

*Notice of Meeting and Agenda  
September 07, 2021*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
September 07, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **07th** day of **September 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:45 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending litigation.**

**10:20 a.m.- WORKSHOP-To receive information from Susan Stover regarding Section 3, as required by the Texas Department of Agriculture, for CDBG Contract #7218240, First Time Sewer Assistance.**

**11: 00 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.**

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**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four**

**PURCHASING:**

- (a) Receive and file bids for Invitation for Bid (IFB 21-046/YS) Term Contract for Jefferson County Sheriff's Department Law Enforcement and Corrections Equipment and Uniforms.  
[Bid - Evco Partners DBA Burgoon Company \(IFB 21-046 YS\).pdf](#)  
[Bid - Galls, LLC \(IFB 21-046 YS\).pdf](#)  
[Bid - TND Workwear Co., LLC \(IFB 21-046 YS\).pdf](#)
- (b) Receive and file bid for Invitation for Bid (IFB 21-052/JW) Airfield Marking Rehabilitation for the Jack Brooks Regional Airport.  
[Bid Received - Hi-Lite Airfield Services, LLC. \(IFB 21-046 JW\).pdf](#)
- (c) Consider and approve, execute, receive and file Amendment No. 5 (five) to contract (RFP 18-034/YS) Janitorial Services for Jefferson County. This amendment will add janitorial service for Road and Bridge, Precinct 1, Service Center for \$325.00 per month. Service will be one (1) time per week (Thursdays), between 9 am and 3 pm.  
[Contract Amendment V \(RFP 18-034 YS\) Southeast Texas Building Service Inc.pdf](#)
- (d) Consider and approve, execute, receive and file Notice of Termination for Gas Transportation Agreement with Texas Gas Service Company (Contract GT #18641) for the Jefferson County Correctional Facility effective October 31, 2021.  
[Notice of Termination Letter - Texas Gas Service Company \(Correctional Facility\).pdf](#)
- (e) Consider and approve, execute, receive and file Gas Transportation Agreement with Texas Gas Service Company (Agreement# 18686) for the Jefferson County Correctional Facility beginning November 1, 2021.  
[\(Agreement No. 18686\) Texas Gas Service Company-Correctional Facility.pdf](#)
- (f) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-015/JW) Professional Engineering Services for Drainage Improvements: Crane Bayou Pump Station Building and Generators (Community Development Block Grant - Disaster Recovery) Program Project for Jefferson County; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act, and 2 CFR Sections 200.318 – 326.
- (g) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-040/JW) Professional Engineering Services for Drainage Improvements at the Jack Brooks Regional Airport. This project is intended to be funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP)/CARES Act Grant to the Airport; ;

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pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

- (h) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-041/JW) Professional Engineering Services for Rehabilitation of Fuel Farm Pavement at the Jack Brooks Regional Airport. This project is intended to be funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP)/CARES Act Grant to the Airport; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (i) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-042/JW) Professional Engineering/Architectural Services for Rehabilitation and Update of the Jerry Ware General Aviation Terminal and Aircraft Rescue and Fire Fighting Station (ARFF) at the Jack Brooks Regional Airport. This project is intended to be funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP)/CARES Act Grant to the Airport; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (j) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-043/JW) Professional Engineering Services for Landside Road Pavement Repairs at the Jack Brooks Regional Airport. This project is intended to be funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP)/CARES Act Grant to the Airport; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (k) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-044/JW) Professional Engineering Services for Rehabilitation of Main Terminal HVAC at the Jack Brooks Regional Airport. This project is intended to be funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP)/CARES Act Grant to the Airport; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
- (l) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for Request for Statements of Qualification (RFQ 21-045/JW) Professional Engineering Services for Electrical Vault

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Replacement at the Jack Brooks Regional Airport. This project is intended to be funded by the Federal Aviation Administration (FAA) Airport Improvement Program (AIP)/CARES Act Grant to the Airport; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

- (m) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo - Disposal of Salvage Property 9.1.21.pdf](#)

