

Notice of Meeting and Agenda
July 15, 2013

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
July 15, 2013**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **15th** day of **July 2013** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One

PURCHASING:

- (a) Consider and approve specifications for Invitation for Bid (IFB 13-014/KJS), Taxiway D Reconstruction – Package 1 at Jack Brooks Regional Airport. (Funded by FAA AIP 2013 Grant #30.)
[Legal Notice - Taxiway D Reconstruction.pdf](#)
- (b) Consider and approve a bid due date extension for (RFP 13-011/JW), FEMA Grant Management and Insurance Advisory Services for Jefferson County, from Tuesday, July 16, 2013 at 11:00 am to Tuesday, July 23, 2013 at 11:00 am.
- (c) Consider and approve, execute, receive and file an Engagement Letter for (RFP 11-016/AW), Auditing Services for Jefferson County with Pattillo, Brown, & Hill, L.L.P. for the third year of (3) year contract from August 6, 2013 to August 5, 2014.
[Engagement Letter - Auditing Services - Pattillo, Brown, Hill \(Unsigned\).pdf](#)
- (d) Consider and possibly approve an auction of surplus property as authorized by Local Government Code §263.152 (a) (1) to be auctioned by Horn's Auction, Inc. The auction is scheduled for Saturday August 3, 2013 at 9:00 A.M.
[Surplus Property Auction Memo 7.8.13.pdf](#)
- (e) Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.
[Disposal of Salvage Property Memo 7.8.13.pdf](#)

COMMISSIONERS COURT:

- (a) Consider acknowledge and present the Jefferson County Historical Commission with the Distinguished Service Award presented by the Texas Historical Commission for outstanding preservation work accomplished in the 2012 year of service.
[HISTORICAL COMMISSION SERVICE AWARD.pdf](#)
- (b) Receive and file executed Oath of Office appointments of Mr. Charlie Reneau, Mr. Charles Cox, Ms. Sandra J. Melton, Mr. Jeffrey Thomas Roebuck, and Mrs. Sandra Duhon to the Jefferson County Emergency Services District #4(JCESD) Board of Commissioners effective June 24, 2013 through January 1, 2014.
[JCESD OATH OF OFFICE.pdf](#)
- (c) Consider and possibly approve a Resolution recognizing Save Our Children "S.O.C." Children in Motion Inc. for providing a forum for

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open discussion of all matters of public interest for the sake of all youth in our community. (b)

[RESOLUTION SOC CHILDREN.pdf](#)

(d) Consider and approve a Resolution of the Commissioners' Court of Jefferson County, Texas authorizing the submission of a contract amendment request for the Community Development Fund Contract between Jefferson County and the Texas Department of Agriculture- Office of Rural Affairs, Contract Number 711281.

[RESOLUTION CONTRACT AMENDMENT 711281.pdf](#)

COUNTY AUDITOR:

(a) Consider and approve budget transfer – Road & Bridge Pct. 2 –cost for restriping Spurlock Road.

112-0202-431-3069	ROAD MARKERS, SIGNS, ETC.	\$24,000.00	
112-0202-431-1028	LABORERS		\$7,000.00
112-0202-431-2003	EMPLOYEES' INSURANCE		\$12,500.00
112-0201-431-2003	EMPLOYEES' INSURANCE		\$4,500.00

[Budget transfer R&B Pct 2.pdf](#)

(b) Consider and approve budget transfer– 252nd District Court – additional cost for postage.

120-2037-412-4052	POSTAGE	\$2,400.00	
120-2037-412-5014	MENTAL EXAMINATION		\$2,400.00

[Budget transfer 252nd District Court.pdf](#)

(c) Consider and approve budget amendment– 317th District Court – additional cost for indigent defense.

120-2039-412-5079	JUVENILE ATTORNEY FEES	\$45,000.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$45,000.00

[Budget amendment 317th District Court.pdf](#)

(d) Consider and approve budget transfer– Constable Pct. 6 – additional cost for weapon maintenance.

