

*Notice of Meeting and Agenda  
April 20, 2021*

Jeff R. Branick, County Judge  
Vernon Pierce, Commissioner, Precinct One  
Darrell Bush, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
April 20, 2021**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **20th** day of **April 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 346-248-7799 Meeting ID: 917 160 6532# Participant ID: #The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

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**INVOCATION: Vernon Pierce, Commissioner, Precinct One**

**PLEDGE OF ALLEGIANCE: Darrell Bush, Commissioner, Precinct Two**

**PURCHASING:**

- (a) Consider and approve specifications for Request for Proposals (RFP 21-024/YS), FEMA Grant Management and Insurance Advisory Services for Jefferson County; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Section 200.318 - 326.

[Specifications \(RFP 21-024 YS\) FEMA Grant Mgmt & Insurance Advisory Services.pdf](#)

- (b) Consider and approve a bid due date extension for Invitation for Bid (IFB 21-020/JW) Camera System (for Bell 407 Helicopter) for the Jefferson County Sheriff's Office from 11:00 am on Wednesday, April 28, 2021 to 11:00 am on Wednesday, May 12, 2021.

- (c) Consider and approve bid due date extension for Invitation for Bid (IFB 21-021/JW) Digital Mapping System (for Bell 407 Helicopter) for the Jefferson County Sheriff's Office from 11:00 am on Wednesday, April 28, 2021 to 11:00 am on Wednesday, May 12, 2021.

- (d) Execute, receive and file a renewal for (IFB 17-006/YS), Term Contract for Insecticides, Herbicides, Spray Adjuvants, and Adulticides for Jefferson County Mosquito Control for a fourth and final one (1) year renewal with Clarke Mosquito Control Products, Inc., Nutrien Ag Solutions, Inc., Pro Pest and Lawn Store, Target Specialty Products, and Univar USA from March 29, 2021 through March 28, 2022 with a proposed price increase on item #1 from \$26.73 per gallon to \$27.98 per gallon, item #3 from \$11.74 per gallon to \$14.00 per gallon, and item #9 from \$92.00 per gallon to \$125.30 per gallon; as shown on Attachment A. Price increases are due to increased costs from the manufacturers.

[ATTACHMENT A.pdf](#)

[Contract Renewal - Clarke Mosquito Control Products, Inc. \(IFB 17-006 YS\).pdf](#)

[Contract Renewal - Nutrien Ag Solutions, Inc. \(IFB 17-006 YS\).pdf](#)

[Contract Renewal - Pro Pest and Lawn Store \(IFB 17-006 YS\).pdf](#)

[Contract Renewal - Target Specialty Products \(IFB 17-006 YS\) .pdf](#)

[Contract Renewal - Univar USA \(IFB 17-006 YS\).pdf](#)

- (e) Consider and approve disposal of scrap metal property. Scrap property to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

[Memo - Disposal of Scrap Property 4.13.21.pdf](#)

- (f) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo - Disposal of Salvage Property 4.13.21.pdf](#)

- (g) Consider and approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Horn's Auction, Inc. The auction is schedule for Saturday, May 1, 2021 at 9:00 A.M.

**COUNTY AUDITOR:**

(a) Consider and approve budget amendment – Jail – additional cost for housing of inmates.

120-3062-423-5081	RELIEF-BOARD & LODGING	\$85,000.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$85,000.00

[ccJail -042021.pdf](#)

(b) Consider and approve budget amendment – Road & Bridge Pct.3 - additional cost for summer help.

113-0302-431-1005	EXTRA HELP	\$9,600.00	
116-0604-452-5099	MISCELLANEOUS		\$9,600.00

[ccRoad&BridgePct3 -042021.pdf](#)

(c) Consider and approve budget amendment – General Services – additional cost for termination allowance.

120-1024-419-1099	TERMINATION ALLOWANCE	\$290,000.00	
120-1024-419-2001	F.I.C.A. EXPENSE	\$22,100.00	
120-1024-419-2002	EMPLOYEES' RETIREMENT	\$58,100.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$263,549.00
110-2027-412-5055	PETIT JURORS		\$106,651.00

[ccGeneralServices -042021.pdf](#)

(d) Consider and approve budget transfer – Constable Pct.1 – purchase of reflective jackets & uniforms.

120-3065-425-3017	CLOTHING	\$2,500.00	
120-3065-425-1098	OVERTIME ALLOWANCE		\$2,500.00

[ccConstablePct1 -042021.pdf](#)

(e) Consider and approve budget transfer– County Court at Law II – purchase of two laptops.

120-2052-412-6002	COMPUTER EQUIPMENT	\$2,600.00	
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120-2052-412-5073	TRANSCRIPT TESTIMONY		\$2,600.00
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[ccCountyCourt@LawII-042021.pdf](mailto:ccCountyCourt@LawII-042021.pdf)

(f) Regular County Bills – check #481554 through checks #481841.

[0481554\\_0481841.pdf](#)

**COUNTY COMMISSIONERS:**

(a) Consider and possibly approve a Resolution for Surviving Parents of Southeast Texas.

[RESOLUTION FOR SURVIVING PARENTS OF SOUTHEAST TEXAS.pdf](#)

(b) Consider, possibly approve, receive and file Amended 2021 Records Management Order for Jefferson County pursuant to Government Code Section 441.158 and Chapter 552 (Public Information Act.)

[AMENDED 2021 RECORDS MANAGEMENT ORDER FOR JEFFERSON COUNTY.pdf](#)

(c) Receive and file executed Right of Entry for Survey and Exploration of the Department of the Army, DACW64-9-21-5176, PID 85096, Internal ID 2021-85096.

[RIGHT OF ENTRY FOR SURVEY AND EXPLORATION OF THE DEPARTMENT OF THE ARMY.pdf](#)

(d) Consider and possible approve exempting the following groups from paying for security during their scheduled events, when using the Jury Impaneling Room, for the year 2021: Dispute Resolution Center- Election School -Family Services- Jefferson County Bar Association- Jefferson County Democratic Party -Jefferson County Republican Party- Jefferson County Libertarian Party- Jefferson County Green Party - Jefferson County Clerk's office for meetings and training related to Elections- Jefferson County Coalition for Victims of Crime- Jefferson County Deputy Constable Association-and Jefferson County District Clerk's office for Passport Day. The security expense will be paid via budgeted Courthouse Security Fee fund.

[LETTER FROM COMMISSIONER PIERCE.pdf](#)

(e) Receive and file Drainage District #6 Board of Directors Oaths of Office and Statements for Joshua W. Allen Sr., Anthony " Tony" Malley III, Bernie Daleo, Charles "Chuck" Kiker III, and Charles "Chuck" Guillory.

[DD6 BOARD OF DIRECTORS OATH OF OFFICE AND STATEMENT OF OFFICER.pdf](#)

**ENGINEERING:**

(a) Execute, receive and file Utility Permit 06-U-21 to AT&T for the placement of fiber optic cable for cell tower located on 10948 E. Clubb Road located in Precinct 4.

[April 20, 2021-AT&T 06-U-21.pdf](#)

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*April 20, 2021*

- (b) Receive and file executed Right of Entry for Survey and Exploration of the Department of the Army, DACW64-9-21-5739, PID 85107, Internal ID 2022-85107.

[April 20, 2021-Entry for Survey DACW64-9-21-5739.pdf](#)

- (c) Execute, receive and file Easement Agreement with Texas Gas Service for the distribution of natural gas along Tract 5B, replat of part of Lots 5 through 10, Block 152, in the City of Port Arthur, Jefferson County, Texas. This project is located in Precinct 3.

[April 20, 2021-Easement Agreement, Texas Gas.pdf](#)

**RISK MANAGEMENT:**

- (a) Consider and possibly approve Aircraft and Chemical Application Liability Endorsements, for adding the Mosquito Control aircraft to the current Aviation Insurance policy with Ace American Insurance Company, effective April 24, 2021, at an additional premium of \$6,532.00.

[Aviation Liability Endorsements.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

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**ADDENDUM TO**  
**NOTICE OF MEETING AND AGENDA**  
**OF COMMISSIONERS' COURT**  
**OF JEFFERSON COUNTY, TEXAS**  
**April 20, 2021**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **20th** day of **April 2021** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

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**COUNTY COMMISSIONERS:**

- (f) Consider, possibly approve and authorize the County Judge to execute, receive and file a Demolition Waiver for the City of Port Arthur for unsafe property located at 4448 Lewis Drive, Port Arthur 77641.

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**Jeff R. Branick**  
**County Judge**