

# **JEFFERSON COUNTY, TEXAS ANNUAL BUDGET**



**Jefferson County Courthouse**

**FISCAL YEAR 2001-2002**

# HISTORY OF JEFFERSON COUNTY, TEXAS

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Jefferson County is a 945 square mile County situated in the Coastal Plain or Gulf Prairie region of extreme southeastern Texas. The County is comprised of mainly grassy plains, though it has a dense forest belt, marshy saltgrass terrain, and coastal prairie within its boundaries. The area is low and flat with altitudes rising from sea level to approximately 50 feet above. The County has a subtropical humid climate with a mean annual temperature of 69 degrees and averages fifty-three inches of annual rainfall. The average growing season is 225 days a year. Several incorporated towns make up the County including: Beaumont, Bevil Oaks, China, Groves, Nederland, Nome, Port Arthur, and Port Neches.

Jefferson County was formed in 1836 and organized in 1837. It was one of the original counties in the Republic of Texas. The first County seat was Jefferson (named after Thomas Jefferson) on the east bank of Cow bayou and was replaced by Beaumont in 1838. The first Jefferson County courthouse was built in 1854 and later became a Confederate hospital during the Civil War. The second courthouse was a 3-story building, built in 1892. It was the County's seat of justice until demolished to make room for the current building. The courthouse as it stands today was built in 1931 for \$1,000,000. Since the building of the original courthouse in 1931, there have been several extensions. The "New Courthouse" was built in the 1980's, and is attached to the original structure. The County also has a sub-courthouse located in Port Arthur. Other County Buildings and Annexes that house the operations and offices of the government are located at optimal points within the County.

The area that is Jefferson County has been claimed by several different nations. The first inhabitants were the Atakapa Indians, which settled in the Lower Neches and Sabine rivers. The French and Spanish disputed ownership of the area during the eighteenth century, and when the United States acquired Louisiana, the area was under Spanish control as part of the Atascosito District. Anglo settlement began in the area around 1821 with encouragement by the Mexican government. With the formation of the Texas Republic in 1836, residents of the newly formed County sought to increase settlement.

Jefferson County was changed drastically by the discovery of oil at Spindletop in 1901. Almost overnight, the area became a booming economic base for oil exploration and refining. Jefferson County's economy to this day is still rooted in the oil industry. Currently the economy of the County is based primarily on petroleum refining; the production and processing of petrochemicals and other chemicals; the fabrication of steel and steel products; shipping activity; the manufacture of wood, pulp, food and feed products; agriculture; and health care services. The County continues to diversify its economic base.

Jefferson County is the location of one of the fastest-growing industrial areas of Texas. The County endeavors to offer its citizens everything they seek in the way of employment, entertainment, cultural activities and educational facilities. Jefferson County not only seeks to increase economic development in the area, but also seeks to provide its residents with an enriching community life.

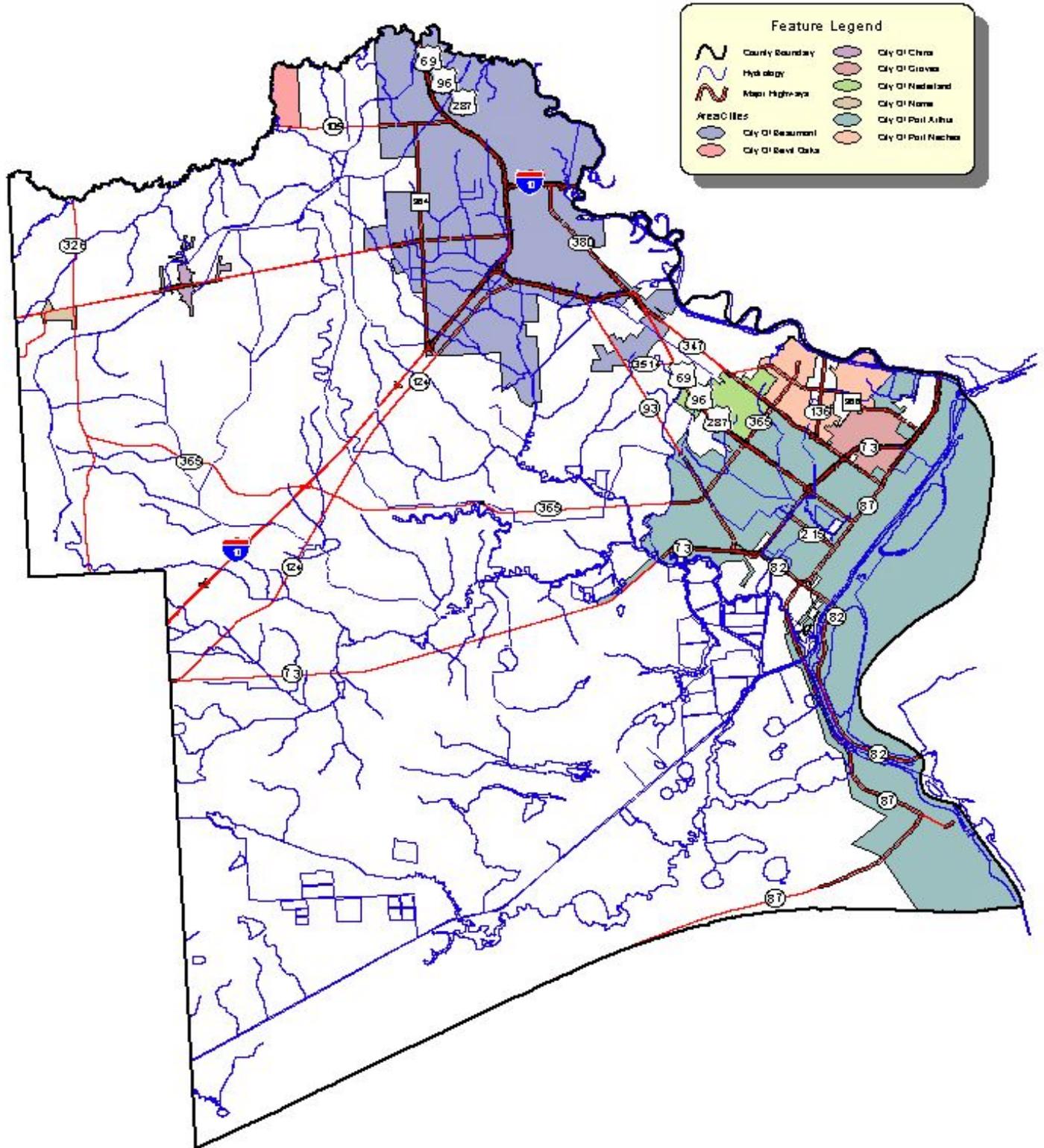
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"JEFFERSON COUNTY." The Handbook of Texas Online.

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# Jefferson County, Texas



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**PATRICK SWAIN**  
COUNTY AUDITOR  
(409) 835-8500



1149 PEARL ST. - 7<sup>TH</sup> FLOOR  
BEAUMONT, TEXAS 77701

September 24, 2001

Honorable Commissioners' Court:

Carl Griffith, County Judge  
Jimmie Cokinos, Commissioner, Precinct No. 1  
Mark Domingue, Commissioner, Precinct No. 2  
Waymon Hallmark, Commissioner, Precinct No. 3  
Connie M. Patterson, Commissioner, Precinct No. 4

In compliance with Section 111.033, Local Government Code, budget recommendations for fiscal year 2001-2002 are submitted for your consideration and approval.

This budget is prepared on the basis of \$12,395,353,583 of net taxable value after exemptions, which is an increase of 4.46% above the previous year's net taxable value. The County's tax rate is \$.365 per \$100 of assessed value, 2.8% above the calculated effective tax rate. Net tax collections are estimated at 97% of the total levy.

The County's \$.365 tax rate is allocated as follows:

General Fund	.312811
Debt Service	.052189

This budget is prepared using a modified accrual basis for all funds. The fiscal year 2001-2002 budget provides for planned expenditures, net of contingency appropriations, for all operating funds totaling \$91,728,962. Contingencies in the amount of \$1,100,000 in the General Fund have also been appropriated. Such contingent appropriations are under the control of the Commissioners' Court and shall be distributed by that Court.

The Capital Projects for fiscal year 2001-2002, adopted independently of the operating budget, provides for planned expenditures of \$49,254,599.

Annual budgets are adopted for all funds except for capital project funds and certain special revenue funds where funds are designated for specific purpose as identified in the grant award document, which adopts grant year or project length financial plans.

It is my opinion that the provisions of revenues and expenditures in this budget are adequate and that funds will be on hand to pay the obligations as set forth. All funds are expected to have sufficient resources to operate within the budgets as proposed. It is intended that each County department will operate within its total budget allocation. This budget will either maintain or improve the current level of service in all departments.

Sincerely,

Patrick Swain  
County Auditor

# **BUDGET INITIATIVES, MAJOR GOALS AND ISSUES**

The 2001-2002 budget year was a great challenge for the Commissioners' Court of Jefferson County. For the past four years, the Court has maintained the property tax rate at .365¢. Once again, Jefferson County will maintain this tax rate for the current budget year. The .365¢ tax rate solidifies the Court's commitment not to increase property tax rates as a result of issuing \$55,000,000 in Certificates of Obligation to fund the construction of the Southeast Texas Entertainment Complex. Maintaining this property tax rate will enable, Commissioners' Court to continue to provide quality services to its citizens and promote an atmosphere conducive to economic development within the County.

Budget initiatives for the current operating year include:

Continued implementation of the countywide employee classification and compensation system. Commissioners' Court authorized a market survey be performed to ensure that the County was remaining competitive in its compensation plan. Five hundred and eight-eight (588) positions were analyzed by an independent compensation-consulting firm, Public Sector, Inc., and adjusted to the prevailing market rate in the area.

Funding for a countywide computer network to be maintained by the Management Information Systems (MIS) department which will ensure better communications and the sharing of information between County employees.

Funding in the amount of \$711,738 for ongoing and new capital projects. The County will participate in the deepening and widening of the Neches River waterway, several projects on Pleasure Island including construction of a golf course and stabilization of the shoreline.

Continuing to maintain the highest level of service to the taxpayers of the County.

On an on-going basis, County officials review and identify key issues facing the County and determine goals and objectives for the current operating year and the future. For the present and future years, the following represent the Commissioners' Court's list of major goals and issues:

- ✓ Economic Development
- ✓ Transportation Infrastructure
- ✓ Organizational Development & Improvement

Economic Development - *Enhance the economic development climate in the County for future growth.*

*Local Industry* - Working with the cities of Beaumont and Port Arthur, the County has played a lead role in bringing over \$3 billion in industrial expansion to Jefferson County over the past three years. Several multi-million projects are currently under negotiation. With the petrochemical industry in a strong position, the County has focused on diversifying the local economy. The County worked with the Beaumont Chamber of Commerce on another call center operation scheduled to open in late 2000 employing 800 people within two years. The County also worked with the Port Arthur Economic Development Corporation to bring an additional 600 job customer support center serving computer manufacturing.

*High-tech Incubator* - A working group made up of the Dean of Lamar University's School of Business, Lamar's new Institute for Entrepreneurial Studies, regional economic development corporations and chambers of commerce, and city and county officials is in the process of creating a high-tech incubator which will provide office space, business support and mentoring to entrepreneurs. One primary goal of this endeavor is to create a foundation for the continued growth of high-tech business in Southeast Texas.

*Southeast Texas Entertainment Complex* - Jefferson County commissioners unanimously approved a \$55 million bond issue to finance the construction of the Southeast Texas Entertainment Complex. The multipurpose facility will have a 6,500-seat multi-purpose arena, a 15,000 person capacity outdoor concert amphitheater, a regional visitors center, fairgrounds complex, community parks and recreational facilities. The 12 field softball complex and the RV park are slated for completion by the end of 2001.

*Regional Visitors Center* - The Texas Department of Transportation has awarded a \$1.75 million grant for the construction of a regional visitors information center at the Southeast Texas Entertainment Complex. Over 41,000 vehicles per day pass through Jefferson County on Interstate 10 and the visitors center will create an opportunity to showcase the region's many recreational and cultural amenities.

*Beaumont Downtown Redevelopment* - The County is participating with the City of Beaumont and the Beaumont Chamber of Commerce on the redevelopment of downtown Beaumont and the Neches River waterfront. This will be in conjunction with the Crockett Street Entertainment District, a privately funded development of restaurants, theaters and clubs.

*Pleasure Island* - The County is has joined forces with the City of Port Arthur and the Pleasure Island Commission to develop a golf course and other recreational attractions on Pleasure Island. Grant funding from the Texas Parks and Wildlife Department enabled the County to develop a park on the south end of Pleasure Island near the causeway

bridge leading to Louisiana. The park features a lighted fishing pier, recreational vehicle and camping facilities. A separate grant from the U.S. Department of Commerce's Economic Development Administration provided running water to the park and the rest of the south end of Pleasure Island. This has made possible further commercial development along a seven-mile stretch of the Neches River Ship Channel/Gulf Intracoastal Waterway.

*Hotel/Motel Tax* - County officials pursued and were able to get legislation passed that expanded the County's ability to levy a hotel occupancy tax. Beginning October 1, 2001 hotel occupancy taxes will be collected. Projected revenues from the tax will be \$600,000 a year and will be used to promote tourism and economic development in the County. The initiative has received the support of local and state hotel/motel associations.

*Airport Development* - The County-owned airport was recently renamed the Southeast Texas Regional Airport to more accurately reflect its role as a regional commercial and general aviation link. The County has recently launched a new marketing plan to more aggressively develop aviation-related industry at the airport. Infrastructure has been installed to allow the development of a new private hangar/industrial park on the airport and the first hangars are currently under construction.

Transportation Infrastructure – *Provide adequate funding for County infrastructure.*

*I10 Frontage Roads* - Construction of Interstate 10 frontage roads from FM 364 to Walden Road opens a two-mile stretch of interstate highway frontage that was previously inaccessible for development. This project is in the initial steps of construction.

*HWY 87* - Rebuilding State Highway 87 will re-open a vital transportation artery between the Sabine Pass community in Port Arthur and the Bolivar Peninsula of Galveston County. This project is in the final stages of an environmental impact study. The Texas Department of Transportation has committed to funding the project once all necessary permits are issued.

*HWY 69* - The County is supporting plans by the Texas Department of Transportation to expand Highway 69, the primary transportation artery into Beaumont from the north, from four lanes to six. It serves Jefferson County and Southeast Texas as a hurricane evacuation route.

*Sabine-Neches Waterway* - The County is participating in a study by the U.S. Army Corps of Engineers into the feasibility of widening and deepening the Sabine-Neches waterway. This will allow ports in Southeast Texas to accommodate newer deep draft vessels and thus remain competitive with other ports on the Gulf Coast.

Organizational Development & Improvement - *Improve services to our citizens through development of employees within the County.*

*Training* – The County’s goal is to develop well-informed, highly skilled and motivated employees at all levels of our organization, so that we can improve services to our citizens. The County has completed a survey to help identify and assess where to concentrate training efforts, and we have implemented County-wide training agendas for the coming and future years.

*Classification System* – In 1997, the County implemented a Classification/Compensation system to formalize our pay structure. This has allowed the County to be more consistent, efficient and fair in our pay administration, and has allowed the County to begin developing career ladders and perform some succession planning. The County has also been collecting market data every two years, which allows the compensation system to be adjusted so as to attract and retain qualified employees.

*Services* – The County also intends to continue examining our business processes and use of technology to insure that citizen’s needs are addressed in the most efficient and cost-effective manner possible.

# BUDGET HIGHLIGHTS

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## REVENUES

Jefferson County's budgeted revenue for the General Fund, Debt Service Fund, Airport Enterprise Fund, and Special Revenue Funds is derived as follows (excluding transfers in):

Property Taxes	\$44,610,809	56.04%
Sales Taxes	13,800,000	17.33%
Fees	8,347,035	10.48%
Other	12,861,552	16.15%
Total	<u>\$79,619,396</u>	<u>100.00%</u>

Property taxes in the amount of \$44,610,809 are budgeted for 2001-2002. This amount includes current and delinquent taxes and penalty and interest on property taxes. This amount is based on an appraised value of \$12,395,353,583, and an adopted tax rate of .365¢. The County is anticipating a 97% collection rate for this budget year. For the past four years the County has maintained the tax rate of .365¢. Appraised values have increased by 3% over the past ten years as a result of increased commercial development and steady increases in home values. The County anticipates the appraised values to continue to grow in the future.

Sales taxes represent 17.33% of the total budgeted revenue. The County collects ½ cent on all taxable sales within the County. The ½ cent sales tax was adopted in 1989, and has seen an average increase of 2% over the past five years. For 2001-2002, the County is anticipating sales tax revenue to stay level with the prior year.

Fees represent 10.48% of the total budgeted revenue for 2001-2002. Fees include all departmental fees and all court fines and forfeitures. Fees are set by law or by the order of the Commissioners' Court. The County collects several types of fees; major sources are as follows:

Fees of Office	\$3,948,785	47.31%
Road and Bridge Fees	1,940,000	23.24%
Auto Registration Fees	1,880,000	22.52%
Other Fees	578,250	6.93%
Total	<u>\$8,347,035</u>	<u>100.00%</u>

Fines and fees depend on the provisions of state law, and are usually mandatory, but occasionally are optional with the approval of Commissioners' Court. Revenues from this source depend on collections by departments, the actions of courts, incidence of offenses and various other external factors.

Road and Bridge Fees are generated from a \$10 annual assessment at the time of license tag renewal. The Road and Bridge precincts utilize these funds for road construction and maintenance of roads as stipulated by the Texas statutes.

Auto registration fees represent the County's portion of the annual renewal fees for State auto registration. Based upon Chapter 152 of the State Tax Code this fee provides funding for construction, maintenance, bridge construction, purchase of right-of-way, and for relocation of utilities.

Other revenues are made up of licenses, sales, intergovernmental revenue, fines and forfeitures, interest, and other miscellaneous items. This revenue is budgeted to generate \$12,861,552 in funds for the 2001-2002 budget year.

## **GENERAL FUND**

The General Fund is used to account for the general governmental operations of the County. Included in these activities are budgets for the general government, judicial and law enforcement, education and recreation, health and welfare, maintenance of buildings and structures, capital outlay, and special purpose funding. Expenditures for fiscal year 2001-2002 including "transfers out" and contingency appropriation are approved at \$82,027,783. Revenues including "transfers in" are estimated at \$69,230,684.

Property Taxes represent 55% of the revenues generated by the General Fund. In 2001-2002 the budgeted property taxes for the General Fund increased by \$1,773,391 from the prior years budget. This increase is due to a smaller amount of property tax revenue being utilized for Debt Service. Budgeted property tax revenue for 2001-2002 is \$38,276,917 for the General Fund.

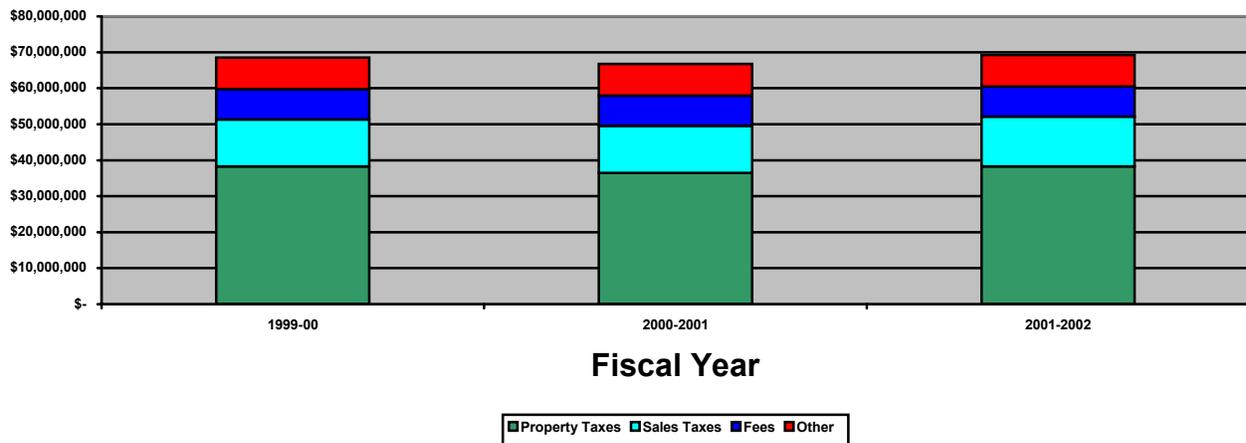
Budgeted sales tax revenue for 2001-2002 is \$13,800,000. Sale tax revenue represents 20% of the revenues generated by the General Fund. Sales tax revenues are not expected to change significantly from the prior years estimate.

Fees collected by the County account for 12% of the General Fund revenues. The 77<sup>th</sup> Session of the Texas Legislature increased certain County fees. Estimated revenues are budgeted at \$8,347,035.

Other revenue sources include intergovernmental revenue, which represents contractual payments on the housing of state of Texas inmates, and interest revenue. Other revenue accounts for 13% of the \$69,230,684 in budgeted General Fund revenue.

The following graph shows the relationship of the major revenue sources for fiscal year 1999-2000 through 2001-2002

### General Fund (Revenues)



Expenditures budgeted for the 2001-2002 fiscal year total \$82,027,783 including contingency appropriation and “transfers out”. Of this amount, there is 66.49% for personnel services, 27.92% for operating, 3.38% for capital, and 2.21% for special purpose expenditures.

Personnel services include salaries, wages, and fringe benefits of Jefferson County employees. The personnel services budget increased \$2,548,608 due to an approximate 3% increase for county employees. The County did not increase budgeted personnel in the 2001-2002 year. Two additional positions were authorized for the 2001-2002 budget year, and two positions were eliminated by attrition during the fiscal year.

Operating expenditures, which include all materials and supplies, maintenance and utilities, and miscellaneous services increased 12.73% in 2001-2002 over the 2000-2001 budgeted amounts. This majority of this increase is due to: (1) increased appropriations for contractual services for Road & Bridge Pct. 4 for road and bridge repairs in that precinct, (2) increased funding for contractual services for inmate health care at the Jefferson County Correctional Facility, (3) increased appropriations for basic utilities due to the energy cost increase in recent years, (4) increased funding for indigent medical treatment, and (5) general increases in appropriations due to cost increases.

Capital outlay, which includes all capital equipment purchases over \$500 made by the County, increased by \$270,045 in 2001-2002. Part of this increase is due to the funding

of maintenance and repairs for the Jefferson County Correctional Facilities airplane. The airplane is used in the transportation of prisoners across state lines. Road & Bridge Pct. #1 also increased its capital budget for the purchase of a gradall and chip spreader in budget year 2001-2002. These pieces of equipment will be used in the maintenance and repair of the roadways of that precinct.

Special Purpose Funding is used to account for expenditures that are non-operational in nature or do not specifically belong to a department. It consists of contingency appropriations and "transfers out". This budget year transfers out decreased by \$288,262. This is the net result of a decrease in transfers to capital projects by \$288,262, and no transfer being made to the Southeast Texas Regional Airport.

In 2001-2002, the County will utilize \$12,179,099 of General Fund reserves to balance the operating requirements of the County.

General Government comprises 16.93% of the 2001-2002 budget, which is a decrease of .05% from 2000-2001 estimated expenditures. The slight increase is due to general increases in operating budgeted expenditures by departments. General Government is made up of the administrative functions of the County including the Auditor's Office, County Clerk, County Treasurer, Purchasing, MIS and others.

Judicial and Law Enforcement comprises 52.46% of the budget, which is a decrease of .42% over 2001-2002 estimated expenditures. The Sheriff's Department and Jail make up 57% of the Judicial and Law Enforcement Division's budget. These departments are responsible for the continued safety and law enforcement of the citizens of Jefferson County.

The Education and Recreation Division comprises .79% of the budget, which is not a significant increase over the prior years budget. This division offers the citizens of Jefferson County access to a wealth of knowledge, and experience on agricultural topics with the Agricultural Extension Agency, and opportunity to obtain books, videos, and other media from the Jefferson County Library.

Health & Welfare comprises 8.10% of the budget, which is a slight increase from the 2000-2001 estimated expenditures. The slight increase is due to increased funding of indigent medical expenditures. This division provides health care for the indigent citizens of the County, participative support of the child protective services of the State of Texas, mosquito control practices throughout the County, emergency management, and environmental control management for the County.

Maintenance – Equipment & Structures comprises 16.14% of the budget, which is a slight increase over 2001-2002 estimated expenditures. This division is responsible for the maintenance and operation of all County facilities and roadways. The increase in

appropriations is due to a three percent overall increase to salaries, and an overall increase in operating costs for utilities and maintenance.

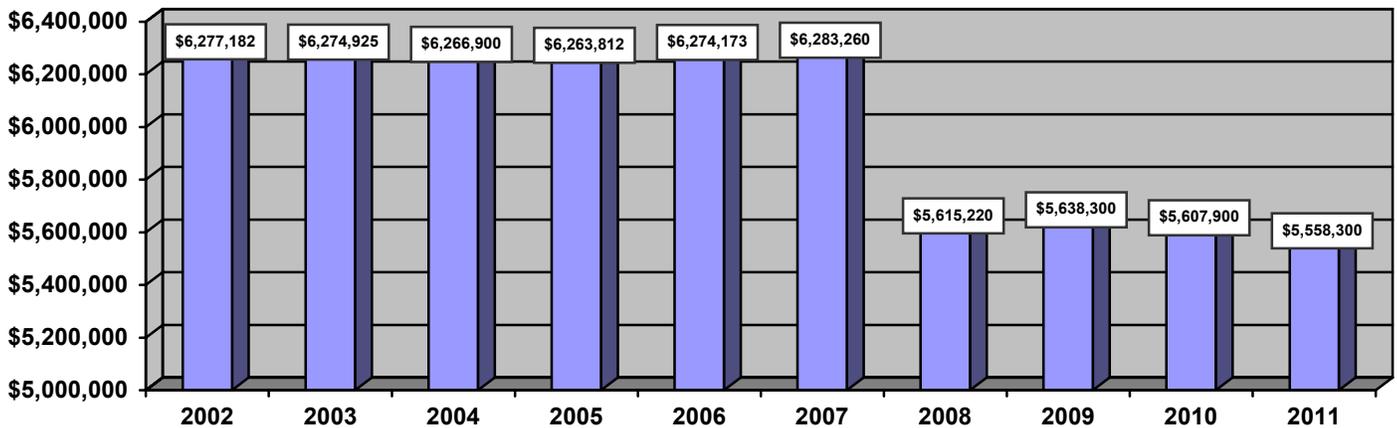
## DEBT SERVICE FUND

The Debt Service Fund is a legally restricted fund utilized to account for revenues recognized to liquidate the debt service requirements for the County's debt. This income is primarily earned through the allocation of property taxes to the fund.

At October 1, 2001, the County had debt issues outstanding of \$74,375,000. In April 1999 Jefferson County issued \$6,000,000 in Certificates of Obligation to finance the construction of the Juvenile Justice Center. In February 2000 Jefferson County issued \$55,000,000 in Certificates of Obligation to finance the construction of the Southeast Texas Entertainment Complex.

Revenues to the fund are budgeted at \$6,497,392 for 2001-2002, of which nearly 100% comes from the allocation of property taxes. Expenditures of \$6,281,632 are budgeted to meet the current debt service requirements.

### Debt Service Requirements Next 10 Years



## AIRPORT ENTERPRISE FUND

The Airport Enterprise Fund is used to account for the activities of the Southeast Texas Regional Airport. This fund is operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public on a continuing basis should be financed or recovered primarily through user charges.

Revenues to the fund are budgeted at \$2,223,150 for 2001-2002, of which nearly 100% comes from the sales, rentals and services provided by the Airport to the community. Expenditures of \$2,781,784 are budgeted to meet the current operating costs of the Airport.

Personnel services account for 57% of the \$2,781,784 budgeted expenditures. Capital Outlay budgeted expenditures decreased by \$1,503,079 from the 2001-2002 fiscal year. A portion of budgeted capital expenditures will be reimbursed by the passenger facility charges from the Airport. In 2001-2002 the County will utilize \$558,634 of Airport Enterprise Fund reserves to maintain the operations of the Southeast Texas Regional Airport.

### **SOUTHEAST TEXAS ENTERTAINMENT COMPLEX ENTERPRISE FUND**

The Southeast Texas Entertainment Complex Enterprise Fund is used to account for the operating activities of the Southeast Texas Entertainment Complex. This fund is operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public on a continuing basis should be financed or recovered primarily through user charges.

Revenues to the fund including “transfers in” are budgeted at \$350,000 for 2001-2002, of which 100% comes from hotel occupancy tax revenue. Expenditures of \$350,000 are budgeted to meet the current operating costs of the Complex. These operating cost include pre-opening contractual services, and the costs of maintaining the 12 field softball complex which is due for completion by the end of 2001.

### **SPECIAL REVENUE FUNDS**

Special revenue funds are used to account for revenues allocated for restricted purposes as specified by statute. The County’s funds are comprised of revenues generated from road fees, confiscated goods, security fees, contributions, and other sources. Revenues for 2001-2002 are budgeted at \$1,668,170 and expenditures are budgeted at \$1,387,763. The majority of expenditures are associated with the general operation of the fund. Some items that will benefit the County are: the continued maintenance and operation of the County Clerk’s imaging system, and the installation of an imaging system in the District Clerk’s office. These systems reduce the paperwork and create efficient ways to review the documents these offices manage.

### **CAPITAL PROJECTS**

The County maintains an ongoing capital improvement program. General government capital improvements have been funded by a combination of bond proceeds, general fund

transfers, and state grants. This year, the General Fund will transfer \$711,738 to the Capital Projects Funds.

Expenditures of \$49,254,599 are estimated for projects in the 2001-2002 fiscal year. These expenditures will impact the County on several levels including:

*Transportation Infrastructure* - The projects on Labelle Road, Spurlock Road, Farm to Market 365, Hwy 87, and the I-10 Frontage Road will increase road infrastructure. It will allow more access and wider roadways for the traffic that travels within the County, and open up land for development that was previously inaccessible. The deepening and widening of the Sabine-Neches Shipchannel will increase the waterway infrastructure. It will accommodate deep draft vessels and allow the ports of the County to remain competitive.

*Law Enforcement Infrastructure* – The security fence project at the Correctional Facility will decrease the likelihood of prisoner escape, and provide a safer environment to the community that surrounds the facility. The Minnie Rogers Juvenile Justice Center will allow for more space to house the Juvenile Detention and Probation division of the County. The facility will contain the detention, courtroom, and office space of the division in a centralized location.

*Entertainment Infrastructure* – The Southeast Texas Entertainment Complex, and the projects associated with Pleasure Island will develop areas for entertainment within the County. These projects will bring economic development to the area in tourism and employment for County citizens.

*General Infrastructure* – Several projects are funded in 2001-2002 for the repair and maintenance of County buildings. These projects will increase the stability and soundness of the buildings, and assure their continued use in the future.

# AWARDS & ACKNOWLEDGMENTS

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**Awards** The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Jefferson County, Texas for its annual budget for the fiscal year beginning October 1, 2000. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**Acknowledgments** The dedicated service and hard work of the entire staff of the Auditor's Office achieved the preparation of the 2001-2002 Annual Operating Budget. Sincere appreciation to the elected and appointed officials for their cooperation in completing this budget in a timely manner is also warranted. Commissioners' Court is also commended for exercising fiscal responsibility in their deliberations in setting the expenditures for the proposed fiscal year.

# **BUDGET POLICY & PROCEDURES**

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The overall goal of the County's budget policy and procedures are to establish and maintain effective management of the County's financial resources. Formal policy statements and major objectives provide the foundation for achieving this goal. Accordingly, this section outlines the policies and procedures used in guiding the preparation and management of the County's overall budget and the major objectives to be accomplished.

The County follows the policies below in establishing the budget.

- ⌘ The budget will be prepared in such a manner as to facilitate its understanding by citizens of the County, elected officials and employees.
- ⌘ Financial information systems will be maintained to monitor operations of the County on an ongoing basis. Also, the accounting and financial reporting systems will be maintained in compliance with current generally accepted accounting principles.
- ⌘ The budget will be structurally balanced; all recurring expenditures will be supported by recurring revenues.
- ⌘ All County positions will be fully funded in the budget. All classification changes will be approved during Budget Hearings.
- ⌘ The Auditors Office will review all departmental budgets to identify possible increases or reductions, and will analyze all budget requests in detail.
- ⌘ The budget will provide for adequate maintenance of capital, infrastructure, and equipment and for their logical replacement. No "carryover" capital outlay will be budgeted unless specifically approved by Commissioners' Court during the current year's budget hearings.
- ⌘ The County will continue to adhere to a healthy financial reserve position. Expenditures budgeted will not exceed the budgeted revenues and existing reserves.
- ⌘ Long-term debt will not be issued to finance current operations.
- ⌘ The County will establish an appropriate mix of general fund transfers, state grant funds, and general obligation debt in the funding of capital projects.

The County follows the procedures below in establishing the budget.

- ⌘ Jefferson County's fiscal year begins on October 1<sup>st</sup> each year and ends on September 30<sup>th</sup>. The budget process for each upcoming fiscal year begins in May with the preparation of Budget Workpapers, which are distributed, to all County Departments. Each department is asked to project their financial requirements for the upcoming year. The Budget Workpapers are a guide for initial budget requests.
- ⌘ Departmental annual budget requests are then submitted by the Department or Agency Head to the County Auditor in June. The County Auditor compiles the initial requests, and in July, budget hearings are held for each department. Commissioners' Court, which includes the County Judge and the four County Commissioners, oversee the Budget Hearings. These hearings give Department Heads the opportunity to discuss with Commissioners' Court any changes in their budget, and items that are a priority. The public is invited to attend all budget hearings, which are posted according to the Open Meetings Act.
- ⌘ In conjunction with compiling departmental budget requests, the County Auditor prepares an estimate of available resources in each fund for the upcoming fiscal year. Expenditures budgeted in the various funds may not exceed the fund balances as of the first day of the fiscal year plus the anticipated revenue for the year as estimated by the County Auditor.
- ⌘ In August, the County Auditor prepares the proposed annual operating budget to be presented to the Commissioners Court for their consideration. The budget represents the financial plan for the new fiscal year. Public hearings are held on the proposed budget.
- ⌘ The Commissioners' Court must adopt an annual operating budget by a majority vote of the Commissioners' Court before October 1. The adopted budget must be balanced; that is, available resources must be sufficient to support annual appropriations. Accountability is then required for operations to remain within available resources.
- ⌘ The department is the legal level of budgetary control. Total expenditures cannot exceed the final appropriation once the budget has been adopted. Commissioners' Court can amend the total appropriations for an individual fund. To comply with expenditure limitations, when one fund's total appropriation is increased, another fund's appropriation must be reduced by an equal amount. Commissioners' Court may also approve the transfer of

appropriations within funds. All such amendments require Commissioners' Court approval.

- ⌘ The County uses funds to report its financial position and results of its operations. Funds for budget purposes are classified as Governmental and Fiduciary. Governmental Funds are used to account for the majority of the County's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of general long-term debt (Debt Service Funds). The General Fund is used to account for all activities of the County not accounted for in any other fund. Proprietary Funds are used to account for activities similar to those found in the private sector (Enterprise Funds), where the determination of net income is necessary and/or useful to sound financial management.
- ⌘ Annual budgets are legally adopted for the General Fund, Debt Service Fund and the Enterprise Fund. Budgets for Special Revenue Funds are established pursuant to statute guidelines, and budgets for Capital Projects are established on a project basis.
- ⌘ All transactions affecting the acquisition and disposition of anything of value by the County are recorded in detail in the accounting system adopted by the Jefferson County Auditor.
- ⌘ The budgets of general government type funds (i.e. General Fund and Special Revenue Funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the County are budgeted as expenditures, but revenues are recognized only when they are measurable and available.
- ⌘ Proprietary fund types (i.e. Enterprise Funds) for budget purposes utilize the accrual basis of accounting. Under this method revenues are recorded when earned and expenses are recognized when they are incurred.
- ⌘ Encumbrance accounting is used for all funds. Encumbrance accounting means that an estimated cost is recorded on the books at the time of an order of goods and services so that all obligations are booked. When the actual cost is known, it is booked, and the encumbrance is reversed. All encumbrances lapse at year-end for all budgeted funds.
- ⌘ The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). Budgets are prepared on a basis consistent with GAAP.

# JEFFERSON COUNTY, TEXAS

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## CALENDAR FOR BUDGET PREPARATION

Dates are approximate

**MAY 1** – Budget preparation packets sent to all County departments by County Auditor.

**JUNE 1** – Budget preparation packets are due back to the County Auditor’s office.

**JUNE 1 – JULY 10** – Compile initial budget requests, and estimate of available resources.

**JULY 16 – 20** – Budget Hearings

**JULY 27** – Publish notice of public hearing on annual compensation of County Auditor, Assistant Auditors, and Court Reporters. (Section 152.905 LGC)

**AUGUST 10** – Public hearings on Auditors and Court Reporters budget with District Judges. (Section 152.905 LGC)

**AUGUST 17** – Notice of proposed increases in elected officials’ salaries and allowances published in local newspaper. (Section 152.013 LGC)

**SEPTEMBER 4** – Advertise for budget public hearing. (Section 111.0385 LGC)

**SEPTEMBER 17** – Adopt tax rate.

**SEPTEMBER 11** – File budget with County Clerk. (Section 111.037 LGC)

**SEPTEMBER 24** – Public hearing and adopt budget. (Section 111.039 LGC)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

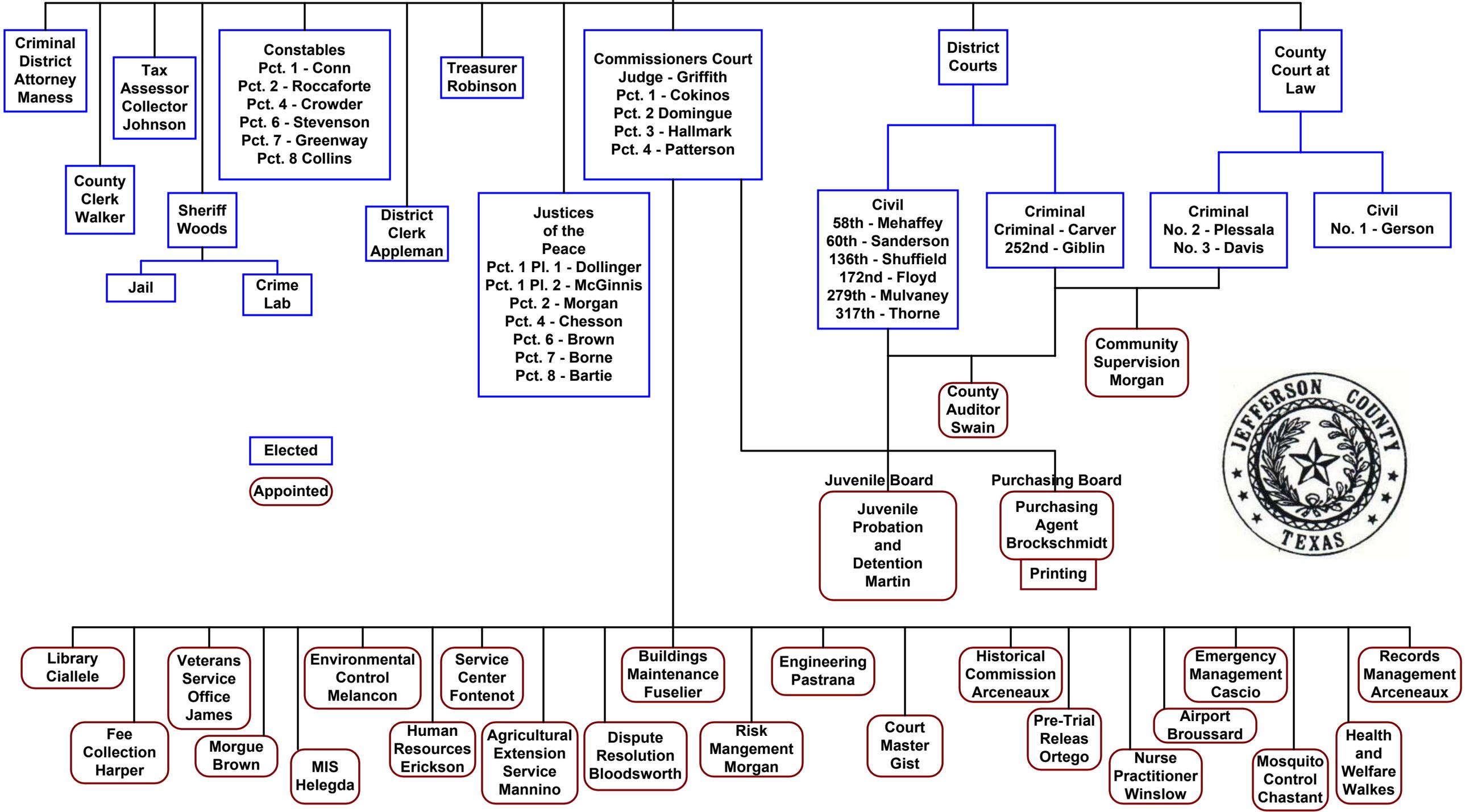
*Distinguished  
Budget Presentation  
Award*

PRESENTED TO  
Jefferson County,  
Texas

For the Fiscal Year Beginning  
October 1, 2000

*Anne Spray Kinney* *Jeffrey L. Essel*  
President Executive Director

JEFFERSON COUNTY VOTERS

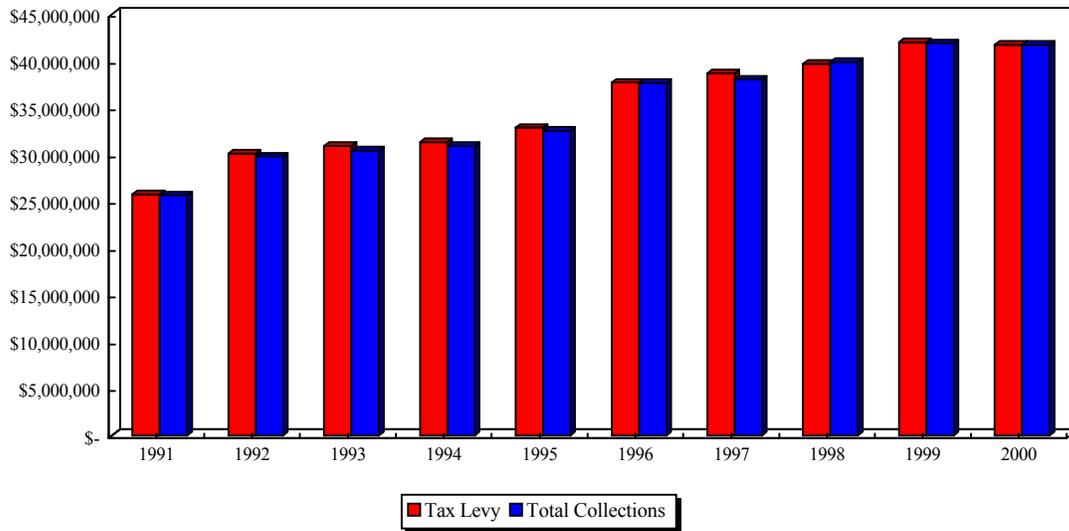


## PROPERTY TAX LEVIES AND COLLECTIONS

### LAST TEN FISCAL YEARS

FISCAL YEAR ENDED	AD VALOREM TAX LEVY OCTOBER 1	CURRENT TAX COLLECTIONS (a)	PERCENTAGE OF LEVY COLLECTED	DELINQUENT	TOTAL TAX COLLECTIONS	RATIO TO CURRENT TAX LEVY	DELINQUENT TAXES RECEIVABLE (c)	
				TAX COLLECTIONS (b)			PERSONAL PROPERTY	REAL PROPERTY
1991	25,769,888	25,252,926	97.99%	414,498	25,667,424	99.60%	662,816	1,717,615
1992	30,124,005	29,491,505	97.90%	311,510	29,803,015	98.93%	820,853	1,841,340
1993	30,911,951	30,176,334	97.62%	262,886	30,439,220	98.47%	904,058	2,143,915
1994	31,330,904	30,606,048	97.69%	321,478	30,927,526	98.71%	893,851	2,419,040
1995	32,854,258	32,197,200	98.00%	370,326	32,567,526	99.13%	850,476	2,602,595
1996	37,684,064	37,006,664	98.20%	656,942	37,663,606	99.95%	829,927	2,470,587
1997	38,690,064	37,691,228	97.42%	353,536	38,044,764	98.33%	913,773	2,895,521
1998	39,702,445	39,100,364	98.48%	802,333	39,902,697	100.50%	902,166	2,590,099
1999	42,022,635	41,426,352	98.58%	487,145	41,913,497	99.74%	942,589	2,599,166
2000	41,752,443	41,099,423	98.44%	637,887	41,737,310	99.96%	847,217	2,530,086

**Property Tax Levies and Collections**



- (a) Taxes levied in any year which are collected commencing October 1 of such year through September 30 of the following year are shown as current collections. Such amounts include collections of the current levy after February 1, which is the date taxes become legally delinquent.
- (b) Non-current collections of property taxes during the period beginning on October 1 of the year indicated and ending September 30 of the following year are shown as delinquent collections.
- (c) The accumulation of all unpaid ad valorem taxes at the end of the collection period on October 1 of the year indicated and ending September 30, of the following year, is shown as delinquent taxes receivable.

**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES  
FOR GENERAL BONDED DEBT TO TOTAL GENERAL  
EXPENDITURES**

**LAST TEN FISCAL YEARS**

Fiscal Year	Debt Service			General Expenditures	Ratio of Debt Service To General Expenditures
	Principle	Interest	Total Debt Service		
1991	2,035,000	1,598,719	3,633,719	53,499,174	6.79%
1992	2,305,000	1,676,008	3,981,008	63,882,291	6.23%
1993	2,250,000	1,549,299	3,799,299	68,455,754	5.55%
1994	2,654,042	1,113,074	3,767,116	77,746,241	4.85%
1995	2,475,000	1,298,255	3,773,255	74,017,870	5.10%
1996	1,960,000	1,242,522	3,202,522	73,108,910	4.38%
1997	2,220,000	1,186,050	3,406,050	77,101,655	4.42%
1998	2,485,000	1,097,308	3,582,308	77,620,389	4.62%
1999	2,405,000	1,062,311	3,467,311	82,336,303	4.21%
2000	2,670,000	1,107,602	3,777,602	92,082,738	4.10%

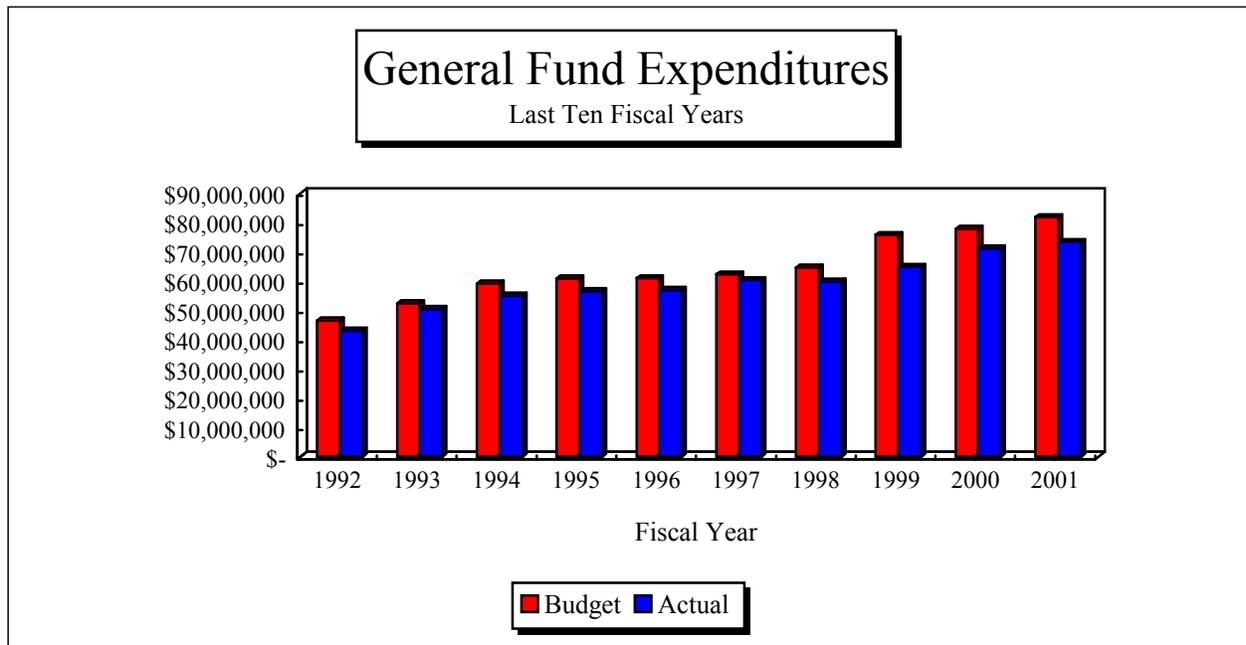
**ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**LAST TEN TAX YEARS**

TAX YEAR	ASSESSED VALUE					ASSESSMENT RATIO	ESTIMATED ACTUAL VALUE
	REAL PROPERTY	LESS (a) EXEMPTIONS	REAL PROPERTY (NET)	PERSONAL PROPERTY	TOTAL (b)		
1991	8,195,619,857	921,866,168	7,273,753,689	2,469,004,302	9,742,757,991	100%	11,732,356,982
1992	9,014,138,680	1,827,005,830	7,187,132,850	2,403,334,000	9,590,466,850	100%	11,075,711,430
1993	9,674,283,760	2,264,030,584	7,410,253,176	2,325,784,960	9,736,038,136	100%	12,000,068,720
1994	9,873,231,860	2,358,578,278	7,514,653,582	2,169,594,586	9,684,248,168	100%	12,042,826,446
1995	10,273,009,120	2,329,299,106	7,943,710,014	2,244,296,720	10,188,006,734	100%	12,517,305,840
1996	10,224,058,800	2,078,894,772	8,145,164,028	2,388,550,990	10,533,715,018	100%	12,612,609,790
1997	10,283,130,071	1,822,642,260	8,460,487,811	2,451,323,011	10,911,810,822	100%	12,734,453,082
1998	10,500,099,232	1,442,037,494	9,058,061,738	2,470,696,101	11,528,757,839	100%	12,970,795,333
1999	11,568,619,310	2,417,269,942	9,151,349,368	2,313,195,563	11,464,544,931	100%	13,881,814,873
2000	12,041,159,841	824,849,700	11,216,310,141	2,511,856,478	13,728,166,619	100%	14,553,016,319

- (a) Exemptions are evenly divided between regular homesteads, and homestead property of persons 65 years of age or older.
- (b) Net of exemptions.

**GENERAL FUND EXPENDITURES**  
**LAST TEN FISCAL YEARS**

Fiscal Year	Budget	Actual
1992	46,694,474	43,105,062
1993	52,467,927	50,496,074
1994	59,244,674	55,158,016
1995	60,987,442	56,696,667
1996	61,116,549	57,081,651
1997	62,433,095	60,456,468
1998	64,752,486	59,884,986
1999	75,877,293	65,052,261
2000	78,020,329	71,164,920
2001	82,027,783	73,516,591 *



\* Estimate for current year.

**JEFFERSON COUNTY, TEXAS****ALL FUNDS SUMMARY**

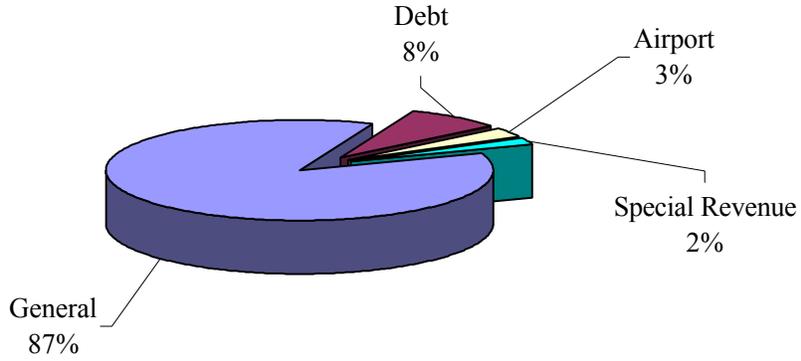
	<u>FY 2001</u>		<u>BALANCE 9/30/01</u>	<u>FY 2002</u>		<u>BALANCE 9/30/02</u>
	<u>REVENUES</u>	<u>EXPENDITURES</u>		<u>REVENUES</u>	<u>EXPENDITURES</u>	
General Fund	\$ 69,873,980	73,516,691	20,114,481	69,230,684	82,027,783	7,317,382
Debt Service Funds	<u>6,414,962</u>	<u>7,911,345</u>	<u>860,237</u>	<u>6,497,392</u>	<u>6,281,632</u>	<u>1,075,997</u>
Total Governmental Funds	<u>76,288,942</u>	<u>81,428,036</u>	<u>20,974,718</u>	<u>75,728,076</u>	<u>88,309,415</u>	<u>8,393,379</u>
Enterprise Funds	<u>3,407,997</u>	<u>3,092,014</u>	<u>558,634</u>	<u>2,573,150</u>	<u>3,131,784</u>	<u>-</u>
Total Enterprise Funds	<u>3,407,997</u>	<u>3,092,014</u>	<u>558,634</u>	<u>2,573,150</u>	<u>3,131,784</u>	<u>-</u>
Special Revenue Funds	<u>1,061,553</u>	<u>1,193,593</u>	<u>2,030,139</u>	<u>1,668,170</u>	<u>1,387,763</u>	<u>2,310,546</u>
Total Special Revenue Funds	<u>1,061,553</u>	<u>1,193,593</u>	<u>2,030,139</u>	<u>1,668,170</u>	<u>1,387,763</u>	<u>2,310,546</u>
Total All Funds	<u>\$ 80,758,492</u>	<u>85,713,643</u>	<u>23,563,491</u>	<u>79,969,396</u>	<u>92,828,962</u>	<u>10,703,925</u>

**JEFFERSON COUNTY, TEXAS**

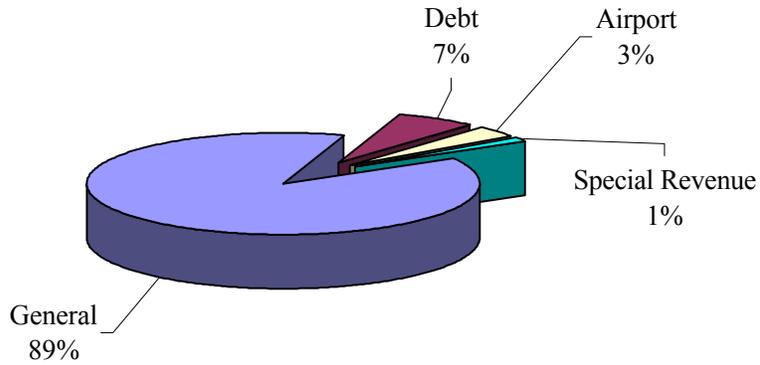
**ALL FUNDS SUMMARY**

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**FY2002 - Revenues**



**FY2002 - Expenditures**



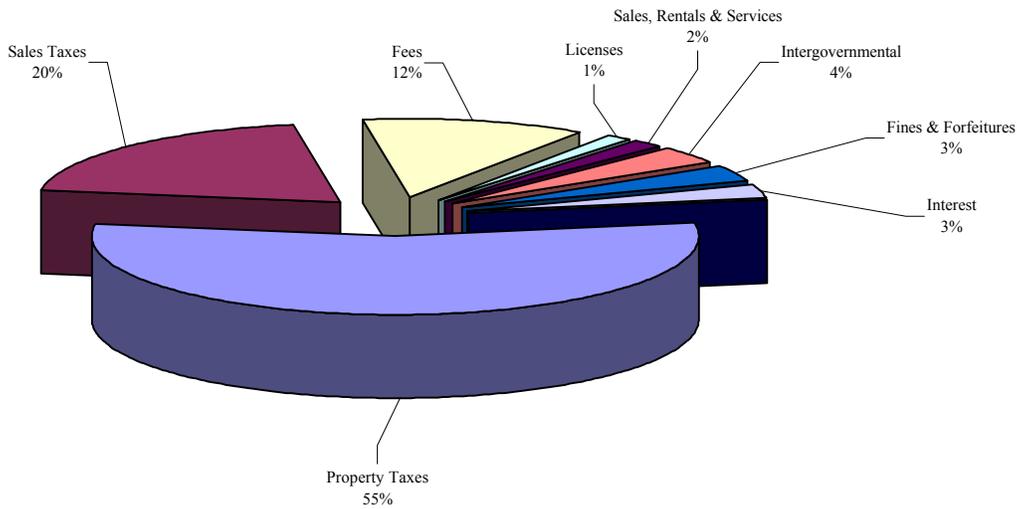
**GENERAL FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL 1999-2000</b>	<b>ESTIMATED 2000-2001</b>	<b>APPROVED 2001-2002</b>
<b>REVENUES</b>			
Property Taxes	\$ 38,889,311	\$ 37,267,792	\$ 38,276,917
Sales Taxes	13,507,707	13,807,051	13,800,000
Fees	8,281,756	8,306,799	8,347,035
Licenses	826,964	825,851	827,100
Sales, Rentals & Services	1,187,063	1,352,099	1,193,295
Intergovernmental	3,576,911	4,265,546	2,640,137
Fines & Forfeitures	2,418,611	2,160,162	2,185,000
Interest	1,515,470	1,795,231	1,960,000
Miscellaneous	18,067	93,449	1,200
<b>Total Revenues</b>	<b>70,221,860</b>	<b>69,873,980</b>	<b>69,230,684</b>
<b>EXPENDITURES</b>			
General Government	11,839,877	12,614,991	13,875,976
Judicial & Law Enforcement	38,797,570	39,441,736	43,030,191
Education & Recreation	511,911	565,663	649,669
Health & Welfare	5,977,887	6,256,903	6,643,260
Maintenance - Equipment & Structures	9,475,877	9,912,357	13,242,833
Capital Outlay	2,383,899	2,615,906	2,774,116
<b>Total Expenditures</b>	<b>68,987,021</b>	<b>71,407,556</b>	<b>80,216,045</b>
<b>OTHER USES</b>			
Transfers Out	2,177,899	2,109,135	711,738
Contingency Appropriation	-	-	1,100,000
<b>Total Other Uses</b>	<b>2,177,899</b>	<b>2,109,135</b>	<b>1,811,738</b>
<b>Total Appropriations</b>	<b>71,164,920</b>	<b>73,516,691</b>	<b>82,027,783</b>
<b>BEGINNING FUND BALANCE</b>	<b>24,700,252</b>	<b>23,757,192</b>	<b>20,114,481</b>
Unreserved	24,700,252	23,757,192	20,114,481
<b>ENDING FUND BALANCE</b>	<b>\$ 23,757,192</b>	<b>\$ 20,114,481</b>	<b>\$ 7,317,382</b>

**GENERAL FUND  
SUMMARY OF REVENUES**

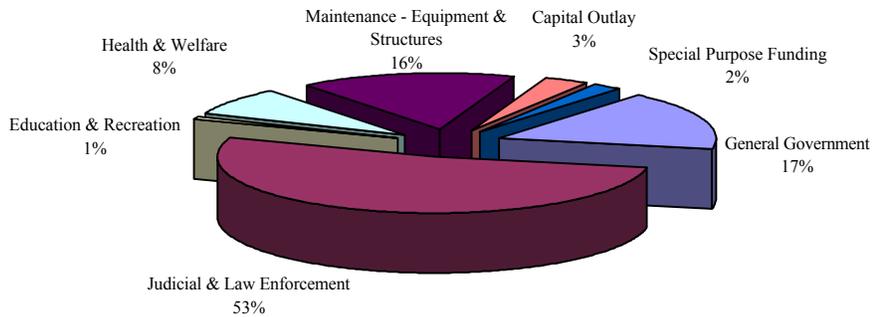
<b>REVENUES</b>	<b>ACTUAL 1999-2000</b>	<b>ESTIMATED 2000-2001</b>	<b>APPROVED 2001-2002</b>
Property Taxes	\$ 38,889,311	\$ 37,267,792	\$ 38,276,917
Sales Taxes	13,507,707	13,807,051	13,800,000
Fees	8,281,756	8,306,799	8,347,035
Licenses	826,964	825,851	827,100
Sales, Rentals & Services	1,187,063	1,352,099	1,193,295
Intergovernmental	3,576,911	4,265,546	2,640,137
Fines & Forfeitures	2,418,611	2,160,162	2,185,000
Interest	1,515,470	1,795,231	1,960,000
Miscellaneous	18,067	93,449	1,200
<b>Total</b>	<b>\$ 70,221,860</b>	<b>\$ 69,873,980</b>	<b>\$ 69,230,684</b>

**Approved 2001-2002**

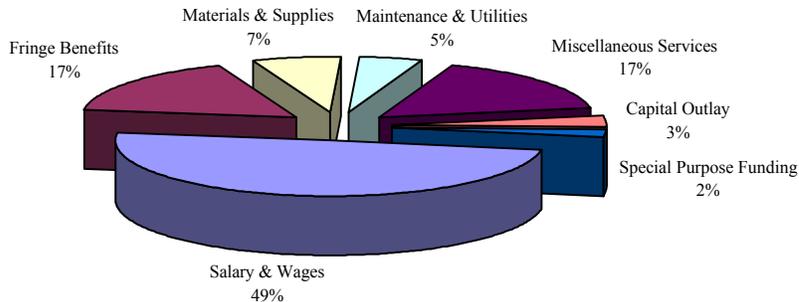


**GENERAL FUND  
SUMMARY OF EXPENDITURES**

<u>Department</u>	<b>APPROVED 2001-2002 BUDGET</b>	<b>% OF TOTAL</b>
General Government	\$ 13,875,976	16.93%
Judicial & Law Enforcement	43,030,191	52.46%
Education & Recreation	649,669	0.79%
Health & Welfare	6,643,260	8.10%
Maintenance - Equipment & Structures	13,242,833	16.14%
Capital Outlay	2,774,116	3.38%
Special Purpose Funding	1,811,738	2.21%
<b>Total</b>	<b>\$ 82,027,783</b>	<b>100.00%</b>



<u>Category</u>	<b>APPROVED 2001-2002 BUDGET</b>	<b>% OF TOTAL</b>
Salary & Wages	\$ 40,540,405	49.43%
Fringe Benefits	13,997,828	17.06%
Materials & Supplies	5,376,062	6.55%
Maintenance & Utilities	3,769,338	4.60%
Miscellaneous Services	13,758,296	16.77%
Capital Outlay	2,774,116	3.38%
Special Purpose Funding	1,811,738	2.21%
<b>Total</b>	<b>\$ 82,027,783</b>	<b>100.00%</b>



**GENERAL FUND**  
**SUMMARY OF EXPENDITURES BY DIVISION**

<b>Department / Division</b>	<b>ACTUAL 1999-2000</b>	<b>ESTIMATED 2000-2001</b>	<b>APPROVED 2001-2002</b>
<b>General Government</b>			
Tax Assessor-Collector	\$ 2,728,003	\$ 2,761,020	\$ 3,084,769
Human Resources	228,933	264,755	287,602
County Auditor	1,011,874	979,621	1,112,119
County Clerk	1,637,378	1,705,873	1,869,893
County Judge	734,028	803,690	823,499
Risk Management	183,563	230,272	247,116
County Treasurer	189,656	199,973	216,078
Printing	128,238	134,391	156,655
Claims Processing	235,602	287,524	344,947
Fee Collection	84,299	116,737	116,249
Purchasing Agent	411,531	417,847	468,244
General Services	3,169,694	3,535,859	3,816,541
Management Information Systems	941,372	1,014,590	1,144,662
Veterans Services	155,706	162,839	187,602
	<u>11,839,877</u>	<u>12,614,991</u>	<u>13,875,976</u>
Total General Government	\$	\$	\$
<b>Judicial &amp; Law Enforcement</b>			
Court Coordinator	\$ 257,611	\$ 262,521	\$ 284,232
District Attorney	3,697,802	3,972,569	4,357,439
District Clerk	1,245,251	1,274,019	1,410,758
District Courts	2,636,039	2,840,715	2,939,858
Jury	341,726	346,959	367,397
Justice of the Peace	1,519,269	1,584,170	1,741,801
County Courts at Law	1,077,350	1,092,753	1,154,309
Court Master	177,681	225,276	251,135
Dispute Resolution Center	178,058	187,488	197,318
Juvenile Alternative School	224,245	227,352	298,644
Community Supervision	9,515	6,871	9,880
Sheriff	6,171,115	6,355,270	6,895,145
Crime Laboratory	478,451	481,918	525,258
Jail	16,384,277	16,004,931	17,343,878
Juvenile Correctional Probation	1,125,973	1,150,559	1,344,905
Juvenile Detention Home	942,920	1,024,277	1,221,032
Constables	1,829,926	1,916,095	2,179,099
County Morgue	500,361	487,993	508,103
	<u>38,797,570</u>	<u>39,441,736</u>	<u>43,030,191</u>
Total Judicial & Law Enforcement	\$	\$	\$
<b>Education &amp; Recreation</b>			
Library	\$ 207,470	\$ 240,102	\$ 270,278
Agricultural Extension Service	304,441	325,561	379,391
	<u>511,911</u>	<u>565,663</u>	<u>649,669</u>
Total Education & Recreation	\$	\$	\$

**GENERAL FUND**  
**SUMMARY OF EXPENDITURES BY DIVISION**

	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<b>Department / Division</b>			
<b>Health &amp; Welfare</b>			
Health & Welfare Unit 1	\$ 724,151	\$ 786,407	\$ 919,743
Health & Welfare Unit 2	750,766	787,506	859,278
Nurse Practitioner	164,100	136,960	187,425
Child Welfare	218,575	215,454	185,000
Environmental Control	205,445	217,491	237,900
Indigent Medical Service	2,257,369	2,532,359	2,316,000
Tobacco Proceeds	-	-	210,000
Mosquito Control	1,590,277	1,508,660	1,646,978
Emergency Management	67,204	72,066	80,936
	<u>5,977,887</u>	<u>6,256,903</u>	<u>6,643,260</u>
Total Health & Welfare	\$	\$	\$
<b>Maintenance - Equipment &amp; Structures</b>			
Courthouse & Annexes	\$ 2,591,190	\$ 2,770,079	\$ 2,985,334
Port Arthur Buildings	487,529	522,154	529,219
Mid-County Buildings	35,351	43,564	38,179
Road & Bridge Pct. #1	1,505,610	1,524,785	1,838,053
Road & Bridge Pct. #2	1,219,210	1,152,081	1,514,915
Road & Bridge Pct. #3	1,264,671	1,334,687	1,648,320
Road & Bridge Pct. #4	1,113,213	1,248,192	3,177,552
Engineering	605,076	639,142	688,352
Parks & Recreation	54,539	63,342	179,967
Service Center	599,488	614,331	642,942
	<u>9,475,877</u>	<u>9,912,357</u>	<u>13,242,833</u>
Total Maintenance - Equipment & Structure	\$	\$	\$
<b>Capital Outlay</b>			
	<u>2,383,899</u>	<u>2,615,906</u>	<u>2,774,116</u>
<b>Special Purpose Funding</b>			
Contingency Appropriation	\$ -	\$ -	\$ 1,100,000
Transfers Out	2,177,899	2,109,135	711,738
	<u>2,177,899</u>	<u>2,109,135</u>	<u>1,811,738</u>
Total Special Purpose Funding	\$	\$	\$
<b>Total General Fund Expenditures</b>	<u>\$ 71,164,920</u>	<u>\$ 73,516,691</u>	<u>\$ 82,027,783</u>

# GENERAL GOVERNMENT

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General Government includes the Tax Assessor-Collector, Human Resources, County Auditor, County Clerk, County Judge, Risk Management, County Treasurer, Printing, Claims Processing, Fee Processing, Purchasing Agent, General Services, Management Information Systems, and Veterans Services.

**Tax Assessor Collector** – main duties are to assess and collect property taxes; to issue certificates of title and license plates for motor vehicles and trailers; to issue voter registration applications and certificates; and to compile election poll lists. Elected for a four-year term by the voters of the County.

**Human Resources** – main duties are to provide staff support services for personnel administration. The personnel administration function includes obtaining qualified applicants to fill various job vacancies, maintaining equitable and competitive compensation practices, providing consultation to all departments on personnel related issues, reviewing and/or resolving employee concerns, grievance and appeals, ensuring compliance with federal and state laws and developing/interpreting policy.

**County Auditor** – main duties are to act as the chief financial officer of the County; responsible for substantially all County finance and accounting control functions. Such functions include auditing, accounting systems design, financial planning, financial relations and payroll.

**County Clerk** – main duties are to serve as clerk for both Commissioners' Court and County Courts; responsible for filing, indexing, and recording all legal instruments affecting real property titles; recording security instruments, births and deaths, and issuing marriage licenses. The Jefferson County Clerk has general supervisory authority over all elections held within the County. Elected for a four-year term by the voters of the County.

**County Judge** – main duties are: presiding officer of the Commissioners' Court; judge of the Probate Court; handles hearings on admittance to state hospital for the mentally ill and mentally challenged; and is head of civil defense and disaster relief. Elected for a four-year term by the voters of the County.

**Risk Management** – provides staff support services for benefits and risk administration. The benefits function includes administering the health and dental plan for the County, a self-insured workers' compensation program, safety program, retirement program, and H.E.A.L.T.H. program.

**County Treasurer** – duties include receiving all money collected by the County, investing County revenue, paying and applying County funds as directed by the Commissioners' Court and signing all County checks.

**Printing** – provides support in the printing of all stationery, court dockets, Comprehensive Annual Financial Report, and the Annual Budget of the County.

**Claims Processing** – provides staff support services for health and dental claim processing.

**Fee Collections** – provides support services to courts to collect delinquent court fees.

**Purchasing Agent** – responsible for the procurement of goods, materials and services for all departments and offices of the County. The department recommends award of bids to Commissioners' Court and administers bids and various contracts. The Purchasing Agent is also in charge of reviewing all requisitions, making proper buying decisions and processing purchase orders for same.

**General Services** – provides accounting control for expenditures of the County that are not allocated to specific departments.

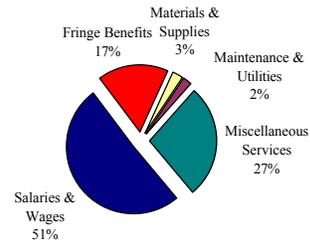
**Management Information Systems (M.I.S.)** – provides all County departments with computer based systems support. This includes analysis of manual and automated procedures and the feasibility of implementing data and word processing systems. M.I.S. is also the interface between departments and users in the operation of systems. The department is responsible for the ongoing evolution of Countywide data systems.

**Veterans Services Office** – develops and submits claims for benefits to the Department of Veterans Affairs for disability compensation, pension, death pension, medical benefits, burial benefits, insurance, education, home loans, records requests and various benefits through other government agencies.

**GENERAL GOVERNMENT  
DEPARTMENT SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<b><u>DEPARTMENTS</u></b>			
Tax Assessor-Collector	\$ 2,728,003	\$ 2,761,020	\$ 3,084,769
Human Resources	228,933	264,755	287,602
County Auditor	1,011,874	979,621	1,112,119
County Clerk	1,637,378	1,705,873	1,869,893
County Judge	734,028	803,690	823,499
Risk Management	183,563	230,272	247,116
County Treasurer	189,656	199,973	216,078
Printing	128,238	134,391	156,655
Claims Processing	235,602	287,524	344,947
Fee Collection	84,299	116,737	116,249
Purchasing Agent	411,531	417,847	468,244
General Services	3,169,694	3,535,859	3,816,541
Management Information Systems	941,372	1,014,590	1,144,662
Veterans Services	155,706	162,839	187,602
<b>Total</b>	<b>\$ <u>11,839,877</u></b>	<b>\$ <u>12,614,991</u></b>	<b>\$ <u>13,875,976</u></b>

	<u>APPROVED 2001-2002</u>
<b><u>APPROPRIATIONS CATEGORY</u></b>	
Salaries & Wages	\$ 7,043,170
Fringe Benefits	2,401,051
Materials & Supplies	353,960
Maintenance & Utilities	306,413
Miscellaneous Services	3,771,382
<b>Total</b>	<b>\$ <u>13,875,976</u></b>



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Tax Assessor-Collector	1	61	-	-	-	-	-	62
Human Resources	-	3	-	-	-	-	-	3
County Auditor	-	18	-	-	-	-	-	18
County Clerk	1	32	-	1	-	-	-	34
County Judge	1	6	-	-	-	-	3	10
Risk Management	-	3	-	-	1	-	-	4
County Treasurer	1	2	-	-	-	-	-	3
Printing	-	-	-	2	-	-	-	2
Claims Processing	-	4	-	-	-	-	-	4
Fee Collection	-	2	-	-	-	-	-	2
Purchasing Agent	-	8	-	-	-	-	-	8
General Services	3	-	-	-	-	-	-	3
Management Information Systems	-	14	-	-	-	-	-	14
Veterans Services	-	4	-	-	-	-	-	4
<b>Total</b>	<b>7</b>	<b>157</b>	<b>-</b>	<b>3</b>	<b>1</b>	<b>-</b>	<b>3</b>	<b>171</b>

**GENERAL GOVERNMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Tax Assessor-Collector</u>			
Salaries & Wages	\$ 1,832,382	\$ 1,878,405	\$ 2,061,303
Fringe Benefits	673,762	673,315	763,588
Materials & Supplies	62,183	52,792	78,205
Maintenance & Utilities	122,251	109,347	129,064
Miscellaneous Services	37,425	47,161	52,609
Total	<u>\$ 2,728,003</u>	<u>\$ 2,761,020</u>	<u>\$ 3,084,769</u>
<u>Human Resources</u>			
Salaries & Wages	\$ 158,922	\$ 176,094	\$ 199,307
Fringe Benefits	45,456	59,690	60,205
Materials & Supplies	3,477	2,672	4,850
Maintenance & Utilities	993	676	1,750
Miscellaneous Services	20,085	25,623	21,490
Total	<u>\$ 228,933</u>	<u>\$ 264,755</u>	<u>\$ 287,602</u>
<u>County Auditor</u>			
Salaries & Wages	\$ 721,436	\$ 707,114	\$ 782,627
Fringe Benefits	228,938	223,939	261,580
Materials & Supplies	8,106	6,470	8,840
Maintenance & Utilities	2,667	2,071	5,300
Miscellaneous Services	50,727	40,027	53,772
Total	<u>\$ 1,011,874</u>	<u>\$ 979,621</u>	<u>\$ 1,112,119</u>
<u>County Clerk</u>			
Salaries & Wages	\$ 1,048,059	\$ 1,094,823	\$ 1,185,632
Fringe Benefits	353,760	373,529	403,663
Materials & Supplies	72,702	70,829	82,050
Maintenance & Utilities	24,763	28,529	29,900
Miscellaneous Services	138,094	138,163	168,648
Total	<u>\$ 1,637,378</u>	<u>\$ 1,705,873</u>	<u>\$ 1,869,893</u>
<u>County Judge</u>			
Salaries & Wages	\$ 467,278	\$ 507,888	\$ 523,155
Fringe Benefits	155,906	167,508	183,936
Materials & Supplies	7,335	7,795	8,600
Maintenance & Utilities	3,589	4,221	3,508
Miscellaneous Services	99,920	116,278	104,300
Total	<u>\$ 734,028</u>	<u>\$ 803,690</u>	<u>\$ 823,499</u>
<u>Risk Management</u>			
Salaries & Wages	\$ 136,317	\$ 173,622	\$ 184,547
Fringe Benefits	39,901	47,805	55,254
Materials & Supplies	3,713	3,572	2,965
Maintenance & Utilities	207	615	300
Miscellaneous Services	3,425	4,658	4,050
Total	<u>\$ 183,563</u>	<u>\$ 230,272</u>	<u>\$ 247,116</u>

**GENERAL GOVERNMENT  
DIVISION SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<u>County Treasurer</u>			
Salaries & Wages	\$ 134,027	\$ 137,043	\$ 147,903
Fringe Benefits	36,990	37,729	41,764
Materials & Supplies	2,855	2,710	3,558
Maintenance & Utilities	7,337	8,124	8,530
Miscellaneous Services	8,447	14,367	14,323
Total	<u>\$ 189,656</u>	<u>\$ 199,973</u>	<u>\$ 216,078</u>
<u>Printing</u>			
Salaries & Wages	\$ 67,425	\$ 71,550	\$ 75,468
Fringe Benefits	24,818	25,100	28,087
Materials & Supplies	28,568	27,602	40,500
Maintenance & Utilities	1,706	1,672	2,100
Miscellaneous Services	5,721	8,467	10,500
Total	<u>\$ 128,238</u>	<u>\$ 134,391</u>	<u>\$ 156,655</u>
<u>Claims Processing</u>			
Salaries & Wages	\$ 77,091	\$ 115,682	\$ 158,023
Fringe Benefits	21,758	33,821	40,979
Materials & Supplies	25,217	18,251	6,590
Maintenance & Utilities	6,958	10,082	22,900
Miscellaneous Services	104,578	109,688	116,455
Total	<u>\$ 235,602</u>	<u>\$ 287,524</u>	<u>\$ 344,947</u>
<u>Fee Collection</u>			
Salaries & Wages	\$ 60,132	\$ 73,451	\$ 77,158
Fringe Benefits	16,178	22,362	25,233
Materials & Supplies	577	771	500
Maintenance & Utilities	763	868	700
Miscellaneous Services	6,649	19,285	12,658
Total	<u>\$ 84,299</u>	<u>\$ 116,737</u>	<u>\$ 116,249</u>
<u>Purchasing Agent</u>			
Salaries & Wages	\$ 285,858	\$ 291,088	\$ 327,857
Fringe Benefits	93,265	97,915	110,662
Materials & Supplies	3,769	2,842	4,500
Maintenance & Utilities	1,613	1,149	2,650
Miscellaneous Services	27,026	24,853	22,575
Total	<u>\$ 411,531</u>	<u>\$ 417,847</u>	<u>\$ 468,244</u>
<u>General Services</u>			
Salaries & Wages	\$ 51,327	\$ 461,169	\$ 458,950
Fringe Benefits	158,902	160,104	162,028
Materials & Supplies	56,001	48,871	73,200
Maintenance & Utilities	13,074	18,893	17,000
Miscellaneous Services	2,890,390	2,846,822	3,105,363
Total	<u>\$ 3,169,694</u>	<u>\$ 3,535,859</u>	<u>\$ 3,816,541</u>

**GENERAL GOVERNMENT  
DIVISION SUMMARY**

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	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Management Information Systems</u>			
Salaries & Wages	\$ 615,915	\$ 673,460	\$ 723,726
Fringe Benefits	173,875	185,798	219,904
Materials & Supplies	34,302	33,983	37,449
Maintenance & Utilities	62,015	55,833	81,411
Miscellaneous Services	55,265	65,516	82,172
Total	\$ <u>941,372</u>	\$ <u>1,014,590</u>	\$ <u>1,144,662</u>
<u>Veterans Services</u>			
Salaries & Wages	\$ 113,975	\$ 120,282	\$ 137,514
Fringe Benefits	38,989	36,490	44,168
Materials & Supplies	802	1,173	2,153
Maintenance & Utilities	1,084	1,226	1,300
Miscellaneous Services	856	3,668	2,467
Total	\$ <u>155,706</u>	\$ <u>162,839</u>	\$ <u>187,602</u>

# JUDICIAL & LAW ENFORCEMENT

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Judicial & Law Enforcement includes Pre-Trial Release, District Attorney, District Clerk, District Courts, Jury, Justices of the Peace, County Courts at Law, Court Master, Dispute Resolution Center, Juvenile Alternative School, Community Supervision, Sheriff, Crime Laboratory, Jail, Juvenile Correctional Probation, Juvenile Detention Home, Constables, and County Morgue.

