

*Notice of Meeting and Agenda  
December 07, 2021*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
December 07, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **07th** day of **December 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**Please join us for cake following Commissioners' Court. We are grateful that the cake is being provided by HEB.**

**9:30 a.m. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.074 to discuss or deliberate regarding personnel matters.**

**10:00 am.-To receive information from the County Clerk regarding the need to possibly adjust voting precinct boundaries.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by**

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**calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four**

**PURCHASING:**

- (a) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-030/JW) Professional Analytical Services for Airport Pavement Management Program for the Jack Brooks Regional Airport. This project is to be fully-funded by the Federal Aviation Administration (FAA) Airport Improvement Program; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (b) Request approval to release final payment in the amount of \$9,305.85 to McInnis Construction, Inc. for (IFB 20-044/YS), Hurricane Harvey Repairs for Jefferson County Subcourthouse – Port Arthur, pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2CFR Section 200.318-326; and execute, receive, and file Payment Application No. 4 (Final).

[Payment Application No. 4, Final - McInnis Construction, Inc..pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve a donation from Reaud, Morgan & Quinn L.L.P. in the amount of \$500.00, pursuant to Section 81.032, Texas Local Government Code. The donation is for items related to the Family Drug Court program not provided by the grant.
- (b) Regular County Bills – check #489426 through checks #489595.

[0489426\\_0489595.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve and adopt Jefferson County voting precinct boundaries to comply with redistricting requirements.
- (c) Consider and possibly approve the reappointment of the following Commissioners for Emergency Services District No. 1 Pursuant to Section 775.034 Texas Health & Safety Code: Place 1 Hoyt Simmons- Place 4 Robert Barnett- and Place 5 Mark Zambardino. These appointments are by Commissioner Vernon Pierce.

**ENGINEERING:**

- (a) Execute, receive and file Utility Permit 16-U-21 to AT&T for the

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placement of fiber optic cable on 1st Street. This project is located in Precinct 2.

[16-U-21.pdf](#)

(b) Execute, receive and file Utility Permit 17-U-21 to AT&T for the placement of fiber optic cable on Frint Road. This project is located in Precinct 4.

[17-U-21.pdf](#)

(c) Execute, receive and file renewal of Pipeline Permit. 07-P-21 to DCP Centana Intrastate Pipeline Company for maintaining, pipe line on Rollins Road and State Hwy 124. This project is located in Precinct 3.

[07-P-21.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick  
County Judge**

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**ADDENDUM TO  
NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
December 07, 2021**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **07th** day of **December 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**Please join us for cake following Commissioners' Court. We are grateful that the cake is being provided by HEB.**

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## **PURCHASING:**

- (c) Consider and approve award, execute, receive and file contract for Request for Proposals (RFP 21-050/DC), Grant Administration for American Rescue Plan Act 2021 for Jefferson County with Tidal Basin Government Consulting, LLC; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318-326.

[\(RFP 21-050DC\)Tidal Basin Contract.pdf](#)

- (d) Consider and execute, receive and file (Agreement 21- 072/DC) Sirius Printronix Maintenance Agreement Renewal from 12/24/2021 to 12/23/2022 for Jefferson County with Sirius, in the amount of \$1,558.41.

[Agreement 21-072DC Sirius Printer Renewal.pdf](#)

## **COUNTY COMMISSIONERS:**

- (c) Receive and file executed Intergovernmental contract between the City of Port Neches and Jefferson County regarding jail services.

[EXECUTED INTERGOVERNMENTAL CONTRACT BETWEEN THE CITY OF PORT NECHES AND JEFF COU.pdf](#)

## **HISTORICAL COMMISSION:**

- (a) Consider and possibly approve transferring documents on attached inventory from Jefferson County Historical Commission archives to the County Clerk for archival preservation and digitization of a number of original pencil hand drawings of the ornamental exterior and interior stone and metalwork, as well as blue prints, original floor plans and building elevations of the historic 1893 and 1931 courthouses and the Sub-Courthouse made by Fred Stone and his architectural firm.

[JEFFERSON COUNTY COURTHOUSE BLUEPRINT INVENTORY.pdf](#)  
[INVENTORY OF DOCUMENTS.pdf](#)

## **SHERIFF'S DEPARTMENT:**

- (a) Consider and possibly approve out-of-state travel for Matt Gardner to Hoover Alabama on January 17, 2022 to January 21, 2022. The purpose of this course is to gain knowledge for digital forensics, and how to properly operate a forensic analyst job. Student will gain hands-on experience with lab management software, legal issues, and digital evidence. There is no cost to Jefferson County for this course. The course will be paid for by The National Computer Forensic Institute.

[Memorandum.pdf](#)

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[Travel Request \(1\).pdf](#)

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**Jeff R. Branick**  
**County Judge**