

*Notice of Meeting and Agenda  
February 21, 2023*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Cary Erickson, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
February 21, 2023**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **21st** day of **February 2023** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:00 am WORKSHOP - To discuss allocation of American Rescue Plan Act (ARPA) funding for the non-profit request**

**10:00 am - Announcement of an executive (closed) session pursuant to Texas Government Code Sec. 551.071 to consult with our attorney regarding pending or anticipated litigation.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 347-973-4395, conference id 113569383# The court will also have a time for public comments at the end of the meeting. If you would like to**

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**Speak at that time, please be on the phone call. The Court will allow public comments related to items on the agenda that day at the end of the meeting as time allows. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Vernon Pierce, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Cary Erickson, Commissioner, Precinct Two**

**PURCHASING:**

- (a) Consider and approve specifications for Invitation for Bid (IFB 23-009/JW) Landside Road Pavement Repairs at the Jack Brooks Regional Airport pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37).

[\(IFB 23-009 JW\) Specifications Landside Road Improvements JBRA.dotx.docx.pdf](#)

- (b) Consider, establish, and approve Selection Review Committee (to include one (1) elected official) to evaluate firms on the Texas Department of Agriculture (TDA) Pre-Qualified (Grant) Administrator List to facilitate the grant application and procurement processes of potential grant funding from the TDA Community Development Fund; pursuant to Chapter 262, Texas Local Government Code, The County Purchasing Act and 2CFR Sections 200.318-326.

- (c) Consider and approve, execute, receive and file an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Horn’s Auction Inc. The auction is scheduled for Saturday, March 4, 2023 at 9:00 am.

[Auction of Surplus Property Memo.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – Road & Bridge Pct. 4 – additional cost for repairs.

114-0405-431-4008	AUTOMOBILES AND TRUCKS	\$7,000.00	
114-0405-431-4018	ROAD MACHINERY	\$7,000.00	
114-0402-431-3079	CRUSHED STONE		\$14,000.00

[ccRoad & Bridge Pct4-022123.pdf](#)

- (b) Consider and approve budget transfer– Treasurer – replacement of printer and check signature equipment.

120-1017-415-3084	MINOR EQUIPMENT	\$1,960.00	
120-1017-415-4052	POSTAGE		\$1,960.00

[ccTreasurer -022123.pdf](#)

- (c) Consider and approve budget transfer– Juvenile Probation – additional cost for computers.

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120-3063-424-6002	COMPUTER EQUIPMENT	\$81.00	
120-3063-424-5005	MILEAGE		\$81.00

[ccJuvenile Probation -022123.pdf](#)

(d) Consider and approve budget amendment – Constable Pct1– replacement of body worn cameras.

120-3065-425-6018	POWER TOOLS & APPLIANCES	\$19,228.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$19,228.00

[ccConstable Pct1 -022123.pdf](#)

(e) Consider and approve budget transfer– Constable Pct2 – purchase a new printer.

120-3066-425-3084	MINOR EQUIPMENT	\$2,300.00	
120-3066-425-1005	EXTRA HELP		\$2,300.00

[ccConstable Pct2 -022123.pdf](#)

(f) Consider and approve budget transfer – Beaumont Maintenance – additional cost for computers.

120-6083-416-6002	COMPUTER EQUIPMENT	\$121.00	
120-6083-416-3078	OFFICE SUPPLIES		\$121.00

[ccBeaumont Maintenance -022123.pdf](#)

(g) Receive and file Jefferson County Community Supervision and Corrections Department Audited Financial Statements for the Year Ended August 31, 2022.

[ccCommunitySupervision& Corrections Audit Report -022123.pdf](#)

(h) Receive and file Jefferson County Juvenile Probation Department Audited Financial Statements for the Year Ended August 31, 2022.

[ccJuvenile Probation Audit Report -022123.pdf](#)

(i) Consider and authorize County Judge to execute time extensions as required for the Hurricane Harvey CDBG-Home Buyout and CDBG-Infrastructure grants administered through the General Land Office.

(j) Regular County Bills – check #503560 through check #503756.

[0503560\\_0503756.pdf](#)

## **COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve, authorize the County Judge to execute a contract for legal representation pursuant to Texas Government Code Sec. 2254.1036 with the law firms of Eiland & Bonnin, Baron & Budd, Cossich, Sumich, Parsiola & Taylor in the investigation and representation of a possible lawsuit against manufacturers, designers, marketers, distributors, sellers of firefighting foam products known as "aqueous film-forming foam" and other products containing perfluoroalkyl substances and related compounds. Jefferson County seeks to contract with outside counsel who are experienced and knowledgeable regarding this specialized litigation. This is a contingency fee contract which is in the best interest of the residents of Jefferson County as no public funds will be expended.