**Pre-Trial Release** – this department is designed to aid individuals after arraignment and prior to their trial date for options in obtaining a jail release.

**District Attorney** – responsible for the prosecution of felony and misdemeanor criminal cases in the County; serves as legal advisor to Commissioners' Court and other County officials. Elected for a four-year term by the voters of the County.

**District Clerk** – duties revolve around the District Courts; specifically serves as legal record keeper for all documents filed in District Courts. Elected for a four-year term by the voters of the County.

**District Courts** – serve as trial courts of general jurisdiction of Texas. The geographical area served by each court is established by the Legislature, but each County must be served by at least one District Court. District Courts have original jurisdiction in all felony criminal cases, divorce cases, cases involving title to land, election contest cases, civil matters in which the amount in controversy (the amount of money or damages involved) is \$200 or more, and any matters in which jurisdiction is not placed in another trial court. There are eight District Courts in Jefferson County: Criminal, 58<sup>th</sup>, 60<sup>th</sup>, 136<sup>th</sup>, 172<sup>nd</sup>, 252<sup>nd</sup>, 279<sup>th</sup>, and the 317<sup>th</sup>. Elected for a four-year term by the voters of the County.

**Jury** – department responsible for expenditures related to selection of the petit and grand juries seated in Jefferson County.

**Justice of the Peace** – presiding officer over the Justice and Small Claims Court; courts have original jurisdiction in Class C misdemeanor criminal cases, which are less serious minor offenses; courts have jurisdiction over minor civil matters; may issue search or arrest warrants; serve as the coroner in Jefferson County. There are seven Justice of the Peace Courts in Jefferson County. Justices of the Peace are elected for a four-year term by the voters of the County.

**County Courts at Law** – legal jurisdiction varies considerably and is established by statute, which creates the particular court. The jurisdiction of statutorily created County Courts at Law is concurrent with the jurisdiction of the County and District Courts in the County. There are three County Courts at Law in Jefferson County. Judges are elected for a four-year term by the voters of the County.

**Court Master** – is allocated all expenditures associated with the Drug Impact Court of Jefferson County.

**Dispute Resolution Center** – responsible for working with individuals, families, community groups, government agencies, and businesses to assist them in resolving conflict. Through the use of constructive means like mediation and facilitation, the Center has helped in thousands of matters to prevent the need for costly litigation, or escalation to the point of violence.

**Sheriff's Office** – diversified in its responsibilities by statute. The Sheriff provides security for the courthouse. The Sheriff is responsible for prisoner transportation. Civil Warrants, Writs of Execution, Levies on and Posting of Property, and the sale of Real Property after foreclosure proceedings are functions which most people associate with the Office of the Sheriff. The Sheriff also oversees the **Juvenile Alternative School**, **Crime Lab** and the **Jail**. The **Juvenile Alternative School** is allocated all expenditures associated with the security of the alternative school. The **Crime Lab** is allocated all expenditures associated with the examination of crime scene evidence in Jefferson County. The **Jail** is allocated all expenditures associated with the operation of the Jefferson County Correctional Facility.

**Community Supervision** – represents maintenance and equipment expenditures mandated by the state to be provided to the Adult Probation Department.

**Juvenile Correctional Probation and Juvenile Detention Home** – represents all operating expenditures for the Jefferson County Juvenile Probation Department and Detention Facility.

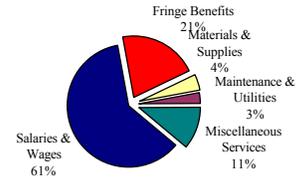
**Constables** – are constitutionally authorized peace officers elected by precinct. While they may perform patrol functions and make criminal investigations, the main duty of most Constables is to serve as executive officer of the Justice of the Peace Courts. In that capacity, Constables serve subpoenas and other papers.

**County Morgue** – responsible for costs of laboratory and pathological services (autopsies) in Jefferson County.

**JUDICIAL & LAW ENFORCEMENT  
DEPARTMENT SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<b><u>DEPARTMENTS</u></b>			
Pre-Trial Release	257,611	262,521	284,232
District Attorney	3,697,802	3,972,569	4,357,439
District Clerk	1,245,251	1,274,019	1,410,758
District Courts	2,636,039	2,840,715	2,939,858
Jury	341,726	346,959	367,397
Justice of the Peace	1,519,269	1,584,170	1,741,801
County Courts at Law	1,077,350	1,092,753	1,154,309
Court Master	177,681	225,276	251,135
Dispute Resolution Center	178,058	187,488	197,318
Juvenile Alternative School	224,245	227,352	298,644
Community Supervision	9,515	6,871	9,880
Sheriff	6,171,115	6,355,270	6,895,145
Crime Laboratory	478,451	481,918	525,258
Jail	16,384,277	16,004,931	17,343,878
Juvenile Correctional Probation	1,125,973	1,150,559	1,344,905
Juvenile Detention Home	942,920	1,024,277	1,221,032
Constables	1,829,926	1,916,095	2,179,099
County Morgue	500,361	487,993	508,103
<b>Total</b>	<b>\$ 38,797,570</b>	<b>\$ 39,441,736</b>	<b>\$ 43,030,191</b>

	<u>APPROVED 2001-2002</u>
<b><u>APPROPRIATIONS CATEGORY</u></b>	
Salaries & Wages	\$ 26,321,232
Fringe Benefits	8,974,304
Materials & Supplies	1,737,648
Maintenance & Utilities	1,239,580
Miscellaneous Services	4,757,427
<b>Total</b>	<b>\$ 43,030,191</b>



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Unclassified or Contract	TOTAL
Pre-Trial Release	-	4	-	-	-	1	-	5
District Attorney	1	27	-	-	-	-	38	66
District Clerk	1	28	-	-	-	-	-	29
District Courts	8	22	2	-	-	1	-	33
Jury	-	2	-	-	-	-	-	2
Justice of the Peace	7	21	-	-	-	-	-	28
County Courts at Law	3	10	1	-	-	-	-	14
Court Master	-	4	-	-	-	-	-	4
Dispute Resolution Center	-	-	-	-	-	3	-	3
Juvenile Alternative School	-	-	-	-	-	-	5	5
Sheriff	1	17	11	-	-	-	87	116
Crime Laboratory	-	1	7	-	-	-	-	8
Jail	-	12	3	5	1	-	249	270
Juvenile Correctional Probation	-	4	-	-	-	15	-	19
Juvenile Detention Home	-	-	17	-	-	1	-	18
Constables	6	7	-	-	-	-	21	34
County Morgue	-	-	1	-	-	-	-	1
<b>Total</b>	<b>27</b>	<b>159</b>	<b>42</b>	<b>5</b>	<b>1</b>	<b>21</b>	<b>400</b>	<b>655</b>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<u>Pre-Trial Release</u>			
Salaries & Wages	\$ 195,367	\$ 198,275	\$ 209,321
Fringe Benefits	59,598	61,754	69,804
Materials & Supplies	1,643	1,072	2,331
Maintenance & Utilities	652	638	1,400
Miscellaneous Services	351	782	1,376
Total	<u>\$ 257,611</u>	<u>\$ 262,521</u>	<u>\$ 284,232</u>
<u>District Attorney</u>			
Salaries & Wages	\$ 2,659,676	\$ 2,900,068	\$ 3,135,647
Fringe Benefits	833,183	889,824	1,002,014
Materials & Supplies	45,429	35,876	50,310
Maintenance & Utilities	20,499	21,403	24,700
Miscellaneous Services	139,015	125,398	144,768
Total	<u>\$ 3,697,802</u>	<u>\$ 3,972,569</u>	<u>\$ 4,357,439</u>
<u>District Clerk</u>			
Salaries & Wages	\$ 885,680	\$ 908,827	\$ 985,186
Fringe Benefits	288,318	296,716	333,977
Materials & Supplies	21,025	12,944	28,500
Maintenance & Utilities	38,633	37,814	45,350
Miscellaneous Services	11,595	17,718	17,745
Total	<u>\$ 1,245,251</u>	<u>\$ 1,274,019</u>	<u>\$ 1,410,758</u>
<u>Criminal District Court</u>			
Salaries & Wages	\$ 166,443	\$ 170,223	\$ 179,217
Fringe Benefits	53,924	52,633	54,850
Materials & Supplies	5,503	6,677	7,460
Maintenance & Utilities	2,701	3,019	4,000
Miscellaneous Services	485,982	557,903	548,374
Total	<u>\$ 714,553</u>	<u>\$ 790,455</u>	<u>\$ 793,901</u>
<u>58th District Court</u>			
Salaries & Wages	\$ 129,861	\$ 136,123	\$ 140,257
Fringe Benefits	46,873	47,305	51,375
Materials & Supplies	3,260	4,667	4,200
Maintenance & Utilities	3,808	7,212	8,250
Miscellaneous Services	9,370	8,136	8,050
Total	<u>\$ 193,172</u>	<u>\$ 203,443</u>	<u>\$ 212,132</u>
<u>60th District Court</u>			
Salaries & Wages	\$ 129,896	\$ 136,143	\$ 140,737
Fringe Benefits	41,294	42,648	46,031
Materials & Supplies	2,585	3,843	3,981
Maintenance & Utilities	3,035	2,738	3,250
Miscellaneous Services	5,570	5,737	10,670
Total	<u>\$ 182,380</u>	<u>\$ 191,109</u>	<u>\$ 204,669</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<u>136th District Court</u>			
Salaries & Wages	\$ 127,137	\$ 132,986	\$ 136,290
Fringe Benefits	44,748	46,255	51,684
Materials & Supplies	4,063	4,957	5,250
Maintenance & Utilities	2,575	2,319	4,050
Miscellaneous Services	4,426	5,475	9,660
Total	<u>\$ 182,949</u>	<u>\$ 191,992</u>	<u>\$ 206,934</u>
<u>172nd District Court</u>			
Salaries & Wages	\$ 129,153	\$ 134,657	\$ 138,540
Fringe Benefits	44,701	45,899	49,730
Materials & Supplies	3,847	4,221	3,405
Maintenance & Utilities	3,339	2,640	4,878
Miscellaneous Services	5,578	5,863	6,650
Total	<u>\$ 186,618</u>	<u>\$ 193,280</u>	<u>\$ 203,203</u>
<u>252nd District Court</u>			
Salaries & Wages	\$ 169,833	\$ 180,812	\$ 183,941
Fringe Benefits	57,445	59,000	63,744
Materials & Supplies	3,734	3,086	3,550
Maintenance & Utilities	1,757	1,966	3,400
Miscellaneous Services	407,538	455,565	445,250
Total	<u>\$ 640,307</u>	<u>\$ 700,429</u>	<u>\$ 699,885</u>
<u>279th District Court</u>			
Salaries & Wages	\$ 117,342	\$ 126,575	\$ 125,387
Fringe Benefits	39,646	40,861	42,329
Materials & Supplies	2,917	3,080	3,540
Maintenance & Utilities	175	168	275
Miscellaneous Services	98,209	118,971	137,041
Total	<u>\$ 258,289</u>	<u>\$ 289,655</u>	<u>\$ 308,572</u>
<u>317th District Court</u>			
Salaries & Wages	\$ 115,242	\$ 122,763	\$ 125,928
Fringe Benefits	36,942	38,146	43,404
Materials & Supplies	4,620	4,572	3,955
Maintenance & Utilities	263	365	525
Miscellaneous Services	120,704	114,506	136,750
Total	<u>\$ 277,771</u>	<u>\$ 280,352</u>	<u>\$ 310,562</u>
<u>Jury</u>			
Salaries & Wages	\$ 79,630	\$ 87,765	\$ 95,578
Fringe Benefits	26,972	28,966	32,419
Materials & Supplies	6,604	5,971	7,200
Maintenance & Utilities	-	-	-
Miscellaneous Services	228,520	224,257	232,200
Total	<u>\$ 341,726</u>	<u>\$ 346,959</u>	<u>\$ 367,397</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<u>J.P. Precinct No. 1 - Place No. 1</u>			
Salaries & Wages	\$ 161,294	\$ 165,385	\$ 177,927
Fringe Benefits	52,970	55,581	62,516
Materials & Supplies	1,682	1,407	2,300
Maintenance & Utilities	3,633	3,159	2,750
Miscellaneous Services	8,854	6,900	11,744
Total	<u>\$ 228,433</u>	<u>\$ 232,432</u>	<u>\$ 257,237</u>
<u>J.P. Precinct No. 1 - Place No. 2</u>			
Salaries & Wages	\$ 164,286	\$ 169,041	\$ 177,027
Fringe Benefits	54,066	56,913	62,982
Materials & Supplies	2,543	2,562	3,300
Maintenance & Utilities	2,449	2,262	4,500
Miscellaneous Services	12,187	12,673	12,700
Total	<u>\$ 235,531</u>	<u>\$ 243,451</u>	<u>\$ 260,509</u>
<u>J.P. Precinct No. 2</u>			
Salaries & Wages	\$ 140,692	\$ 148,974	\$ 167,508
Fringe Benefits	46,835	50,847	57,161
Materials & Supplies	2,165	1,467	2,350
Maintenance & Utilities	1,804	1,292	2,100
Miscellaneous Services	5,226	7,286	7,190
Total	<u>\$ 196,722</u>	<u>\$ 209,866</u>	<u>\$ 236,309</u>
<u>J.P. Precinct No. 4</u>			
Salaries & Wages	\$ 155,714	\$ 162,466	\$ 173,240
Fringe Benefits	51,053	53,553	59,668
Materials & Supplies	3,106	3,126	2,600
Maintenance & Utilities	7,101	5,127	4,750
Miscellaneous Services	3,479	4,284	6,510
Total	<u>\$ 220,453</u>	<u>\$ 228,556</u>	<u>\$ 246,768</u>
<u>J.P. Precinct No. 6</u>			
Salaries & Wages	\$ 148,836	\$ 154,989	\$ 161,489
Fringe Benefits	56,173	58,425	64,271
Materials & Supplies	3,128	2,954	3,100
Maintenance & Utilities	1,947	2,201	2,100
Miscellaneous Services	6,541	6,517	8,085
Total	<u>\$ 216,625</u>	<u>\$ 225,086</u>	<u>\$ 239,045</u>
<u>J.P. Precinct No. 7</u>			
Salaries & Wages	\$ 162,937	166,312	\$ 181,939
Fringe Benefits	52,517	57,943	65,937
Materials & Supplies	5,631	2,617	4,425
Maintenance & Utilities	6,761	6,926	9,800
Miscellaneous Services	8,581	9,095	6,625
Total	<u>\$ 236,427</u>	<u>\$ 242,893</u>	<u>\$ 268,726</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<u>J.P. Precinct No. 8</u>			
Salaries & Wages	\$ 129,974	\$ 140,310	\$ 163,961
Fringe Benefits	43,971	47,725	58,546
Materials & Supplies	1,909	2,794	2,600
Maintenance & Utilities	2,746	1,833	1,600
Miscellaneous Services	6,478	9,224	6,500
Total	<u>\$ 185,078</u>	<u>\$ 201,886</u>	<u>\$ 233,207</u>
<u>County Court at Law #1</u>			
Salaries & Wages	\$ 230,540	\$ 237,196	\$ 239,360
Fringe Benefits	60,017	61,875	67,122
Materials & Supplies	1,608	1,631	2,800
Maintenance & Utilities	623	574	1,500
Miscellaneous Services	4,950	5,630	11,150
Total	<u>\$ 297,738</u>	<u>\$ 306,906</u>	<u>\$ 321,932</u>
<u>County Court at Law #2</u>			
Salaries & Wages	\$ 264,604	\$ 272,433	\$ 279,144
Fringe Benefits	72,033	75,671	83,449
Materials & Supplies	3,448	3,552	4,081
Maintenance & Utilities	123	114	250
Miscellaneous Services	42,056	29,632	36,850
Total	<u>\$ 382,264</u>	<u>\$ 381,402</u>	<u>\$ 403,774</u>
<u>County Court at Law #3</u>			
Salaries & Wages	\$ 255,503	\$ 261,465	\$ 267,323
Fringe Benefits	70,028	71,532	78,220
Materials & Supplies	1,129	3,224	3,050
Maintenance & Utilities	39	234	400
Miscellaneous Services	70,649	67,990	79,610
Total	<u>\$ 397,348</u>	<u>\$ 404,445</u>	<u>\$ 428,603</u>
<u>Court Master</u>			
Salaries & Wages	\$ 130,376	\$ 154,781	\$ 158,709
Fringe Benefits	37,887	49,416	50,917
Materials & Supplies	313	1,339	6,517
Maintenance & Utilities	607	1,639	3,075
Miscellaneous Services	8,498	18,101	31,917
Total	<u>\$ 177,681</u>	<u>\$ 225,276</u>	<u>\$ 251,135</u>
<u>Dispute Resolution Center</u>			
Salaries & Wages	\$ 121,223	\$ 126,848	\$ 131,800
Fringe Benefits	36,621	38,612	42,932
Materials & Supplies	888	1,767	1,943
Maintenance & Utilities	2,388	2,136	2,250
Miscellaneous Services	16,938	18,125	18,393
Total	<u>\$ 178,058</u>	<u>\$ 187,488</u>	<u>\$ 197,318</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Juvenile Alternative School</u>			
Salaries & Wages	\$ 158,895	\$ 164,101	\$ 213,558
Fringe Benefits	58,848	57,407	75,353
Materials & Supplies	3,963	3,427	4,333
Maintenance & Utilities	73	-	2,000
Miscellaneous Services	2,466	2,417	3,400
Total	<u>\$ 224,245</u>	<u>\$ 227,352</u>	<u>\$ 298,644</u>
<u>Community Supervision</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	880
Maintenance & Utilities	2,431	975	2,600
Miscellaneous Services	7,084	5,896	6,400
Total	<u>\$ 9,515</u>	<u>\$ 6,871</u>	<u>\$ 9,880</u>
<u>Sheriff</u>			
Salaries & Wages	\$ 4,398,530	\$ 4,514,725	\$ 4,865,892
Fringe Benefits	1,445,672	1,489,395	1,669,370
Materials & Supplies	102,955	140,868	145,948
Maintenance & Utilities	97,591	102,083	84,000
Miscellaneous Services	126,367	108,199	129,935
Total	<u>\$ 6,171,115</u>	<u>\$ 6,355,270</u>	<u>\$ 6,895,145</u>
<u>Crime Laboratory</u>			
Salaries & Wages	\$ 312,567	\$ 320,982	\$ 334,011
Fringe Benefits	98,506	98,257	105,063
Materials & Supplies	37,647	37,823	48,184
Maintenance & Utilities	8,793	2,867	9,000
Miscellaneous Services	20,938	21,989	29,000
Total	<u>\$ 478,451</u>	<u>\$ 481,918</u>	<u>\$ 525,258</u>
<u>Jail</u>			
Salaries & Wages	\$ 9,199,223	\$ 8,958,716	\$ 9,804,045
Fringe Benefits	3,083,150	3,030,526	3,471,455
Materials & Supplies	1,205,023	1,106,302	1,218,000
Maintenance & Utilities	1,058,226	1,112,867	948,750
Miscellaneous Services	1,838,655	1,796,520	1,901,628
Total	<u>\$ 16,384,277</u>	<u>\$ 16,004,931</u>	<u>\$ 17,343,878</u>
<u>Juvenile Correctional Probation</u>			
Salaries & Wages	\$ 703,326	\$ 724,428	\$ 783,724
Fringe Benefits	234,806	238,942	274,090
Materials & Supplies	8,004	6,847	9,365
Maintenance & Utilities	5,803	7,037	6,433
Miscellaneous Services	174,034	173,305	271,293
Total	<u>\$ 1,125,973</u>	<u>\$ 1,150,559</u>	<u>\$ 1,344,905</u>

**JUDICIAL & LAW ENFORCEMENT  
DIVISION SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<b>Juvenile Detention Home</b>			
Salaries & Wages	\$ 652,288	\$ 708,239	\$ 796,379
Fringe Benefits	199,966	216,193	252,574
Materials & Supplies	67,837	68,613	77,678
Maintenance & Utilities	6,656	9,503	13,750
Miscellaneous Services	16,173	21,729	80,651
Total	<u>\$ 942,920</u>	<u>\$ 1,024,277</u>	<u>\$ 1,221,032</u>
<b>Constable Precinct No. 1</b>			
Salaries & Wages	\$ 344,392	\$ 365,839	\$ 371,298
Fringe Benefits	112,554	116,966	125,435
Materials & Supplies	4,673	4,929	6,108
Maintenance & Utilities	2,689	3,006	3,800
Miscellaneous Services	3,662	4,645	6,147
Total	<u>\$ 467,970</u>	<u>\$ 495,385</u>	<u>\$ 512,788</u>
<b>Constable Precinct No. 2</b>			
Salaries & Wages	\$ 218,245	\$ 230,900	\$ 236,645
Fringe Benefits	69,458	72,648	79,292
Materials & Supplies	4,324	4,482	5,500
Maintenance & Utilities	1,025	782	1,000
Miscellaneous Services	1,844	2,369	3,166
Total	<u>\$ 294,896</u>	<u>\$ 311,181</u>	<u>\$ 325,603</u>
<b>Constable Precinct No. 4</b>			
Salaries & Wages	\$ 132,513	\$ 138,487	\$ 144,388
Fringe Benefits	42,020	42,710	49,152
Materials & Supplies	2,817	3,790	3,650
Maintenance & Utilities	1,843	1,116	2,144
Miscellaneous Services	3,778	3,531	4,179
Total	<u>\$ 182,971</u>	<u>\$ 189,634</u>	<u>\$ 203,513</u>
<b>Constable Precinct No. 6</b>			
Salaries & Wages	\$ 231,114	\$ 246,487	\$ 249,672
Fringe Benefits	68,348	71,726	78,884
Materials & Supplies	6,967	6,597	9,298
Maintenance & Utilities	3,266	2,956	3,500
Miscellaneous Services	4,332	4,947	5,989
Total	<u>\$ 314,027</u>	<u>\$ 332,713</u>	<u>\$ 347,343</u>
<b>Constable Precinct No. 7</b>			
Salaries & Wages	\$ 211,683	\$ 230,694	\$ 234,765
Fringe Benefits	63,290	65,802	66,670
Materials & Supplies	2,209	1,525	2,381
Maintenance & Utilities	2,694	2,638	3,600
Miscellaneous Services	1,474	3,387	2,802
Total	<u>\$ 281,350</u>	<u>\$ 304,046</u>	<u>\$ 310,218</u>

**JUDICIAL & LAW ENFORCEMENT**  
**DIVISION SUMMARY**

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	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Constable Precinct No. 8</u>			
Salaries & Wages	\$ 211,352	\$ 210,473	\$ 347,536
Fringe Benefits	67,704	65,188	114,998
Materials & Supplies	2,513	3,003	7,375
Maintenance & Utilities	1,978	1,006	2,200
Miscellaneous Services	5,165	3,466	7,525
Total	<u>\$ 288,712</u>	<u>\$ 283,136</u>	<u>\$ 479,634</u>
<u>County Morgue</u>			
Salaries & Wages	\$ 66,036	\$ 64,629	\$ 63,863
Fringe Benefits	12,998	14,056	16,886
Materials & Supplies	27,933	38,234	36,200
Maintenance & Utilities	25,997	30,437	21,650
Miscellaneous Services	367,397	340,637	369,504
Total	<u>\$ 500,361</u>	<u>\$ 487,993</u>	<u>\$ 508,103</u>

# EDUCATION & RECREATION

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Education and Recreation includes the Library and the Agricultural Extension Service of the County.

