



JEFFERSON COUNTY PURCHASING DEPARTMENT
Deborah L. Clark, Purchasing Agent

1149 Pearl Street
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OFFICE MAIN: (409) 835-8593
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Addendum to RFQ

RFQ NUMBER: RFQ 23-050/MR
RFQ TITLE: Professional Engineering Design and Architectural Services for Jefferson County
RFQ DUE BY: 11:00 am CT, Wednesday, September 13, 2023
ADDENDUM NO.: 1
ISSUED (DATE): August 18, 2023

To RFQ Respondent: This Addendum is an integral part of the RFQ package under consideration by you as a Respondent in connection with the subject matter herein identified. Jefferson County deems all sealed qualifications to have been proffered in recognition and consideration of the entire RFQ Specifications Package – including all addenda. For purposes of clarification, receipt of this present Addendum by a Respondent should be evidenced by returning it (signed) as part of the Respondent’s sealed RFQ response submission. If the RFQ response submission has already been received by the Jefferson County Purchasing Department, Respondent should return this addendum in a separate sealed envelope, clearly marked with the RFQ Title, RFQ Number, and RFQ Opening Date and Time, as stated above.

Reason for Issuance of this Addendum: Questions

The information included herein is hereby incorporated into the documents of this present RFQ matter and supersedes any conflicting documents or portion thereof previously issued.

Receipt of this Addendum is hereby acknowledged by the undersigned Respondent:

ATTEST:

Witness

Witness

Approved by _____ Date: _____

Authorized Signature (Respondent)

Title of Person Signing Above

Typed Name of Business or Individual

Address



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1. Question: My firm provides Geotechnical, Materials Testing and Environmental Services. Can we submit on those services only?

Answer: Yes

2. Question: Can you please clarify the areas of expertise. The list of services on page 2 under “purpose” and page 3 under “area of expertise” are different. Ex. Geotechnical Engineering is no on page 2 and Environmental Services is not on page 3.

Answer: The list of services on page 1 of 5 of the specifications under purpose is what types of projects Jefferson County would use your services. The areas of expertise listed on page 2 of 5 of the specifications are your company’s areas of expertise.

3. Question: Would Jefferson County like to see an organization chart included in the SOQ?

Answer: No.

4. Question: Would Jefferson County like information about Subcontractors in the SOQ?

Answer: Yes, see “Example of Area of Expertise Consideration Table” on page 2 of 5 of the specifications.

5. Question: When is the deadline for question submittals?

Answer: September 1, 2023 at 5:00 pm CT.

6. Question: Can the submitting fir organize the RFQ requirements 1-8 in whatever order as long as we include all of those requirements in the SOQ?

Answer: Yes.

7. Question: Can we include lengthier project descriptions in a project sheet format outside the Area of Expertise Consideration Table?

Answer: The Area of Expertise Consideration Table is required. If the evaluation committee wants a lengthier project description, our department will request this information for proposers during the evaluation process.

8. Question: Can the County please expand on what they want to see specifically for the **Ability to Meet Goals and Objectives for the Project?**

Answer: This will be based on the information requested for a specific project with the County. See “Procedure” on page 1 of 5.