

Notice of Meeting and Agenda
July 21, 2020

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
July 21, 2020**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **21st** day of **July 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

11:00 a.m.- WORKSHOP- To receive information from the Jefferson County Housing Finance Corporation regarding their continued operations.

Jefferson County hJefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage: https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 571-748-4021 PIN # 623-6974#. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do

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not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three

PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four

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PURCHASING:

- (a) Consider and approve a fourth renewal year for (Agreement 17-025/JW) with Thomson Reuters (Westlaw) and Jefferson County for online access for the 252nd District Court. This renewal will begin on September 1, 2020 and end on August 31, 2021, at a total monthly cost of \$108.00 for two (2) users. This is in accordance with Contract # DIR-LGL-CALIR-02 (Option 1A, Year 4).

[\(Agreement 17-025 JW\) 252nd - Thomson Reuters \(Westlaw\) Online Access \(Year 4\).pdf](#)

- (b) Consider and approve award, execute, receive and file a professional services contract with Tetra Tech, Inc. for (RFP 20-015/JW) Grant Administration and Management Services for Community Development Block Grant – Mitigation (CDBG-MIT) for Jefferson County; pursuant to Chapter 262, Texas Local Government Code, the County Purchasing Act and 2 CFR Sections 200.318 – 326.

[Contract - Tetra Tech, Inc. for CDBG-MIT Grant Admin & Mgmt \(RFP 20-015 JW\).pdf](#)

- (c) Consider and approve, execute, receive and file Change Order No. 1 for (JOC 19-050/DC) with SETEX Construction Corp. for the Repair of the Jefferson County Port Arthur Health & Welfare/Adult Probation Building for water proofing with Masterseal 750AA elastomeric in the amount of \$14,245.80. This is in accordance with Choice Partners JOC Texas Contract 15/041JN-11-2015.

[\(JOC 19-050 DC\) Change Order No. 1.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer – Beaumont Maintenance – capital replacements.

120-6083-416-6003	BUILDING - COURTHOUSE	\$100,000.00	
120-6083-416-1036	PAINTERS		\$40,000.00
120-6083-416-1072	MAINTENANCE CREW		\$60,000.00

[ccBeaumont Maintenance -072120.pdf](#)

- (b) Consider and approve budget transfer - Mid-County Maintenance - replacement of two a/c units.

120-6085-416-6014	BUILDINGS AND STRUCTURES	\$10,000.00	
120-6085-416-4056	ELECTRICITY		\$10,000.00

[ccMid-CountyMaintenance -072120.pdf](#)

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- (c) Consider and approve budget transfer – District Clerk – purchase of 2-person cubicle, two chairs and scanner.

120-2031-414-3084	MINOR EQUIPMENT	\$950.00	
120-2031-414-6022	FURNITURE & FIXTURES	\$5,700.00	
120-2031-414-5062	TRAVEL EXPENSE		\$6,650.00

[ccDistrict Clerk -072120.pdf](#)

- (d) Consider and approve budget transfer – District Clerk Records Technology – purchase of scanner.

864-0000-414-3084	MINOR EQUIPMENT	\$1,000.00	
864-0000-414-5062	TRAVEL EXPENSE		\$1,000.00

[ccDistrict Clerk -072120.pdf](#)

- (e) Regular County Bills – check #473492 through checks #473681

[0473492_0473681.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.108 (b) of the Texas Government Code.

[RESOLUTION FOR COVID 19 PANDEMIC .pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve granting extended leave without pay for up to 90 days for Eboni Nelson, an employee of the Sheriff's Department.

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**ADDENDUM TO
NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
July 21, 2020**

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **21st** day of **July 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

11:00 a.m.- WORKSHOP- To receive information from the Jefferson County Housing Finance Corporation regarding their continued operations.

Jefferson County hJefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage: https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 571-748-4021 PIN # 623-6974#. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

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COUNTY AUDITOR:

(f) Consider and approve budget transfer – Road& Bridge Pct. 3 – additional cost for extra help and building addition.

113-0308-431-6014	BUILDINGS AND STRUCTURES	\$5,000.00	
113-0302-431-1005	EXTRA HELP	\$15,000.00	
113-0305-431-3037	GASOLINE		\$10,000.00
113-0302-431-3015	CEMENT, CONCRETE, ETC.		\$3,688.00
113-0302-431-3080	COVER STONE		\$6,312.00

[cc 072120 RB3.pdf](#)

(g) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending June 30, 2020.

[June 2020 Monthly Statement.pdf](#)

**Jeff R. Branick
County Judge**