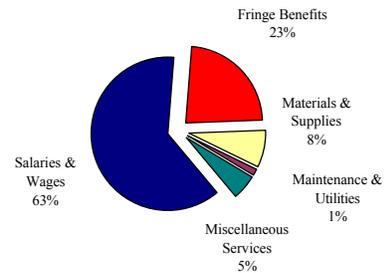
**Library** – represents expenditures associated with the operation of a 43,500 item library located in the Mid-County area near the Southeast Texas Regional Airport. The Jefferson County Library is an accredited member of the Houston Area Library System. Also, this department maintains a book bookmobile, which serves the citizens of Jefferson County.

**Extension Service** – County shares cost with Texas A&M University System to provide expert advice, assistance and training for a wide range of subjects under the 4 areas of family and consumer sciences, urban development, agriculture and natural resources, and 4-H and youth. Some of the subjects are horticulture, nutrition, health and wellness, agriculture awareness, pesticide management, parenting, money management, tourism, sustainable agriculture, youth development, waste management, preservation of nature, and water quality.

**EDUCATION & RECREATION  
DEPARTMENT SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<b><u>DEPARTMENTS</u></b>			
Library	\$ 207,470	\$ 240,102	\$ 270,278
Agricultural Extension Service	<u>304,441</u>	<u>325,561</u>	<u>379,391</u>
Total	\$ <u>511,911</u>	\$ <u>565,663</u>	\$ <u>649,669</u>

	<u>APPROVED 2001-2002</u>
<b><u>APPROPRIATIONS CATEGORY</u></b>	
Salaries & Wages	\$ 405,881
Fringe Benefits	150,012
Materials & Supplies	50,423
Maintenance & Utilities	9,670
Miscellaneous Services	<u>33,683</u>
Total	\$ <u>649,669</u>



**PERSONNEL SUMMARY**

	Clerical, Elected Official	Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Library	-	-	-	-	-	5	-	5
Agricultural Extension Service	-	3	-	-	-	-	6	9
Total	<u>-</u>	<u>3</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5</u>	<u>6</u>	<u>14</u>

**EDUCATION & RECREATION  
DIVISION SUMMARY**

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	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Library</u>			
Salaries & Wages	\$ 129,745	\$ 146,267	\$ 163,897
Fringe Benefits	41,817	52,662	60,674
Materials & Supplies	26,329	32,833	35,357
Maintenance & Utilities	8,143	6,484	7,720
Miscellaneous Services	1,436	1,856	2,630
Total	<u>\$ 207,470</u>	<u>\$ 240,102</u>	<u>\$ 270,278</u>
<u>Agriculture Extension Service</u>			
Salaries & Wages	\$ 210,052	\$ 222,870	\$ 241,984
Fringe Benefits	60,682	61,959	89,338
Materials & Supplies	12,384	16,825	15,066
Maintenance & Utilities	992	1,174	1,950
Miscellaneous Services	20,331	22,733	31,053
Total	<u>\$ 304,441</u>	<u>\$ 325,561</u>	<u>\$ 379,391</u>

# HEALTH & WELFARE

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Health & Welfare includes Health & Welfare Units 1 and 2, Nurse Practitioner, Child Welfare, Environmental Control, Indigent Medical Service, Mosquito Control, and Emergency Management.

**Health & Welfare Units 1 & 2** – responsible for the public health of all County citizens within the framework of County government. Provides medical care, mental health, and protective services for indigent care individuals and families. Cooperates with other community health providers, concerned citizens, and committed volunteers who help achieve its mission. Unit 1 is located in Beaumont, and Unit 2 is located in Port Arthur.

**Nurse Practitioner** – responsible for the County’s in-house employee health care program. The Nurse Practitioner’s primary function is preventive health care for all Jefferson County employees. This includes diagnosis and treatment of employees and their dependents.

**Child Welfare** – represents allocated expenditures that are associated with the County’s support of the child protective services of the State of Texas.

**Environmental Control** – responsible for an integrated management program with elements designed to safeguard the quality of water supplies, to protect the groundwater resource from non-potable elements and contaminants, minimizing the impact of need residential, commercial and industrial development, and to promote water conservation. Environmental Control also identifies the best means of sewage collection, treatment and disposal; oversees new construction; issues State-mandated permits for industrial waste, sewage treatment plants and large-volume sewage discharges, and inspects and enforces permit conditions.

**Indigent Medical Service** – represents the expenditures incurred for outside medical and prescription service associated with the indigent population of Jefferson County.

**Tobacco Proceeds** – represents expenditures incurred from tobacco settlement funds for indigent medical services.

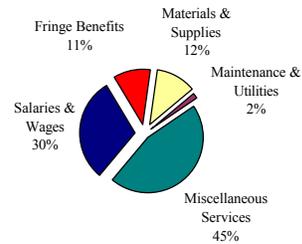
**Mosquito Control** – represents expenditures associated with the control of mosquitoes in the County. By significantly reducing the mosquito population, the event of epidemic disease from occurring is reduced.

**Emergency Management** – responsible for the support systems and other statutory functions to help individuals and the community prepare for disasters regardless of the cause.

**HEALTH & WELFARE  
DEPARTMENT SUMMARY**

	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<b><u>DEPARTMENTS</u></b>			
Health & Welfare Unit 1	\$ 724,151	\$ 786,407	\$ 919,743
Health & Welfare Unit 2	750,766	787,506	859,278
Nurse Practitioner	164,100	136,960	187,425
Child Welfare	218,575	215,454	185,000
Environmental Control	205,445	217,491	237,900
Indigent Medical Service	2,257,369	2,532,359	2,316,000
Tobacco Proceeds	-	-	210,000
Mosquito Control	1,590,277	1,508,660	1,646,978
Emergency Management	<u>67,204</u>	<u>72,066</u>	<u>80,936</u>
 Total	 <u>\$ 5,977,887</u>	 <u>\$ 6,256,903</u>	 <u>\$ 6,643,260</u>

	<u>APPROVED 2001-2002</u>
<b><u>APPROPRIATIONS CATEGORY</u></b>	
Salaries & Wages	\$ 2,005,825
Fringe Benefits	719,403
Materials & Supplies	782,293
Maintenance & Utilities	113,245
Miscellaneous Services	<u>3,022,494</u>
 Total	 <u>\$ 6,643,260</u>



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Health & Welfare Unit 1	-	4	-	1	4	5	-	14
Health & Welfare Unit 2	-	3	-	1	3	6	-	13
Nurse Practitioner	-	-	-	-	2	-	-	2
Environmental Control	-	1	-	-	3	-	-	4
Mosquito Control	-	1	-	13	-	-	-	14
Emergency Management	-	-	1	-	-	-	-	1
 Total	 -	 9	 1	 15	 12	 11	 -	 48

**HEALTH & WELFARE  
DIVISION SUMMARY**

	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Health &amp; Welfare Unit 1</u>			
Salaries & Wages	\$ 431,580	\$ 462,841	\$ 529,930
Fringe Benefits	151,885	156,106	199,229
Materials & Supplies	15,235	15,875	24,600
Maintenance & Utilities	2,559	2,586	4,150
Miscellaneous Services	122,892	148,999	161,834
Total	<u>\$ 724,151</u>	<u>\$ 786,407</u>	<u>\$ 919,743</u>
<u>Health &amp; Welfare Unit 2</u>			
Salaries & Wages	\$ 469,386	\$ 491,660	\$ 524,546
Fringe Benefits	169,047	176,711	189,094
Materials & Supplies	16,975	16,619	25,420
Maintenance & Utilities	4,016	3,799	5,150
Miscellaneous Services	91,342	98,717	115,068
Total	<u>\$ 750,766</u>	<u>\$ 787,506</u>	<u>\$ 859,278</u>
<u>Nurse Practitioner</u>			
Salaries & Wages	\$ 100,761	\$ 80,331	\$ 105,256
Fringe Benefits	36,112	26,856	39,690
Materials & Supplies	13,446	14,143	23,123
Maintenance & Utilities	771	480	575
Miscellaneous Services	13,010	15,150	18,781
Total	<u>\$ 164,100</u>	<u>\$ 136,960</u>	<u>\$ 187,425</u>
<u>Child Welfare</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	8,429	6,828	8,000
Maintenance & Utilities	236	44	300
Miscellaneous Services	209,910	208,582	176,700
Total	<u>\$ 218,575</u>	<u>\$ 215,454</u>	<u>\$ 185,000</u>
<u>Environmental Control</u>			
Salaries & Wages	\$ 146,724	\$ 151,381	\$ 161,880
Fringe Benefits	50,600	56,207	63,651
Materials & Supplies	1,632	2,407	2,400
Maintenance & Utilities	5,152	5,562	6,400
Miscellaneous Services	1,337	1,934	3,569
Total	<u>\$ 205,445</u>	<u>\$ 217,491</u>	<u>\$ 237,900</u>
<u>Indigent Medical Service</u>			
Salaries & Wages	\$ 11,782	\$ -	\$ -
Fringe Benefits	3,622	-	-
Materials & Supplies	44,164	-	10,000
Maintenance & Utilities	-	-	-
Miscellaneous Services	2,197,801	2,532,359	2,306,000
Total	<u>\$ 2,257,369</u>	<u>\$ 2,532,359</u>	<u>\$ 2,316,000</u>

**HEALTH & WELFARE  
DIVISION SUMMARY**

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	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Tobacco Settlement</u>			
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	-	-	-
Materials & Supplies	-	-	-
Maintenance & Utilities	-	-	-
Miscellaneous Services	-	-	210,000
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 210,000</u>
<u>Mosquito Control</u>			
Salaries & Wages	\$ 591,597	\$ 621,956	\$ 634,762
Fringe Benefits	178,923	190,505	211,029
Materials & Supplies	740,515	582,602	685,900
Maintenance & Utilities	61,434	94,506	90,670
Miscellaneous Services	17,808	19,091	24,617
Total	<u>\$ 1,590,277</u>	<u>\$ 1,508,660</u>	<u>\$ 1,646,978</u>
<u>Emergency Management</u>			
Salaries & Wages	\$ 41,463	\$ 48,813	\$ 49,451
Fringe Benefits	11,862	12,964	16,710
Materials & Supplies	2,281	2,700	2,850
Maintenance & Utilities	6,944	3,590	6,000
Miscellaneous Services	4,654	3,999	5,925
Total	<u>\$ 67,204</u>	<u>\$ 72,066</u>	<u>\$ 80,936</u>

# **MAINTENANCE – EQUIPMENT & STRUCTURES**

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Maintenance – Equipment & Structures includes Courthouse & Annexes, Port Arthur Buildings, Mid-County Buildings, Road & Bridge Precincts, Engineering, Parks & Recreation, and Service Center.

**Courthouse & Annexes, Port Arthur Buildings, and Mid-County Buildings** – responsible for building services of Jefferson County. These departments direct activities associated with building maintenance and communications. Building Maintenance is responsible for structural maintenance and repair of the County’s buildings, including electrical, heating, air conditioning, roofing and mechanical systems. Communications includes the maintenance of the County’s internal telephone system.

**Road & Bridge Precincts** – represents the expenditures associated with the maintenance of the County roads. There are four Road and Bridge Precincts, which are governed by the elected Commissioner of each precinct. Each Commissioner is elected to a four-year term by the voters of each precinct, and serves with the County Judge to make up the Commissioners’ Court.

**Engineering** – responsible for the acquisition of land and the design and construction of capital improvement projects involving roadways, bridges, drainage systems, and buildings. Engineering updates and maintains the various maps and files of County owned properties and ROW, and manage inter-local agreements for engineering and construction projects. This department provides survey work for the County.

**Parks and Recreation** – represents expenditures associated with maintenance of the County parks, boat ramps, and beach cleaning.

**Service Center** – represents expenditures associated with maintenance of all County owned vehicles.

**MAINTENANCE - EQUIPMENT & STRUCTURES  
DEPARTMENT SUMMARY**

	<b>ACTUAL 1999-2000</b>	<b>ESTIMATED 2000-2001</b>	<b>APPROVED 2001-2002</b>
<b>DEPARTMENTS</b>			
Courthouse & Annexes	\$ 2,591,190	\$ 2,770,079	\$ 2,985,334
Port Arthur Buildings	487,529	522,154	529,219
Mid-County Buildings	35,351	43,564	38,179
Road & Bridge Pct. #1	1,505,610	1,524,785	1,838,053
Road & Bridge Pct. #2	1,219,210	1,152,081	1,514,915
Road & Bridge Pct. #3	1,264,671	1,334,687	1,648,320
Road & Bridge Pct. #4	1,113,213	1,248,192	3,177,552
Engineering	605,076	639,142	688,352
Parks & Recreation	54,539	63,342	179,967
Service Center	599,488	614,331	642,942
Total	\$ 9,475,877	\$ 9,912,357	\$ 13,242,833

	<b>APPROVED 2001-2002</b>
<b>APPROPRIATIONS CATEGORY</b>	
Salaries & Wages	\$ 4,764,297
Fringe Benefits	1,753,058
Materials & Supplies	2,451,738
Maintenance & Utilities	2,100,430
Miscellaneous Services	2,173,310
Total	\$ 13,242,833



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Courthouse & Annexes	-	2	-	20	-	-	-	22
Port Arthur Buildings	-	1	-	6	-	-	-	7
Mid-County Buildings	-	-	-	-	-	-	-	-
Road & Bridge Pct. #1	1	2	-	16	-	-	-	19
Road & Bridge Pct. #2	1	1	-	17	-	-	-	19
Road & Bridge Pct. #3	1	2	-	15	-	-	-	18
Road & Bridge Pct. #4	1	2	-	15	-	-	-	18
Engineering	-	1	-	9	-	-	-	10
Parks & Recreation	-	-	-	-	-	-	-	-
Service Center	-	-	-	4	-	-	-	4
Total	4	11	-	102	-	-	-	117

**MAINTENANCE - EQUIPMENT & STRUCTURES**  
**DIVISION SUMMARY**

	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<u>Courthouse &amp; Annexes</u>			
Salaries & Wages	\$ 782,915	\$ 820,368	\$ 848,603
Fringe Benefits	265,100	270,482	292,906
Materials & Supplies	85,234	81,778	112,600
Maintenance & Utilities	1,235,937	1,354,702	1,455,300
Miscellaneous Services	222,004	242,749	275,925
Total	<u>\$ 2,591,190</u>	<u>\$ 2,770,079</u>	<u>\$ 2,985,334</u>
<u>Port Arthur Buildings</u>			
Salaries & Wages	\$ 244,296	\$ 253,308	\$ 256,305
Fringe Benefits	85,038	86,989	94,489
Materials & Supplies	8,258	9,976	10,119
Maintenance & Utilities	113,492	134,317	133,055
Miscellaneous Services	36,445	37,564	35,251
Total	<u>\$ 487,529</u>	<u>\$ 522,154</u>	<u>\$ 529,219</u>
<u>Mid-County Buildings</u>			
Salaries & Wages	\$ -	\$ -	\$ 1,000
Fringe Benefits	-	-	179
Materials & Supplies	1,683	1,441	2,200
Maintenance & Utilities	25,708	34,910	26,500
Miscellaneous Services	7,960	7,213	8,300
Total	<u>\$ 35,351</u>	<u>\$ 43,564</u>	<u>\$ 38,179</u>
<u>Road &amp; Bridge Pct. #1</u>			
Salaries & Wages	\$ 723,440	\$ 763,293	\$ 765,745
Fringe Benefits	253,082	269,022	289,683
Materials & Supplies	455,695	413,518	656,150
Maintenance & Utilities	42,542	55,703	94,100
Miscellaneous Services	30,851	23,249	32,375
Total	<u>\$ 1,505,610</u>	<u>\$ 1,524,785</u>	<u>\$ 1,838,053</u>
<u>Road &amp; Bridge Pct. #2</u>			
Salaries & Wages	\$ 701,223	\$ 666,148	\$ 783,879
Fringe Benefits	254,828	250,738	303,186
Materials & Supplies	192,750	168,224	265,300
Maintenance & Utilities	40,281	38,178	60,000
Miscellaneous Services	30,128	28,793	102,550
Total	<u>\$ 1,219,210</u>	<u>\$ 1,152,081</u>	<u>\$ 1,514,915</u>
<u>Road &amp; Bridge Pct. #3</u>			
Salaries & Wages	\$ 644,007	\$ 679,066	\$ 736,754
Fringe Benefits	212,060	228,741	260,566
Materials & Supplies	304,994	346,297	492,200
Maintenance & Utilities	71,224	58,366	99,000
Miscellaneous Services	32,386	22,217	59,800
Total	<u>\$ 1,264,671</u>	<u>\$ 1,334,687</u>	<u>\$ 1,648,320</u>

**MAINTENANCE - EQUIPMENT & STRUCTURES**  
**DIVISION SUMMARY**

	<b>ACTUAL</b> <b>1999-2000</b>	<b>ESTIMATED</b> <b>2000-2001</b>	<b>APPROVED</b> <b>2001-2002</b>
<b><u>Road &amp; Bridge Pct. #4</u></b>			
Salaries & Wages	\$ 560,029	\$ 586,725	\$ 719,006
Fringe Benefits	213,026	222,455	288,646
Materials & Supplies	284,353	335,286	555,750
Maintenance & Utilities	55,805	80,376	72,300
Miscellaneous Services	-	23,350	1,541,850
Total	<u>\$ 1,113,213</u>	<u>\$ 1,248,192</u>	<u>\$ 3,177,552</u>
<b><u>Engineering</u></b>			
Salaries & Wages	\$ 408,874	\$ 446,928	\$ 467,546
Fringe Benefits	135,601	149,814	166,828
Materials & Supplies	26,060	15,937	16,319
Maintenance & Utilities	5,220	5,408	3,675
Miscellaneous Services	29,321	21,055	33,984
Total	<u>\$ 605,076</u>	<u>\$ 639,142</u>	<u>\$ 688,352</u>
<b><u>Parks &amp; Recreation</u></b>			
Salaries & Wages	\$ 6,699	\$ 5,928	\$ 26,000
Fringe Benefits	3,103	2,983	5,692
Materials & Supplies	11,252	11,301	29,500
Maintenance & Utilities	11,846	24,398	40,500
Miscellaneous Services	21,639	18,732	78,275
Total	<u>\$ 54,539</u>	<u>\$ 63,342</u>	<u>\$ 179,967</u>
<b><u>Service Center</u></b>			
Salaries & Wages	\$ 146,624	\$ 154,623	\$ 159,459
Fringe Benefits	45,667	47,085	50,883
Materials & Supplies	296,480	315,228	311,600
Maintenance & Utilities	106,260	93,808	116,000
Miscellaneous Services	4,457	3,587	5,000
Total	<u>\$ 599,488</u>	<u>\$ 614,331</u>	<u>\$ 642,942</u>

# **CAPITAL OUTLAY**

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Capital Outlay is the detail of all capital equipment purchases approved by Commissioners' Court for the fiscal year. All capital equipment purchases not listed require a budget amendment approved by the Court.

**CAPITAL OUTLAY  
DEPARTMENT SUMMARY**

	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<b><u>DEPARTMENTS</u></b>			
Tax Assessor-Collector	\$ 14,830	\$ 49,537	\$ 15,051
Human Resources	3,394	2,839	2,000
County Auditor	12,639	7,718	18,109
County Clerk	4,139	1,542	792
County Judge	3,569	14,959	2,691
Risk Management	2,187	2,350	1,400
County Treasurer	2,850	-	500
Printing	6,290	20,038	-
Claims Processing	18,432	2,000	825
Fee Collection	4,362	-	-
Purchasing Agent	9,095	-	-
General Services	1,490	199,775	314,000
Management Information Systems	228,093	203,941	191,337
Veterans Services	585	-	4,776
Pre-Trial Release	1,900	2,978	1,400
District Attorney	61,604	29,900	48,315
District Clerk	4,755	2,705	8,280
District Courts	27,919	11,871	30,232
Justice of the Peace	6,444	14,120	1,456
County Courts at Law	2,093	3,300	2,292
Court Master	-	8,024	850
Dispute Resolution Center	3,982	50	1,592
Juvenile Alternative School	3,203	2,500	1,592
Community Supervision	-	10,105	9,708
Sheriff	325,836	358,036	364,527
Crime Laboratory	4,172	15,750	2,876
Jail	39,526	191,952	160,211
Juvenile Correctional Probation	35,942	-	717
Juvenile Detention Home	-	-	2,151
Constables	91,197	33,592	33,427
County Morgue	3,375	9,520	900
Library	-	11,715	9,217
Agricultural Extension Service	3,322	3,300	2,400
Health & Welfare Unit 1	8,847	34,878	5,563
Health & Welfare Unit 2	1,522	33,919	3,550
Nurse Practitioner	14,521	2,030	1,045
Environmental Control	599	47,278	-
Mosquito Control	24,493	82,959	22,785
Courthouse & Annexes	277,713	155,185	200,100
Port Arthur Buildings	49,063	46,980	35,178
Mid-County Buildings	13,841	3,500	3,500
Road & Bridge Pct. #1	292,301	80,932	741,000
Road & Bridge Pct. #2	104,513	257,430	201,000
Road & Bridge Pct. #3	148,776	179,053	180,100
Road & Bridge Pct. #4	420,948	347,195	37,195
Engineering	50,431	40,950	20,676
Parks & Recreation	33,855	85,000	85,000
Service Center	15,251	4,500	3,800
Total Capital Outlay	<u>\$ 2,383,899</u>	<u>\$ 2,615,906</u>	<u>\$ 2,774,116</u>

**CAPITAL OUTLAY  
DIVISION SUMMARY**

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**Tax Assessor-Collector**

120-1011-415.60-02	3 - HP DESKJET 952C PRINTERS W/ CABLES	576	
120-1011-415.60-02	9 - PC 7 REPLACEMENTS 2 NEW	12,600	
120-1011-415.60-02	1 - TAPE DRIVE UPGRADE FROM HP-IB TO SCSI	1,875	
			15,051

**Human Resources**

120-1012-415.60-01	OFFICE MACHINES	300	
120-1012-415.60-02	1 - PC - REPLACEMENT	1,700	
			2,000

**Auditors Office**

120-1013-415.60-22	CUBICLES - TDC	18,109	
			18,109

**County Clerk**

120-1014-414.60-01	1 - AMANO TIME CLOCK	792	
			792

**County Judge**

120-1015-413.60-01	1 - TELEVISION & MONITORS & VCR	1,000	
120-1015-413.60-02	1 - PC	1,400	
120-1015-413.60-02	1 - MICROSOFT OFFICE XP	291	
			2,691

**Risk Management**

120-1016-415.60-02	1 - PC - NEW	1,400	
			1,400

**County Treasurer**

120-1017-415.60-02	1 - LASER PRINTER - REPLACEMENT	500	
			500

**Claims Processing**

120-1019-441.60-01	1 - BINDING SYSTEM - NEW	825	
			825

**General Services**

120-1024-419.60-02	10 - PC	14,000	
120-1024-419.60-99	CAPITAL CONTINGENCY	300,000	
			314,000

**Management Information Systems**

120-1025-415.60-02	IBM EMO HARDWARE SUPPORT - NEW	12,000	
120-1025-415.60-02	IBM AS/400 86GB DASD EXPANSION - NEW	25,000	
120-1025-415.60-02	4 - PC - REPLACEMENT	5,600	
120-1025-415.60-02	1 - LAPTOP - NEW	2,500	
120-1025-415.60-02	1 - XYLAN OMNISTACK 4024 SWITCH - REPLACEMENT	3,000	
120-1025-415.60-02	GATEWAY 7400 SERVER/TAPE SYSTEM - IMAGING - NEW	7,415	
120-1025-415.60-02	2 - 2390 PRINTERS - NEW	700	
120-1025-415.60-02	GATEWAY 7400 SERVER/TAPE SYSTEM - GIS - NEW	7,415	
120-1025-415.60-02	AS/400 LEASE PAYMENTS	88,356	
120-1025-415.60-53	IBM SOFTWARE SUBSCRIPTION	15,000	
120-1025-415.60-53	DOMINO SERVER/DESIGNER SUB. RENEWAL	454	
120-1025-415.60-53	LOTUS NOTES LICENSE RENEWAL	3,810	
120-1025-415.60-53	WALL DATA (RUMBA) SITE LICENSE RENEWAL	2,700	
120-1025-415.60-53	MCAFEE ANTIVIRUS UPDATES RENEWAL	6,325	
120-1025-415.60-53	DOMINO/LOTUS NOTES SUPPORT RENEWAL	2,733	
120-1025-415.60-53	HAWKEYE-PATHFINDER MAINT RENEWAL	500	
120-1025-415.60-53	MICROSOFT XP OFFICE SUITE UPGRADES	4,329	
120-1025-415.60-53	OBJECT X DEVELOPER SUPPORT	3,500	
			191,337

