

*Notice of Meeting and Agenda*  
*June 23, 2020*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
June 23, 2020**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **10:30 AM**, on the **23rd** day of **June 2020** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**9:30 a.m.- WORKSHOP- For the purpose of discussing and considering the information from MIS regarding a New County Webpage Layout.**

**Jefferson County has taken steps to minimize the exposure of COVID-19 by implementing the following steps to allow the public to view the Commissioner's Court meeting. The following options are available: View live with audio from the County Webpage:**

**[https://co.jefferson.tx.us/comm\\_crt/commlink.htm](https://co.jefferson.tx.us/comm_crt/commlink.htm) Listen to audio by calling 571-748-4021 PIN # 623-6974#. The court will also have a question and answer session at the end of the meeting. If you would like to ask any questions of the Court, please be on the phone call. The Court will give a question and answer session at the end of the meeting as time allows. You will be called upon by your last 4 digits of your phone number. If you do**

*Notice of Meeting and Agenda*  
*June 23, 2020*

**not have any questions, you can pass. Please be mindful that the audio portion of this meeting will be of better quality from the website.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette "Bo" Alfred, Commissioner, Precinct Four**

## **PURCHASING:**

(a) Consider and approve a contract renewal for (IFB 18-022/YS), On Call Court Reporting and Transcription for Jefferson County for a second one (1) year renewal with Jan Girouard & Associates, LLC from June 30, 2020 to June 29, 2021.

(b) Consider and approve, execute, receive and file Certificates of Construction Completion for (IFB 17-043/JW), Siphon Control Structures at Oilcut Ditch and Salt Bayou at the Gulf Intracoastal Waterway for Jefferson County with BDS Constructors, LLC dba MK Constructors. This project is funded by grants from the National Fish and Wildlife Foundation (NFWF), the North American Wetlands Conservation Act (NAWCA), GOMESA Funds, Texas Parks and Wildlife Fine Account, and the County's settlement with BP.

[Certificate of Construction Completion-Oilcut Ditch \(IFB 17-043 JW\).pdf](#)  
[Certificate of Construction Completion-Salt Bayou \(IFB 17-043 JW\).pdf](#)

(c) Request approval to release retainage to BDS Constructors, LLC dba MK Constructors for (IFB 17-043/JW), Siphon Control Structures at Oilcut Ditch and Salt Bayou at the Gulf Intracoastal Waterway for Jefferson County, in the amount of \$798,006.82, Final Payment Application No. 14. This project is funded by grants from the National Fish and Wildlife Foundation (NFWF), the North American Wetlands Conservation Act (NAWCA), GOMESA Funds, Texas Parks and Wildlife Fine Account, and the County's settlement with BP.

[Final Payment Application \(No. 14\) MK Constructors \(IFB 17-043 JW\).pdf](#)

(d) Consider and approve, execute, receive and file a Certificate of Construction Completion for (IFB 19-021/JW) Ford Fields Concession Stand with N & T Construction.

[Certificate of Completion - Ford Fields Concession Stand \(IFB 19-021 JW\).pdf](#)

(e) Consider and approve, execute, receive and file Imaging and Writing Services Agreement (Agreement 20-025/DC) between Eastman Park Micrographics (EPM) and Jefferson County for a cost of \$.03/image and the trade-in of existing Archive Processor and Archive Writer Equipment for a total credit of services in the amount of \$6,500.00.

[Agreement with EPM \(Agreement 20-025 DC\).pdf](#)

## **COUNTY AIRPORT:**

(a) Consider and possibly approve Out of State travel for Aaron Hatcher to attend Airfield Marking Training at the Airfield Marking Symposium at Orlando International Airport, September 15-17, 2020.

**COUNTY AUDITOR:**

- (a) Consider and approve budget transfer – JP Pct.1, Pl.2– additional cost for ink and supplies.

120-2042-412-3078	OFFICE SUPPLIES	\$1,250.00	
120-2042-412-5062	TRAVEL EXPENSE		\$1,250.00

[ccJP Pct1Pl2 -062320.pdf](#)

- (b) Consider and approve budget transfer – Constable Pct.4 – additional cost for portable radio.

120-3068-425-3084	MINOR EQUIPMENT	\$4,000.00	
120-3068-425-6007	AUTOMOBILES		\$4,000.00

[ccConstablePct4 -062320.pdf](#)

- (c) Consider and approve budget transfer – District Clerk – additional cost for replacement of computer.

