

Notice of Meeting and Agenda
September 05, 2023

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
September 05, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **05th** day of **September 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 am - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

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Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Vernon Pierce, Commissioner, Precinct One

PURCHASING:

- (a) Consider and approve specifications for Invitation for Bid (IFB 23-048/MR) Term Contract for Road Building Materials for Jefferson County.

[Specifications \(IFB 23-048 MR\).pdf](#)

- (b) Consider and approve specifications for Invitation for Bid (IFB 23-055/MR) Term Contract for Morgue Transport Service for Jefferson County.

[Specifications IFB 23-055 MR.pdf](#)

- (c) Consider and approve specifications for Invitation for Bid (IFB 23-057/MR) Term Contract for Inmate Clothing & Supplies.

[Specifications IFB 23-057 MR.pdf](#)

- (d) Consider and approve specifications for Request for Statements of Qualifications (RFQ 23-058/JW) Professional Grant Planning, Administration, and Management Services for Community Wildfire Protection Plan (CWPP) (U.S. Department of Agriculture Grant No. USDA-FS-2023-CWDG-SGSF); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Specifications \(RFQ 23-058 JW\) Professional Grant Planning-Admin-Mgmt for CWPP.pdf](#)

- (e) Consider and approve specifications for Request for Statements of Qualifications (RFQ 23-059/JW) Professional Administration and Project Management for USDA Forest Service Community Wildfire Defense Grant (CWDG) Projects (USDA Grant No. USDA-FS-2023-CWDG-SGSF); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

- (f) Consider and approve specifications for Request for Statements of Qualifications (RFQ 23-060/JW) Professional Administration and Planning Services for NOAA Transformational Habitat Restoration and Coastal Resilience Grant Project(s) (NOAA Grant No. NOAA-NMFS-HCPO-2023-200801); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

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- (g) Consider and approve, execute, receive and file a contract for Invitation for Bid (IFB 23-035/JW) Crane Bayou Pump Station Generators and Building – Community Development Block Grant-Disaster Recovery (CDBG-DR) Program Project for Jefferson County to BDS Constructors, LLC. d/b/a MK Constructors for a total contract amount of \$1,549,000.00; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project was awarded on Tuesday, August 15, 2023. Funding for this project provided by Texas General Land Office (GLO Contract No. 20-065-121-C408); and with any additional cost over the budgeted GLO grant funds for this project to be funded by the Jefferson County Drainage District No. 7, per Interlocal Agreement.

[Contract - Crane Bayou Pump Station Generators-Building CDBG-DR \(IFB 23-035 JW\).pdf](#)

- (h) Consider and approve, execute, receive and file Amendment No. 7 for (RFP 18-034/YS) Janitorial Services for Jefferson County with Southeast Texas Building Service, Inc. This amendment will terminate service for Jefferson County Precinct #4 Service Center, located at 7780 Boyt Rd., Beaumont, TX 77713.

[Amendment 7 \(RFP 18-034 YS\).pdf](#)

- (i) Consider and approve, execute, receive and file Amendment No. 1 for (RFP 23-028/MR) Re-Bid FEMA Grant Management Services for Jefferson County with Tidal Basin Government Consulting, LLC. This amendment will correct the term of the contract to commence on July 25, 2023 and end July 24, 2025 in accordance with the terms set forth in the RFP.

[Amendment 1 \(RFP 23-028 MR\).pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – Crime Lab – additional cost for shipping.

120-3060-421-4052	POSTAGE	\$200.00	
120-3060-421-5034	MEDICAL & SURGICAL		\$200.00

[ccCrimeLab\(Shipping\) -090523.pdf](#)

- (b) Consider and approve budget transfer– Crime Lab – additional cost for supplies.

120-3060-421-3042	LABORATORY SUPPLIES	\$2,500.00	
120-3060-421-5021	DUES/SUBSCRIPTIONS		\$2,500.00

[ccCrimeLab\(Supplies\) -090523.pdf](#)

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(c) Consider and approve budget transfer– 58th District Court – additional cost for postage.

120-2033-412-4052	POSTAGE	\$300.00	
120-2033-412-5062	TRAVEL EXPENSE		\$300.00

[cc58th District Court -090523.pdf](#)

(d) Consider and approve budget transfer – Jail– additional cost for overtime.

