



LETTER OF AUTHORIZATION

October 18, 2021

Theresa Goodness
Jefferson County Clerk
1001 Pearl Street
Beaumont, TX 77701

Dear Ms. Goodness:

This Letter of Authorization ("LOA") will confirm Jefferson County's request for the following professional services at the price(s) indicated. This LOA will be an addendum to existing Master Agreement No. TX2012.004 between Jefferson County (the "County") and Manatron, Inc. ("Aumentum Technologies" or "Aumentum Tech"). All the terms and conditions of that agreement will pertain.

PROFESSIONAL SERVICES

Quantity	Description	One-Time Fees
1	Scope of Work: <ul style="list-style-type: none"> Load 9 index book images to Production and Test Environment Setup and configure software for Recorder and PA to display add on images 	\$7,700.00
Total Professional Services Fees		\$7,700.00

Professional Services Fees will be invoiced upon contract signing and payable in accordance with Aumentum Technologies invoice(s) that shall be sent to the County. Work related to the services described herein will not begin until payment is received. All invoices are due within 30 days of receipt of invoice. Applicable travel, meals, and expenses will be invoiced after they have been incurred.

Approval of this letter of authorization will allow Aumentum Technologies to perform the services described herein. Upon approval and signing, please return this letter to Aumentum Technologies via **one** of the following methods:

- Email a scanned image of the signed LOA to Sonny.Saga@AumentumTech.com;

If you have any questions, please feel free to contact Sonny.

Acceptance: Jefferson County, TX	Acceptance: Aumentum Technologies
BY:	BY:
PRINTED NAME:	PRINTED NAME:
TITLE:	TITLE:
DATE:	DATE:



**DELIVERABLE ACCEPTANCE STATEMENT (“DAS”)
FOR LETTER OF AUTHORIZATION NO. TX2012.004-LOA200**

Purpose:

The purpose of this acceptance form is for the County to sign off on the completion of the professional services detailed in the LOA.

Acceptance Criteria:

- All professional services detailed in the LOA have been performed.

These services were completed on the following date: _____.

The County response period for this DAS is ten (10) business days. After that time, this deliverable will be considered accepted and ready for billing unless otherwise documented in a formal response to Aumentum Technologies with detailed rationale for rejecting this DAS. Rejection of a DAS will result in immediate escalation.

Billing and Signatures:

We, the undersigned, agree that this project is complete. Under the terms and conditions of the LOA, the County will be billed **\$7,700.00** (100% of the applicable travel related expenses) upon signing this DAS.

Jefferson County, TX	Aumentum Technologies
BY:	BY:
PRINTED NAME:	PRINTED NAME:
TITLE:	TITLE:
DATE:	DATE: