

Notice of Meeting and Agenda
August 10, 2021

Jeff R. Branick, County Judge
Vernon Pierce, Commissioner, Precinct One
Darrell Bush, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 10, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **10th** day of **August 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Regular** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.

11:00 a.m.-WORKSHOP- To discuss grant allocation to Family Services of Southeast Texas for potential shelter relocation. Funding will come from the County's allocation of the American Rescue Plan Act of 2021.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage: https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by

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calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

PURCHASING:

- (a) Reject all bids for Invitation for Bid (IFB 21-032/YS), Term Contract for Termite Treatment for Jefferson County.
- (b) Execute, receive and file a contract extension for (RFP 13-028/JW), Inmate Telephone Service for Jefferson County with Global*Tel Link Corporation for an additional 90 days to expire November 2, 2021.
[Contract Extension - Global Tel Link \(RFP 13-028JW\).pdf](#)
- (c) Consider and approve award, execute, receive and file a contract for Request for Statements of Qualification (RFQ 20-036/JW) Professional Realtor Services for Home Buyout/Acquisition Program (Community Development Block Grant – Disaster Recovery) for Jefferson County with Contract Land Staff, LLC.; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
[Contract - Contract Land Staff, LLC. for Realtor Services \(CDBG-DR Buyout\) \(RFQ 20-036 JW\).pdf](#)
- (d) Consider and approve award, execute, receive and file a contract for Request for Statements of Qualification (RFQ 20-038/JW) Professional Appraisal Services for Home Buyout/Acquisition Program (Community Development Block Grant – Disaster Recovery) for Jefferson County with CBRE, Inc.; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
[Contract - CBRE, Inc. for Appraisal Services CDBG-DR Buyout \(RFQ 20-038 JW\).pdf](#)
- (e) Consider and approve award, execute, receive and file a contract for Request for Statements of Qualification (RFQ 20-039/JW) Professional Property Surveying Services for Home Buyout/Acquisition Program (Community Development Block Grant – Disaster Recovery) for Jefferson County with Soutex, Inc.; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.
[Contract - Soutex, Inc. for Surveying Services \(CDBG-DR Buyout Program\) \(RFQ 20-039 JW\).pdf](#)
- (f) Consider and possibly approve the exemption of purchases for surplus/salvage property from the Federal Surplus Property Program for a Cargo Truck (Asset# 48-020-9312-55-004) in the amount of \$4,500.00, Tractor (Asset# 48-027-9480-47-001) in the amount of \$6,500.00, Cargo Truck (Asset # 48-020-9325-48-001) in the amount of \$4,500.00, and Top/Bow Kit in the amount of \$1,000.00, equaling a total purchase price of \$16,500.00. In accordance with Texas Local Government Code §262.024 (a)(9)(C). Funding through available Capital Projects.
[Memo from Precinct No. 4 - Surplus Items.pdf](#)

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- (g) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo - Disposal of Salvage Property 8.4.2021.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve electronic disbursement for \$1,846.56 to Texas Department of Criminal Justice for August insurance reimbursement.

- (b) Consider , approve and ratify grant application to Department of State and Health Services for the COVID-19 Health Equity funding.

[ccDept.ofStateandHealthServices COVID-19 -081021.pdf](#)

- (c) Consider and approve amended interlocal agreement with Drainage District #6 for the repairs and improved drainage structures to the Pignut Gully Bridge project in Pct.4.

[ccDD6 PignutGullyBridge Agreement -081021.pdf](#)

- (d) Regular County Bills - check #485192 through check #485435.

[0485192_0485435.pdf](#)

COUNTY CLERK:

- (a) Consider and possibly approve, execute, receive and file a Joint Election Agreement and Election Services Contract between Jefferson County and the City of Port Neches for the election to be held on November 2, 2021.

[Port Neches_Signed Contract.pdf](#)

- (b) Conduct Public hearing on the County Clerk's Records Archive Plan for fiscal year 2021-2022.

- (c) Consider and possibly approve, receive and file, the County Clerk's Records Archive Plan for fiscal year 2021-2022.

[Records Archive Plan_2021-2022.pdf](#)

- (d) Consider and possibly approve, execute, receive and file, Facility Use Agreement with Lamar University for the use of the Cardinal Room in the Montagne Center as an Election Day polling location for the November 2, 2021, Joint Election. There is no fee for the use of the facility.

[Lamar Facility Use Agreement_2021-11-02.pdf](#)

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COUNTY COMMISSIONERS:

- (a) Consider, possibly approve, authorize the County Judge to execute, receive and file Request for Feral Hog Grant for 2021 with Texas A&M AgriLife Extension Service.

[REQUEST FOR FERAL HOG GRANT.pdf](#)

- (b) Receive and file the executed Master Property Tax agreement and agreements for Phases 2, 3 & 4 between Jefferson County and Arbor Renewable Gas LLC pursuant to Texas Property Tax Code Sec. 312.401.

[Arbor Master Abatement Agreement For Phases 1 thru 4.pdf](#)

[Arbor Phase 2 Abatement Agreement.pdf](#)

[Arbor Phase 3 Abatement Agreement.pdf](#)

[Arbor Phase 4 Abatement Agreement.pdf](#)

COUNTY TAX ASSESSOR-COLLECTOR:

- (a) Consider and approve property tax refund to Stephen & Nikki D. Piekenbrock in the amount of \$3,000.00 in accordance with Property Tax Code 31.11.

[Stephen & Nikki D. Piekenbrock Refund.pdf](#)

DISTRICT CLERK:

- (a) Public hearing on the District Clerk's Records Archive Plan for fiscal year 2021-2022
- (b) Consider and possibly approve, receive and file, the District Clerk's Records Archive Plan for fiscal year 2021-2022

[2022 archive plan.pdf](#)

ENGINEERING:

- (a) Consider and possibly approve a Minor Plat of Graham Estates, 8.929 acres lying in the Sarah Miles Survey. It is located on Kidd Road in Precinct No. 4. This plat is located in the City of Beaumont's ETJ (extra-territorial jurisdiction) and has met the platting requirements for the City of Beaumont and Jefferson County.

[August 10, 2021-Minor Plat of Graham Esttates.pdf](#)

RISK MANAGEMENT:

- (a) Consider and possibly approve the revised Jefferson County Employee Workers' Compensation Policy to comply with the Texas statute on salary continuation for Law Enforcement Officials.

[Workers' Comp Policy -- revised 082021.pdf](#)

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SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve a Resolution recognizing Eric Williams, for 33 years and 2 months of dedicated service to the Jefferson County Sheriff's Office and to the citizens of Jefferson County and in wishing him well in his retirement.

[RESOLUTION FOR ERIC T WILLIAMS.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge

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**ADDENDUM TO
NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 10, 2021**

Notice having been heretofore posted of a **Regular** to Commissioners' Court of Jefferson County, Texas, on the **10th** day of **August 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

9:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.0725 to deliberate business and financial issues relating to a contract being negotiated, that deliberation in open meeting, would have a detrimental effect on the Commissioners Court in negotiations with a third person.

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PURCHASING:

- (h) Consider and possibly approve the exemption of purchases of surplus/salvage property from the Federal Surplus Property Program for a 5 Ton Tractor (Asset# 48-020-9400-48-001) in the amount of \$6,000.00, Cargo Truck (Asset# 48-027-9480-47-001) in the amount of \$6,500.00, Cargo Truck (Asset # 48-020-9119-06-001) in the amount of \$4,500.00, and Hard Top Kit in the amount of \$500.00, equaling a total purchase price of \$11,000.00 for Precinct #3. In accordance with Texas Local Government Code §262.024 (a)(9)(C). Funding through available Capital Projects.

[Federal Surplus Photos Pct#3.pdf](#)

- (i) Consider and possibly approve the exemption of purchases of surplus/salvage property from the Federal Surplus Property Program for a Cargo Truck (Asset#48-021-9186-20-003) in the amount of \$6,500.00 for Precinct #1. In accordance with Texas Local Government Code §262.024 (a)(9)(C). Funding through available Capital Projects

[Federal Surplus Photos Pct#1 and Pct#2.pdf](#)

- (j) Consider and possibly approve the exemption of purchases of surplus/salvage property from the Federal Surplus Property Program for a Cargo Truck (Asset#48-021-9205-05-001) in the amount of \$6,500.00 for Precinct #2. In accordance with Texas Local Government Code §262.024 (a)(9)(C). Funding through available Capital Projects

[Federal Surplus Photos Pct#1 and Pct#2.pdf](#)

- (k) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for (RFQ 21-014/JW) Professional Engineering Services for Drainage Improvements: Drainage Ditch 110-B and Drainage Ditch 107; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

- (l) Discuss and possibly approve the Purchasing Agent to enter into contract negotiations for (RFP 21-016/JW) Professional Engineering Services for Mayhaw Bayou Drainage Study Update; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

- (m) Consider and approve, execute, receive and file Job Order Contract (JOC 21-054/DC) with Preferred Facilities Group-USA for Ford Park Pavilion Drywall Repair in the amount of \$15,096.37; in accordance with Choice Partners JOC Texas Contract 20/017MR-17.

[\(JOC 21-054DC\) Ford Park Pavilion Drywall Repair.pdf](#)

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