

Notice of Meeting and Agenda
August 15, 2023

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 15, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **15th** day of **August 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 am – WORKSHOP - To receive information from the Jefferson County Human Resources Department regarding amending the current Jefferson County Employee Policies.

10:00 am – WORKSHOP - To receive information from Martin Gonzalez, TxDOT District Engineer regarding the #End the Streak Campaign to raise awareness of the increasing traffic deaths in Texas.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.

The following options are available:

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**View live with audio from the County Webpage:
https://co.jefferson.tx.us/comm_crt/commlink.htm**

Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.

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INVOCATION: Vernon Pierce, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two

PURCHASING:

- (a) Consider and approve specifications for Invitation for Bid (IFB 23-054/MR) Term Contract for Catalog Pricing for Janitorial Supplies for Jefferson County.

[Specifications IFB 23-054 MR.pdf](#)

- (b) Consider and approve specifications for Request for Proposal (RFP 23-056/MR) Re-Bid Cafeteria Services for Jefferson County.

[Specifications \(RFP 23-056 MR\) with Attachments.pdf](#)

- (c) Consider and approve award for Invitation for Bid (IFB 23-035/JW) Crane Bayou Pump Station Generators and Building – Community Development Block Grant-Disaster Recovery (CDBG-DR) Program Project for Jefferson County to BDS Constructors, LLC. d/b/a MK Constructors for a total contract amount of \$1,549,000.00; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. Funding for this project provided by Texas General Land Office (GLO Contract No. 20-065-121-C408); and with any additional cost over the budgeted GLO grant funds for this project to be funded by the Jefferson County Drainage District No. 7, per Interlocal Agreement.

- (d) Consider, possibly ratify approval of a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service for helicopter pilot training with Helicopter Institute in the approximate amount of \$55,059.86.

- (e) Consider and approve, execute, receive and file an auction of surplus property as authorized by Local Government Code §263.152(a)(1) by Horn's Auction, Inc. The auction is scheduled for Saturday, September 2, 2023 at 9:00 am.

[Auction of Surplus Property.pdf](#)

- (f) Consider and approve, execute, receive and file disposition of salvage property as authorized by Local Government Code §263.152(3), for broken or obsolete items.

[Disposal of Salvage Property.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – Constable Pct. 1 - tint for vehicle and logo drawstring backpacks.

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120-3065-425-3084	MINOR EQUIPMENT	\$200.00	
120-3065-425-3090	EDUCATIONAL DEMONSTRATION	\$100.00	
120-3065-425-1098	OVERTIME ALLOWANCE		\$300.00

[ccConstable Pct1 -081523.pdf](#)

(b) Consider and approve budget transfer

– Risk Management – additional cost for supplies.

120-1016-415-3078	OFFICE SUPPLIES	\$1,400.00	
120-1016-415-5062	TRAVEL EXPENSE		\$1,400.00

[ccRisk Management -081523.pdf](#)

(c) Consider and authorize County Judge to execute a Texas Safety Program Grant agreement between Jefferson County, Texas and the State of Texas for the STEP Comprehensive Program for the period 10/01/2023 to 09/30/2024.

[ccTXDEPT SAFETY GRANT -081523.pdf](#)

(d) Consider and approve accepting grant award from High Intensity Drug Trafficking Area (HIDTA) program for \$16,200, award number G23HN0029A and no match required. Grant will aid in the investigation and prosecution of drug offenses in our region.

[ccHighIntensityDrugTraffickingArea\(HIDTA\) -081523.pdf](#)

(e) Consider and approve electronic disbursement for \$3,464,485.00 to State Comptroller for Intergovernmental Governmental Transfer for Jefferson County LPPF for the Comprehensive Hospital Increase Reimbursement Program.

(f) Consider and approve electronic disbursement for \$1,800,000.00 to State Comptroller for the second half of Intergovernmental Governmental Transfer for Indigent Health care – County funds.

(g) Discuss Proposed tax rate for tax year 2023 (fiscal year 2023-2024).

(h) Consider and approve proposing a tax rate of \$.359 for tax year 2023 (fiscal year 2023-2024) and schedule a public hearing on the proposed tax rate for Tuesday, September 19, 2023, at 10:30am in the Commissioners Courtroom.

(i) Consider and approve subrecipient agreement for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds with Jefferson County: reVision.

