

Notice of Meeting and Agenda
June 30, 2020

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
June 30, 2020**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **30th** day of **June 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

9:30 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending and contemplated litigation.

Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:

https://co.jefferson.tx.us/comm_crt/commlink.htm Listen to audio by calling 571-748-4021 PIN # 623-6974#. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do

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not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.

INVOCATION: Everett "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One

PURCHASING:

- (a) Consider and approve specifications for Invitation for Bid (IFB 20-024/YS), Term Contract for Disaster and Emergency Repair, Service, and Installation of Electrical Services for Jefferson County.
[Specifications - Disaster-Emergency Electrical Services \(IFB 20-024 YS\).pdf](#)
- (b) Consider and approve a contract renewal for (IFB 19-030/YS), Term Contract for Inmate Clothing and Supplies for Jefferson County for a first one (1) year renewal with Bob Barker Company, Inc. from July 14, 2020 to July 13, 2021.
- (c) Consider and approve, execute, receive and file a contract renewal for (IFB 19-030/YS), Term Contract for Inmate Clothing and Supplies for Jefferson County for a first one (1) year renewal with Acme Supply Co., Ltd., Carolina Textiles, Charm-Tex, Green Mountain Knitting, ICS Jail Supplies, Inc., and Victory Supply LLC from July 14, 2020 to July 13, 2021.
[Contract Renewal \(IFB 19-030 YS\) Acme Supply Co., LTD.pdf](#)
[Contract Renewal \(IFB 19-030 YS\) Carolina Textiles.pdf](#)
[Contract Renewal \(IFB 19-030 YS\) Charm-Tex.pdf](#)
[Contract Renewal \(IFB 19-030 YS\) Green Mountain Knitting.pdf](#)
[Contract Renewal \(IFB 19-030 YS\) ICS Jail Supplies, Inc..pdf](#)
[Contract Renewal \(IFB 19-030 YS\) Victory Supply, LLC.pdf](#)
- (d) Consider and approve, execute, receive and file an agreement (Agreement 20-027/JW) with Thomson Reuters (Westlaw) and Jefferson County for a West Proflex online subscription for Law Library Patron Access. This is a one-year agreement (August 1, 2020 to July 31, 2021) with a monthly cost of \$2,057.16 for two (2) users; that includes an addendum to exclude an auto-renewal of the agreement upon expiration. This agreement is in accordance with Contract # DIR-LGL-CALIR-02 (Option 1A).
[\(Agreement 20-027 JW\) West Proflex Online Subscription - Law Library.pdf](#)
- (e) Consider and approve, execute, receive and file Job Order Contract (JOC 20-025/DC) with SETEX Facilities and Maintenance for the Jefferson County Mid-County Tax Office Add-On in an amount of \$229,022.07. This is in accordance with Choice Partners JOC Texas Contract 15/041JN-11-2015.0. Budget amount is \$275,000.00 with any cost above this amount to be paid from available Capital Projects.
[\(JOC 20-026 DC\) SETEX - Mid County Tax Office Add On.pdf](#)
- (f) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.
[Memo - Disposal of Salvage Property 6.24.20.pdf](#)

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COUNTY AUDITOR:

- (a) Consider and approve budget transfer – 136th District Court - additional cost for labor on replacement screen.

120-2035-412-6001	OFFICE MACHINES	\$2,080.00	
120-2035-412-2003	EMPLOYEES' INSURANCE		\$2,080.00

[cc136thDistrictCourt -063020.pdf](#)

- (b) Consider and approve budget transfer – Road & Bridge Pct.3– additional cost to Epoxy the floor on office addition.

113-0308-431-6014	BUILDINGS AND STRUCTURES	\$3,250.00	
113-0302-431-5077	CONTRACTUAL SERVICE		\$1,400.00
113-0305-431-5077	CONTRACTUAL SERVICE		\$1,000.00
113-0305-431-3084	MINOR EQUIPMENT		\$850.00

[ccRoad&BridgePct.3 -063020.pdf](#)

- (c) Consider and approve budget transfer – JP Pct.2 - additional cost for toner, ink and postage.

120-2043-412-4052	POSTAGE	\$1,500.00	
120-2043-412-3078	OFFICE SUPPLIES	\$1,500.00	
120-2043-412-5062	TRAVEL EXPENSE		\$3,000.00

[ccJP Pct.2 -063020.pdf](#)

- (d) Consider and approve electronic disbursement for \$628,697.76 to LaSalle for revenue received from entities for inmate housing.

- (e) Regular County Bills – check #472886 through checks #473103.

[0472886_0473103.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.108 (b) of the Texas Government Code.

[RESOLUTION FOR COVID 19 PANDEMIC.pdf](#)

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- (b) CONSIDER AND APPROVE A RESOLUTION AUTHORIZING THE SUBMISSION OF THE LABOR STANDARDS OFFICER FORM AND DEPOSITORY/AUTHORIZED SIGNATORIES DESIGNATION FORM AUTHORIZING JUDGE BRANICK TO ACT AS THE COUNTY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE GENERAL LAND OFFICE DISASTER RECOVERY HURRICANE HARVEY INFRASTRUCTURE AND LOCAL BUYOUT/ACQUISITION PROGRAMS.

