

Notice of Meeting and Agenda
March 15, 2022

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Darrell Bush, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 15, 2022**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **15th** day of **March 2022** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 a.m.-WORKSHOP -Receive update on Emergency Rental Assistance Program.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available:View live with audio from the County Webpage:

https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: # The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful

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that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

- (a) Consider and approve, execute, receive and file Professional Service Agreement (PROF 22-015/DC) with Terracon for Pavement Engineering Services for Labelle Road-Major Drive to County Landfill Entrance in the amount of \$14,000.00. Funding available through budgeted Capital Project Cap 015.

[\(PROF 22-015DC\)Pavement Design Services for Labelle Road - Major Drive Landfill Entrance.pdf](#)

- (b) Consider and approve, execute, receive and file a Professional Services Agreement (PROF 22-016/DC) with e. Sullivan Advertising & Design to be appointed Marketing Communications Agency for Jack Brooks Regional Airport, commencing February 1, 2022 and ending September 30, 2022. Not to exceed \$39,000.00 for Marketing and Promotion of the Airport; with funding being through budgeted funds.

- (c) Consider and approve, Texas Regional Title to research the Erie Street right-of-way to assist with determining if rights-of-way were retained for future use for \$5,000.00 maximum cost. Funding available through budgeted available Capital Projects

[Texas Regional Title Erie Street Proposal.pdf](#)

- (d) Consider and approve, execute, receive and file Amendment No. 1 to Request for Proposal (RFP 17-037/YS), Inmate Healthcare for Jefferson County with CorrHealth LLC. This amendment will extend the contract from April 6, 2022 for additional thirty day terms until either party notifies the other in writing of its intention not to renew the agreement with at least thirty (30) days' notice prior to the expiration of the term.

[Amendment No. 1 - CorrHealth LLC.pdf](#)

- (e) Consider and approve, execute, receive and file Statement of Work (SOW 22-017/DC) with CBTS for a Security Program Assessment in the amount of \$12,835.00. This is in accordance with the National Cooperative Purchasing Alliance (NCPA) Contract 01-097

[\(SOW 22-017DC\)Jefferson County Security Program Assessment.pdf](#)

- (f) Execute, receive and file a contract renewal for (IFB 21-003/YS), Term Contract for Limestone Rock Asphalt for Jefferson County with Vulcan Construction Materials, LLC for a first one (1) year option from March 1, 2022 through February 28, 2023 with price increases as shown on Attachment A. These price increases are due to rising inputs, labor shortages, and supply chain constraints.

[Contract Renewal - Vulcan Construction Materials, LLC.pdf](#)

[Price Increase Request Letter - Vulcan Construction Materials, LLC.pdf](#)

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(g) Consider and approve, execute, receive Change Order #1 for Job Order Contract (JOC 22-005/DC) with Preferred Facilities Group-USA for the Repair of the Warehouse Roof Leak at the SGS Building in the amount of \$500.00; bringing the total amount from \$4,181.04 to \$4,681.00; in accordance with Choice Partners JOC Texas Contract 20/017MR-17.

[\(JOC 22-005DC\) Preferred Facilities Group Change Order #1.pdf](#)

(h) Consider and approve a contract renewal for (RFP 17-048/YS), Automated Teller Machines (ATM) Installation and Operation for Jefferson County with Citywide ATM for a third and final one (1) renewal from April 1, 2022 through March 31, 2023.

(i) Consider and approve a contract renewal for (IFB 19-013/YS), Term Contract for Armored Car Service for Jefferson County with Rochester Armored Car Co., Inc. for a third one (1) year option from March 29, 2022 through March 28, 2023.

(j) Consider and approve, execute, receive and file professional agreement (PROF 22-018/JW) with MasterWord for interpreter services to be utilized as needed for court proceedings. As the Service Rate Schedule for this agreement is considered confidential information, this information has been redacted in “Exhibit A: Scope of Work and Service Rates” of this agreement.

[\(PROF 22-018 JW\) MasterWord - Interpreter Services for Court Proceedings_Redacted.pdf](#)

COUNTY AUDITOR:

(a) Consider and approve budget transfer – Tax Office – replacement of computer.

