

Notice of Meeting and Agenda
March 28, 2023

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Cary Erickson, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 28, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **28th** day of **March 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 am - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with out attorney regarding pending or anticipated litigation.

9:45 am - Workshop to receive update on Odyssey Project implementation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:

https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the end of the meeting. If you would like to speak at that time, please be on the phone call. The Court will allow public

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comments related to items on the agenda that day at the end of the meeting as time allows. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Vernon Pierce, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two

PURCHASING:

- (a) Reject all bids for (IFB 22-053/MR) Term Contract for Generator Inspections, Routine Maintenance and Service for Jefferson County, Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.
- (b) Consider and approve specifications for Invitation for Bid (IFB 23-024/MR) Re-Bid Term Contract for Generator Inspections, Routine Maintenance and Service for Jefferson County, Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326.
[Specifications IFB 23-024 MR\).pdf](#)
- (c) Consider and approve specifications for Request for Proposal (RFP 23-025/MR) Lease of Properties Acquired as a Result of Buy Out.
[Specifications \(RFP 23-025 MR\) Lease of Properties Acquired as a Result of Buy Out.pdf](#)
- (d) Consider and approve, execute, receive and file a contract extension for (RFP 17-048/YS) Automated Teller Machines (ATM) Installation and Operation for Jefferson County with Citywide ATM for an additional 90 days, to expire June 29, 2023.
[Contract Extension \(RFP 17-048 YS\) Citywide ATM.pdf](#)
- (e) Consider and approve, execute, receive and file Professional Agreement (PROF 23-026/MR) with Access Surveyors, LLC to perform surveying services for right of way establishment of the unimproved portion of Erie Street and Highland Avenue Extension in the amount of \$8,850.00; in accordance with a discretionary exemption as authorized by Local Government Code 262.024(a)(4) a personal or professional service.
[Access Surveyors \(PROF 23-026 MR\).pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve a one-time extension of time to use vacation carryover for employees that have been directly involved with the Tyler Technology implementation per attached list. Hours must be used by _____.
[cc2022 Vacation Carryover -032823.pdf](#)
- (b) Receive and file the Jefferson County Annual Comprehensive Financial Report for the fiscal year ended September 30, 2022.
[CC Jefferson County FY 2022 Annual Comprehensive Financial Report.pdf](#)
- (c) Receive and file the SAS 114 Letter from Pattillo, Brown & Hill LLP for the fiscal year ended September 30, 2022.
[CC SAS 114 Letter FY 2022.pdf](#)

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- (d) Receive and file Financial & Operating Statements – County Funds Only for the Three Months Ending December 31, 2022.
[October - December 2022 Monthly financial.pdf](#)
- (e) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending January 31, 2023.
[January 2023 Monthly financials.pdf](#)
- (f) Receive and file Modification of Intergovernmental Agreement number 23 with the US Marshals Service to adjust the current per diem rates effective February 01, 2023.
[ccModification Int'govAgreement23 -US Marshals -032823.pdf](#)
- (g) Consider and approve reallocation of Ford Park capital equipment funding in the amount of \$7,000 for the purchase of a 4 drawer refrigerated base unit with char-broiler and griddle. Additional item to be purchased is commercial grade popcorn machine.
[ccFordParkCapitalEquipment -032823.pdf](#)
- (h) Regular County Bills – check #504660 through check #504868.
[0504660_0504868.pdf](#)
- (i) Receive update on ARPA funding allocations.

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve a Resolution recognizing Mark A. Lane for his 11 years and 10 months of service to Jefferson County Precinct # 4 and wishing him well in his retirement.
[resolution -Mark Lane.pdf](#)
- (b) Consider, possibly approve, receive and file Oath of Office and Statement of Officer for 2023 appointments as Commissioners of the Sabine-Neches Navigation District for Larry Grantham, Kenneth Duhon, Sheri Arnold, Joseph Johnson and Richard Lewis.
[2023 Commissioners Oath of Office and Statement of Officer 3.16.2023.pdf](#)
- (c) Jefferson County, Texas will hold a public hearing at 10:30 a.m. CT on Tuesday, March 28, 2023 at the Jefferson County Historic Courthouse (Commissioners' Courtroom) located at 1149 Pearl Street (Fifth Floor), Beaumont, Texas 77701, regarding the submission of an application to the Texas Department of Agriculture for the Texas Community Development Block Grant Program (TxCDBG) for Program Year 2023/2024 Community Development (CD) fund.
[Public Hearing Advertisement \(2023-2024 TDA-CDBG Grant\).pdf](#)

COUNTY TREASURER:

- (a) Consider and possibly approve a collateral substitution, held by the Federal Home Loan Bank on County funds. The substitution would involve replacing pledged securities with an irrevocable Standby Letter of Credit. Our collateral position will not change and will remain well over the 103% minimum.
- (b) Consider and possibly approve a \$74 wire transfer to Wells Fargo Securities for February Safekeeping fees.

MANAGEMENT INFORMATION SYSTEMS:

- (a) Consider and possibly approve a Resolution for Marianne Petry
[Marianne Petry Resolution.pdf](#)

Jeff R. Branick
County Judge

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ADDENDUM TO
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9:30 am - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with out attorney regarding pending or anticipated litigation.

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COUNTY AUDITOR:

- (j) Receive and file Financial & Operating Statement - County Funds Only for the Month Ending February 28, 2023.

[February 2023 Monthly financials.pdf](#)

- (k) Consider and authorize County Judge to submit Release of Funds and Environmental Assessment Certification for the Crane Bayou Generator Project funded by the GLO CDBG-Hurricane Harvey Disaster Infrastructure Grant.

[CC Crane Bayou Release of Funds and EA.pdf](#)

COUNTY COMMISSIONERS:

- (d) Conduct a public hearing to consider the Petition for Creation of Emergency Services District for the proposed Jefferson County Emergency Services District No. 5 pursuant to Sec. 775.015(b) of the Texas Health & Safety Code.

Jeff R. Branick
County Judge