

*Notice of Meeting and Agenda*  
*August 17, 2021*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
August 17, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **17th** day of **August 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:00 AM -Workshop to discuss change orders 1-3 for Sub Courthouse damage repairs.**

**9:30 AM -Workshop – To discuss frequency and cost of cleaning County Departments in response to COVID concerns.**

**11:00 a.m.-WORKSHOP- To discuss grant allocation to Baptist Foundation for construction for an additional 16 ICU bed facility.Funding will come from the County's allocation of the American Rescue Plan Act of 2021.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:  
[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by**

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**calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four**

**PLEDGE OF ALLEGIANCE: Vernon Pierce, Commissioner, Precinct One**

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**PURCHASING:**

- (a) No bids received for Invitation for Bid (IFB 21-049/YS), On Call Court Reporting and Transcription.
- (b) Execute, receive and file a contract renewal for (IFB 19-030/YS), Term Contract for Inmate Clothing and Supplies for Jefferson County with Acme Supply Co., Ltd., Bob Barker Company, Charm-Tex, and Victory Supply, LLC for a second one (1) year renewal from July 13, 2021 through July 12, 2022 with price increases for items 3, 4, 8, and 11, due to increased manufacturing and shipping costs due to Covid-19 Pandemic; as shown on Attachment A.

[ATTACHMENT A.pdf](#)  
[Price Increase Justification Letter - Charm-Tex.pdf](#)  
[Price Increase Justification Letter - Victory Supply.pdf](#)  
[Contract Renewal - Acme Supply Co., LTD.pdf](#)  
[Contract Renewal - Bob Barker Company, Inc..pdf](#)  
[Contract Renewal - Charm-Tex.pdf](#)  
[Contract Renewal - Victory Supply.pdf](#)

- (c) Consider and approve, execute, receive and file Change Order No. 1 for (IFB 20-044/YS), Hurricane Harvey Repairs for Jefferson County Subcourthouse – Port Arthur pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act, and 2CFR Section 200.318-326 with McInnis Construction, Inc. for an increase of \$32,774.00 for additional FEMA scope for areas on the second floor; bringing the total contract amount from \$153,343.00 up to \$186,117.00.

[Change Order No. 1 - McInnis Construction Inc. \(IFB 20-044 YS\).pdf](#)

- (d) Consider and approve a fifth renewal year for (Agreement 17-025/JW) with Thomson Reuters (Westlaw) and Jefferson County for online access for the 252nd District Court. This renewal will begin on September 1, 2021 and end on August 31, 2022, at a total monthly cost of \$114.00 for two (2) users. This is in accordance with Contract # DIR-LGL-CALIR-02 (Option 1A, Year 5).

[\(Agreement 17-025 JW\) 252nd - Thomson Reuters \(Westlaw\) Online Access \(Year 5\).pdf](#)

- (e) Consider and approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Horn's Auction, Inc. The auction is scheduled for Saturday, September 4, 2021 at 9:00 A.M.

[Memo - Surplus Property Auction 8.11.2021.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve budget amendment - County Court at Law III - additional cost for indigent defense.

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120-2053-412-5072	PAUPER ATTORNEY FEES	\$15,000.00	
110-2027-412-5055	PETIT JURORS		\$15,000.00

[ccCC@Law III -081721.pdf](#)

(b) Consider and approve budget transfer - Purchasing - additional cost for postage.

120-1022-415-4052	POSTAGE	\$500.00	
120-1022-415-5062	TRAVEL EXPENSE		\$500.00

[ccPurchasing -081721.pdf](#)

(c) Consider and approve budget amendment – County Court at Law II – additional cost for indigent defense.

120-2052-412-5072	PAUPER ATTORNEY FEES	\$15,000.00	
110-2027-412-5055	PETIT JURORS		\$15,000.00

[ccCC@Law II -081721.pdf](#)

(d) Consider and approve budget transfer - Health & Welfare I - additional cost for burials.

120-5074-441-5006	BURIALS	\$35,000.00	
120-5074-441-1002	ASSISTANTS & CLERKS		\$35,000.00

[ccHealth&Welfare I -081721.pdf](#)

(e) Consider and approve budget transfer – Mosquito Control – replacement of portable GPS for aircraft.

124-5081-448-6005	AIRPLANES	\$5,300.00	
124-5081-448-4007	AIRPLANE		\$5,300.00

[ccMosquitoControl -081721.pdf](#)

(f) Consider and approve sub-recipient agreement with Family Services of Southeast Texas for grant allocation of funds from the American Rescue Plan Act of 2021 to be used for shelter relocation.

