

*Notice of Meeting and Agenda*  
*October 18, 2022*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
October 18, 2022**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **18th** day of **October 2022** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**10:00 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: # The court will also have a question and answer session at the end of the meeting.**

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**If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Vernon Pierce, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Darrell Bush, Commissioner, Precinct Two**

**PURCHASING:**

- (a) Consider and approve specifications for Request for Proposals (RFP 22-037/MR) Emergency Disaster Assistance Recovery for Jefferson County, Pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-626.

[Specification \(RfP 22-037 MR\).pdf](#)

- (b) Consider and approve specifications for Request for Proposals (RFP 22-039/MR) Inmate Health Care Services for Jefferson County Correctional Facility.

[Specifications RFP 22-039 MR.pdf](#)

- (c) Consider and approve award, execute, receive and file contract for (RFP 22-038/MR) Emergency Debris Monitoring Services for Jefferson County; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318-326 with Tetra Tech.

[Contract \(RFP 22-038 MR\) Tetra Tech.pdf](#)

- (d) Consider and approve, execute, receive and file a renewal for (RFP 18-034/YS) Janitorial Services for Jefferson County for a fourth one (1) year renewal with Southeast Texas Building Service, Inc. from November 19, 2022 to November 18, 2023.

[Renewal Southeast Texas Building Service \(RFP 18-034 YS\).pdf](#)

- (e) Consider and approve, execute, receive and file an Agreement (Agreement 22-065/DC) with Facility Gateway Corporation for Uninterruptible Power Supply (UPS) Service and Maintenance for one (1) year in the amount of \$2,626.00.

[Agreement 22-065DC Facility Gateway Corporation UPS Maintenance.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve FY 2022 budget transfer -Road & Bridge Pct. 3 – additional cost for repairs.

|                   |                |            |            |
|-------------------|----------------|------------|------------|
| 113-0305-431-4018 | ROAD MACHINERY | \$7,500.00 |            |
| 113-0302-431-1028 | LABORERS       |            | \$7,500.00 |

[ccRoad & Bridge Pct3 -101822.pdf](#)

- (b) Consider and approve FY 2022 budget transfer -Jail -additional cost for prisoner transfers.

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|                   |                 |            |            |
|-------------------|-----------------|------------|------------|
| 120-3062-423-4004 | AIRPLANE FUEL   | \$4,400.00 |            |
| 120-3062-423-4007 | AIRPLANES       | \$600.00   |            |
| 120-3062-423-3084 | MINOR EQUIPMENT |            | \$5,000.00 |

[ccJail -101822.pdf](#)

(c) Consider and approve FY 2022 budget amendment for year-end accruals for payroll.

|                   |                       |             |              |
|-------------------|-----------------------|-------------|--------------|
| 110-2027-412-1002 | ASSISTANTS & CLERKS   | \$222.00    |              |
| 110-2027-412-1007 | COURT REPORTER        | \$338.00    |              |
| 120-1017-415-1001 | DEPARTMENT HEAD       | \$424.00    |              |
| 120-1017-415-1002 | ASSISTANTS & CLERKS   | \$569.00    |              |
| 120-1024-419-1099 | TERMINATION ALLOWANCE | \$41,620.00 |              |
| 120-1024-419-2001 | F.I.C.A. EXPENSE      | \$2,098.00  |              |
| 120-1024-419-2002 | EMPLOYEES' RETIREMENT | \$9,308.00  |              |
| 120-3062-423-1098 | OVERTIME ALLOWANCE    | \$60,294.00 |              |
| 120-3062-423-2001 | F.I.C.A. EXPENSE      | \$4,482.00  |              |
| 120-3062-423-2002 | EMPLOYEES' RETIREMENT | \$9,208.00  |              |
| 120-3059-421-2003 | EMPLOYEES' INSURANCE  |             | \$128,563.00 |

[ccFY2022 Budget Amendment -101822.pdf](#)

(d) Consider and approve the Certified Roll Jurisdiction Summary Resolution for the tax roll for tax year 2022 for Jefferson County.