[Contract \(1\).pdf](#)  
[Resolution Contingency Contract.pdf](#)

- (b) Consider and possibly approve a resolution for Fair Housing Month.

[Fair Housing Month 2023.pdf](#)

## **COUNTY TREASURER:**

- (a) Receive and File Investment Schedule for January, 2023, including the year to date total earnings on County funds.

[Jan Investment Report.pdf](#)

- (b) Consider and approve wire for \$74.00 to cover Safekeeping Fees from Wells Fargo Securities for the month of January, 2023.

- (c) Consider, approve and ratify new Safekeeping agreement with Hilltop Securities for County investments.

[Scan\\_Hilltop.pdf](#)

## **CRIME LAB:**

- (a) Consider and possibly approve out of state travel for Marsha Cox of the Crime Lab to assist with the ANSI-ASQ National Accreditation Board (ANAB) assessment of the Customs and Border Protection laboratories in California. Travel is funded by ANAB and at no cost to the County.

[Out of State Travel form -- Crime Lab February 21.pdf](#)

- (b) Consider and possibly approve out of state travel for Emily Esquivel of the Crime Lab to assist with the ANSI-ASQ National Accreditation Board (ANAB) assessment of the Rapid City Police Department in South Dakota. Travel is funded by ANAB and at no cost to the County.

[Out of State Travel form -- Crime Lab February 21.pdf](#)

**RISK MANAGEMENT:**

- (a) Consider and possibly approve Commercial Property Insurance with Berkshire/Westchester, effective February 1, 2023, for an annual premium not to exceed \$2,280,540.28.
- (b) Consider and possibly approve Boiler and Machinery Insurance with Hartford Steam Boiler, effective February 1, 2023, for an annual premium of \$26,809.39.

**ENGINEERING DEPARTMENT:**

- (a) Execute, receive and file Road Access Easement Agreement with Chevron Phillips Chemical Company LP, for locating, opening, constructing, repairing, maintaining, and or using a roadway to access pipeline right-of-way. This project is located in Precinct 4.

[Road Access Easement.pdf](#)

**COUNTY CLERK:**

- (a) Consider and possibly approve the increase of the service charge for NSF (Not Sufficient Funds) checks, credit cards, or payment by electronic means from \$20.00 to \$30.00. This increased charge is being assessed to Jefferson County by Allegiance Bank/Stellar Bank for NSF checks. Therefore, we need to increase our fees to the customer to offset these new bank charges. In addition, new law in the Local Government Code, Sec. 132.004, allows the county to apply a service charge or NSF fee to credit card charges and charges by electronic means that is the same amount as the charge for a NSF check.

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**Jeff R. Branick  
County Judge**

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**ADDENDUM TO  
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**PURCHASING:**

- (d) Consider and approve Professional Agreement (PROF 23-017/JW) with Stewart Title for Preparation of Title Services for Community Development Block Grant-Disaster Recovery (CDBG-DR) Home Buyout Program; pursuant to Chapter 262, Texas Local Government Code, The County Purchasing Act and 2CFR Sections 200.318-326.

[\(PROF 23-017 JW\) Stewart Title - Title Prep for CDBG-DR Home Buyout Profram.pdf](#)

**COUNTY AUDITOR:**

- (k) Consider and approve budget transfer - Elections - additional cost for computers

120-1034-414-6002	COMPUTER EQUIPMENT	\$201.00	
120-1034-414-3084	MINOR EQUIPMENT		\$201.00

[cc County Clerk 022123.pdf](#)

- (l) Consider and approve budget transfer - County Clerk - cost to build out section of County Clerk's office

120-1014-414-6014	BUILDINGS AND STRUCTURES	\$15,000.00	
120-1014-414-1002	ASSISTANTS & CLERKS		\$15,000.00

[cc County Clerk build out 022123.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Consider and possibly approve a Resolution recognizing Bryan Lopez for his 28 years of service to the Jefferson County Sheriff's Department and wishing him well in retirement.

[RESOLUTION BRYAN LOPEZ 2023.pdf](#)

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**Jeff R. Branick  
County Judge**