120-3070-425-4011	EQUIPMENT- MISCELLANEOUS	\$400.00	
120-3070-425-5021	DUES/SUBSCRIPTIONS		\$400.00

[Budget transfer Constable Pct 6.pdf](#)

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- (e) Consider and approve budget transfer– Indigent Medical Services – additional cost for contract pharmacist.

120-5079-442-5077	CONTRACTUAL SERVICE	\$12,500.00	
120-5079-442-1038	PHARMACIST		\$12,500.00

[Budget transfer Indigent Medical.pdf](#)

- (f) Consider and approve budget transfer– County Clerk Records Archive Fee – additional cost for microfilm project.

200-0000-419-5077	CONTRACTUAL SERVICE	\$30,000.00	
253-0014-414-1002	ASSISTANTS & CLERKS		\$30,000.00

[Budget transfer County Clerk Record Archive.pdf](#)

- (g) Consider and approve intergovernmental agreement with City of Groves for the distribution of funds on the 2009 Port Security Grant Program. Jefferson County acts as fiduciary agent on this grant.

[2009 PSGP City of Groves.pdf](#)

- (h) Consider and approve agreement with TPC Group, LLC for the distribution of funds on the 2011 Port Security Grant Program. Jefferson County acts as fiduciary agent on this grant.

[2011 PSGP TPC Group.pdf](#)

- (i) Receive and file Financial & Operating Statements for the Month Ending May 31, 2013.

[Monthly Financials May 2013.pdf](#)

- (j) Regular County Bills – check #382371 through check #382614.

[0382371_0382614.pdf](#)

COUNTY AIRPORT:

- (a) Consider and approve authorizing the County Judge to sign a lease amendment with SGS North America Inc.

[AIRPORT SGS NORTH AMERICA INC.pdf](#)

COUNTY CLERK:

- (a) Consider and possibly approve expenditure from County Clerk's Records Management funds in the amount of \$5,018.88 for purchase of dual monitors and video cards for 10 workstations in Courts department. This expenditure is to purchase equipment to facilitate electronic court filings pursuant to the Texas Supreme Court mandate.

[letter to court_Agenda items_July 15 2013_.doc](#)
[CClerk Monitors.pdf](#)
[1BCG19C.PDF](#)

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- (b) Consider, possibly approve, receive and file list of Election Day polling locations for the November 5, 2013, Constitutional Amendment Election.

[2013_November Polling Locations.pdf](#)

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for June, 2013, including the year to date total earnings on County funds.

[INVESTMENT SCHEDULE.pdf](#)

ENGINEERING:

- (a) Consider and possibly approve out of state travel for Engineering Superintendent, Steven Stafford, to attend a class on Managing Floodplain Development through the NFIP in Emmitsburg, MD. This class is being conducted by FEMA. Course dates are September 9-12, 2013. The only expense will be for meals which is estimated at \$306.00 and funded in the fiscal year Budget 2012-2013.

[July 15, 2013 - Out of State Travel.pdf](#)

- (b) Consider and possibly approve a Minor Plat of Montgomery Estates, Tracts A through D, which is 24.73 acres of land out of the Bennett Blackman Survey, Abstract No. 3. This property is located in Precinct No. 3 and is within the City of Beaumont's ETJ (extraterritorial jurisdiction).

[July 15, 2013-Plat for Montgomery Estates-ETJ.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider, possibly approve and authorize the Jefferson County Judge to execute an Inter-local Agreement between Jefferson County and the cities of Beaumont and Port Arthur on asset sharing of the 2013 Byrne Justice Assistance Grant (JAG) Program Award.

[INTERLOCAL AGMT JAG PROGRAM.pdf](#)

OTHER BUSINESS:

NO COMMISSIONERS' COURT MONDAY, JULY 22, 2013

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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Jeff R. Branick
County Judge