

**JEFFERSON COUNTY
EMPLOYMENT OPPORTUNITY**

Job Title:	Environmental Health Inspector
Department:	Environmental Control
Reports To:	Director of Environmental Control
Salary:	\$19.6125/hour or greater depending on experience and qualifications
Application Deadline:	Monday, March 07, 2022 @ 4:30 PM

DUTIES AND RESPONSIBILITIES

Essential Job Functions: Takes water samples by motor vehicle and on foot; determines flood zones on new construction sites; completes reports and maintains records and files as necessary; files violation notices, suits, charges with jurisdiction where violation occurs; patrols Jefferson County to monitor compliance with Jefferson County Court Orders, State Laws, TFER, FEMA & EPA rules, laws and regulations; conducts restaurant health inspections, septic system installation inspections, Day Care, Hospital and Nursing Home health inspections; performs stream monitoring; answer complaints on phone and in person and gives information. Regular and predictable attendance is an essential function of this position.

Other Job Functions: Performs other job related duties as directed.

NOTE: The above describes the general nature and level of work being performed by employees holding this position. This is not intended to be an exhaustive list of all duties and responsibilities required nor are all duties listed necessarily performed by any one employee so classified.

EQUIPMENT USED: Motor vehicles; computers, telephone; any other general office equipment as needed.

MINIMUM JOB QUALIFICATIONS

Education & Experience: High school diploma or GED; six months experience in food service inspections and/or related environmental work.

Knowledge, Skills & Abilities: Some knowledge or ability to learn State EPA rules and regulations; some knowledge of plumbing; ability to work independently with minimal supervision; strong written and oral communications skills. Excellent interpersonal skills in dealing with the public, vendors, contractors, and public officials at county and state levels.

Specialized Requirements: State certification in the inspection of installed septic systems or ability to obtain same within six (6) months of hire date; valid Texas driver's license with acceptable driving record.

WORK SITUATIONS/DEMANDS/EFFORT: Work requires accuracy; dealing with emergency situations; prioritizing; working alone and with contractors, vendors, and officials at county and state levels; and flexibility as required.

WORKING CONDITIONS: Work inside is performed in an office setting. Outside work is performed in vehicle or on foot and may involve exposure to heat, cold, noise, vibration, fumes, and other environmental conditions. **Must be available to work 8:00 a.m. - 5:00 p.m., Monday thru Friday, overtime when necessary; subject to 24 hour call.**

PHYSICAL REQUIREMENTS: Ability to write by hand, drive a vehicle, walk, climb, bend, and stoop.

**Apply at: Human Resources Department
Jefferson County Courthouse, 1225 Pearl St. Suite 201, Beaumont, TX 77701
Phone: (409) 839-2391
Fax: (409) 839-2399**

**E-mail APPLICATION/RESUME to: hrdept@co.jefferson.tx.us
Application may be found @ <https://co.jefferson.tx.us/Careers>
Please use Microsoft Word or PDF when submitting applications.**

Jefferson County is an equal opportunity employer. The County does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status (disabled), genetic information, sexual orientation, gender identity or expression, or political affiliation in employment or the provision of services. To request a reasonable accommodation or other assistance, contact a Human Resources representative at (409) 839-2391, or for the hearing impaired, through RELAY Texas at 1-800-735-2989 or mail your request to 1225 Pearl St., Suite 201 Beaumont, Texas 77701.