



JEFFERSON COUNTY

Historical Commission

Theresa Goodness
Chair

Linda McMahan
Secretary/Treasurer and Coordinator

Ron Ellington
Past Chair

Leslie McMahan
1st Vice-Chairman

Paul Prosperie
2nd Vice-Chairman

**Minutes for
Jefferson County Historical Commission (JCHC) Executive Board Meeting
Wednesday, December 2, 2015, 3:00 p.m.
Jefferson County Courthouse, Third Floor JCHC Library
1149 Pearl Street
Beaumont, TX 77701**

Call to Order / Greeting – Chair Theresa Goodness announced that all five members of the Executive Board had received notice of the meeting by email. Those in attendance were Chair Theresa Goodness, First Vice-Chair Les McMahan, Second Vice-Chair Paul Prosperie and Secretary / Treasurer / Coordinator Linda McMahan. Absent was Past Chair Ron Ellington.

First Item of Business: Chair Goodness led the discussion to possibly approve a recommendation to Commissioners' Court to remove the current Historic Preservation Officer, Ramona Hutchinson. Ms. Hutchinson was tasked with preparing and submitting for approval a grant application to the Texas Historical Commission (THC) for a historic resources survey. The application deadline was November 2, 2015, and the application was required to be approved by Commissioner's Court prior to submission to THC. Despite these requirements and the deadline being clearly communicated, a completed grant application has yet to be received. Neither was received from Ms. Hutchinson any explanation as to why the application was not submitted.

A motion was made by Les McMahan, First Vice-Chair and seconded by Paul Prosperie, Second Vice-Chair to make a recommendation to Commissioners' Court to remove Ms. Hutchinson as Jefferson County Historic Preservation Officer. The motion passed unanimously.

Second Item of Business: Chair Goodness shared that the County Historic Preservation Officer is responsible for coordinating all JCHC activities with the Texas Historical Commission in compliance with all Federal and State laws and regulations pertaining to the Texas Certified Local Government Program. This person should have a background in preservation and grant writing.

After reviewing the JCHC Appointees list, Secretary Linda McMahan recommended that the JCHC make a recommendation to Commissioners' Court to appoint a new Historic Preservation Officer in accordance with the Certified Local Government Agreement with the THC. Secretary McMahan made a motion to recommend Sarah Bellian fill this position. Ms. Bellian has a rich history in preservation and grant writing. Second Vice-Chair Paul Prosperie seconded the motion. The motion passed unanimously.

Unfinished Business / New Business Without Taking Action – Since there was no additional business to discuss, First Vice-Chair Les McMahan made a motion to adjourn the meeting, Chair Goodness seconded the motion. The motion passed unanimously.

Adjournment: The meeting adjourned at 3:25 p.m.