



JEFFERSON COUNTY PURCHASING DEPARTMENT

Deborah L. Clark, Purchasing Agent

1149 Pearl Street, Beaumont, TX 77701 409-835-8593 Fax 409-835-8456

In accordance with Texas Administrative Code §111.13, the Jefferson County Purchasing Department shall make a good faith effort to contract with Historically Underutilized Businesses (**HUB**) for construction, services (including professional and consulting services) and commodities. We would like to give you an opportunity to be recognized as a HUB vendor with Jefferson County.

If you believe you are qualified to be a HUB vendor, please fill out the enclosed form and fax it to the Purchasing Department so that we may update our records.

Jefferson County looks forward to working with you in the future.

Sincerely,

A handwritten signature in black ink that reads "Deborah Clark". The signature is written over a faint, circular watermark of the Jefferson County seal.

Deborah L. Clark
Purchasing Agent
Fax: (409) 835-8456

DC:kjs

HISTORICALLY UNDERUTILIZED BUSINESS (HUB)

HUB DISCLOSURE

HUB Name: _____

**HUB Status
(Gender &
Ethnicity):** _____

Address: _____
Street City State Zip

**Contact
Person:** _____ **Title:** _____

**Phone (with
area code):** _____

**Fax (with
area code):** _____

HUB Number: _____

Description of Work to be performed: _____
