

*Notice of Meeting and Agenda
October 05, 2021*

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Darrell Bush, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
October 05, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **05th** day of **October 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 A.M. - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending litigation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:

https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your

Notice of Meeting and Agenda
October 05, 2021

phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

- (a) Consider and approve award, execute, receive and file contract for Request for Statements of Qualification (RFQ 21-005/JW), Professional Engineering Services for Mesquite Point Public Boat Ramp Project for Jefferson County with Freese and Nichols, Inc. in the amount of \$191,662.00. This project will be funded by a grant from the Texas Parks and Wildlife Department (TPWD) (Contract No. CA-0000997) and Capital Project Funds.

[\(RFQ 21-005JW\) Contract Freese and Nichols.pdf](#)

- (b) Consider and approve award, execute, receive and file Acceptance of Offer for Invitation for Bid (IFB 21-046/YS), Term Contract for Jefferson County Sheriff's Department Law Enforcement and Corrections Equipment and Uniforms with Burgoon Company, Galls, LLC, and TND Workwear Co., LLC as shown on Attachment A. The award for item #14 will be decided by a drawing of lots in a manner prescribed by the County Judge, Jeff Branick.

[Attachment A.pdf](#)

[Acceptance of Offer - Burgoon Company.pdf](#)

[Acceptance of Offer - Galls, LLC.pdf](#)

[Acceptance of Offer - TND Workwear Co., LLC.pdf](#)

- (c) Consider and approve, execute, receive and file an Agreement (Agreement 21-060/DC) with Fifth Asset, Inc. d/b/a DebtBook for a software annual subscription in the amount of \$7,500.00 and an implementation charge of \$2,250.00 for the Jefferson Auditing Department beginning 10/01/2021 and ending 10/01/2024.

[\(Agreement 21-060DC\) Fifth Asset Inc.pdf](#)

- (d) Consider and approve, execute, receive and file an annual SaaS fee for Tyler Technologies Odyssey as follows: 1) Odyssey eNotices for \$10,000/yr and 2) Odyssey Financial Manager – Full for \$17,630/yr. 3) Onetime cost of \$60 for each credit card machine payable to Tyler for the initial “Tyler Debit Key Injection” for 42 card readers in the total amount of \$2,520.00 and agree to a \$20 chargeback fee per chargeback transaction payable to Tyler. The convenience fee is 2.39% per transaction charged to the customer. Original agreement approved on October 22, 2019. This is in accordance with the Sourcewell Contract ID#110515-TTI

[Tyler Technologies Odyssey.pdf](#)

- (e) Consider and approve, execute, receive and file a 20/40 Services Agreement (Agreement 21-061/DC) with function 4 for a flat rate

Notice of Meeting and Agenda
October 05, 2021

maintenance agreement with Jefferson County Commissioner Precinct #4 as shown on Attachment B.

[Attachment B-Agreement2 21-061DC.pdf](#)

- (f) Consider and approve, execute, receive and file a 20/40 Services Agreement (Agreement 21-062/DC) with function 4 for a flat rate maintenance agreement with the Jefferson County District Attorney’s Office as shown on Attachment C.

[Attachment C-Agreement 21-062DC.pdf](#)

- (g) Consider and approve, execute, receive and file an Agreement (Agreement 21-063/DC) with function 4 for hardware with the Jefferson County Clerk’s Office as shown on Attachment D.

[Attachment D-Agreement 21-063DC.pdf](#)

- (h) Consider and approve, execute, receive and file a 20/40 Services Agreement (Agreement 21-064/DC) with function 4 for a flat rate maintenance agreement with the Jefferson County Clerk’s Office as shown on Attachment E.

[Attachement E-Agreement 21-064DC.pdf](#)

- (i) Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Disposal of Scrap Property.pdf](#)

- (j) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Disposal of Salvage Property.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve FY 2022 budget amendment - Port Arthur Maintenance - elevator repairs.

120-6084-416-6014	BUILDINGS AND STRUCTURES	\$46,343.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$46,343.00

[ccPA Maintenance -100521.pdf](#)

- (b) Consider and approve FY 2022 budget amendment - Constable Pct.2 - replacement vehicle.

120-3066-425-6007	AUTOMOBILES	\$36,186.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$36,186.00

[ccConstble Pct2 -100521.pdf](#)

Notice of Meeting and Agenda
October 05, 2021

- (c) Receive & file renewal of Title IV-E Child Welfare and Legal Services Contracts with the Texas Department of Family and Protective Services. Renewal dates are 10/01/2021 to 09/30/2022.

[ccChildWelfareContract -100521.pdf](#)
[ccCountyLegalServicesContract -092821.pdf](#)

- (d) Consider and approve directing that all money that otherwise would be deposited in a salary fund shall be deposited in the general fund of the county in accordance with Local Government Code section 154.007

- (e) Regular County Bills – check #487357 through check #487598.

[0487357_0487598.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve 2022 County Holidays.

[2022 COUNTY HOLIDAYS.pdf](#)

- (b) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for fall 2021 Grant Requests. Please see attached list:

[FALL 2021 GRANT ALLOCATION RECOMMENDATIONS.pdf](#)

- (c) Receive and file Statement of Officer and Oath of Office for Doug Saunders Commissioner to the JCESD No.3.

[STATEMENT OF OFFICER AND OATH OF OFFICE FOR DOUG SAUNDERS.pdf](#)

- (d) Consider and possibly approve a Proclamation for 2021 National 4-H Week.

[PROCLAMATION FOR NATIONAL 4-H WEEK.pdf](#)

- (e) Receive and file executed Amended Agreement for professional services between Tim Richardson and Jefferson County for the period of October 1, 2021- September 30, 2022.

[EXECUTED AMENDED AGREEMENT PROFESSIONAL SERVICES FOR TIM RICHARDSON.pdf](#)

- (f) Consider, possibly approve, authorize the County Judge to execute, receive and file Amendment #2 to the Inter-local Cooperation Contract between Jefferson County and Spindletop Center for the Mental Health Liaison Program.

[Interlocal Cooperation Contract Amendment No 2.pdf](#)

HISTORICAL COMMISSION:

- (a) Consider and possibly approve accepting a donation from Raymond L. Beets, FAIA, of a number of original pencil hand drawings of the ornamental exterior and interior stone and metalwork, as well as original floor plans and building elevations of the historic 1931 courthouse and

Notice of Meeting and Agenda
October 05, 2021

the Sub-Courthouse made by Fred Stone and his architectural firm. The donation also includes miscellaneous specification documents for furnishings placed in these historic buildings.

[LETTER FROM THERESA GOODNESS CHAIR AND HISTORIC OFFICER.pdf](#)
[Inventory of Courthouse Document Donation FROM RAYMOND L BEETS.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider and approve out of state travel for Captain Bruce Minter to attend the 40th National Peace Officers' Memorial Service honoring fallen Officer Dudley Champ in Washington DC October 13-17, 2021. He will be serving as the Jefferson County Sheriff's Office Escort Officer for the Champ family in the National Peace Officers' Memorial Service. This is a special opportunity to honor Officer Dudley Champ's ultimate sacrifice in the line of duty.

[Bruce Minter Travel 9-30-21.pdf](#)
[Bruce Minter Travel.pdf](#)
[npom.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge