

*Notice of Meeting and Agenda*  
*May 02, 2023*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
May 02, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **02nd** day of **May 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:30 am - Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 regarding matters that require consultation with legal counsel pertaining to anticipated litigation.**

**10:00 am - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.**

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[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

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**INVOCATION: Cary Erickson, Commissioner, Precinct Two**

**PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three**

**PURCHASING:**

- (a) Consider and approve award for Invitation for Bid (IFB 22-073/JW) Main Terminal HVAC Rehabilitation at the Jack Brooks Regional Airport with Industrial & Commercial Mechanical (ICM) for a total contract amount of \$997,000.00 (Base Bid and Alternate No. 1 included); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37).
- (b) Consider and approve award for Invitation for Bid (IFB 23-009/JW) Landside Road Pavement Repairs at the Jack Brooks Regional Airport with Elite Contractors and Equipment, LTD for a total contract amount of \$2,730,071.00. (Base Bid and Alternates #1 and #2); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37).

[Award Recommendation - Fittz and Shipman \(IFB 23-009 JW\).pdf](#)

- (c) Consider and approve, execute, receive and file Change Order #1 for Job Order Contract (JOC 23-011/MR) with Preferred Facilities Group for Jefferson County Courthouse Café Plumbing repair in the amount of \$4,732.48, bringing the total contract pricing to \$20,836.68; in accordance with Choice Partners Contract 20/017MR-17. This increase is for additional drain repair.

[Change Order \(JOC 23-011 MR\) Preferred Facilities Group.pdf](#)

- (d) Consider and approve, execute, receive and file disposal of scrap metal. Scrap property to be transported to a metal salvage company and there sold for as such price as it may command and return funds to the County.

[Scrap Metal Disposal.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – Road & Bridge Pct. 2 - additional cost for travel.

112-0207-431-5062	TRAVEL EXPENSE	\$3,030.00	
112-0206-431-3019	CULVERTS AND PIPE		\$3,030.00

[ccRoad & Bridge Pct 2- 050223.pdf](#)

- (b) Consider and approve budget amendment – 172nd – additional cost for longevity.

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120-2036-412-1094	LONGEVITY PAY	\$1,000.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$1,000.00

[cc172nd District Court -050223.pdf](#)

(c) Consider and approve budget transfer – Jail – additional cost for overtime.

120-3062-423-1098	OVERTIME ALLOWANCE	\$300,000.00	
120-3062-423-2003	EMPLOYEES' INSURANCE		\$300,000.00

[ccJail -050223.pdf](#)

(d) Consider and approve budget transfer – Environmental Control – additional cost for license test.

120-5078-446-5021	DUES/SUBSCRIPTIONS	\$350.00	
120-5078-446-3010	BOOKS-PRINTED		\$350.00

[ccEnvironmental Control -050223.pdf](#)

(e) Consider and approve electronic disbursement for \$1,249.64 to Texas Department of Criminal Justice for May insurance reimbursement.

(f) Consider and approve reallocation and additional funds from the American Rescue Plan Lost Revenue funding to purchase 2- F250 Heavy Duty trucks instead of 2- F350 trucks due to availability for Road & Bridge Pct. 2. Estimated additional cost is \$56,000.

[ccRB2 Trucks\(American Rescue PlanLR\) -050223.pdf](#)

(g) Consider and approve using American Rescue Plan Lost Revenue funding to purchase a Virtual Comparison Microscope for the Crime Lab. Cost is estimated at \$236,000.

[ccCrimeLab\(American Rescue Plan LR\) -050223.pdf](#)

(h) Consider and approve reclassification of Medical Assistant position budgeted at \$41,938 to an LVN (licensed vocational nurse) position with a grade of 51 and budgeted at \$54,353. This change is necessary to stay in compliance with the Texas Board of Nurses requirements.

[ccLVN Reclassification -050223.pdf](#)

(i) Consider and approve budget transfer - JP Pct. 1, Pl. 2 - additional cost for travel.

120-2042-412-5062	TRAVEL EXPENSE	\$500.00	
120-2042-412-4052	POSTAGE		\$500.00

[ccJP Pct.1 Pl. 2 -050223.pdf](#)

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- (j) Consider and approve budget amendment – Nurse Practitioner – additional cost for reclassification.

120-5076-441-1035	NURSE	\$4,138.00	
120-5076-441-2003	EMPLOYEES' INSURANCE		\$2,680.00
120-2055-412-1002	ASSISTANTS & CLERKS		\$1,458.00

[ccNurse Practitioner -050223.pdf](#)

- (k) Regular County Bills – check #505721 through check #505929.

[0505721\\_0505929.pdf](#)

**TAX OFFICE:**

- (a) Consider and approve an erroneous or overpayment property tax refund to Gloria Chavis in the amount of \$2,550.04 in accordance with Property Tax Code 31.11.

[Refund-Gloria Chavis \\$2,550.04.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve and authorize the County Judge to execute an Amended Abatement between Jefferson County and Diamond Green Diesel pursuant to Chapter 312, Texas Property Tax Code.

[Tax Abatement Agreement.pdf](#)

- (b) Conduct a public hearing to consider the petition for each issue relating to the creation of the proposed Jefferson County Emergency Services District No. 5, pursuant to Sec. 775.016. Texas Health and Safety Code.

- (c) Consider and possibly approve a Resolution Approving the Creation of Jefferson County Emergency Services District No. 5 and its boundaries and to authorize the imposition of a tax not to exceed the rate allowed by Sec. 48-e, Article II, Texas Constitution and Texas Health & Safety Code Sections 775.017 and 775.018.

[JCESD No. 5 -- Resolution.pdf](#)

[JCESD No. 5 -- Boundary Description.pdf](#)

[JCESD No. 5 -- Boundary Map.pdf](#)

- (d) Consider and possibly approve an Order for an election regarding the approval of the Creation of Jefferson County Emergency Services District No. 5, pursuant to the Texas Health & Safety Code Section.

[JCESD No. 5 -- Order of Special Election.pdf](#)

- (e) Consider and possibly approve a resolution for Adult Living (PAL).

[TDFPS.CPS. Graduation Resolution.pdf](#)

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- (f) Consider and possibly approve a proclamation for National Drug Court for May, 2023.

[2023 Drug Court PROCLAMATION.pdf](#)

**COUNTY TREASURER:**

- (a) Receive and File Investment Schedule for March, 2023, including the year to date total earnings on County funds.

[Scan\\_0012.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Consider and possibly approve out-of-state travel for Matt Gardner to Hoover Alabama on May 28, 2023 to June 2, 2023. There is no cost to Jefferson County for this course. The course will be paid for by The National Computer Forensic Institute.

[Staggs-Out-of-State Training.pdf](#)

- (b) Receive and file executed Letter of Agreement between Jefferson County, Texas and Deputy Jacob Ryan Edgar for the purchase of the police dog, "Chucky".

[Letter-K9 Chucky.pdf](#)  
[Chucky's Medical Paperwork.pdf](#)

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
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**COUNTY COMMISSIONERS:**

- (g) Conduct a public hearing regarding the Amended Abatement Agreement between Jefferson County and Diamond Green Diesel pursuant to Chapter 312, Texas Property Code.

NOTE: This entry should be addressed PRIOR to (a).

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**Jeff R. Branick**  
**County Judge**