

**JEFFERSON COUNTY
EMPLOYMENT OPPORTUNITY**

Job Title: Air Rescue Fire Fighter (ARFF) Crew / Fuel Service Lineman
Department: Jack Brooks Regional Airport
Reports To: Shift Supervisor
Salary: \$16.1832/hr. or greater depending upon qualifications
Application Deadline: Open Until Filled

DUTIES AND RESPONSIBILITIES

Essential Job Functions:

Serves as member ARFF team which responds to emergency situations, including aircraft crash, fire, smoke, mechanical failure, medical emergencies; refuels commercial and private aircraft; assists at fuel tank farm, including inspection and quality control of fuel; takes stick readings of fuel for inventory records; loads and unloads fuel transports and trucks; refuels airport vehicles and equipment; sumps fuel trucks and fuel tanks; makes out tickets for fuel sales; handles payments for aircraft fuel; enters sales into computer; assists with towing and storage of aircraft; removes disabled aircraft from active areas; meets, greets and provides assistance to flight crews, passengers and other customers; inspects and maintains runway, taxiway and parking ramps; removes trash and debris from flight line; washes trucks; performs general maintenance duties in and around airport and on airfield; performs inspections and maintenance procedures on fuel trucks, storage tanks, fire fighting and emergency equipment as directed; participates in fire drills; trains on fire fighting equipment; attends training sessions to stay current with fire, medical and other emergency procedures. Regular and predictable attendance is an essential function of this position.

Other Job Functions: Performs other job related duties, as directed.

NOTE: The above describes the general nature and level of work being performed by employees holding this position. This is not intended to be an exhaustive list of all duties and responsibilities required nor are all duties listed necessarily performed by any one employee so classified.

Equipment Used: Personal computer; general office equipment as needed; two-way radios; fire trucks; fuel trucks; tow tractors; ground power unit; specialized equipment and tools for fire and rescue procedures.

JOB REQUIREMENTS

Education & Experience: High School Diploma or GED; technical skills and knowledge obtained by specialized training and extensive on-the-job training in firefighting, emergency medical procedures, fuel/hazardous material handling, aircraft towing, maintenance and overall operation.

Knowledge, Skills & Abilities: Verbal and written communication skills; basic computer/data entry skills; basic math calculation ability; strong interpersonal skills including ability cooperate with co-workers and to deal effectively with government officials, pilots, airline representatives, celebrities and the general public.

Specialized Requirements: Certification in basic structural fire fighting. ARFF certification preferred; ARFF training will be provided by the airport, successful course completion must be obtained within 6 months of employment. Must have valid Texas Driver's License and excellent driving record. (Must have **current** Basic Medical Training / EMT Certification.)

WORK SITUATIONS/DEMANDS/EFFORT: Work requires attention to detail; working alone and as part of a group; dealing with the public; flexibility in order to perform a variety of duties; performing routine, repetitive duties, dealing with emergency situations; driving vehicles; operating machinery; must be available to work irregular hours, on-call and 24 hour shifts. (This position is designated as Essential Personnel which requires mandatory attendance during any and all emergency situations including but not limited to hurricanes.)

WORKING CONDITIONS: Work is performed outside and /or in a vehicle more than 50 percent of time. Employee may be subject to adverse weather and environmental conditions, including temperature extremes, humidity and precipitation; noise and vibration; machinery and equipment with moving parts; adverse atmospheric conditions from dust, fuel and chemical fumes, smoke, etc.

PHYSICAL REQUIREMENTS: Job duties require heavy work; may move objects weighing up to 100 lbs. such as fuel hoses, air rescue/fire fighting equipment by lifting, carrying, pushing and pulling. Duties also require frequent walking and standing; climbing; reaching; driving vehicles; operating machinery; handling fuel and other hazardous material. Appropriate safety precautions must be observed.

**Apply at: Human Resources Department
Jefferson County Courthouse, Annex 1 Building**

1225 Pearl St., Suite 201, Beaumont, TX 77701

(409) 839-2391

Fax: (409) 839-2399

E-mail resumes and/or signed applications to: hrdept@co.jefferson.tx.us

Jefferson County is an equal opportunity employer. The County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. To request a reasonable accommodation or other assistance, contact a Human Resources representative at (409) 839-2391, or for the hearing impaired, through RELAY Texas at 1-800-735-2989 or mail your request to 1225 Pearl St., Suite 201, Beaumont, Texas 77701.