[cc ReVision - Subrecipient Agreement -081523.pdf](#)

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- (j) Consider and approve subrecipient agreement for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds with Tender Loving Care Center dba Legacy Community Development Corporation.
[cc Legacy CDC - Subrecipient Agreement -081523.pdf](#)
- (k) Consider and approve subrecipient agreement for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds with Nutrition & Services for Seniors.
[cc Nutrition Services - Subrecipient Agreement -081523.pdf](#)
- (l) Regular County Bills – check #508917 through check #509146.
[0508917_0509146.pdf](#)

DISTRICT CLERK:

- (a) Public hearing on the District Clerk’s Records Archive Plan for fiscal year 2023 – 2024.
- (b) Consider and possibly approve, receive and file, the District Clerk’s Records Archive Plan for fiscal year 2023 - 2024.
[2024 Archive Budget-Revised.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve out-of-state travel for Jeffery Chadney to Alexandria Virginia on September 18, 2023 to September 21, 2023 for the Leadership Seminar on Missing & Exploited Children. The seminar and travel will be paid for by the National Center for Missing and Exploited Children Organization.
[Out-Of-State Travel-Chadney.pdf](#)
- (b) Consider and possibly approve authorizing the Jefferson County Judge to execute an Inter-local agreement between Jefferson County and the Cities of Beaumont and Port Arthur on asset sharing of the 2023 Byrne Justice Assistance Grant Program award. Jefferson County’s allocation is \$21,105 and is budgeted for computer equipment for the Sheriff’s Office.
[2003 JAG Grant Letter.pdf](#)
[2023 JAG GRANT MOU.pdf](#)
[2023 JAG Solicitation.pdf](#)
[FY23 JAG Calculated Allocations.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, approve and accept a donation and presentation from Judge Stevens pursuant to Local Government Code Sec. 81.032.

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- (b) Consider, approve a resolution in Support of the Spindletop Center Grant Application for funds to be utilized in establishing the Jefferson County Criminal Mental Health and Substance Abuse Disorder. Diversion Center.

[Landry Support for Spindletop Grant_.pdf](#)

- (c) Consider, possibly approve, receive and file an Order Amended Order regarding the Disposition of Deceased Paupers.

[2023 Court versionFinal Draft Cremation-burial.pdf](#)
[AN 2023 ORDER TO AMEND THE POLICIES FOR THE DISPOSITION OF Paupers.pdf](#)

- (d) Consider, approve and authorize the County Judge to execute a Mutual Aid Agreement between Jefferson County and Jefferson County Emergency Services District No. 1 pursuant to Chapter 418.002, Texas Disaster Act of 1975.

[ESD1 MAA 2023.pdf](#)

- (e) Consider, approve and authorize the County Judge to execute a Mutual Aid Agreement between Jefferson County and Jefferson County Emergency Services District No. 3 pursuant to Chapter 418.002, Texas Disaster Act of 1975.

[ESD3 MAA 2023.pdf](#)

- (f) Consider, approve and authorize the County Judge to execute a Mutual Aid Agreement between Jefferson County and Jefferson County Emergency Services District No. 4 pursuant to Chapter 418.002, Texas Disaster Act of 1975.

[ESD4 MAA 2018.pdf](#)

- (g) Consider, approve and authorize the County Judge to execute a Mutual Aid Agreement between Jefferson County and Hamshire Volunteer Fire Department pursuant to Chapter 418.002, Texas Disaster Act of 1975.

[Hamshire MAA 2023.pdf](#)

- (h) Consider, approve and authorize the County Judge to execute a Mutual Aid Agreement between Jefferson County and Jefferson County Water Control District No. 10 pursuant to Chapter 418.002, Texas Disaster Act of 1975.

[WD10 MAA 2023.pdf](#)

COUNTY CLERK:

- (a) Conduct Public Hearing on the County Clerk's Records Archive Plan for fiscal year 2023-2024.

- (b) Consider and possibly approve, receive and file, the County Clerk's Records Archive Plan for fiscal year 2023 - 2024.

[Records Archive Plan - 2023-24.pdf](#)

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COUNTY TREASURER:

(a) Receive and File Investment Schedule for July, 2023, including the year to date total earnings on County funds.

[Scan_9.pdf](#)

(b) Consider and approve a \$70 wire transfer to Wells Fargo Securities for Safekeeping fees for July, 2023.

Jeff R. Branick
County Judge

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**ADDENDUM TO
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COUNTY CLERK:

- (c) Consider and possibly approve, execute, receive and file Order calling for a Constitutional Amendment and Joint Election to be held on November 7, 2023. The Order includes the adoption of countywide vote centers for this election.

[Order calling for the election.pdf](#)

COUNTY COMMISSIONERS:

- (i) Consider, possibly approve executing necessary grant applications through grants.gov as either a co-applicant or as lead applicant along with the Sabine Pass Authority for funding the US DOT PROTECT Planning Grant for Highway 87.

Jeff R. Branick
County Judge