[ccResolution Tax Roll -101822.pdf](#)

(e) Receive and file public defender contract agreement for the Criminal District Court with Kevin Sekaly Mantellini effective 10/01/22.

[ccPublicDef. ContractAgreement Kevin Sekaly Mantellini -101822.pdf](#)

(f) Receive and file public defender contract agreement for the 252nd District Court with Allen Parker and Charles Rojas effective 10/01/22.

[ccPublicDef. ContractAgreement A. Parker and C.Rojas -101822.pdf](#)

(g) Receive and file public defender contract agreement for the Criminal District Court and the 252nd District Court with Kevin Laine effective 10/01/22.

[ccPublicDef. ContractAgreement KevinLaine -101822.pdf](#)

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- (h) Consider and approve public defender contract agreement for the Criminal District Court with Marsha Normand effective 10/1/22.  
[ccPublicDef. ContractAgreement MarshaNormand -101822.pdf](#)
- (i) Consider and approve public defender contract agreement for the 252nd District Court with Michael Van Zandt effective 10/1/22.  
[ccPublicDef. ContractAgreement Michael Van Zandt -101822.pdf](#)
- (j) Consider and approve public defender contract agreement for the Criminal District Court and the 252nd District Court with Brittanie Holmes effective 10/01/22.  
[ccPublicDef. ContractAgreement B. Holmes -101822.pdf](#)
- (k) Regular County Bills – check #499799 through check #500099.  
[0499799\\_0500099.pdf](#)

**COUNTY AIRPORT:**

- (a) Consider and possibly approve the County Judge to execute a Memorandum of Lease between Jefferson County and Mid County Plaza, LLC. This Memorandum of Lease is for two of Mid County Plaza's buildings located at 4665 A Jerry Ware Drive and 4665 B Jerry Ware Drive.

**COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve a Proclamation for Gift of Life 2022 Ovarian and Breast Cancer Month.  
[PROCLAMATION GIFT OF LIFE 2022 OVARIAN AND BREAST CANCER AWARENESS MONTHS.pdf](#)
- (b) Receive and file executed Collective Bargaining Agreement between Jefferson County, Texas and the Jefferson County Deputy Constables Association for October 1, 2022 through September 30, 2025.
- (c) Receive and file executed 2022 Amended Agreement between Jefferson County and Tim Richardson for professional services seeking BP Deepwater Horizon (DWH) funding.

**TAX OFFICE:**

- (a) Receive and file Continuing Education Transcript for Allison Nathan Getz, Jefferson County Tax Assessor-Collector, who has successfully completed the continuing education requirements of Sec. 6.231(d) of the Texas Property Tax Code.  
[Allison Getz CE 2021-2022 Transcript.pdf](#)

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
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**OF JEFFERSON COUNTY, TEXAS**  
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**COUNTY AUDITOR:**

- (l) Consider and approve budget transfer - Road & Bridge Pct 1 - freight on skid steer equipment purchase

|                   |                |          |          |
|-------------------|----------------|----------|----------|
| 111-0109-431-6011 | ROAD MACHINERY | \$701.00 |          |
| 111-0102-431-1005 | EXTRA HELP     |          | \$701.00 |

[cc R&B Pct 1 101822.pdf](#)

**COUNTY CLERK:**

- (a) Consider and possibly approve the appointment of supplemental Presiding and Alternate Election Judges for the November 8, 2022 General and Joint Election. Republicans: Laretta Collins, Jackson Adams, Josey Johnson III, Martha Taylor, Janet Polk, Genny Breaux, Pamela Trainer-Burrell, Linda Brown, Julia Smith and Janie Farris; Democrat: Cynthia McKenzie.
- (b) Consider and possibly approve the appointment of Central Counting Station personnel for the November 8, 2022 General and Joint Election: Wayne Ozio, Central Counting Station Manager; Clifton Simoneaux, Presiding Judge; John Stafford, Alternate Judge; Jeff Ross, Tabulation Supervisor; Scott LeBlanc, Assistant Tabulation Supervisor; and Haylee Fournier, Assistant Tabulation Supervisor.

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**Jeff R. Branick**  
**County Judge**