

*Notice of Meeting and Agenda*  
*January 25, 2022*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
January 25, 2022**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **25th** day of **January 2022** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:00 a.m.-WORKSHOP- To receive information from the Chief of the Civil Division regarding the need to consider adopting a County Policy for release of easements.**

**9:30 a.m.- WORKSHOP- To receive and consider information from McGriff, Seibels and Williams regarding the 2022 Property Insurance renewal.**

**10:15 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending or anticipated litigation.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available:View**

*Notice of Meeting and Agenda*  
*January 25, 2022*

**live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: # The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four**

**PLEDGE OF ALLEGIANCE: Vernon Pierce, Commissioner, Precinct One**

**PURCHASING:**

- (a) Consider and approve, execute, receive and file an Agreement (Agreement 22-008/DC) with SteepMeadow for Microsoft 365 Deployment & Migration Services Program for Jefferson County in the annual amount of \$18,000.00. This is in accordance with the NCPA Contract 01-97.  
[\(Agreement 22-008DC\)SteepMeadow Microsoft 365 Deployment&Migration Services.pdf](#)
- (b) Consider and approve, execute, receive and file an Agreement (Agreement 22-009/DC) with SteepMeadow for Microsoft 365 Change Management & User Adoption Training for Jefferson County in the annual amount of \$12,000.00. This is in accordance with the NCPA Contract 01-97.  
[\(Agreement 22-009DC\)SteepMeadow Microsoft 365 Change Management&User Adoption Training Program.pdf](#)
- (c) Consider and approve an agreement renewal for (Agreement 20-001/JW) with Thomson Reuters (Westlaw) for an online access subscription for the 58th District Court. This single-user agreement is for a one-year term at a monthly cost of \$57.00 until the next DIR contract year begins on September 1, 2022, at which the cost will increase to \$60.00 per month; as shown on ATTACHMENT A. (DIR Contract Option 1-A, Option Years 5 and 6).  
[ATTACHMENT A.pdf](#)
- (d) Consider and approve, execute, receive and file a professional services agreement (PROF 22-007/JW) with QED Airport & Aviation Consultants for an Independent Fee Estimate (IFE) for the Terminal HVAC Rehabilitation Design and Related Services project at the Jack Brooks Regional Airport for a lump sum amount of \$7,180.00. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.  
[\(PROF 22-007 JW\) QED-IFE Terminal HVAC Rehab & Related Services JBRA.pdf](#)
- (e) Consider and approve, execute, receive and file a purchase agreement for the purchase of fifty (50) burial spaces in accordance with (IFB 18-036/YS), Term Contract for Indigent Burial Plots for Jefferson County with Claybar Haven of Rest Cemetery. The purchase price is \$305.00 each for a total of \$15,520.00.  
[Purchase Agreement - Claybar Haven of Rest Cemetery.pdf](#)

**Notice of Meeting and Agenda**  
**January 25, 2022**

- (f) Consider and approve disposal of scrap vehicle. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Memorandum - Disposal of Scrap Property.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer– County Clerk purchase of laptop

120-1014-414-6002	COMPUTER EQUIPMENT	\$1,517.00	
120-1014-414-5062	TRAVEL EXPENSE		\$1,517.00

[ccCountyClerk \(Laptop\) -012522.pdf](#)

- (b) Consider and approve budget transfer – County Clerk – cost to contract for consulting services.

120-1014-414-5077	CONTRACTUAL SERVICE	\$19,000.00	
120-1014-414-1005	EXTRA HELP		\$19,000.00

[ccCountyClerk\(ContractualServ.\) -012522.pdf](#)

- (c) Regular County Bills – check #491466 through check #491655.

[0491466\\_0491655.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve, authorize the County Judge to execute, receive and file a release of easement from Jefferson County to the Texas Board of Criminal Justice to facilitate the acquisition an easement by Lamar Port Arthur.

[RELEASE OF EASEMENT FROM JEFF CNTY TO THE TX BOARD OF CRIMINAL JUSTICE.pdf](#)

- (b) Consider and possible approve exempting the following groups from paying for security duringtheir scheduled events for the year 2022: Dispute Resolution CenterElection SchoolFamily Services Jefferson County Bar AssociationJefferson County Democratic PartyJefferson County Republican PartyJefferson County Libertarian PartyJefferson County Green PartyJefferson County Clerk’s office for meetings and training related to ElectionsJefferson County Coalition for Victims of CrimeJefferson County Deputy Constable AssociationJefferson County District Clerk’s office for Passport Day The security expense will be paid via budgeted (courthouse security fee fund).

*Notice of Meeting and Agenda*  
*January 25, 2022*

- (c) Consider and possibly approve a Resolution to authorize the County Judge to execute a grant application from the Criminal Justice Division to continue the operation of the Jefferson County Crime Victims' Clearinghouse/Victims' Assistance Center for the fiscal year 2022-2023. This grant is made available pursuant to the Victims of Crime Act. Grant application number: 2103211

[RESOLUTION TO EXECUTE A GRANT APPLICATION NO 2103211 VICTIMS OF CRIME ACT.pdf](#)

**COUNTY TREASURER:**

- (a) Consider and approve Quarterly Report/wire for State Pooled Fees in the amount of \$375,999.62.

[Quarterly Pooled State Fees.pdf](#)

**ENGINEERING:**

- (a) Consider and possibly approve Tracts 1-A & 1-B, 2.432 Acres of Land, Replat of All of Lot 1, Mid-City Business Park, (file number 2020021107 O.P.R. J.C.) Jefferson County. This property is located at the corner of State Highway 347 (A.K.A. Twin City Highway) and Lone Star Drive in Precinct #2. This subdivision lies partially within the boundaries of the City of Nederland ETJ and the City of Beaumont ETJ. This replat has met all of Jefferson County's platting requirements.

[January 25,2022 Approve tracts 1-A & 1-B,2.432 Acres of Land.pdf](#)

- (b) Consider and possible approve Tracts I-A, Replat of All of Tracts I, II, and "A", 0.7804 Acre of Land, Part of the T. & N.O.R.R. Survey, Section No. 3 Abstract No. A-258, Jefferson County. This property is located on South Garden Drive in Precinct #2 and has met all of Jefferson County's platting requirements.

[January 25,2022-Replat of all of Tracts I,II, and A,0.7804.pdf](#)

**MANAGEMENT INFORMATION SYSTEMS:**

- (a) Consider and possibly approve Resolution commending Vanessa Lachney for twelve (12) years of service to Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR VANESSA LACHNEY.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Consider and possibly approve Resolution commending Elizabeth D. Foshee for 31 years and 7 months of service to Jefferson County Sheriff's Office and to the citizens of Jefferson County and wishing her well in her retirement

[RESOLUTION FOR ELIZABETH D FOSHEE.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

---

**Jeff R. Branick**  
**County Judge**