Airport. The amendment transfers the lease from Stone Oak Management, LLC to Kerr Tractor GP, LLC. The owner of Stone Oak Management also owns Kerr Tractor GP and desires to transfer the lease agreement from the former to the latter.

[Hangar 7 Stone Oak 2019 Amendment 4 Drat 3.pdf](#)

- (b) Consider, possibly approve and receive a donation of various artwork from the Clifton Steamboat Museum for the Jack Brooks Regional Airport, pursuant to Local Government Code Sec. 81.032

**ENVIRONMENTAL CONTROL:**

- (a) Consider and possibly approve Environmental Control's application for the NEHA-FDA Retail Flexible Funding Model (RFFM) Grant Program. These are fully funded grants in an amount up to \$46,500 and requires no cash match from the county.

**COUNTY TREASURER:**

- (a) Receive and file investment schedule for August 2023, including the year to date total earnings on County funds.

[Investment Schedule Aug 31, 2023.pdf](#)

**ENGINEERING DEPARTMENT:**

- (a) Consider and possibly approve a Minor Plat of Craigen Estates, a subdivision out of and part of Joseph Gallier Survey, Abstract No. 130 Jefferson County Texas. Property is located off of Burrell Wingate Road in Precinct #2. This plat is not within any ETJ and has met all of Jefferson Counties platting requirements.

[Minor Plat of Craigen Estates-Comm Court.pdf](#)

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**Jeff R. Branick**  
**County Judge**



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**ADDENDUM TO  
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**PURCHASING:**

- (g) Consider and approve a discretionary exemption as authorized by Local Government Code 262.024(a)(7)(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, for Annual Maintenance Services for Accounting/Financial System with Superior, LLC a CentralSquare Company, in the amount of \$70,120.07.

**COUNTY AUDITOR:**

- (o) Consider and possibly approve a Resolution Authorizing County Grant, Texas Department of Agriculture Home-Delivered Meal Grant Program for Nutrition & Services for Seniors for FY 2023-2024.

[2024\\_HDM\\_County\\_Resolution - Seniors.pdf](#)

- (p) Consider and possibly approve a Resolution Authorizing County Grant, Texas Department of Agriculture Home-Delivered Meal Grant Program for Center for Christian Services (United Board of Missions) for FY 2023-2024.

[2024\\_HDM\\_County\\_Resolution - UBM.pdf](#)

- (q) Consider and approve budget transfer - County Court at Law II - additional cost for supplies

120-2052-412-3078	OFFICE SUPPLIES	\$23.00	
120-2052-412-5021	DUES/SUBSCRIPTIONS		\$23.00

[cc CC at Law II.pdf](#)

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**Jeff R. Branick**  
**County Judge**