**Veterans Services**

120-8096-419.60-02	3 - PC'S	4,200	
120-8096-419.60-02	3 - HP DESKJET 952C W/ CABLE	576	
			4,776

**CAPITAL OUTLAY  
DIVISION SUMMARY**

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**Pre-Trial Release**

120-2029-429.60-02	1 - PC - NEW	1,400	
			1,400

**District Attorney**

120-2030-412.60-02	10 - PC	14,000	
120-2030-412.60-02	4 - HP DESKJET 4100 PRINTERS W/CABLE & 500 SHEET DRAWER AND ENVELOP DRAWER	7,815	
120-2030-412.60-02	1 - 3COM 3300 SUPER STACK SWITCH	1,500	
120-2030-412.60-22	FURNITURE FOR INTAKE DIVISION	10,000	
120-2030-412.60-22	FURNITURE FOR GRAND JURY ROOM	10,000	
120-2030-412.60-22	ELECTRICAL WIRING	5,000	
			48,315

**District Clerk**

120-2031-414.60-01	2 - MICROFICHE READERS/PRINTERS - REPLACEMENT	7,000	
120-2031-414.60-01	2 - TYPEWRITERS - REPLACEMENT	1,280	
			8,280

**Criminal District Court**

120-2032-412.60-01	1 - DMTV WITH BUILT IN VCR - NEW	950	
120-2032-412.60-01	1 - ELECTRONIC COPYBOARD - NEW	5,260	
120-2032-412.60-22	1 - DESK	900	
			7,110

**58th District Court**

120-2033-412.60-01	OFFICE MACHINES	200	
120-2033-412.60-35	COMMUNICATION EQUIPMENT	1,000	
			1,200

**60th District Court**

120-2034-412.60-02	1 - PC	1,400	
120-2034-412.60-02	1 - HP DESKJET 952C W/ CABLE	192	
			1,592

**136th District Court**

120-2035-412.60-02	1 - ECONOMY COPYBOARD WITH PC INTERFACE - NEW	1,995	
120-2035-412.60-02	VIDEO EQUIPMENT FOR COURTROOM W/INSTALLATION	9,285	
			11,280

**252nd District Court**

120-2037-412.60-02	COMPUTER EQUIPMENT	2,250	
			2,250

**279th District Court**

120-2038-412.60-02	1 - PC - NEW	2,500	
120-2038-412.60-22	FURNITURE & FIXTURES	300	
			2,800

**317th District Court**

120-2039-412.60-01	OFFICE MACHINES	1,000	
120-2039-412.60-02	1 - PC	2,500	
120-2039-412.60-22	FURNITURE & FIXTURES	500	
			4,000

**Justice of the Peace Pct. 6**

120-2047-412.60-01	1 - DOOR LOCK	847	
120-2047-412.60-22	1 - PILLOW BACK SOFA - 3 PLACE W/ PILLOWS	609	
			1,456

**County Court at Law #2**

120-2052-412.60-02	1 - PC	1,400	
120-2052-412.60-02	1 - HP DESKJET 952C W/ CABLE	192	
120-2052-412.60-02	1 - HP LASERJET	400	
			1,992

**County Court at Law #3**

120-2053-412.60-02	COMPUTER EQUIPMENT	300	
			300

**CAPITAL OUTLAY  
DIVISION SUMMARY**

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**Court Master**

120-2055-412.60-22	1 - 35" COLOR TV WITH CONVERTING CABLES	850	
			850

**Dispute Resolution Center**

120-2060-412.60-02	1 - HP DESKJET 952C W/ CABLE	192	
120-2060-412.60-02	1 - PC	1,400	
			1,592

**Juvenile Alternative School**

120-3057-423.60-02	1 - PC	1,400	
120-3057-423.60-02	1 - HP DESKJET 952C W/CABLE	192	
			1,592

**Community Supervision**

120-3058-424.60-02	1 - LAPTOP	1,997	
120-3058-424.60-02	3 - HP DESKJET 952C PRINTERS W/CABLES	576	
120-3058-424.60-22	12 - DESK CHAIRS	2,820	
120-3058-424.60-22	6 - 4 DRAWER FILING CABINETS	1,297	
120-3058-424.60-22	3 - DESK CHAIRS W/ARMS	849	
120-3058-424.60-22	4 - SIDE CHAIRS	600	
120-3058-424.60-22	3 - DESK	1,569	
			9,708

**Sheriff's Office**

120-3059-421.60-01	1 - TIME & DATE STAMP MACHINE - NEW	780	
120-3059-421.60-01	1 - 8MM DIGITAL VIDEO PLAYER	1,000	
120-3059-421.60-02	8 - PC	11,200	
120-3059-421.60-02	1 - HP COLOR LASERJET PRINTER	2,389	
120-3059-421.60-07	1 - 1/2 TON EXT CAB P/U TRUCK - REPLACEMENT	20,000	
120-3059-421.60-07	1 - HEAVY DUTY SPORTS UTILITY VEHICLE - REPLACEMENT	25,000	
120-3059-421.60-07	6 - POLICE UNITS - REPLACEMENT	129,000	
120-3059-421.60-07	1 - MINI VAN - REPLACEMENT	20,000	
120-3059-421.60-07	1 - LIGHT UTILITY VEHICLE OR VAN - REPLACEMENT	20,000	
120-3059-421.60-07	2 - FULL SIZE 4 DOOR SEDANS - REPLACEMENT	41,000	
120-3059-421.60-07	2 - VANS - REPLACEMENT	40,000	
120-3059-421.60-18	1 - METAL DETECTOR	900	
120-3059-421.60-18	1 - UNDERWATER METAL DETECTOR	1,220	
120-3059-421.60-18	3 - FINGERPRINT CARD FILE CABINETS - REPLACEMENT	3,954	
120-3059-421.60-18	3 - MUG SHOT STORAGE CABINETS - REPLACEMENT	5,460	
120-3059-421.60-18	1 - DIGITAL CAMERA - REPLACEMENT	799	
120-3059-421.60-18	1 - PHOTO PROCESSOR - REPLACEMENT	4,995	
120-3059-421.60-18	1 - MAGNA FLUX CORP YOKE KIT W/MINERAL BATH	630	
120-3059-421.60-18	8 - RADAR UNITS - REPLACEMENT	8,000	
120-3059-421.60-18	10 - VIDEO SYSTEMS - REPLACEMENT	17,500	
120-3059-421.60-35	5 - MOTOROLA 800 MHZ PORTABLE RADIOS	10,000	
120-3059-421.60-35	1 - MOTOROLA MAX-TRAC VHF RADIO	700	
			364,527

**Cirne Laboratory**

120-3060-421.60-02	1 - PC	1,400	
120-3060-421.60-02	1 - FUJITSU SCANPARTNER 3091DC	776	
120-3060-421.60-20	1 - POLAROID CAMERA	700	
			2,876

**Jail**

120-3062-423.60-02	COMPUTER EQUIPMENT	2,000	
120-3062-423.60-07	2 - SUBURBANS	52,000	
120-3062-423.60-18	1 - FINISHING MOWER	1,595	
120-3062-423.60-18	1 - WELDING MACHINE	3,500	
120-3062-423.60-18	1 - POWER DRIVER	1,116	
120-3062-423.60-18	2 - REPAIR OF BOTH AIRPLANE ENGINES	100,000	
			160,211

**Juvenile Correctional Probation**

120-3063-424.60-22	1 - EXECUTIVE DESK - REPLACEMENT	717	
			717

**CAPITAL OUTLAY  
DIVISION SUMMARY**

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**Juvenile Detention Home**

120-3064-424.60-22	3 - EXECUTIVE DESKS - REPLACEMENT	2,151	
			2,151

**Constable Pct. 1**

120-3065-425.60-01	3 - IBM WHEELWRITER TYPEWRITERS - REPLACEMENT	2,595	
120-3065-425.60-01	1 - FAX MACHINE - REPLACEMENT	700	
			3,295

**Constable Pct. 2**

120-3066-425.60-01	OFFICE MACHINES	520	
120-3066-425.60-02	1 - REFURBISHED PC	630	
120-3066-425.60-07	1 - CROWN VICTORIA	23,000	
120-3066-425.60-22	FURNITURE & FIXTURES	800	
			24,950

**Constable Pct. 4**

120-3068-425.60-07	2 - SETS OF EMERGENCY VEHICLE MARKERS	850	
			850

**Constable Pct. 6**

120-3070-425.60-18	1 - RADAR UNIT - NEW	990	
120-3070-425.60-35	COMMUNICATION EQUIPMENT	500	
			1,490

**Constable Pct. 7**

120-3071-425.60-02	1 - PC - NEW	1,400	
120-3071-425.60-02	1 - HP DESKJET 952C W/CABLE	192	
			1,592

**Constable Pct. 8**

120-3072-425.60-01	OFFICE MACHINES	800	
120-3072-425.60.22	1 - DESK	338	
120-3072-425.60.22	1 - CREDENZA	112	
			1,250

**County Morgue**

120-3080-421.60-50	1 - AUTOPSY SAW - REPLACEMENT	900	
			900

**Library**

121-4072-455.60-02	1 - PC - NEW	1,400	
121-4072-455.60-02	1 - HP DESKJET 952	192	
121-4072-455.60-02	1 - LAPTOP - NEW	2,500	
121-4072-455.60-18	POWER TOOLS & APPLIANCES	3,000	
121-4072-455.60-22	1 - COMPUTER DESK & HUTCH CORNER MODEL	400	
121-4072-455.60-22	7 - END PANELS SHELVING FOR BOOKS	850	
121-4072-455.60-22	7 - SETS OF SHOP MADE SHELVING	875	
			9,217

**Agricultural Extension Service**

120-4071-461.60-02	3 - COST SHARE PC'S	2,400	
			2,400

**Health & Welfare Unit 1**

120-5074-441.60-01	1 - IBM WHEELWRITER 1500 - NEW	865	
120-5074-441.60-22	50 - VINYL STACK CHAIRS, 1 ERGO CHAIR, 2 - CLASS CHAIRS	2,198	
120-5074-441.60-50	1 - MULTI-LEVEL TRANSPORTER - NEW	2,500	
			5,563

**Health & Welfare Unit 2**

120-5075-441.60-22	1 - OFFICE DESK, 1 - ERGO TASK CHAIR	1,050	
120-5075-441.60-50	1 - MULTI-LEVEL TRANSPORTER	2,500	
			3,550

**Nurse Practitioner**

120-5076-441.60-22	1 - OFFICE CHAIR	350	
120-5076-441.60-50	1 - COMPOSITION ANALYZER/SCALES	695	
			1,045

**CAPITAL OUTLAY  
DIVISION SUMMARY**

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**Mosquito Control**

124-5081-448.60-18	1 - MILLER PORTABLE GASOLINE POWERED WELDING MACHINE	2,855	
124-5081-448.60-35	1 - 110 WATT REMOTE HEAD, LOW BAND MOBILE TRANSCEIVERS	1,300	
124-5081-448.60-35	4 - NOISE ATTENUATION HEADSETS - REPLACEMENT	3,000	
124-5081-448.60-42	2 - SPRAY IN BED LINERS - NEW	630	
124-5081-448.60-42	2 - DUAL CONTROL FOR P/U - NEW	15,000	
			22,785

**Courthouse & Annexes**

120-6083-416.60-01	OFFICE MACHINES	500	
120-6083-416.60-02	COMPUTER EQUIPMENT	4,600	
120-6083-416.60-03	BUILDING - COURTHOUSE	60,000	
120-6083-416.60-13	COOLING & HEATING	30,000	
120-6083-416.60-14	BUILDINGS & STRUCTURES	75,000	
120-6083-416.60-18	1 - DELTA 24" PLANER	4,234	
120-6083-416.60-18	1 - PORTER CABLE BENCHPOCKET HOLE CUTTER	666	
120-6083-416.60-18	1 - SPARE MOTOR FOR ELEVATOR	3,704	
120-6083-416.60-18	OTHER	1,396	
120-6083-416.60-35	COMMUNICATION EQUIPMENT	20,000	
			200,100

**Port Arthur Buildings**

120-6084-416.60-04	1 - REPLACEMENT ROOF	28,000	
120-6084-416.60-04	1 - REPLACEMENT CARPET MORGAN'S OFFICE	3,178	
120-6084-416.60-13	COOLING & HEATING	4,000	
			35,178

**Mid-County Buildings**

120-6085-416.60-14	BUILDINGS & STRUCTURES	3,000	
120-6085-416.60-18	POWER TOOLS & APPLIANCES	500	
			3,500

**Road & Bridge Pct. #1**

111-0108-431.60-14	BUILDINGS AND STRUCTURES	25,500	
111-0109-431.60-02	COMPUTER EQUIPMENT	500	
111-0109-431.60-11	ROAD MACHINERY	45,000	
111-0109-431.60-18	POWER TOOLS & APPLIANCES	2,500	
111-0109-431.60-35	COMMUNICATION EQUIPMENT	2,500	
111-0109-431.60-42	4 - 5420 JOHN DEERE TRACTORS	107,000	
111-0109-431.60-42	1 - FRONT END LOADER	107,000	
111-0109-431.60-42	1 - GRADALL 4100	260,000	
111-0109-431.60-42	1 - CHIP SPREADER	145,000	
111-0109-431.60-42	1 - DITCH MOWER ATTACHMENT	46,000	
			741,000

**Road & Bridge Pct. #2**

112-0208-431.60-14	BUILDINGS AND STRUCTURES	10,000	
112-0208-431.60-36	ROW CO. & LATERAL ROADS	50,000	
112-0208-431.60-37	BRIDGES	80,000	
112-0209-431.60-01	OFFICE MACHINES	500	
112-0209-431.60-02	COMPUTER EQUIPMENT	2,000	
112-0209-431.60-11	1 - HIGH PRESSURE PIPE CLEANING TRUCK	46,000	
112-0209-431.60-13	COOLING & HEATING	2,500	
112-0209-431.60-18	POWER TOOLS & APPLIANCES	2,700	
112-0209-431.60-19	ENGINEERING EQUIPMENT	2,000	
112-0209-431.60-22	FURNITURE & FIXTURES	1,000	
112-0209-431.60-35	COMMUNICATION EQUIPMENT	1,500	
112-0209-431.60-53	COMPUTER SOFTWARE	300	
112-0209-431.60-99	CAPITAL CONTINGENCY	2,500	
			201,000

**Road & Bridge Pct. #3**

113-0309-431.60-01	OFFICE MACHINES	3,000	
113-0309-431.60-02	COMPUTER EQUIPMENT	4,000	
113-0309-431.60-11	ROAD MACHINERY	2,500	
113-0309-431.60-18	1 - 5 FOOT BUSHING MOWER REPLACEMENT	2,500	
113-0309-431.60-18	OTHER	17,500	
113-0309-431.60-35	COMMUNICATION EQUIPMENT	5,600	

**CAPITAL OUTLAY  
DIVISION SUMMARY**

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**Road & Bridge Pct. #3 (continued)**

113-0309-431.60-42	2 - DUMP TRUCKS - REPLACEMENT	110,000	
113-0309-431.60-42	1 - 1 TON MECHANICAL TRUCK - REPLACEMENT	33,000	
113-0309-431.60-42	1 - 16 FOOT LOWBOY - NEW	2,000	
			180,100

**Road & Bridge Pct. #4**

114-0408-431.60-37	BRIDGES	20,000	
114-0409-431.60-01	OFFICE MACHINES	2,000	
114-0409-431.60-02	COMPUTER EQUIPMENT	5,000	
114-0409-431.60-18	POWER TOOLS & APPLIANCES	3,195	
114-0409-431.60-22	FURNITURE & FIXTURES	2,000	
114-0409-431.60-35	COMMUNICATION EQUIPMENT	5,000	
			37,195

**Engineering**

115-0501-431.60-02	1 - LAPTOP COMPUTER - NEW	1,876	
115-0501-431.60-02	3 HARD DRIVES FOR SERVER	750	
115-0501-431.60-02	3 SETS OF HARD DRIVE RAILS	100	
115-0501-431.60-02	TAPE DRIVE FOR SERVER	1,500	
115-0501-431.60-02	SCSI INTERFACE KIT FOR SERVER	350	
115-0501-431.60-02	SOFTWARE LICENSE RENEWALS	2,400	
115-0501-431.60-02	ARC VIEW MAP BOOK GENERATOR	600	
115-0501-431.60-02	GPS DIGITAL KIT/CAMERA	1,200	
115-0501-431.60-02	NEW PC TO HANDLE MAPPING APPLICATIONS	4,000	
115-0501-431.60-18	POWER TOOLS & APPLIANCES	600	
115-0501-431.60-19	ENGINEERING EQUIPMENT	500	
115-0501-431.60-20	4 - TRAFFIC COUNTERS NEW	6,400	
115-0501-431.60-20	OTHER	400	
			20,676

**Parks & Recreation**

116-0608-452.60-06	BOAT RAMPS	25,000	
116-0608-452.60-11	ROAD MACHINERY	15,000	
116-0608-452.60-21	LAND & EASEMENTS	10,000	
116-0608-452.60-29	PARKING AREA	25,000	
116-0608-452.60-30	CLEARING,FENCING,LANDSCAP	10,000	
			85,000

**Service Center**

120-8095-417.60-18	1 - ROLLING JACK FOR 12,000LB LIFT - NEW	3,800	
			3,800

**Total Capital Outlay**

2,774,116

## **SPECIAL PURPOSE FUNDING**

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Special Purpose Funding is used to account for expenditures that are non-operational or non-departmental in nature. Transfers to other funds include transfers to Capital Projects and to the Airport Enterprise Fund to provide for improvements and operational expenditures. Contingency Appropriations are also noted here.

**SPECIAL PURPOSE FUNDING  
DEPARTMENT SUMMARY**

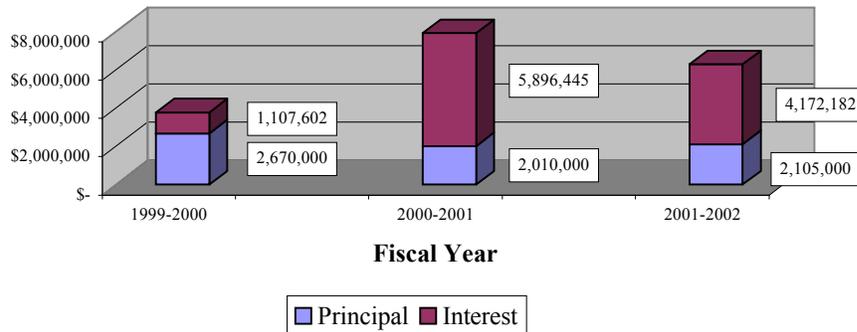
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	<u>ACTUAL 1999-2000</u>	<u>ESTIMATED 2000-2001</u>	<u>APPROVED 2001-2002</u>
<b><u>DEPARTMENTS</u></b>			
Contingency Appropriation			
General Fund	\$ <u>          -</u>	\$ <u>          -</u>	\$ <u>  1,100,000</u>
Total Contingency Appropriation	\$ <u>          -</u>	\$ <u>          -</u>	\$ <u>  1,100,000</u>
Transfers Out			
General Fund	\$ <u>  2,177,899</u>	\$ <u>  2,109,135</u>	\$ <u>    711,738</u>
Total Transfers Out	\$ <u>  2,177,899</u>	\$ <u>  2,109,135</u>	\$ <u>    711,738</u>

**DEBT SERVICE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<b>REVENUES</b>			
Property Taxes	\$ 3,740,351	\$ 6,246,759	\$ 6,333,892
Interest	<u>511,084</u>	<u>168,203</u>	<u>163,500</u>
Total Revenues	<u>4,251,435</u>	<u>6,414,962</u>	<u>6,497,392</u>
<b>EXPENDITURES</b>			
Principal Payments	2,670,000	2,010,000	2,105,000
Interest Payments	1,107,602	5,896,445	4,172,182
Commissions and Exchanges	<u>4,763</u>	<u>4,900</u>	<u>4,450</u>
Total Expenditures	<u>3,782,365</u>	<u>7,911,345</u>	<u>6,281,632</u>
<b>BEGINNING FUND BALANCE</b>	<u>1,887,550</u>	<u>2,356,620</u>	<u>860,237</u>
Unreserved	<u>1,887,550</u>	<u>2,356,620</u>	<u>860,237</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 2,356,620</u>	<u>\$ 860,237</u>	<u>\$ 1,075,997</u>

## Principal & Interest Payments



**DEBT SERVICE FUND**  
**SUMMARY OF ANNUAL DEBT SERVICE REQUIREMENTS**

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<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2002	\$ 2,105,000	\$ 4,172,182	\$ 6,277,182
2003	2,190,000	4,084,925	6,274,925
2004	2,275,000	3,991,900	6,266,900
2005	2,370,000	3,893,812	6,263,812
2006	2,485,000	3,789,173	6,274,173
2007	2,605,000	3,678,260	6,283,260
2008	2,055,000	3,560,220	5,615,220
2009	2,180,000	3,458,300	5,638,300
2010	2,260,000	3,347,900	5,607,900
2011	2,325,000	3,233,300	5,558,300
2012	2,450,000	3,107,750	5,557,750
2013	2,600,000	2,973,000	5,573,000
2014	2,750,000	2,810,500	5,560,500
2015	2,925,000	2,638,625	5,563,625
2016	3,125,000	2,455,813	5,580,813
2017	3,300,000	2,260,500	5,560,500
2018	3,475,000	2,062,500	5,537,500
2019	3,675,000	1,854,000	5,529,000
2020	3,925,000	1,633,500	5,558,500
2021	4,125,000	1,398,000	5,523,000
2022	4,400,000	1,150,500	5,550,500
2023	4,675,000	886,500	5,561,500
2024	4,900,000	606,000	5,506,000
2025	5,200,000	312,000	5,512,000
	<u>\$ 74,375,000</u>	<u>\$ 63,359,160</u>	<u>\$ 137,734,160</u>

**DEBT SERVICE FUND**  
**SUMMARY OF TOTAL INDEBTEDNESS**

<u>ISSUE</u>	<u>MATURITY DATE</u>	<u>ORIGINAL ISSUE</u>	<u>MATURITIES</u>	<u>OUTSTANDING 10/1/01</u>
1993 Certificates of Obligation	2010	6,000,000	750,000	5,250,000
1993 Refunding - General Obligation	2010	19,000,000	10,275,000	8,725,000
1999 Certificates of Obligation	2007	6,000,000	600,000	5,400,000
2000 Certificates of Obligation	2025	55,000,000	-	55,000,000
Total				<u>74,375,000</u>

**COMPUTATION OF LEGAL DEBT MARGIN**

Assessed Value of Real Property	<u>\$12,041,159,841</u>
Assessed Value of All Taxable Property	<u>\$14,553,016,319</u>

**Bonds Issued Under Article III,  
Section 52 of the Texas Constitution:**

The County is authorized under Article III, Section 52 of the State Constitution to issue bonds payable from ad valorem taxes for the construction and maintenance of roads. There is no constitutional or statutory limit as to the rate on bonds issued pursuant to such constitutional provision. However, the amount of bonds which may be issued is limited to 25% of the assessed valuation of real property in the County.

Debt Limit, 25% of Real Property Assessed Value	\$ 3,010,289,960
Amount of Debt Applicable to Constitutional Debt Limit:	
Total Bonded Applicable Debt	\$ 74,375,000
Less Amount Available in Debt Service Fund	<u>1,075,997</u>
	<u>73,299,003</u>
 LEGAL DEBT MARGIN, BONDS ISSUED UNDER ARTICLE III, SECTION 52 OF THE TEXAS CONSTITUTION	   <u>\$ 2,936,990,957</u>

**Bonds Issued Under Article VIII, Section 9:**

In addition to unlimited tax bonds, the County may issue statutorily authorized bonds payable from the proceeds of a limited ad valorem tax provided for in Article VII, Section 9 of the State Constitution. Such constitutional provision provides that a County is limited to an ad valorem tax rate of \$0.80 per \$100 of assessed valuation for general fund, permanent improvement fund, road and bridge fund, and jury fund purposes.

Certain of the County's bonds payable from such limited tax may be issued under the provisions of Chapter 2, Title 22, Vernon's Texas Civil Statutes. The principal amount of all bonds which may be issued under the provision of such Chapter is limited in the aggregate to 5% of the assessed valuation. The debt limit under Chapter 2, Title 22 is approximately \$727,650,816 compared to applicable bonds outstanding at October 1, 2001 of \$74,375,000.

