

Notice of Meeting and Agenda
October 26, 2021

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Darrell Bush, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
October 26, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **26th** day of **October 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

10:00 a.m.- WORKSHOP- Consider and receive information from Human resources regarding revisions to the "Personnel Policies Practices and Procedures Manual" for Section 11.8 – Paid Quarantine Leave for Peace Officers and Detention Officers in accordance with TX HB 2073.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:

https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the

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meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Darrell Bush, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three

PURCHASING:

- (a) Consider and approve award, and execute, receive and file contract for Invitation for Bid (IFB 21-052/JW) Airfield Marking Rehabilitation for the Jack Brooks Regional Airport with Hi-Lite Airfield Services, LLC. for a total amount of \$205,138.00. This project is 100% funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP Grant #37); pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Contract - Hi-Lite Airfield Services-Airfield Marking Rehab JBRA \(IFB 21-052 JW\).pdf](#)

- (b) Consider and approve award, and execute, receive and file contract for Request for Statements of Qualification (RFQ 21-014/JW) Professional Engineering Services for Drainage Improvements: Drainage Ditch 110-B and Drainage Ditch 107 (Community Development Block Grant - Disaster Recovery) Program Project for Jefferson County with Whiteley Oliver Engineering, LLC. for a total amount not to exceed \$186,00.00 in accordance with Texas General Land Office Contract No. 20-065-121-C408; and pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Contract - Whiteley Oliver, LLC-Engineering Drainage Ditch 110-B & 107 \(CDBG-DR\) \(RFQ 20-051 JW\).pdf](#)

- (c) Consider and approve award, execute, receive and file contract for Request for Proposals (RFP 21-050/DC), Grant Administration for American Rescue Plan Act 2021 for Jefferson County with Tidal Basin Government Consulting, LLC; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318-326.

[\(RFP 21-050DC\) Contract Tidal Basin.pdf](#)

- (d) Consider and approve, execute, receive and file Task Order for (RFP 21-024/YS), FEMA Grant Management and Insurance Advisory Services for Jefferson County with Tidal Basin Government Consulting, LLC. to provide grant management advice for the Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA) grant, and/or the Hazard Mitigation Grant Program (HMGP) for a total estimate not to exceed \$17,500.00; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318-326.

[\(RFP 21-024YS\) Task Order #1 Tidal Basin.pdf](#)

- (e) Consider and approve, execute, receive and file professional service agreement (PROF 21-068/DC) with LJA Engineering for environmental consulting services for the Jack Brooks Regional Airport with a lump sum of \$3,800.00.

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[\(PROF 21-068DC\) LJA Environmental for Airport.pdf](#)

- (f) Consider and approve, and execute Letter of Authorization (LOA) to Master Agreement TX2012.004 between Jefferson County and Manatron, Inc. (a business of "Aumentum Technologies" or "Aumentum Tech") for services to load 9 index book images and set up and configure software for recorder and PA to display images in the amount of \$7,700.00; in accordance with DIR Contract Number DIR-LGL-CALIR-02.

[Aumentum Letter of Authorization.pdf](#)

- (g) Consider and approve, execute, receive and file Amendment No. 6 to Request for Proposal (RFP 13-028/JW), Inmate Telephone Service for Jefferson County with Global Tel*Link Corporation. This amendment will extend the contract from November 2, 2021 for additional thirty (30) day terms until either party notifies the other in writing of its intention not to renew the agreement with at least thirty (30) days' notice prior to the expiration of the term.

[Amendment No. 6 - Global TelLink Corporation.pdf](#)

- (h) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo - Disposal of Salvage Property.pdf](#)

CONSTABLE PRECINCT 1:

- (a) Consider and possibly approve the hiring of Howard Sylve III as Chief Deputy with Jevonne Pollard Constable Precinct One in accordance with Local Government Code (LGC) 86.011.

[APPROVE HOWARD SYLVE III FOR CHIEF DEPUTY POSITION .pdf](#)

COUNTY AIRPORT:

- (a) Consider, possibly approve and authorize the County Judge to execute a Lease Amendment between Jefferson County and the General Services Administration. The amendment incorporates FAR Clause 52.223-99, Ensuring Adequate COVID-19 Safety Protocols for Federal Contractors into the lease, to help decrease the spread of COVID-19.

[GS-07P-LTX00241 Contract Modification EO 14042 COVID Safety Protocols.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve FY 2022 budget transfer – Beaumont Maintenance - additional cost for van.

