



**JEFFERSON COUNTY, TEXAS
PURCHASING DEPARTMENT**

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593 phone

ADDENDUM TO RFP

RFP Number: 18-059/YS
RFP Title: Food Service Consulting and Management Services for Jefferson County Correctional Facility
RFP Due: **March 19, 2019**
Addendum No.: 1 (one)
Issued (Date): March 7, 2019

TO BIDDER: This Addendum is an integral part of the RFP package under consideration by you as a Bidder in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire RFP package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by a Bidder should be evidenced by returning it (signed) as part of the Bidder’s sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Bidder should return this addendum in a separate sealed envelope, clearly marked with the RFP Title, RFP Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: Answers to vendor questions and requested documentation (attachments).

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Bidder:

ATTEST:

Witness

Witness

Authorized Signature (Bidder)

Title of Person Signing Above

Typed Name of Business or Individual

Approved by _____ Date: _____

Address

QUESTIONS AND ANSWERS

Note: Any equipment, supplies, personnel, or site management will be provided by Jefferson County. Jefferson County may request supplier information for the benefit of contractor pricing.

1. May we have a copy of the current menu(s) for all population types?
Please see attachments.
2. Are the staff/visitors provided the regular inmate meal? If not, may we have a copy of the current staff menu?
Not applicable.
3. What is your raw food cost per facility? Or a current price per meal?
\$0.92/meal
4. What is the current daily hot/cold meal ration? ACA standards require two (2) hot meals per day. Do you have a preference for how many hot meals are served each day?
The request is three (3) hot meals per day.
5. What type of religious meal(s) are provided? Are they pre-packaged meals or is it a variation of a vegetarian menu?
There are some pre-packaged.
6. What is your paper product cost by facility? May we have a list of the current disposable products that are being currently purchased at the facility?
See note at top of page.
7. What is the cost of cleaning supplies? May we have a list of the current cleaning supplies that we would be purchasing for the facility?
See note at top of page.
8. What are the intentions for the existing inventory items/quantities at the facility, post-award?
Items in inventory will be utilized.
9. Would the County please assign a level set amount of variance for all respondents to account for staff/inmate production/portioning inconsistencies from standards or theft (i.e. 10%)?
5%
10. Could you please explain how the County will be responsible for any purchases made above and beyond the acceptable par levels, based on population and production/portioning expectations (i.e. Purchaser will provide additional product at client's request at current price + 10%)?
Proposer may choose to include in their proposal a notation for the percentage over the current price as well as complete the required Cost Proposal.
11. Will the facility provide office space for an on-site manager for the winning respondent?
Not applicable, please see note at top of page.

12. Would the facility consider identifying a set number of staff meals to be calculated into the price per meal?
Approximately 80 meals per day.
13. Does the County expect the contract to be subject to Federal Emergency Management Agency (FEMA) mandate contract clauses contained in the RFP?
Yes.
14. Does the County expect the contract to be subject to CONTRACT WORK HOURS AND SAFETY STANDARDS ACT, 2 CFT 200.326 Appendix II to Part 200 (E) (40 U.S.C. 3701-3708)? The RFP does not state that the Agreement is subject to this “if applicable” as it does for most of the other federally mandated contract clauses mentioned in the RFP.
See note at top of Page 2.
15. The RFP contains a clause about the procurement of recovered materials. Does the County expect this clause to be applicable to the Agreement? The RFP does not state that the Agreement is subject to this “if applicable” as it does for most of the other federally mandated contract clauses mentioned in the RFP.
See note at top of Page 2.
16. The RFP contains a clause relating to the testing of supplies. Can you please expand on what type of testing this would include.
See note at top of Page 2. This clause applies when a vendor/contractor is providing a material item.
17. Can we obtain a list of equipment the kitchen has?
Four (4) ovens, two (2) large kettles, eight (8) burner gas stove, three (3) large deep fryers, large four (4) bay steam table, one (1) large mixer, two (2) sink pot washing areas, four (4) warmers, several baking racks and pots, two (2) freezers, three (3) coolers, and many other utensils/tools.
18. What cooking tools/utensils are not allowed?
See note at top of Page 2.
19. Can we obtain a copy of your current menus?
Yes, please see attachments.
20. Is there a kitchen schematic we can view?
No, please see note at top of Page 2.
21. Can we view current health department inspections and state inspections?
Yes, please see attachments.
22. How many current kitchen personnel are used for operation and each meal period?
See note at top of Page 2.