120-1011-415-6002	COMPUTER EQUIPMENT	\$1,061.00	
120-1011-415-3084	MINOR EQUIPMENT		\$1,061.00

[ccTaxOffice -031522.pdf](#)

(b) Consider and approve budget transfer– Marine Division – purchase of fire extinguisher.

865-3054-421-6018	POWER TOOLS & APPLIANCES	\$6,700.00	
865-3054-421-3084	MINOR EQUIPMENT		\$6,700.00

[ccMarineDivision -031522.pdf](#)

(c) Consider and approve budget transfer – SCAAP Grant – purchase of staff scheduling software.

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254-0000-421-6053	COMPUTER SOFTWARE	\$48,500.00	
254-0000-421-6035	COMMUNICATION EQUIP		\$37,660.00
254-0000-421-3084	MINOR EQUIPMENT		\$10,840.00

[ccSCAAP Grant -031522.pdf](#)

(d) Consider and possibly approve suspending the current Commissioners' Court order pursuant to Section 130.908 of the Texas Local Governments for the Criminal District Attorney and Justice of the Peace Pct.2 through September 30, 2022. This would allow the two offices to continue normal operations for the remainder of the current budget year. All requested budget transfers including inter-series transfers would come to Commissioners' Court for possible approval. The original order would go back into effect beginning October 1, 2022.

(e) Consider and approve applying for the BJA FY 2021 State Criminal Alien Assistance Program.

[ccBJA FY 2021StateCriminalAlienAssistanceProgram\(SCAAP\) -031522.pdf](#)

(f) Regular County Bills – check #493000 through check #493268.

[0493000_0493268.pdf](#)

COUNTY COMMISSIONERS:

(a) Receive and file executed Agreement Between Jefferson County Commissioners Court and Lamar University for the Lamar University Media Alliance (LUMA) SETCAST program for Commissioners Court meetings.

[EXECUTED AGREEMENT BETWEEN JEFF CNTY COMMISSIONERS COURT AND LU MEDIA.pdf](#)

(b) Receive and file executed contract between The Potts Law Firm and Jefferson County for legal services.

[Executed Contract between The Potts Law Firm and Jefferson County.pdf](#)

(c) Consider, possibly approve and authorize the County Judge to execute an Interlocal Agreement between Jefferson County and the City of Port Neches regarding street repairs pursuant to Chapter 791, Texas Government Code.

[INTERLOCAL AGREEMENT BETWEEN JEFF COUNTY AND THE CITY OF PORT NECHES STREET REPA.pdf](#)

(d) Consider, possibly approve and authorize the County Judge to execute an Interlocal Agreement between Jefferson County and the City of Groves regarding street repairs pursuant to Chapter 791, Texas Government Code.

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[EXECUTED INTERLOCAL AGREEMENT BETWEEN JEFF COUNTY AND THE CITY OF GROVES STREET .pdf](#)

- (e) Consider, possibly approve and authorize the County Judge to execute an Interlocal Agreement between Jefferson County and the City of Nederland regarding street repairs pursuant to Chapter 791, Texas Government Code.

[INTERLOCAL AGREEMENT BETWEEN JEFF COUNTY AND THE CITY OF NEDERLAND STREET REPAIR\(1\).pdf](#)

- (f) Consider, possibly approve, authorize the County Judge to execute, receive and file Agreement Between the Department of the Army and Jefferson County for the Design of the Jefferson County Ecosystem Restoration Project. (This is part of agreement between Jefferson County and the General Land Office who is funding this project for the County.)

[EXECUTED AGREEMENT BETWEEN THE DEPT OF THE ARMY AND JEFF COUNTY FOR THE ECOSYSTEME.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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ADDENDUM TO
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COUNTY CLERK:

- (a) Consider and possibly approve, execute, receive and file Amended Order calling for a Constitutional Amendment Special and Joint Election to be held on May 7, 2022. The Order is being amended to to remove as an Election Day polling location Port Neches City Hall in Port Neches, Lamar University and Municipal Airport in Beaumont. In addition, the Order is being amended to remove Sunday voting for the May 7, 2022 election.

[Amended order of election.pdf](#)

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