120-6083-416-6007	AUTOMOBILES	\$1,500.00	
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120-6083-416-4009	BUILDINGS AND GROUNDS		\$1,500.00
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[ccBeaumontMaintenance -102621.pdf](#)

- (b) Consider and approve the Certified Roll Jurisdiction Summary Resolution for the tax roll for tax year 2021 for Jefferson County.
[ccSignedResolutionTaxRollSummary -102621.pdf](#)
- (c) Regular County Bills – check #488155 through check #488383.
[0488155_0488383.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve a Resolution to Cast Votes in the election of the Board of Directors of the Jefferson Central Appraisal District for the 2022-2023 Term of Office as Provided by Sec. 6.03 (f) of the Texas Property Tax Code.
[ELECTION OF THE BOARD OF DIRECTORS OF THE JEFF CNTY CENTRAL APPRAISAL DIST.pdf](#)
- (b) Receive and file executed Texas Historical Commission Antiquities Permit Application Form Archeology for the ExxonMobil Connector Pipeline Project.
[RECEIVE AND FILE BCPL JEFF CNTY ANTIQUITIES PERMIT APPLICATION EXXONMOBIL.pdf](#)

ENGINEERING:

- (a) Execute, receive and file Pipeline Permit 05-P-21 to Kinder Morgan to repair and replace pipeline under Club Road. This project is located in Precinct 4.
[October 26,2021 Kinder Morgan Permit.pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve and receive and file revisions to the “Personnel Policies Practices and Procedures Manual” for Section 11.8 – Paid Quarantine Leave for Peace Officers and Detention Officers in accordance with TX HB 2073.
- (b) Consider and possibly approve granting extended leave without pay for up to 90 days for Shedrick Evans, an employee of Road & Bridge Pct. 4.

RISK MANAGEMENT:

- (a) Consider and possibly approve vehicle insurance renewal with National Liability and Fire Insurance Company for the Health and Welfare Department's Mobile Medical Unit, effective December 3, 2021, for an annual premium of \$6,781.00 (a 2% increase from 2020).

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve, authorizing the Jefferson County Judge to execute an Inter-Governmental Agreement between Jefferson County Sheriff Office and The United States Department of Justice Federal Bureau of Prisons/Federal Correctional Complex of Beaumont, Texas. The agreement is pursuant to relevant authority contained in federal and state law appropriate to the nature and cope of the emergency, including the Robert T. Stafford Disaster Relief and Emergency assistance Act, 42 U.S.C. Chapter 68, "Stafford Act", e.g. § 5170. This agreement is intended to provide for mutual assistance during a natural disaster and/or law enforcement emergency requiring prompt action and which is, or threatens to be, of such serious proportions that each party's resources alone are, or may be, inadequate to maintain the safety and security of the public, each party's prisoners and/or each party's staff. This agreement is intended to provide for mutual assistance during a natural disaster and/or law enforcement emergency requiring prompt action and which is, or threatens to be, of such serious proportions that each party's resources alone are, or may be, inadequate to maintain the safety and security of the public, each party's prisoners and/or each party's staff.

[Memo for Mutual Assistance Agreement.pdf](#)

[Jefferson County Sheriff Office and Federal Bureau of Prisons Inter-Governmental Agreement.pdf](#)

- (b) Consider and possibly approve a Resolution recognizing Nicole L. Manuel, for 23 years and 9 months of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and in wishing her well in her retirement.

[RESOLUTION FOR NICOLE MANUEL.pdf](#)

- (c) Consider and possibly approve out-of-state travel for Sheriff Zena Stephens and Major Marcia Guillory to Seminole, Florida, October 26-28, 2021. The purpose of the travel is for a training summit hosted by Smart Communications; technology that the Sheriff's Office currently uses. The training will feature Investigative Technologies, Contraband Elimination Technologies, Grievances, Education and Re-Entry Strategies. Training and Lodging is of no cost to the county.

[OUT OF STATE TRAVEL FOR SHERIFF ZENA STEPHENS\(1\).pdf](#)

[OUT OF STATE TRAVEL FOR MAJOR MARCIA GUILLORY.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

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*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA
WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge

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ADDENDUM TO
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Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **26th** day of **October 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

9:30 A.M. - Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 regarding matters that require consultation with legal counsel pertaining to pending litigation.

10:00 a.m.- WORKSHOP- Consider and receive information from Human resources regarding revisions to the "Personnel Policies Practices and Procedures Manual" for Section 11.8 – Paid Quarantine Leave for Peace Officers and Detention Officers in accordance with TX HB 2073.

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COUNTY AUDITOR:

- (d) Receive and file Articles of Agreement between Jefferson County, Texas and The Jefferson County Sheriff's Association for the period October 12, 2021 – September 30, 2025.

[cc Jefferson County Sheriff Assoc Agreement 2021 - 2025.pdf](#)

COUNTY COMMISSIONERS:

- (c) Consider and possibly approve action on Interlocal agreements with the Cities of Beaumont and Port Arthur.
- (d) Consider and possibly authorize the County Judge to execute an Amendment to Agreement between Jefferson County and Global Tel*Link Corporation (GTL) for inmate phone services at the County Jail.

[AMENDMENT TO AGREEMENT BETWEEN JEFF CNTY AND GLOBAL TEL LINK CORP PHONE SERVICES.pdf](#)

SHERIFF'S DEPARTMENT:

- (d) Consider and possibly approve a Resolution recognizing Scott D. Peppo, for 13 years and 11 months of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and in wishing him well in his retirement.

[RESOLUTION FOR SCOTT D PEPPD.pdf](#)

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[RESOLUTION FOR SCOTT D PEPP0.pdf](#)

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