120-3062-423-1098	OVERTIME ALLOWANCE	\$275,000.00	
120-3062-423-2003	EMPLOYEES' INSURANCE		\$275,000.00

[ccJail -090523.pdf](#)

(e) Consider and approve budget transfer– Constable Pct. 7– additional cost for insurance.

120-3071-425-2003	EMPLOYEES' INSURANCE	\$8,025.00	
120-3071-425-1005	EXTRA HELP		\$4,025.00
120-3071-425-1098	OVERTIME ALLOWANCE		\$4,000.00

[ccConstable Pct 7 -090523.pdf](#)

(f) Consider and approve budget transfer – Constable Pct. 8 – additional cost for insurance.

120-3072-425-2003	EMPLOYEES' INSURANCE	\$8,015.00	
120-3072-425-1005	EXTRA HELP		\$4,115.00
120-3072-425-1095	EDUCATION PAY		\$3,900.00

[ccConstable Pct 8 -090523.pdf](#)

(g) Consider and approve budget transfer– Environmental Control– additional cost for telephone.

120-5078-446-4054	TELEPHONE	\$90.00	
120-5078-446-5062	TRAVEL EXPENSE		\$90.00

[ccEnvironmental Control -090523.pdf](#)

(h) Consider and approve electronic disbursement for \$1,249.64 to Texas Department of Criminal Justice for September insurance reimbursement.

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- (i) Receive and file subrecipient agreement for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds with Tender Loving Care dba Legacy Community Development Corporation.

[ccAgreement\(ARPAC\) TenderLovingCare\(dba\) LegacyCommunityDevCntr -090523.pdf](#)

- (j) Receive and file Texas Safety Program Grant agreement between Jefferson County, Texas and the State of Texas for the STEP Comprehensive Program for the period 10/01/2023 to 09/30/2024.

[ccTXSafetyProgram Grant -090523.pdf](#)

- (k) Consider and authorize County Judge to execute the Statewide Automated Victim Notification Service (SAVNS) Maintenance Grant Contract between Jefferson County, Texas and the Office of the Attorney General for FY September 01, 2023 – August 31, 2024. Contract number C-01128.

[cc\(SAVNS\)Grant Contract -090523.pdf](#)

- (l) Consider and approve budget transfer– Road & Bridge Pct. 4– additional cost for operations.

114-0405-431-4018	ROAD MACHINERY	\$3,000.00	
114-0405-431-3083	TIRES AND TUBES	\$2,000.00	
114-0402-431-5053	RENT-EQUIPMENT	\$1,100.00	
114-0402-431-5077	CONTRACTUAL SERVICE	\$500.00	
114-0402-431-1028	LABORERS		\$6,600.00

[ccRoad&Bridge Pct 4 -090523.pdf](#)

- (m) Regular County Bills – check #509602 through check #509824.

[0509602_0509824.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve, receive and file a Resolution to Cast Votes in the Election of the Board of Directors of the Jefferson County Central Appraisal District for the 2023-2024 Term of Office as provided by Sec. 6.03(f) of the Property Tax Code.

[Resolution to cast votes for Director 2024 term.pdf](#)

- (b) Consider possibly approve the extension of the Disaster Declaration of Disaster regarding shrimp dumping in Jefferson County.

[Extend Shrimp dumping decl.pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve the revised Jefferson County Employee Workers' Compensation Policy to reflect the requirement of in-network treatment for an on-the-job accident, injury, or illness.

[2023 - Section 10.5 Workers Compensation.pdf](#)

ENGINEERING DEPARTMENT:

- (a) Consider and possibly approve Mitchell Reins Addition, a Minor Plat of a 3.00-acre tract Clerk File No. 2020028791, OPRJCT into Tract 1 and Tract 2, part of the E. Raines Survey, Abstract No. 44, Jefferson County, Texas. This Minor Plat is located off of Reins Road in Precinct #1 and is in City of Beaumont ETJ. This Minor Plat has met all of Jefferson County and City of Beaumont plating requirements.

[Minor Plat of Mitchell Reins Add. -Comm Court.pdf](#)

OTHER BUSINESS:

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

**Receive reports from Elected Officials and staff on matters of community
interest without taking action.**

Jeff R. Branick
County Judge