



JEFFERSON COUNTY, TEXAS PURCHASING DEPARTMENT

1149 Pearl Street – First Floor
Beaumont, Texas 77701
409-835-8593

ADDENDUM TO RFP

RFP Number: (RFP 18-041/JW)
RFP Title: Contract Grant Administration Services for a Home Buyout or Acquisition Program (For Community Development Block Grant - Disaster Recovery Program for Jefferson County)
RFP Due: 11:00 am CDT, Tuesday, October 9, 2018
Addendum No.: 1
Issued (Date): October 2, 2018

TO OFFEROR: This Addendum is an integral part of the RFP package under consideration by you as an Offeror in connection with the subject matter herein identified. Jefferson County deems all sealed proposals to have been proffered in recognition and consideration of the entire RFP package – **including all addenda.** For purposes of clarification, **receipt of this present Addendum by an Offeror should be evidenced by returning it (signed) as part of the Offeror’s sealed proposal.** If the Proposal has already been received by the Jefferson County Purchasing Department, Offeror should return this addendum in a separate sealed envelope, clearly marked with the RFP Title, RFP Number, and Opening Date and Time, as stated above.

Reason for Issuance of this addendum: Clarifications

The information included herein is hereby incorporated into the documents of this present Bid matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Offeror:

ATTEST:

Witness

Witness

Approved by ____ Date: _____

Authorized Signature (Offeror)

Title of Person Signing Above

Typed Name of Business or Individual

Address

(RFP 18-041/JW)

Contract Grant Administration Services for a Home Buyout or Acquisition Program (For Community Development Block Grant - Disaster Recovery Program for Jefferson County)

Clarifications:

Question: Will Jefferson County be implementing a Home Buyout Program, Acquisition Program, or both?

Answer: Pending funding availability, the County will implement **EITHER** a Home Buyout Program **OR** an Acquisition Program.

Question: Is the contractor responsible for procuring title reports and appraisals? Or will the County be providing the title reports and appraisals?

Answer: The awarded Contractor for this RFP will contract with a local Jefferson County-based Title Company to handle all tasks involved with titles/title documentation. The Contractor will be responsible for all tasks associated with appraisals/appraisal documentation.

Further, per RFP Specifications (Section 2, Scope of Work), excerpt from Page 20 below:

Task 1: Review and Oversight of Title Company Activities

The Contractor will ensure that the Title Company activities are performed in a timely manner and in accordance with the terms of the contract. The Contractor will review Title Search and Title Insurance Commitments to ensure that they meet the requirements of the contract. If problems are encountered, the Contractor, will seek resolution from the Title Company.

Question: How many homes does the County anticipate being offered for Buyout or Acquisition?

Answer: This information is unavailable.

Question: Is there an address list, map, or a breakdown of where potential homes to be part of a buyout or acquisition program are located?

Answer: This information is unavailable.

Question: Will the County consider condemnation for any homes that cannot be acquired voluntarily?

Answer: This information is available.

Question: Will the County provide meeting space for purchase offer presentations?

Answer: Yes.

Question: Task 5 in the Scope of Work suggests that the County will conduct the offer presentation meetings. Will the selected consultant also be present? And will the consultant or the county negotiate counter offers?

Answer: Yes, the selected consultant will also be present to conduct offer presentation meetings. Although not (at this time) foreseen to be necessary, the consultant will be responsible for negotiating counter offers.