

	<b>MINNIE ROGERS JUVENILE JUSTICE CENTER</b>  <b>FACILITY OPERATING PROCEDURE</b>	<b>RELATED STANDARDS AND LAWS</b>	
		<b>DATE 03.17.09</b>	<b>APPROVED</b>
		<b>PAGE 1</b>	<b>OF</b>
<b>CHAPTER</b> <b>Rules and Discipline</b>		<b>SUBJECT</b> <b>Privilege Level System</b>	

## Policy 11.6

A Privilege Level System will be utilized in the detention center to provide incentives and rewards to juveniles that are demonstrating socially acceptable behaviors. Juveniles may progress through the levels as they demonstrate their ability and maturity to adhere to the standards and expectations of the program. Their progress will be determined not only by their actions/behavior but also by their participation in the different program components (education, recreation, daily living, personal hygiene, etc)

The level system will consist of Level 0, 1, 2, 3, and 4. Level 0 is the lowest level assigned for juveniles on behavior seclusion or special management programs. Level 4 is the highest level for exemplary juveniles. As the juvenile progresses through the level system, their privileges increase.

## PROCEDURES

### REVIEW COMMITTEE

A Review Committee will meet each Thursday to review each juvenile's performance in the program for the previous week. This will include the review of the Weekly Daily Behavior Record (DBR) and any Incident Reports received for that week. The DBR will indicate performance in all program components for the week.

The Review Committee will be comprised of: Facility Administrator or designee, a Casework Supervisor, and a representative from the 7-3 a.m. and 3-11 p.m. shift. Upon completion of the Committee's Review they will, in writing, advise the juvenile of their Level promotion or Level retention. A weekly report from the Review Committee will be distributed to the Chief Probation Officer, the Juvenile Court Judges, and the individual probation officers.

If a juvenile commits a major rule violation (MRV) and receives consequences for that MRV, they are demoted and placed on Level 0. Placement on Level 0 is subject to review by supervisory staff to ensure compliance with the reasons for placement on behavior confinement and level demotion. Once removed from Level 0, the juvenile must start over

### **Level 1**

- All juveniles admitted to the detention center will begin on Level 1.
- The juvenile must be admitted to the detention center at least 48 hours prior to the review day.
- If the juvenile is admitted less than that 48 hours, the juvenile will have to wait to be reviewed until the following Thursday.
- Basic privileges are given to this level. (See Privilege Chart – last page of this policy)

### **Level 2**

- After a week on Level 1, the juvenile will be reviewed as stated above.
- If promoted the juvenile will be entitled to the privileges of a Level 2. (See Privilege Chart – last page of this policy)

### **Level 3**

- After a week on Level 2, the juvenile will be reviewed as stated above.
- If promoted the juvenile will be entitled to the privileges of a Level 3. (See Privilege Chart – last page of this policy)

### **Level 4**

- After two (2) weeks on Level 3, the juvenile will be reviewed as stated above.
- If promoted the juvenile will be entitled to the privileges of the Exemplary Level 4. (See Privilege Chart – last page of this policy)
- A Level 4 juvenile will be reviewed weekly and may be subject to demotion if their program performance decreases.

If a juvenile is committed to TJJD they will be denied the privilege of going outside for recreation.

## **ANNUAL REVIEW**

The Facility Administrator will review the privilege level system at least annually to determine effectiveness of the program. The level system will be modified as necessary.

<b>PRIVILEGE</b>	<b>Behavior Confinement</b>	<b>LEVEL 1 Entry / Lowest</b>	<b>LEVEL 2</b>	<b>LEVEL 3</b>	<b>LEVEL Highest 4 Exemplary</b>
XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XX	XX	XX
Bedtime	Confined to Room	8:00 p.m.	8:30 p.m.	9 p.m.	9:30 p.m.
Visits	0 Visits Except for Clergy/Attorney	2 Visits	3 Visits	4 Visits	5 Visits
Telephone Calls	0 Calls while on confinement	1 Call per Week (Sunday)	2 Calls per Week (Wed. & Thurs)	3 Calls per Week (Wed., Thurs. Sat.)	4 Calls per Week (Wed., Thurs. Sat. & Sunday)
Recreation	1 hour large muscle	No games but can read a book or educational work	Inside rec. only Table games Reading, etc	Inside and enclosed rec.	Inside/ outside rec. weather and season permitting- unless committed to TYC
Rewards for Extra Duty or Progress Extra Snack	NA	2 times a Week Snacks for extra duty	2 times a Week Snacks for extra duty	3 times a week Snacks for extra duty	Movie/ popcorn on a Fri or Sat p.m. Hamburger meal
Extra Activities	NA	NA	NA	Assist Staff with projects	Special Projects Assigned / Tours