120-2031-414-6002	COMPUTER EQUIPMENT	\$1,400.00	
120-2031-414-3084	MINOR EQUIPMENT		\$1,400.00

[ccDistrictClerk -062320.pdf](#)

- (d) Consider and approve budget transfer – Road & Bridge Pct.4 – additional cost for janitor supplies.

114-0405-431-3044	JANITOR SUPPLIES	\$1,200.00	
114-0409-431-6011	ROAD MACHINERY		\$1,200.00

[ccRoad&BridgePct4Supplies -062320.pdf](#)

- (e) Consider and approve budget transfer – Road & Bridge Pct.4 – additional cost for road material.

114-0402-431-3016	CHEMICALS, SPRAYS, ETC.	\$24,500.00	
114-0409-431-6011	ROAD MACHINERY		\$20,000.00
114-0402-431-5053	RENT-EQUIPMENT		\$4,500.00

[ccRoad&BridgePct4RdMaterial -062320.pdf](#)

- (f) Receive and file Financial & Operating Statements – County Funds Only for the Month Ending May 31, 2020.

- (g) Consider and authorize the County Judge to execute an amended Texas Safety Program Grant Agreement with the State of Texas for the STEP Comprehensive Program for the period 10/01/2019 to 09/30/2020.

[ccTXTrafficSafetyProgGrantAgreement -062320.pdf](#)

- (h) Consider and approve budget transfer for Mosquito Control for replacement of Garmin Communications and radios for Airplanes.

124-5081-448-6005	AIRPLANES	\$17,000.00	
124-5081-448-4007	AIRPLANE		\$17,000.00

[ccMosquitoControl-062320.pdf](#)

- (i) Regular County Bills – check #472676 through checks #472885

[0472676\\_0472885.pdf](#)

## **COUNTY CLERK:**

- (a) Consider and possibly approve the following appointments to the Central Counting Station for the Joint Primary Runoff Election to be held on July 14, 2020: Central Counting Station Manager - Wayne Ozio; Tabulation Supervisor - Jeff Ross; Assistant Tabulation Supervisors - Mary Helm and Todd Frederick

## **COUNTY COMMISSIONERS:**

- (a) Consider, possibly approve and authorize the County Judge to extend the Declaration of Local Disaster dated 03-13-2020, Pursuant to Section 418.108 (b) of the Texas Government Code.

[RESOLUTION FOR COVID 19 PANDEMIC.pdf](#)

- (b) Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax allocation recommendations for Spring 2020 grant requests, along with one emergency grant request. Note due to Covid 19 the grant process was delayed. Please see detailed list attached:

[JEFFERSON COUNTY SPRING 2020 HOTEL OCCUPANCY TAX ALLOCATIONS.pdf](#)

- (c) Consider, possibly approve, receive and file an Order to Renew the Designation of the Huntsman Petrochemical LLC Reinvestment Zone pursuant to Sec. 312.401, Texas Tax Code.

[ORDER TO RENEW THE DESIGNATION OF THE HUNTSMAN PETROCHEMICAL LLC REINVESTMENT.pdf](#)

*Notice of Meeting and Agenda*  
*June 23, 2020*

**ENGINEERING:**

- (a) Execute, receive and file Utility Permit 06-U-20 to AT&T for the placement of fiber optic cable approximately 1800' South on Country Club Drive in LaBelle starting at Glennwood Drive. This project is located in Precinct 2.

[June 23, 2020 06-U-20 AT&T.pdf](#)

- (b) Execute, receive and file Utility Permit 07-U-20 to AT&T for the placement of fiber optic cable approximately 8960' South on Gardner Road in LaBelle starting at Hwy 365. This project is located in Precinct 2.

[June 23, 2020 - 07-U-20 AT&T.pdf](#)

- (c) Consider and possibly approve Minor Plat of Briggs Estates Subdivision out of the William H. Smith Survey, Abstract 198, Jefferson County, Texas. Property is located at the corner of Craigen Road and Lettie Lane in Precinct No. 2. This plat has met all requirements of the Jefferson County Engineering Department.

[June 23, 2020 - Plat Briggs Estates Subdivision.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

---

**Jeff R. Branick**  
**County Judge**