[RESOLUTION AUTHORIZING THE SUBMISSION OF THE LABOR STANDARDS OFFICER.pdf](#)
[COMMUNITY DEVELOPMENT AND REVITALIZATION DEPOSITORY AUTHORIZED SIGNATORIES FORM.pdf](#)

- (c) Consider and possibly appoint members to the Jefferson County Housing Finance Corporation Board of Directors: Judge Jeff R. Branick- appointment _____ Commissioner Eddie Arnold , appointment - Mr. Vernon Pierce , _____ Commissioner Brent A. Weaver appointment _____, Commissioner Michael S. Sinegal, appointment _____, and Commissioner Everette D. Alfred, appointment _____.

- (d) Consider, possibly approve, receive and file Compiled Financial Statement of Jefferson County Emergency Services District No. 1 for 2018-2019 pursuant to Sec.775.082 (b), Texas Health & Safety Code.

[COMPILED FINANCIAL STATEMENTS OF JEFFERSON COUNTY EMERGENCY SERVICES DIST NO 1 .pdf](#)

COUNTY TAX ASSESSOR-COLLECTOR:

- (a) Consider and possibly approve waiver of penalty and interest on four (4) accounts pursuant to Sec. 33.011 of the State Property Tax Code.

[Waiver of P&I 06_30_20.pdf](#)

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for May, 2020, including the year to date total earnings on County funds.

[May 2020.pdf](#)

ENGINEERING:

- (a) Receive and file Annual Road Reports of Jefferson County Commissioners of Precincts 1, 2, 3, and 4 pursuant to Section 251.005, Texas Transportation Code and file a copy of same with the Grand Jury.

[June 30, 2020 Annual Road Reports.pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve and receive and file revisions to the 'Personnel Policies and Procedures Manual' for Section 2 - Equal Employment Opportunity Policy; Section 7 - Harassment/Sexual Harassment and Non-Retaliation Policy; Section 7.2 - Non Retaliation Policy; Section 16 - Employee Grievance Procedures.

[2020 Section 2 - EEO 06.2020.pdf](#)
[2020 Section 7 - 7.1 Harassment & Sexual Harassment 06.2020.pdf](#)
[2020 Section 7.2 - Non-Retaliation Policy 06.2020.pdf](#)
[2020 Section 16 - Emp. Grievance Procedures 06.2020.pdf](#)

JUVENILE PROBATION:

- (a) Receive and File the proposed Juvenile Probation Budget for FY 2021 in accordance with 140.004 Local Government Code.

[JUVENILE PROBATION BUDGET FOR FY 2021 IN ACCORDANCE WITH 140004 LOCAL GOVERNMENT.pdf](#)
[JUVENILE PROBATION BUDGET FOR FY 2021.pdf](#)

PUBLIC HEALTH:

- (a) Consider and possibly approve Resolution commending Cheryl Swallow for 31 years and 8 months of service to Jefferson County and wishing her well in her retirement.

[RESOLUTION FOR CHERYL SWALLOW.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve Resolution commending Sammy B. Mills for 27 years and 1 month of devoted service to Jefferson County and wishing him well in his retirement.

[RESOLUTION FOR SAMMY B MILLS.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick

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County Judge

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ADDENDUM TO
NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
June 30, 2020

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **30th** day of **June 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

9:30 a.m.- Announcement of an executive (closed) session pursuant to Texas Government Code Section 551.071 to consult with our attorney regarding pending and contemplated litigation.

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PURCHASING:

- (g) Execute, receive and file a contract renewal for (IFB 17-016/YS), Term Contract for Fire Sprinkler, Fire Pump, Kitchen Hood Suppression and Halon 1301 Fire Suppression Inspection for Jefferson County with Advantage Interests, Inc. from June 16, 2020 to June 15, 2021 with price increases as shown on Attachment A. Price increases are due to cost increase to perform inspections.

[ATTACHMENT A.pdf](#)
[Contract Renewal \(IFB 17-016 YS\) Advantage Interests, Inc..pdf](#)

- (h) Consider and approve award, execute, receive and file an Engagement Letter for (RFP 20-013/YS), Auditing Services for Jefferson County to Pattillo, Brown, & Hill, LLP.

[Engagement Letter - Pattillo, Brown, & Hill, LLP.pdf](#)

- (i) Consider and approve, execute, receive and file the purchase of an additional software and equipment for the support from Hart intercivic election voting system. This purchase will provide JBC Access Code and ePollBook data integration software, scanner, and annual license and support fee: with the cost of 37,165.00 to be funded by the Cares Act Grant.

[Hart intercivic JBC Access Code Purchase.pdf](#)

Jeff R. Branick
County Judge