**COUNTY AIRPORT:**

- (a) Consider and possibly approve FY2022 TxDOT Routine Airport Maintenance Program (RAMP) Grant for the Jack Brooks Regional Airport. This grant will be used for the maintenance and improvement of airport pavements, signage, drainage, fencing, herbicides, hangars and terminal buildings. (This grant is a 50% match, up to \$50,000)

[TXDOT ROUTINE AIRPORT MAINTENANCE PROGRAM GRANT FOR JACK BROOKS REGIONAL AIRPORT.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – Visitor Center – additional cost for additional needs & replacement of security camera system.

286-8040-465-4056	ELECTRICITY	\$4,500.00	
286-8040-465-4054	TELEPHONE	\$1,000.00	
286-8040-465-2005	UNEMPLOYMENT COMPENSATION	\$104.00	
286-8040-465-4009	BUILDINGS AND GROUNDS	\$7,770.00	
286-8040-465-6014	BUILDINGS AND STRUCTURES	\$6,852.00	
286-8040-465-3017	CLOTHING		\$700.00
286-8040-465-3044	JANITOR SUPPLIES		\$3,500.00
286-8040-465-5062	TRAVEL EXPENSE		\$600.00
286-8040-465-1005	EXTRA HELP		\$6,000.00
286-8040-465-6014	BUILDINGS AND STRUCTURES		\$9,426.00

[cc Visitors Center - 090721.pdf](#)

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(b) Consider and approve budget transfer - R&B Pct.4 - additional cost for repairs.

114-0405-431-4018	ROAD MACHINERY	\$10,000.00	
114-0402-431-1005	EXTRA HELP		\$3,400.00
114-0402-431-1028	LABORERS		\$2,800.00
114-0406-431-3019	CULVERTS AND PIPE		\$1,300.00
114-0406-431-3048	LUMBER		\$1,500.00
114-0405-431-3035	KEROSENE / BUTANE		\$1,000.00

[ccR&B Pct.4 -090721.pdf](#)

(c) Consider and approve budget amendment - County Court at Law III - additional cost for insurance.

120-2053-412-2003	EMPLOYEES' INSURANCE	\$4,500.00	
110-2027-412-5055	PETIT JURORS		\$4,500.00

[cc County Court at Law III - 090721.pdf](#)

(d) Consider and approve budget amendment - Nurse Practitioner - additional cost for overtime.

120-5076-441-1098	OVERTIME ALLOWANCE	\$148.00	
110-2027-412-5055	PETIT JURORS		\$148.00

[cc Nurse Practitioner - 090721.pdf](#)

(e) Consider and approve budget transfer – Road & Bridge Pct. 2 – purchase of F250 Crew Cab Truck.

112-0209-431-6042	TRUCKS & TRAILERS	\$32,746.00	
112-0202-431-3079	CRUSHED STONE		\$10,900.00
112-0202-431-3003	ASPHALT OIL		\$21,846.00

[cc R&B Pct 2 - 090721.pdf](#)

(f) Consider and approve budget transfer - Engineering - purchase of laptop.

115-0501-431-6002	COMPUTER EQUIPMENT	\$1,688.00	
115-0501-431-3011	COMPUTER - SOFTWARE		\$1,688.00

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[cc Engineering 090721.pdf](#)

- (g) Consider and approve budget transfer – County Clerk Records Management – purchase of scanners.

251-0000-414-3084	MINOR EQUIPMENT	\$4,000.00	
251-0000-414-5062	TRAVEL EXPENSE		\$4,000.00

[cc County Clerk Record Management - 090721.pdf](#)

- (h) Consider and authorize the County Judge to execute a Texas Safety Program Grant Agreement between Jefferson County, Texas and the State of Texas for the STEP Comprehensive Program for the period 10/01/2021 to 09/30/2022

[CC FY 22 STEP AGREEMENT - 090721.pdf](#)

- (i) Consider and approve electronic disbursement for \$1,846.56 to Texas Department of Criminal Justice for September insurance reimbursement.
- (j) Consider and approve acceptance of 2021 Port Security Grant Program from the US Department of Homeland Security. Grant award is for \$637,328 with cost match of \$159,332 to be provided by the marine unit (81,832) and the General Fund (\$77,500).