**DEBT SERVICE FUND**  
**SCHEDULE OF CURRENT DEBT SERVICE REQUIREMENTS**

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ISSUE	BALANCE OUTSTANDING					BALANCE OUTSTANDING
	10/1/01	PRINCIPAL	INTEREST	FEES	TOTAL	10/1/02
1993 Certificates of Obligation	\$ 5,250,000	475,000	250,112	2,000	727,112	4,775,000
1993 Refunding - General Obligation	8,725,000	805,000	415,495	2,000	1,222,495	7,920,000
1999 Certificates of Obligation	5,400,000	825,000	211,900	450	1,037,350	4,575,000
2000 Certificates of Obligation	55,000,000	-	3,294,675	-	3,294,675	55,000,000
	<u>\$ 74,375,000</u>	<u>2,105,000</u>	<u>4,172,182</u>	<u>4,450</u>	<u>6,281,632</u>	<u>72,270,000</u>

# ENTERPRISE FUNDS

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The Enterprise Fund is used to account for certain activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public on a continuing basis should be financed or recovered primarily through user charges. Budgets are set for the operation and activities of the County's Enterprise Funds.

**Southeast Texas Regional Airport** – The Southeast Texas Regional Airport serves Southeast Texas and Southwest Louisiana with connections to the world. Each year, more than 100,000 passengers depart from the 45,000-square-foot commercial terminal and 20,000-square-foot executive terminal. An average of 20 flights a day provide non-stop service to major airline hubs in the state.

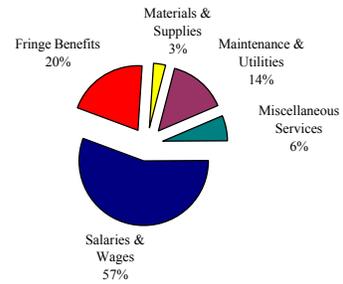
**Southeast Texas Entertainment Complex** – Upon completion this multipurpose facility will have a 6,500-seat multipurpose arena, a 15,000 person capacity outdoor concert amphitheater, a regional visitor's center, fairgrounds complex, community parks and recreational facilities. The RV park, and the Softball fields are slated for completion by the end of 2001.

**AIRPORT ENTERPRISE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	<b>ACTUAL 1999-2000</b>	<b>ESTIMATED 2000-2001</b>	<b>APPROVED 2001-2002</b>
<b>REVENUES</b>			
Sales, Rentals & Services	\$ 2,260,852	\$ 2,244,467	\$ 2,189,500
Interest	6,750	8,968	8,500
Miscellaneous	31,920	45,427	25,150
Total Revenues	<u>2,299,522</u>	<u>2,298,862</u>	<u>2,223,150</u>
<b>OTHER SOURCES</b>			
Transfers In	-	1,109,135	-
Total Other Sources	<u>-</u>	<u>1,109,135</u>	<u>-</u>
Total Revenues & Other Sources	<u>2,299,522</u>	<u>3,407,997</u>	<u>2,223,150</u>
<b>EXPENDITURES</b>			
Salaries & Wages	1,127,892	1,198,365	1,168,501
Fringe Benefits	377,796	401,117	427,252
Materials & Supplies	633,771	550,505	65,140
Maintenance & Utilities	342,544	381,379	302,675
Miscellaneous Services	447,101	560,648	134,816
Capital Outlay	-	-	683,400
Total Expenditures	<u>2,929,104</u>	<u>3,092,014</u>	<u>2,781,784</u>
<b>BEGINNING FUND BALANCE</b>	<u>872,233</u>	<u>242,651</u>	<u>558,634</u>
Unreserved	<u>872,233</u>	<u>242,651</u>	<u>558,634</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 242,651</u>	<u>\$ 558,634</u>	<u>\$ -</u>

**AIRPORT ENTERPRISE FUND  
FUND SUMMARY**

<u>APPROPRIATIONS CATEGORY</u>	<u>APPROVED 2001-2002</u>
Salaries & Wages	\$ 1,168,501
Fringe Benefits	427,252
Materials & Supplies	65,140
Maintenance & Utilities	302,675
Miscellaneous Services	134,816
 Total	 <u>\$ 2,098,384</u>



**PERSONNEL SUMMARY**

	Elected Official	Clerical, Administrative & Fiscal	Law Enforcement	Labor, Trades & Maintenance	Nursing & Public Health	Human & Social Services	Other Un-Classified or Contract	TOTAL
Airport	-	5	-	27	-	-	-	32
Total	-	5	-	27	-	-	-	32

**CAPITAL OUTLAY SUMMARY**

510-7091-463.60-02	COMPUTER EQUIPMENT	500
510-7091-463.60-14	VEHICULAR ROAD SIGNAGE	25,000
510-7091-463.60-14	REPAIR & RESEAL ROOF OF MAIN TERMINAL	30,000
510-7091-463.60-14	REPLACE URINALS & STALL DIVIDERS IN JERRY WARE	10,000
510-7091-463.60-14	REPLACE CEILING TILE & GRID RESTROOMS IN JERRY WAR	2,000
510-7091-463.60-14	REPLACE WINDOWS AT MAIN TERMINAL	8,500
510-7091-463.60-14	18'X30' SUBURBAN POLE GARAGE - CARPENTER SHOP	2,800
510-7091-463.60-14	SLAB FOR POLE GARAGE	4,200
510-7091-463.60-14	NEW CONCRETE FUEL ROAD MATERIALS	6,000
510-7091-463.60-14	RESEAL WINDOWS AT MAIN TERMINAL - PRIOR YR REBUDGET	10,000
510-7091-463.60-14	REPLACE CARPET IN MAIN TERMINAL	30,000
510-7091-463.60-14	NEW ENTRANCE ROAD SIGN - PFC REIM	30,000
510-7091-463.60-14	FINISH HANGER CONSTRUCTION	176,000
510-7091-463.60-14	TEAR DOWN OF OLD HANGER	26,000
510-7091-463.60-17	REALIGNMENT OF TAXIWAY D & HOLD PAD PROJECT	251,800
510-7091-463.60-17	AIRFIELD LIGHTING PANELS 10% PFC	6,500
510-7091-463.60-17	JOINT SEAL TAXIWAY F	25,000
510-7091-463.60-17	TREES REMOVED/TOPPED	5,000
510-7091-463.60-18	FIRE FIGHTING EQUIPMENT NOZZLES	1,800
510-7091-463.60-18	4 - PROXIMITY FIRE SUITS	4,000
510-7091-463.60-18	ARFF FOAM	4,000
510-7091-463.60-18	PURPLE K DRY CHEM POWDER	1,300
510-7091-463.60-18	1 - ELECTRONIC DEFIBRILLATORS	3,150
510-7091-463.60-22	1 - OFFICE DESK W/TYPEWRITER RETURN	1,000
510-7091-463.60-22	1 - COMPUTER DESK	900
510-7091-463.60-24	FUEL STORAGE TANKS	500
510-7091-463.60-29	REPAIRS TO PARKING LOTS	5,000
510-7091-463.60-42	1 - PRIST INJECTOR	4,000
510-7091-463.60-42	1- 6' BUSH HOG CUTTER	2,000
510-7091-463.60-42	NEW HOSE FOR VACUUM TRUCK	950
510-7091-463.60-42	FORWARD LOOKING INFRARED RADAR SYSTEM 10% PFC	5,500
		<u>683,400</u>

**SOUTHEAST TEXAS ENTERTAINMENT COMPLEX ENTERPRISE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

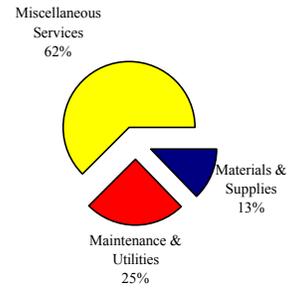
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	<u>ACTUAL</u> <u>1999-2000</u>	<u>ESTIMATED</u> <u>2000-2001</u>	<u>APPROVED</u> <u>2001-2002</u>
<b>OTHER SOURCES</b>			
Transfers In	<u>-</u>	<u>-</u>	<u>350,000</u>
Total Other Sources	<u>-</u>	<u>-</u>	<u>350,000</u>
<b>EXPENDITURES</b>			
Materials & Supplies	-	-	40,000
Maintenance & Utilities	-	-	76,400
Miscellaneous Services	-	-	194,100
Capital Outlay	<u>-</u>	<u>-</u>	<u>39,500</u>
Total Expenditures	<u>-</u>	<u>-</u>	<u>350,000</u>
<b>BEGINNING FUND BALANCE</b>	<u>-</u>	<u>-</u>	<u>-</u>
Unreserved	<u>-</u>	<u>-</u>	<u>-</u>
<b>ENDING FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**SOUTHEAST TEXAS ENTERTAINMENT COMPLEX ENTERPRISE FUND  
FUND SUMMARY**

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<u>APPROPRIATIONS CATEGORY</u>	<u>APPROVED 2001-2002</u>
Salaries & Wages	\$ -
Fringe Benefits	-
Materials & Supplies	40,000
Maintenance & Utilities	76,400
Miscellaneous Services	<u>194,100</u>
 Total	 \$ <u><u>310,500</u></u>




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**CAPITAL OUTLAY SUMMARY**

550-8028-451.60-42	MAINTENANCE EQUIPMENT	<u>39,500</u>
		<u><u>39,500</u></u>

**SPECIAL REVENUE FUNDS**  
**SUMMARY OF REVENUES AND EXPENDITURES**

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	<b>ESTIMATED BALANCE 10/1/01</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>PROPOSED BALANCE 9/30/02</b>
Lateral Road - Precinct 1	\$ 35,548	10,650	40,000	6,198
Lateral Road - Precinct 2	181,188	9,320	-	190,508
Lateral Road - Precinct 3	177,058	13,800	-	190,858
Lateral Road - Precinct 4	40,730	9,100	-	49,830
Breath Alcohol Testing	64,937	3,100	11,500	56,537
Security Fee	530,149	156,300	90,309	596,140
Law Library	(17,420)	127,000	94,005	15,575
Voter Registration	23,070	1,050	2,700	21,420
Law Officer Training	1,771	55,000	56,445	326
County Clerk - Records Management	367,822	223,000	355,238	235,584
District Clerk - Records Management	178,163	64,800	61,673	181,290
D.A.R.E. Contributions	9,041	6,620	8,000	7,661
Deputy Sheriff Education	75,460	34,150	45,000	64,610
Constable Pct. 1 - Education	6,039	1,210	500	6,749
Constable Pct. 2 - Education	3,113	1,010	500	3,623
Constable Pct. 4 - Education	3,232	810	500	3,542
Constable Pct. 6 - Education	4,022	1,160	500	4,682
Constable Pct. 7 - Education	2,502	1,010	1,000	2,512
Constable Pct. 8 - Education	3,851	1,060	600	4,311
Tax Office Auto Dealer	44,589	50,000	25,000	69,589
J.P. Courtroom Technology Fee	-	40,000	32,793	7,207
Hotel Occupancy Tax	-	600,000	350,000	250,000
D.A.'s Forfeiture	53,603	20,000	58,500	15,103
Constable Pct. 4 Forfeiture	398	20	-	418
Sheriff's Forfeiture	171,027	188,000	71,000	288,027
D.A.'s Hot Check	70,246	50,000	82,000	38,246
<b>Total</b>	<b>\$ 2,030,139</b>	<b>1,668,170</b>	<b>1,387,763</b>	<b>2,310,546</b>

**CAPITAL PROJECTS**  
**2001-2002**

	<b>BUDGETED</b>	<b>FYTD</b>	<b>ACTUAL</b>		
	<b>2001-2002</b>	<b>2000-2001</b>	<b>1999-2000</b>	<b>1998-1999</b>	<b>1997-1998</b>
Labelle Road	\$ 610,463	143,996	47,366	19,875	20,318
Shoreline Stabilization - Pleasure Island	485,600	114,956	-	-	-
Spurlock Road - Phase III	800,000	8,494	988	-	-
Security Fence - Correctional Facility	320,883	-	-	-	-
Farm to Market 365	388,541	309,189	-	-	-
I-10 Frontage Road - Line Relocation	250,000	1,004,534	281,396	518,458	-
Beach Nourishment	525,000	-	-	-	-
ADA Renovations	50,000	58,375	2,579	10,020	68,643
Courthouse Interior Repairs	75,000	-	-	-	-
Pleasure Island Golf Course	650,000	-	-	-	-
Deepening & Widening of Shipchannel	166,667	166,666	-	-	-
Pleasure Island Ship Channel Water Line	225,000	102,975	-	-	-
Election System	156,000	553	1,570	-	-
Courthouse Fire Protection	65,000	-	-	-	-
Courthouse Roof	450,000	48,980	-	-	-
Stormwater Permits Consulting	50,000	-	-	-	-
Service Zone	400,000	-	-	-	-
Benchmarking	10,000	-	-	-	-
Law Enforcement Radio System	400,000	-	-	-	-
Minnie Rogers Juvenile Justice Center	2,347,528	2,456,580	1,094,620	1,402	5,255
Southeast Texas Entertainment Complex (SETEC)	39,578,155	6,317,478	1,927,065	-	-
SETEC - Non-debt related	1,250,762	1,054,041	1,370,507	189,460	18,409
<b>Total Capital Projects</b>	<b>\$ 49,254,599</b>	<b>11,786,817</b>	<b>4,726,091</b>	<b>739,215</b>	<b>112,625</b>

# CAPITAL PROJECTS

## 2001-2002

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### **Labelle Road**

Project consists of acquiring 120 feet of right-of-way, adjusting utilities and reconstructing two-lane roadway with shoulders along with replacing two bridges from Farm to Market 365 to the BFI Landfill. Estimated cost for 2001-2002 fiscal year is \$610,463.

### **Shoreline Stabilization – Pleasure Island**

The placement of vinyl sheet piling and erosion control blankets along this stretch of waterway will prevent further erosion of the embankment. Previous methods of erosion control have not been effective and the continued erosion by ship wave action is compromising the integrity of the shoreline along Pleasure Island. Some of the concrete rip rap will be used to stabilize the footing of proposed vinyl sheet piling. The embankment will be reclaimed and sloped appropriately and covered with erosion blanket to promote vegetation growth. These areas will also provide a place for family recreation. Estimated costs for 2001-2002 fiscal year is \$485,600.

### **Spurlock Road – Phase III**

Project consists of acquiring necessary right-of-way and relocating existing pipelines to provide for future realignment of Spurlock Road. Estimated cost for 2001-2002 fiscal year is \$800,000.

### **Security Fence – Correctional Facility**

Project consists of installation of a fence mounted detection system surrounding the Jefferson County Correctional Facility. Estimated cost for 2001-2002 fiscal year is \$320,883.

### **Farm to Market 365**

This project is for improvements to Farm to Market 365 from US Hwy 69 to Spur 93. The County will participate with the City of Port Arthur to share the cost of engineering, right of way purchases, and utility relocations. The estimated cost of this match is \$388,541 for the 2001-2002 fiscal year.

## **I-10 Frontage Road**

Jefferson County in cooperation with the City of Beaumont and the Texas Department of Transportation has developed a plan to provide frontage roads from Walden Road to Major Drive. Total construction costs are anticipated to be \$12,000,000 with the Texas Department of Transportation providing \$10,000,000, the City of Beaumont \$1,000,000 and the County \$1,000,000. For the 2001-2002 fiscal year the County's contribution is \$250,000.

## **Beach Nourishment**

The purpose of the Sabine Pass to Galveston Bay Shoreline Erosion Study is to address the severe shoreline erosion occurring along the upper Gulf Coast of Texas between the Sabine-Neches Waterway (Sabine Pass), the Galveston Entrance Channel (Galveston Bay) and the entire Gulf shoreline of Galveston Island. The study area encompasses approximately 90 miles of shoreline. The County has committed \$525,000 to this project for the 2001-2002 fiscal year.

## **ADA Renovations**

These funds are for the continuing renovations of County facilities to comply with the Americans with Disabilities Act regulations. Estimated costs for the 2001-2002 fiscal year is \$50,000.

## **Courthouse Interior Repairs**

This project will provide funding for repairs to the interior of the main Courthouse, and the Courthouse expansion of 1980. Many of the repairs to be made are a result of leaks in the roofing, which caused water damage throughout the Courthouse. In conjunction with the restoration on the Courthouse in 2000, the roof has been reconstructed which will prevent future water damage. Estimated costs for the interior repairs are \$75,000 for the 2001-2002 budget year.

## **Pleasure Island Golf Course**

The Pleasure Island Golf Course is a \$2 million dollar professional quality golf course being designed by a local father son team who have designed and managed several local area golf courses. The father of this duo was once the manager of the original golf course on the island twenty years ago. The County in conjunction with the Jefferson County Parks Board dedicated \$1,300,000 to the entire project of which \$650,000 will be funded for construction for the 2001-2002 fiscal year.

### **Deepening & Widening of Shipchannel**

This funding represents the second installment of the County's portion in a cost study to deepen and widen the Sabine-Neches waterway. This project would allow ports in Southeast Texas to accommodate newer deep draft vessels and thus remain competitive with other ports on the Gulf Coast. The cost of the study will be funded over three years with the County's share being \$166,667 for the 2001-2002 budget year.

### **Pleasure Island Ship Channel Water Line**

The County, the Port Arthur Economic Development Corporation and the Pleasure Island Commission joined with the City of Port Arthur to provide water system improvements to the island. The overall project consists of the canal crossing and a water storage facility. This will provide water infrastructure to the golf course and future development such as hotels, condos, etc. Jefferson County's share of this project is \$225,000.

### **Election System**

This funding will provide a portion of the monies necessary to purchase an electronic election system to replace the existing system. The new election system will provide for faster tabulation and will require less manpower. Funding is estimated at \$156,000 for 2001-2002.

### **Courthouse Fire Protection**

This funding will be dedicated to fire code improvements for several County facilities. The estimated cost for the 2001-2002 fiscal year is \$65,000.

### **Courthouse Roof**

This project will fund the cost of a new roof for the Courthouse annex completed in the early 1980's. The new roof will stop water damage caused by leaks. The estimated cost for the roof is \$450,000 for the 2001-2002 budget year.

### **Stormwater Permits Consulting**

The Storm-water Permits Consulting will develop National Pollutant Discharge Elimination System (NPDES) Permits as required by EPA regulations for the County. This will be a joint effort with adjoining cities. The estimated cost for the 2001-2002 fiscal year is \$50,000.

## **Service Zone**

Service Zone will be a fully operational 600 seat permanent telecommunications and customer care center. The project is to be centrally located on the Southeast Texas Regional Airport property. Jefferson County will provide funding in the amount of \$900,000 which includes \$150,000 in land and \$750,000 towards construction of the facility. The \$400,000 budget for 2001-2002 will be utilized towards materials for the construction. The remaining balance will be in-kind contributions of precinct labor.

## **Benchmarking**

Project will be the continuation of the development of a County-wide surveying benchmark network. The first phase of the network is now available via the County's web-site for local engineers and citizens use. The funding for the project is estimated at \$10,000 for the 2001-2002 fiscal year.

## **Law Enforcement Radio System**

The \$400,000 budget for the radio system represents a projected annual payment for an 800 MHz countywide radio system. The 800 MHz will replace the County's current 400 MHz system, and will give the County compatibility with other law enforcement agencies using the 800 MHz system within the County.

## **Minnie Rogers Juvenile Justice Center**

Project consists of the construction of approximately 55,000 square feet juvenile detention facility with associated courtrooms and office complex, along with site work and drainage improvements. Project is to be located on U.S. Highway 69 adjacent to the Jefferson County Correctional Facility. Estimated cost for the 2001-2002 fiscal year is \$2,347,528.

## **Southeast Texas Entertainment Complex (SETEC)**

The Southeast Texas Entertainment Complex is a planned \$55 million complex. It will be designed and constructed over the next two and a half years. The facilities of the complex will include an arena, amphitheater, convention center, carnival midway, softball diamonds, RV park, visitors center, public park and nature fields. Nowhere else in the nation is there a complex with the mix of facilities proposed for this project. The facilities will have the capability to attract different types of events from those currently being booked in the areas theaters and civic centers. Visitors to the complex will impact Southeast Texas' economy. Many of the visitors will be the 4.4 million people who live within 90 miles of the complex.

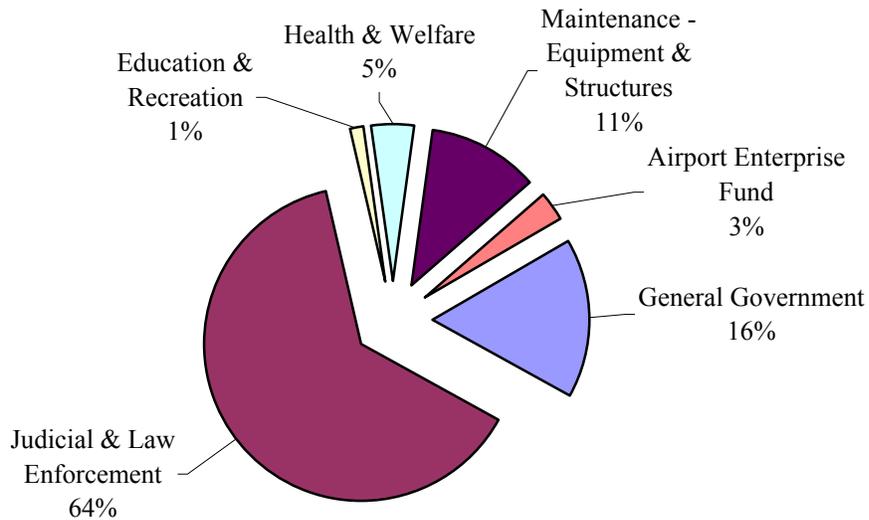
## **SETEC – Non-debt related**

This project is funded for expenditures at the Southeast Texas Entertainment Complex that can not be funded by the 2000 Certificates of Obligation. The estimated cost for 2001-2002 is \$1,250,762, which will include expenditures for a recreational vehicle park infrastructure, professional services for contract management, and pre-opening contractual services.

**PERSONNEL SCHEDULES**  
**SUMMARY BY DEPARTMENT**

	Fiscal Year		
	1999-2000	2000-2001	2001-2002
General Government	168	170	171
Judicial & Law Enforcement	656	657	655
Education & Recreation	14	14	14
Health & Welfare	48	48	48
Maintenance - Equipment & Structures	116	116	117
Airport Enterprise Fund	35	32	32
	<u>1,037</u>	<u>1,037</u>	<u>1,037</u>

**FY 2001-2002 Personnel**



**PERSONNEL SCHEDULES**  
**COMPENSATION PLAN**

Classified (CCG)		
Grade	Minimum	Maximum
24	13,881	20,822
25	14,228	21,342
26	14,584	21,876
27	14,948	22,423
28	15,322	22,983
29	15,705	23,558
30	16,098	24,147
31	16,500	24,750
32	16,913	25,369
33	17,336	26,003
34	17,769	26,653
35	18,213	27,320
36	18,668	28,003
37	19,135	28,703
38	19,614	29,420
39	20,104	30,156
40	20,607	30,910
41	21,122	31,682
42	21,650	32,475
43	22,191	33,286
44	22,746	34,119
45	23,314	34,972
46	23,897	35,846
47	24,495	36,742
48	25,107	37,661
49	25,735	38,602
50	26,378	39,567
51	27,038	40,556
52	27,713	41,570
53	28,406	42,609
54	29,116	43,675
55	29,844	44,767
56	30,590	45,886
57	31,355	47,033
58	32,139	48,209
59	32,943	49,414
60	33,766	50,649
61	34,610	51,915
62	35,476	53,213
63	36,362	54,544
64	37,272	55,907
65	38,203	57,305
66	39,158	58,738
67	40,137	60,206
68	41,141	61,711
69	42,169	63,254
70	43,224	64,835
71	44,304	66,456
72	45,412	68,118
73	46,547	69,821
74	47,711	71,566
75	48,903	73,355
76	50,126	75,189
77	51,379	77,069
78	52,664	78,996
79	53,980	80,970
80	55,330	82,995
81	56,713	85,070

Other Un-Classified (OTH)		
Grade	Minimum	Maximum
1	10,000	100,000

Elected Official (ELE)		
Grade	Minimum	Maximum
1	5,000	110,000

Constable's Contract per Hour (CON)		
Step	Minimum	Maximum
1	15.0058	15.0058
2	15.8654	15.8654
3	16.5462	16.5462
4	17.2269	17.2269
5	17.8327	17.8327
6	18.4500	18.4500
7	18.9981	18.9981
10	22.3673	22.3673

Law Enforcement Contract per Hour (CLE)		
Step	Minimum	Maximum
1	14.2846	14.2846
2	15.8654	15.8654
3	16.5462	16.5462
4	17.2269	17.2269
5	17.8327	17.8327
6	18.4500	18.4500
7	19.0038	19.0038
45	19.8981	19.8981
46	20.8731	20.8731
47	23.5269	23.5269
48	25.8115	25.8115

Detention Contract per Hour (CL2)		
Step	Minimum	Maximum
1	11.3654	11.3654
2	12.9635	12.9635
3	13.8519	13.8519
4	14.5327	14.5327
5	15.5481	15.5481
6	15.8654	15.8654
7	16.3385	16.3385
45	19.8981	19.8981
46	20.8731	20.8731
47	23.5269	23.5269
48	25.8115	25.8115

**PERSONNEL SCHEDULES**

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**SUMMARY BY MAJOR FUNCTION**

