

*Notice of Meeting and Agenda*  
*April 25, 2023*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
April 25, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **25th** day of **April 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**11:30am - Workshop to receive information from Dr. Matthew Hoch regarding the North Pleasure Island Restoration Project and grant application. Please make note of the time change, this was previously set for 10:00am.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting.**

**The following options are available:**

**View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm)**

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**Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the beginning of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the beginning of the meeting. Public comments will be limited to 3 minutes per person.**

**Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Vernon Pierce, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two**

## **PURCHASING:**

- (a) Consider and approve, execute, receive and file renewal for (IFB 19-012/YS) Term Contract for Marine Motor Fuel for Jefferson County for a fourth and final one (1) year renewal with Sun Coast Resources, LLC from May 2, 2023 to May 1, 2024.

[Renewal \(IFB 19-012 YS\) Sun Coast Resources LLC.pdf](#)

- (b) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Proposal (RFP 23-006/MR) Inmate Food Service for Jefferson County Correctional Facility.

- (c) Execute, receive, and file a Professional Agreement (PROF 23-016/JW) with Carr Brothers Corporation d/b/a HomeTeam for Home Inspection Services for Community Development Block Grant-Disaster Recovery (CDBG-DR) Home Buyout Program; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326, in accordance with a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service.

[\(PROF 23-016 JW\) HomeTeam Inspection Service \(CDBG-DR Home Buyout\).pdf](#)

- (d) Consider and approve, execute, receive and file Change Order No. 1 for Invitation for Bid (IFB 22-011/JW) Taxiway A Rehabilitation at Jack Brooks Regional Airport with Brizo Construction, LLC. for a total amount of \$38,808.00 for additional asphalt pavement removal; as asphalt surface was discovered in several areas (26,400 SY) that necessitated a change in equipment; bringing the total contract amount from \$6,468,928.10 up to \$6,507,736.10; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project was awarded to Brizo Construction, LLC. on August 23, 2022. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant #37.

[Change Order No. 1 - Taxiway A Rehabilitation JBRA-Brizo Construction.pdf](#)

## **COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – Road & Bridge Pct 4 – add cost for repairs.

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114-0405-431-4014	SHARED EQUIPMENT MAINT.	\$2,500.00	
114-0405-431-4018	ROAD MACHINERY	\$2,500.00	
114-0405-431-4008	AUTOMOBILES AND TRUCKS	\$2,500.00	
114-0402-431-3079	CRUSHED STONE		\$7,500.00

[cc R&B Pct 4 - budget transfer.pdf](#)

- (b) Consider and approve Amendment Number 4 to Contract CA-0000997 with the Texas Parks and Wildlife Department for the project “Mesquite Point Public Boat Ramp”. Amendment extends the contract term date to December 31, 2023.

[cc - boat ramp admend 4.pdf](#)

- (c) Consider and approve electronic disbursement for \$507,509.95 to LaSalle for revenue received from entities for inmate housing.

- (d) Consider and approve downgrade of a Senior Programmer/Analyst position budgeted at \$88,628 to a Senior Analyst/Programmer position with a grade of 67 and budgeted at \$80,686. In addition, consider and approve a downgrade of a Programmer/Analyst position budgeted at \$83,121 to an Analyst/Programmer position with a grade of 62 and budgeted at \$75,654. These downgrades will result in an estimated net annual savings of \$18,650 including fringes.

[cc - MIS.pdf](#)

- (e) Consider and approve applying for the BJA FY 2023 State Criminal Alien Assistance Program.

[cc - BJA 2023.pdf](#)

- (f) Regular County Bills – check #505507 through check #505720.

[0505507\\_0505720.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve out-of-state travel for Angela Caraway, Ronda Conlin, and Travis Stucker on July 28th - August 3, 2023 for the National Environmental Health Association Conference in New Orleans, LA. at no cost to the County.

[Out of State Travel Policy questions \(1\) \(1\).pdf](#)

- (b) Consider and possibly approve a proclamation for Older Americans Month.

[Older Americans Month 2022.pdf](#)

- (c) Consider allocation of Board Members appointed to the Spindletop Center regarding the recent addition of Jasper County.

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- (d) Consider and possibly approve a resolution in support of H.B. 3250.

[Resolution - H.B. 3250 Support.pdf](#)

- (e) Consider and possibly approve a Resolution for Tammy Rains.

[Tamera Rains Resolution 4.2023.pdf](#)

**MANAGEMENT INFORMATION SYSTEMS:**

- (a) Consider and possibly approve a Resolution recognizing Chuck M Hancock for his 33 years of service to Jefferson County MIS Department and wishing him well in his retirement

[Chuck Hancock Resolution.pdf](#)

**COUNTY CLERK:**

- (a) Consider and Possibly Approve a new format for Resolutions and Proclamations.

**ENGINEERING DEPARTMENT:**

- (a) Execute, receive and file Pipeline Permit 04-P-23 to Chevron Phillips Chemical Company, LP. For the purpose of constructing, maintaining or repairing a pipe line for distribution in Jefferson County. This project is located in Precinct #4.

[04-P-23.pdf](#)

- (b) Execute, receive and file Pipeline Permit 05-P-23 to Chevron Phillips Chemical Company, LP. For the purpose of constructing, maintaining or repairing a pipe line for distribution in Jefferson County. This project is located in Precinct # 2.

[05-P-23.pdf](#)

- (c) Consider and possibly approve a Replat of Lots 39, 40 & 57, Charles O. Ellstrom's Subdivision Vol. 3, Pg. 6, J.C.M.R. into Lots 39-A & 39-B, Part of the T. & N.O. R.R. Survey Section No. 136. Property is located off of Burr Lane a private road in Precinct #3. This plat is not within any ETJ and has met all of Jefferson County platting requirements.

[Replat of Lots 39, 40,& 57 into Lots 39-A & 39-B\\_Comm Court.pdf](#)

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO  
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**PURCHASING:**

- (e) Consider and approve, execute, receive and file a Professional Agreement (PROF 23-030/JW) Asbestos Consulting & Air Monitoring Services for Rehabilitation of Jerry Ware General Aviation Terminal with Honesty Environmental Services, Inc. for a lump sum amount of \$4,990.00; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant #37.

[\(PROF 23-030 JW\) Honesty Environmental - Asbestos Consulting-Jerry Ware Terminal Rehab JBRA.pdf](#)

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**Jeff R. Branick**  
**County Judge**