[ccFamilyServicesAgreement -081721.pdf](#)

(g) Regular County Bills – check #485436 through check #485634.

[0485436\\_0485634.pdf](#)

**COUNTY CLERK:**

- (a) Consider and possibly approve, execute, receive and file Order Calling for Special Election to be held on November 2, 2021, for the purpose of adopting or rejecting proposed Constitutional Amendments. The Order includes the adoption of countywide vote centers for this election.

[Order of Election\\_2021-11-02.pdf](#)

- (b) Consider and possibly approve the appointment of Central Counting Station and Early Voting Ballot Board personnel for the November 2, 2021, Joint Election to include Central Counting Station Manager, Wayne Ozio; Tabulation Supervisor, Jeff Ross; Assistant Tabulation Supervisors, Mary Helm, Todd Frederick and Mike Bain; Presiding Judge, Clifton Simoneaux; Alternate Judge, John Stafford; and Early Voting Ballot Board Judge, Dina Carr.

**COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve the following reappointments of Rebecca Ford, appointed by Commissioner Pierce, and Frank Coffin, appointed by Commissioner Darrell Bush as Trustees to the Board of the Spindletop Center.

- (b) Consider and possibly approve the reappointment of Ms. Dolores Sennette to the Spindletop Center Board of Trustees for a three-year term. This is an appointment of Commissioner Alfred.

[LETTER FROM COMMISSIONER ALFRED REAPPOINTMENT OF MS DELORES SENNETTE.pdf](#)

**COUNTY TAX ASSESSOR-COLLECTOR:**

- (a) Consider and possibly approve a Resolution recognizing Lynne Buckner for her 14 years of service to Jefferson County and to the citizens of Jefferson County and wishing her well in her retirement.

[Resolution -Lynne Buckner Retirement.pdf](#)

**ENGINEERING:**

- (a) Execute, receive and file Utility Permit 12-U-21 to Southern Broadband, LLC for the placement of fiber optic internet at 2nd Street and Alamo Street in Hamshire Fannett School. This project is located in Precinct No. 2.

[August 17, 2021-12-U-21 to Southern Broadband LLC.pdf](#)

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**HUMAN RESOURCES:**

- (a) Consider and possibly approve granting extended leave without pay for up to 90 days for Ja'Codie Grimes, an employee of the Sheriff's Department.

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**August 17, 2021**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **17th** day of **August 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

**9:00 AM -Workshop to discuss change orders 1-3 for Sub Courthouse damage repairs.**

**9:30 AM -Workshop – To discuss frequency and cost of cleaning County Departments in response to COVID concerns.**

**11:00 a.m.-WORKSHOP- To discuss grant allocation to Baptist Foundation for construction for an additional 16 ICU bed facility.Funding will come from the County's allocation of the American Rescue Plan Act of 2021.**

**11:30 AM - Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending litigation.**

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**COUNTY AUDITOR:**

- (h) Consider and approve downgrade of Administrative Secretary (position 11335 grade 50) budgeted at \$51,401 to Office Specialist (11134 grade 38) budgeted at \$41,668 for Health & Welfare Unit 1. In addition, upgrade of Administrative Secretary (position 11335 grade 50) budgeted at \$51,401 to an Administration Operation Manager (1118 grade 59) budgeted at \$59,401 for Health & Welfare Unit 2. The annual next savings is amount \$2,200.

**COUNTY COMMISSIONERS:**

- (c) Receive and file executed Mutual Aid Agreement between Jefferson County and Southeast Texas Regional Planning Commission. (SETRPC).

[MUTUAL AID AGRMT BETWEEN JEFF CO AND SETRPC.pdf](#)

- (d) Consider, possibly approve and authorize the County Judge to execute an Inter-Local Agreement between Jefferson County, Orange County, Hardin County and Jasper County for the lease of premises located at 5550 Eastex Freeway, Beaumont, Texas to be operated as an infusion center.

[INTER-LOCAL AGREEMENT.pdf](#)

**SHERIFF'S DEPARTMENT:**

- (a) Consider and approve a donation of four K9 ballistic vests and K9 first aid medical kits for the Sheriff's Office from Vested Interested in K9's, Inc.. Each vest and medical kit combination are value at \$2,500, and Vested Interest in K9s, Inc. will cover 100% of the cost for the vest with no cash match from Jefferson County.

[K9 ballistic vest and first aid medical kits.pdf](#)

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**Jeff R. Branick**  
**County Judge**