	<u>Grade</u>	<u>FTE</u>
<b><u>Elected Official</u></b>	ELE	1
		38
<b><u>Clerical, Administrative &amp; Fiscal</u></b>		
OFFICE ASSISTANT	CCG	32
		2
RECEPTIONIST/CLERK	CCG	34
		10
OFFICE SPECIALIST	CCG	36
		25
SENIOR OFFICE SPECIALIST	CCG	43
		18
ADMINISTRATIVE OFFICE SPECIALIST	CCG	46
		3
OFFICE MANAGER	CCG	51
		2
ELECTIONS ADMINISTRATOR	CCG	56
		1
ADMINISTRATIVE OPERATIONS MANAGER	CCG	56
		2
DEPUTY COUNTY CLERK	CCG	40
		22
SENIOR DEPUTY COUNTY CLERK	CCG	43
		1
ADMINISTRATIVE DEPUTY COUNTY CLERK	CCG	51
		6
CHIEF DEPUTY COUNTY CLERK	CCG	65
		1
COUNTY CLERK ADMINISTRATOR	CCG	61
		1
SECRETARY	CCG	38
		17
SENIOR SECRETARY	CCG	45
		15
ADMINISTRATIVE SECRETARY	CCG	47
		15
ACCOUNT CLERK	CCG	40
		49
SENIOR ACCOUNT CLERK	CCG	43
		11
ACCOUNTING TECHNICIAN	CCG	51
		6
SENIOR DEPUTY TAX CLERK	CCG	43
		1
COURT CLERK	CCG	40
		11
SENIOR COURT CLERK	CCG	43
		11
COURT REPORTER	CCG	61
		13
ADMINISTRATIVE AID TO COUNTY JUDGE	CCG	51
		1
COURT COORDINATOR	CCG	51
		14
ASSOCIATE COURT ADMINISTRATOR	CCG	51
		11
CHIEF APPELLATE	CCG	56
		1
DEPUTY DISTRICT CLERK	CCG	40
		15
ADMINISTRATIVE DEPUTY DISTRICT CLERK	CCG	51
		3
CHIEF DEPUTY DISTRICT CLERK	CCG	65
		1
SENIOR DEPUTY DISTRICT CLERK	CCG	43
		2
BUYER	CCG	43
		1
SENIOR BUYER	CCG	48
		2
ASSISTANT PURCHASING AGENT	CCG	61
		1
PURCHASING AGENT	CCG	72
		1
COMPUTER SERVICES TECHNICIAN/OPERATOR	CCG	49
		1
PERSONAL COMPUTER TECHNICIAN	CCG	49
		2
ANALYST/PROGRAMMER	CCG	60
		1
PROGRAMMER/ANALYST	CCG	62
		3

# PERSONNEL SCHEDULES

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## SUMMARY BY MAJOR FUNCTION

	<u>Grade</u>	<u>FTE</u>
SENIOR PROGRAMMER/ANALYST	CCG 68	1
COMPUTER SYSTEMS ADMINISTRATOR	CCG 64	2
SYSTEMS ANALYST	CCG 64	2
ASSISTANT DIRECTOR OF MIS	CCG 76	1
DIRECTOR OF MIS	CCG 82	1
FINANCIAL TECHNICIANS	CCG 48	7
FINANCIAL ANALYST	CCG 57	3
TAX OFFICE MANAGER	CCG 61	1
FINANCIAL MANAGER	CCG 69	3
CHIEF DEPUTY TAX ASSESSOR	CCG 66	1
CHIEF DEPUTY COUNTY TREASURER	CCG 54	1
FEE COLLECTIONS MANAGER	CCG 65	1
1ST ASSISTANT COUNTY AUDITOR	CCG 76	1
COUNTY AUDITOR	CCG 84	1
CLAIMS ADMINISTRATOR SUPERVISOR	CCG 54	1
CLAIMS ASSISTANT	CCG 40	1
CLAIMS ADJUSTER	CCG 46	2
BENEFITS SPECIALIST	CCG 52	1
HUMAN RESOURCES ASSISTANT	CCG 48	1
SENIOR BENEFITS ANALYST	CCG 54	1
EMP RELATIONS/COMPENSATION MGR	CCG 60	1
DIRECTOR OF HR & LABOR RELATIONS	CCG 80	1
SENIOR PERSONNEL SPECIALIST	CCG 54	1
INSURANCE AND RISK MANAGER	CCG 80	1
<b><u>Law Enforcement</u></b>		
CIVIL BAILIFF	CCG 36	3
TELECOMMUNICATOR	CCG 42	7
SENIOR TELECOMMUNICATOR	CCG 46	1
TELECOMMUNICATION SENIOR SUPERVISOR	CCG 54	1
ASSISTANT EMERGENCY MANAGEMENT COORDINATOR	CCG 51	1
ASSISTANT CHIEF DEPUTY SHERIFF	CCG 71	2
CHIEF DEPUTY SHERIFF	CCG 77	3
JUVENILE DETENTION OFFICER	CCG 41	11
LEAD JUVENILE DETENTION OFFICE	CCG 46	4
JUVENILE DETENTION SUPERINTENDENT	CCG 69	1
PRE-TRIAL ASSESSMENT SPECIALIST	CCG 51	2
COOK	CCG 31	1
PATHOLOGY ASSISTANT	CCG 58	1
CRIME LAB TECHNICIAN	CCG 46	1
FORENSIC TECHNICIAN	CCG 56	5
DIRECTOR OF CRIME LAB	CCG 70	1

**PERSONNEL SCHEDULES**

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**SUMMARY BY MAJOR FUNCTION**

	<u>Grade</u>	<u>FTE</u>
<b><u>Labor, Trades &amp; Maintenance</u></b>		
ASSISTANT BUILDING MAINTENANCE SUPERVISOR	CCG 53	1
CONSTRUCTION FOREMAN	CCG 56	1
PRINTER	CCG 42	1
PAINTER	CCG 46	3
CARPENTER	CCG 50	6
PLUMBER	CCG 47	2
HEATING, VENT & AC MECHANIC	CCG 54	3
WELDER	CCG 44	2
ELECTRICIAN	CCG 54	1
LEAD PRINTER	CCG 47	1
UTILITY MAINT. WORKER/MULTICRAFT	CCG 39	6
UTILITY MAINT. WORKER - ST&HWY	CCG 39	4
UTILITY/MAINT. WORKER/MULTICRAFT AP	CCG 39	3
VAN DRIVER	CCG 35	2
EQUIP OPERATOR/MAINT WORKER	CCG 43	19
SENIOR EQUIP OPERATOR/MAINT. WORKER	CCG 48	17
AUTOMOBILE MECHANIC	CCG 48	3
HEAVY EQUIPMENT MECHANIC	CCG 50	8
DIRECTOR OF SERVICE CENTER	CCG 59	1
VOTING MACHINE TECHNICIAN	CCG 46	1
CUSTODIAN	CCG 27	5
CUSTODIAL SUPERVISOR	CCG 47	2
ASSISTANT SUPERINTENDENT	CCG 57	2
GROUNDSKEEPER	CCG 32	5
BUILDING MAINTENANCE SUPERVISOR	CCG 58	2
SUPERINTENDENT OF BUILDING MAINTENANCE	CCG 59	1
DIRECTOR OF BUILDING MAINTENANCE	CCG 66	1
ROAD FOREMAN	CCG 53	8
PRECINCT ROAD SUPERINTENDENT	CCG 68	4
FUEL SERVICE LINEMAN/ARFF	CCG 44	8
LEAD FUEL SERVICE LINEMAN/ARFF	CCG 46	4
FUEL SERVICE SUPERVISOR/ARFF/FIRE	CCG 55	1
AIRPORT MAINTENANCE SUPERVISOR	CCG 54	1
AIRPORT OPERATIONS MANAGER	CCG 61	1
AIRPORT DIRECTOR	CCG 73	1
ENGINEERING ASSISTANT	CCG 41	1
SENIOR ENGINEERING TECHNICIAN	CCG 56	4
SURVEY PARTY CHIEF	CCG 51	1
ASSISTANT COUNTY ENGINEER	CCG 68	1
COUNTY ENGINEER	CCG 83	1

**PERSONNEL SCHEDULES**

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**SUMMARY BY MAJOR FUNCTION**

	<u>Grade</u>	<u>FTE</u>
PILOT/AIRCRAFT MECHANIC	CCG 61	1
CHIEF PILOT/AIRCRAFT MECHANIC	CCG 65	1
HERBICIDE APPL & MAINT WORKER	CCG 42	2
PESTICIDE APPL & MAINT WORKER	CCG 42	3
PESTICIDE APPL & VOTING MACHINE TECH	CCG 43	1
MOSQUITO CONTROL OPERATIONS FOREMAN	CCG 51	2
ENTOMOLOGIST	CCG 58	1
DIRECTOR OF MOSQUITO CONTROL	CCG 72	1
<b><u>Nursing &amp; Public Health</u></b>		
PUBLIC HEALTH NURSE	CCG 62	3
LICENSED VOCATIONAL NURSE	CCG 48	2
PRECERTIFICATION NURSE	CCG 60	1
PUBLIC HEALTH NURSING SUPERVISOR	CCG 64	2
NURSE PRACTITIONER	CCG 76	1
CONTRACT MONITOR/HEALTH SERVICES ADMINISTRATOR	CCG 52	1
ADMINISTRATIVE DIRECTOR OF H&W	CCG 72	1
ENVIRONMENTAL HEALTH INSPECTOR	CCG 49	2
DIRECTOR OF ENVIRONMENTAL CONTROL	CCG 63	1
<b><u>Human &amp; Social Services</u></b>		
JUVENILE PROBATION OFFICER	CCG 51	9
JUVENILE CASEWORK SUPERVISOR	CCG 61	4
JUVENILE CASEWORK MANAGER	CCG 67	2
WELFARE CASEWORKER	CCG 49	7
WELFARE CASEWORK SUPERVISOR	CCG 58	2
VETERANS SERVICE SUPERVISOR	CCG 49	1
VETERANS COUNTY SERVICE OFFICER	CCG 57	1
CASEWORKER AID	CCG 32	2
DIRECTOR OF JUV PROB & DETENTION	CCG 82	1
WITNESS COORDINATOR	CCG 47	1
SENIOR MEDIATION SUPERVISOR/CASE MANAGER	CCG 50	1
CASE MANAGER	CCG 36	1
CASEWORK COORDINATOR	CCG 36	1
DIRECTOR OF DISPUTE RESOLUTION	CCG 69	1
DIRECTOR OF PRETRIAL RELEASE	CCG 67	1
BOOKMOBILE DRIVER/LIBRARY ASSISTANT	CCG 34	1
LIBRARY ASSISTANT	CCG 34	1
LIBRARY SERVICES SPECIALIST	CCG 38	2
COUNTY LIBRARIAN	CCG 57	1

**PERSONNEL SCHEDULES**

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**SUMMARY BY MAJOR FUNCTION**

	<u>Grade</u>	<u>FTE</u>
<b><u>Other Un-Classified or Contract</u></b>		
DETENTION OFFICER	CL2 1-7	226
BAILIFF	CLE 1-7	7
SHERIFF'S DEPUTY	CLE 1-7	57
SERGEANT	CL2/CLE 45	21
LIEUTENANT	CL2/CLE 46	20
CAPTAIN	CL2/CLE 47	7
MAJOR	CL2/CLE 48	3
CONSTABLE DEPUTY	CON 1-10	21
GRAND JURY BAILIFF	OTH 1	2
ATTORNEY	OTH 1	31
INVESTIGATOR	OTH 1	6
ASSISTANT TO COUNTY JUDGE	OTH 1	2
AGRICULTURE EXTENSION AGENT	OTH 1	<u>6</u>
<b>Total</b>		<u><u>1,037</u></u>

# JEFFERSON COUNTY, TEXAS

## MISCELLANEOUS STATISTICS

### ELECTED COUNTY OFFICIALS

<u>Commissioners' Court</u>	<u>Length of Service</u>	<u>Term Expires</u>
Carl Griffith, County Judge	4 Years	12/31/02
Jimmie Cokinos, Commissioner, Pct. 1	8 Years	12/31/04
Mark Domingue, Commissioner, Pct. 2	10 Years	12/31/02
Waymon Hallmark, Commissioner, Pct. 3	8 Years	12/31/04
Connie M. Patterson, Commissioner, Pct. 4	<1 Year	12/31/02

### OTHER ELECTED COUNTY OFFICIALS

<u>Name</u>	<u>Position</u>	<u>Length of Service</u>	<u>Term Expires</u>
Sandy Walker	County Clerk	5 Years	12/31/02
Tom Maness	District Attorney	14 Years	12/31/02
Miriam Johnson	Tax Assessor Collector	5 Years	12/31/04
Linda Robinson	County Treasurer	13 Years	12/31/02
Mitch Woods	Sheriff	5 Years	12/31/04
John Appleman	District Clerk	37 Years	12/31/02
Kenneth Dollinger	Justice of the Peace Pct. 1 Pl. 1	5 Years	12/31/04
Vi McGinnis	Justice of the Peace Pct. 1 Pl. 2	14 Years	12/31/02
Robert Morgan	Justice of the Peace Pct. 2	4 Years	12/31/02
Ray Chesson	Justice of the Peace Pct. 4	4 Years	12/31/02
Paul Brown	Justice of the Peace Pct. 6	8 Years	12/31/02
John Borne	Justice of the Peace Pct. 7	19 Years	12/31/02
Thurman Bartie	Justice of the Peace Pct. 8	6 Years	12/31/02
Charles Conn	Constable Pct. 1	23 Years	12/31/04
Leonard Roccaforte	Constable Pct. 2	4 Years	12/31/04
Brandon Crowder	Constable Pct. 4	4 Years	12/31/04
Joe Stevenson	Constable Pct. 6	4 Years	12/31/04
Jeffrey Greenway	Constable Pct. 7	4 Years	12/31/04
Eddie Collins	Constable Pct. 8	8 Years	12/31/04
Al Gerson	Judge, County Court at Law #1	16 Years	12/31/02
Harold Plessala	Judge, County Court at Law #2	14 Years	12/31/02
John Davis	Judge, County Court at Law #3	11 Years	12/31/02
Charles Carver	Judge, Criminal District Court	6 Years	12/31/02
Leonard Giblin	Judge, 252nd District Court	24 Years	12/31/02
James Mehaffy	Judge, 58th District Court	7 Years	12/31/02
Gary Sanderson	Judge, 60th District Court	23 Years	12/31/04
Milton Shuffield	Judge, 136th District Court	6 Years	12/31/04
Donald Floyd	Judge, 172nd District Court	17 Years	12/31/02
Thomas Mulvaney	Judge, 279th District Court	3 Years	12/31/02
Lawrence Thorne	Judge, 317th District Court	3 Years	12/31/02

# JEFFERSON COUNTY, TEXAS

## MISCELLANEOUS STATISTICS

### APPOINTED OFFICIALS

<u>Name</u>	<u>Position</u>	<u>Length of Service</u>	<u>Term Expires</u>
Patrick Swain	County Auditor	4 Years	12/31/02
Alice Brockschmidt	Purchasing Agent	11 Years	12/31/01
Jose Pastrana	County Engineer	1 Year	
Vince Mannino	Agricultural Extension Service	9 Years	
Byron Broussard	Airport	8 Years	
David Fontenot	Service Center	12 Years	
Harry Fuselier	Buildings Maintenance	4 Years	
Larry Gist	Court Master	4 Years	
Paul Helegda	MIS	3 Years	
Cindy Bloodsworth	Dispute Resolution Center	12 Years	
John Cascio	Emergency Management	6 Years	
Michael Melancon	Environmental Control	5 Years	
Dr. Cecil Walkes	Health and Welfare Units	12 Years	
Cary Erickson	Human Resources	8 Years	
James Martin	Juvenile Probation & Detention	12 Years	
Emil Ciallela	Library	1 Year	
Lee Chastant	Mosquito Control	10 Years	
Dr. Tommy Brown	Morgue	3 Years	
Russell Ortego	Pre-Trial Release	11 Years	
Shannon Morgan	Risk Management	3 Years	
Tanya Harper	Fee Collections	2 Years	
Richard James	Veterans Services Offices	1 Year	

### CONSULTANTS AND ADVISORS

Certified Public Accountants

Charles E. Reed & Associates  
Port Arthur, Texas

Co-Bond Counsel

Orgain, Bell & Tucker, L.L.P.,  
and Germer, Bernson & Gertz, L.L.P.  
Beaumont, Texas

Financial Advisor

Coastal Securities, Houston, Texas

# JEFFERSON COUNTY, TEXAS

## MISCELLANEOUS STATISTICS

**Date of Creation** 1836

**Date of Organization** 1837

### Location

Upper Texas Coast  
Component of Beaumont-Port Arthur MSA

### County Seat

Beaumont, Texas

### Economy Base

Petroleum refining  
Production and processing of petrochemicals  
Fabrication of steel and steel products  
Shipping activity  
Manufacture of wood, pulp, food and feed products  
Agriculture  
Health care services

Transportation, communication and public utilities account for approximately 5% of area employment.

Six oil refineries located in the County produce 1.142 million barrels per stream day of crude oil.

Approximately 250 manufacturing firms are located in the MSA.

### Population (A)

<u>Year</u>	<u>County</u>	<u>City of Beaumont</u>	<u>City of Port Arthur</u>	<u>Beaumont, Port Arthur, Orange MSA</u>
1960	245,659	119,175	66,676	306,016
1970	246,402	117,548	57,371	347,568
1980	250,938	118,102	61,195	375,497
1990	239,397	114,323	58,724	361,226
2000 (B)	252,051	113,866	57,755	385,090

(A) Source: U.S. Census

(B) [www.census.gov](http://www.census.gov)

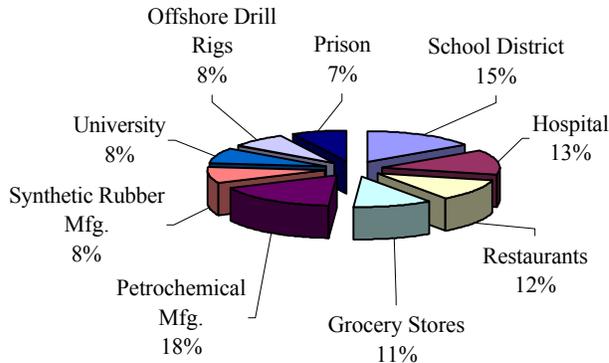
**JEFFERSON COUNTY, TEXAS**  
**MISCELLANEOUS STATISTICS**

**Employment Statistics (A)**

<u>Fiscal Year</u>	<u>Civilian Labor Force</u>	<u>Total Employment</u>	<u>Total Unemployment</u>	<u>Percent Unemployment</u>
1991	118,166	110,241	7,925	6.71%
1992	121,262	110,559	10,703	8.83%
1993	120,862	108,304	12,558	10.39%
1994	119,328	107,900	11,428	9.58%
1995	118,929	108,026	10,903	9.17%
1996	116,281	106,190	10,091	8.68%
1997	116,262	107,549	8,713	7.49%
1998	116,950	108,982	7,968	6.81%
1999	116,881	107,373	9,508	8.13%
2000 (B)	114,868	105,486	9,382	8.17%

**Top Ten Major Employers County and MSA (C)**

<u>Company</u>	<u>Industry</u>	<u>Employees</u>
Beaumont ISD	School District	2,923
Saint Elizabeth Hospital	Hospital	2,500
McDonald's Restaurants	Restaurants	2,200
Market Basket Food Stores	Grocery Stores	2,000
DuPont Sabine River Works	Petrochemical Mfg.	1,702
Bayer Corporation	Synthetic Rubber Mfg.	1,600
Huntsman	Petrochemical Mfg.	1,535
Lamar University	University	1,500
TDI-Halter, LP	Offshore Drill Rigs	1,500
Texas Dept of Criminal Justice	Prison	1,406



(A) Source: Labor Market Statistics - Texas Workforce Commission

(B) Average through end of September, 2000.

(C) Source: Beaumont Chamber of Commerce

# JEFFERSON COUNTY, TEXAS

## MISCELLANEOUS STATISTICS

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<b>Land Area</b>	945 square miles
<b>Maintained Roads</b>	416.642
<b>Bond Rating</b>	"Aa" Moody's Investors Service, Inc. "A+" Standard & Poor's Ratings Services

### Housing, 2000 (A)

Total units	102,080
Occupied units/households	92,880
Persons per household	2.55
Percent owner occupied	66.00%

### Education, 1990 (A)

Elementary and high school enrollment, 1990	44,547
Percent in public schools	91.60%
Persons 25 years and over, 1990	152,608
Percent high school graduates	74.40%
Percent college graduates	15.50%

### Voter Registration Figures (B)

<u>Precincts</u>	<u>Voters</u>		<u>Total</u>
	<u>Suspense</u>	<u>Non-Suspense</u>	
104	18,526	135,680	154,206

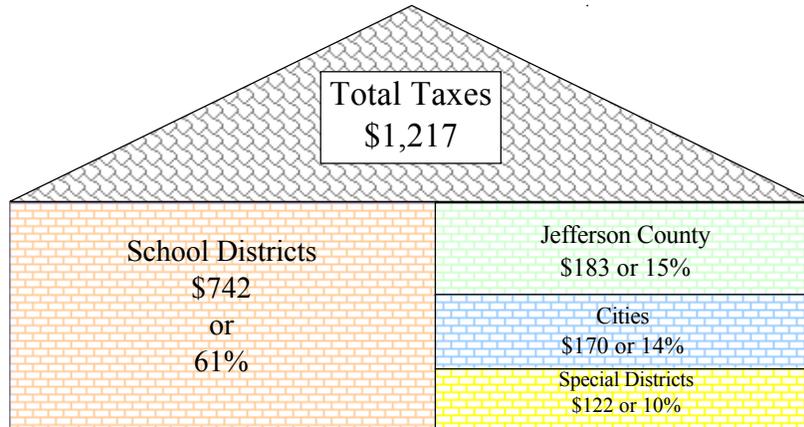
(A) Source: <http://www.census.gov>

(B) Source: <http://www.sos.state.tx.us>

**JEFFERSON COUNTY, TEXAS**

**MISCELLANEOUS STATISTICS**

**Property Tax Analysis for a \$50,000 Home in Tax Year 2000 (A)**



County taxes for fiscal year 2000-2001 for a \$50,000 would be \$182.50 based on the property tax rate of .365¢ per \$100 valuation. County taxes for fiscal year 2001-2002 will not change if the valuation on the taxpayers home remained the same.

**History of Abated Property Tax Values (B)**

<u>Tax Year</u>	<u># of Companies</u>	<u>Value Loss Due to Abatement</u>	<u>Tax Loss</u>	<u>Tax Rate</u>
1986	1	23,080,800	55,393.92	0.00240
1987	5	81,451,300	195,483.12	0.00240
1988	7	82,955,250	174,206.03	0.00210
1989	8	188,201,440	442,273.38	0.00235
1990	10	248,748,240	684,057.66	0.00275
1991	12	443,191,240	1,369,460.93	0.00309
1992	13	843,313,680	2,723,903.19	0.00323
1993	15	1,194,837,830	3,823,481.06	0.00320
1994	15	1,239,897,050	4,215,649.97	0.00340
1995	11	1,162,565,900	4,301,493.83	0.00370
1996	9	881,916,620	3,263,091.49	0.00370
1997	6	608,238,850	2,220,071.80	0.00365
1998	2	209,380,310	764,238.13	0.00365
1999	6	158,258,690	577,644.22	0.00365
2000	6	358,711,210	1,309,295.92	0.00365
			<u>26,119,744.65</u>	

(A) Source: [http://www.jcad.org/reports\\_taxlevy.asp](http://www.jcad.org/reports_taxlevy.asp)

(B) Source: [http://www.jcad.org/reports\\_abate.asp#1](http://www.jcad.org/reports_abate.asp#1)

## GLOSSARY OF TERMS

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**Accrual Basis**—A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**Ad Valorem**—Property taxes.

**Allocation**—Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.

**Appropriation**—A legal authorization to incur obligations and to make expenditures for specific purposes.

**Assessed Valuation**—The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

**Asset**—Resources owned or held by a government which have monetary value.

**Bond**—A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

**General Obligation Bond**—This type of bond is backed by the full faith, credit and taxing power of the government.

**Bond Refinancing**—The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

**Budget**—A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

**Budgetary Basis**—This refers to the basis of accounting used to estimate financing sources and uses in the budget. These generally take one of three forms: GAAP, cash, or modified accrual.

**Budget Calendar**—The schedule of key dates, which a government follows in the preparation, and adoption of the budget.

**Budgetary Control**—The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Capital Outlay**—Fixed assets which have a value of \$500 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

**Capital Project**—Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also called capital improvements.

**Cash Basis**—A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Contingency**—A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services**—Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

**Debt Service**—The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Depreciation**—Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**Disbursement**—The expenditure of monies from an account.

**Employee (or Fringe) Benefits**—Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

**Encumbrance**—The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Expenditure**—The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

**Expense**—Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**Fiscal Policy**—A government's policies with respect to revenues spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year**—A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

**Fund**—A fiscal entity with revenues and expenses, which are segregated for the purpose of carrying out a specific purpose or activity.

**Fund Balance** - The excess of the assets of a fund over its liabilities, reserves and carryover.

**GAAP**—Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

**Hourly**—An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads or to address temporary staffing needs. Hourly employees are paid on a per-hour basis and receive limited benefits.

**Levy**—To impose taxes for the support of government activities.

**Line-Item Budget**—A budget prepared along departmental lines that focuses on what is to be bought.

**Long-Term Debt**—Debt with a maturity of more than one year after the date of issuance.

**Materials and Supplies**—Expendable materials and operating supplies necessary to conduct departmental operations.

**Objective**—Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

**Obligations**—Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

**Operating Revenue**—Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

**Operating Expenses**—The cost for personnel, materials and equipment required for a department to function.

**Personal Services**—Expenditures for salaries, wages, and fringe benefits of a government's employees.

**Program**—A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

**Reserve**—An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resources**—Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue**—Sources of income financing the operations of government.

**Source of Revenue**—Revenues are classified according to their source or point of origin.

**Tax Levy**—The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Taxes**—Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Transfers In/Out**—Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**Unreserved Fund Balance**—The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges**—The payment of a fee for direct receipt of a public service by the party who benefits from the service.