[ccHomelandSecurity-PortSecurityGrant -090721.pdf](#)

- (k) Regular County Bills – check #486088 through check #486319.

[0486088\\_0486319.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve and receive a donation of furniture from the Golden Triangle Business Roundtable (GTBR) for the Emergency Center.

[DONATION OF FURNITURE FOR JEFFERSON COUNTY EMERGENCY OPERATIONS CENTER.pdf](#)

- (b) Consider and possibly approve a Proclamation for Golden Triangle Retired and Senior Volunteer Program Day.

[PROCLAMATION FOR GOLDEN TRIANGLE RETIRED AND SENIOR VOLUNTEER PROGRAM.pdf](#)

- (c) Consider, possibly approve and receive final payment from the Young Men's Business League, in the amount of \$203,470.00, for lease agreement to Jefferson County for use of Ford Park.

[LETTER FROM YMBL.pdf](#)

- (d) Consider, possibly approve and authorize the County Judge to execute TxCDBG Amendment/Modification Request for Contract No. 7218240 extension.

[TXCDBG CONTRACT AMENDMENT MODIFICATION REQUEST NO 7218240.pdf](#)

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- (e) Consider and approve order to adopt tax rate of .363184 cents per \$100 valuation. Tax rate is .340686 for maintenance and operations and .022498 for debt service.

[CC - TAX RATE ORDER FY 2022 - 0907.pdf](#)

- (f) Conduct public hearing on proposed 2021-2022 Jefferson County Budget.

- (g) Adopt the 2021-2022 budget.

[cc FY Annual budget document - 090721.pdf](#)

- (h) Consider and ratify the property tax increase reflected in the adopted budget.

**ENGINEERING:**

- (a) Consider and possibly approve Tracts 4-A, 4-B, and "A", 1.616 acres of land, replat of Part of Lot 4 and 5, Block 4 Orange Farms Subdivision located on Hwy 365 in Precinct 2. This replat is located in the City of Port Arthur's ETJ (extra-territorial jurisdiction) and has met the platting requirements for the City of Port Arthur and Jefferson County.

[Sept. 7, 2021 - Replat Tracts 4-A, 4-B, & A.pdf](#)

**HUMAN RESOURCES:**

- (a) Consider and possibly approve granting extended leave without pay for up to 90 days for Sherrie Randle, an employee of the Sheriff's Department.
- (b) Consider and possibly approve granting extended leave without pay for up to 90 days for Ryan Winn, an employee of the Sheriff's Department.
- (c) Consider and possibly approve granting extended leave without pay for up to 90 days for Dylan Lischau, an employee of the Sheriff's Department.

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**



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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO  
NOTICE OF MEETING AND AGENDA  
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OF JEFFERSON COUNTY, TEXAS  
September 07, 2021**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **07th** day of **September 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**9:45 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending litigation.**

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**COUNTY AUDITOR:**

- (l) Consider and approve budget transfer - 279th District Court - additional cost for indigent defense

120-2038-412-5079	JUVENILE ATTORNEY FEES	\$25,000.00	
110-2027-412-5055	PETIT JURORS		\$25,000.00

[cc 279th District Court 090721.pdf](#)

- (m) Consider and approve "Bargaining Extension Agreement #1" to extend the bargaining period with The Jefferson County Sheriff's Association for an additional 15 days or until September 15, 2021.

[ccExtension-090721.pdf](#)

**COUNTY COMMISSIONERS:**

- (i) Consider and possibly approve a Proclamation for National Disability Voter Registration Week.

[PROCLAMATION FOR NATIONAL DISABILITY VOTER REGISTRATION WEEK.pdf](#)

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**Jeff R. Branick**  
**County Judge**