

*Notice of Meeting and Agenda*  
*August 27, 2012*

**SPECIAL Session, August 27, 2012**

**BE IT REMEMBERED** that on **August 27, 2012**, there was begun and holden a SPECIAL Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
August 27, 2012**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **27<sup>th</sup>** day of **August 2012** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**WORKSHOP- 2:00 P.M. - Budget matters for the 2012-2012 Jefferson County, Texas Budget.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct Three**

**PLEDGE OF ALLEGIANCE: Everette D. Alfred, Commissioner, Precinct Four**

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**PURCHASING:**

1. Receive and file bids for (IFB 12-029/JW), Term Contract for Elevator Maintenance and Repair for Jefferson County. **SEE ATTACHED PAGES 9 - 236**

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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2. Receive and file bids for (IFB 12-030/JW), Proposed 200,000 gallon Elevated Water Tank (Funded by Round 1 TDRA Grant). . **SEE ATTACHED PAGES 237 - 563**

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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3. Consider and approve, execute, receive and file a Partial Lease Assignment, in accordance with (RFP 11-014/KJS), Lease of Properties Acquired as a Result of "Buy-Out" between Kenneth Wayne Chadwick and LaBelle Properties, Ltd. and B.C. Hebert Heirs. .

**SEE ATTACHED PAGES 564 - 567**

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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4. Consider and possibly approve disposition of salvage property as authorized by Local Government Code §263.152 (3) for broken or obsolete items. .

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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5. Consider and possibly approve disposal of scrap aluminum poles and sidings. Scrap materials to be transported to a metal salvage company and there sold for such price as it may command and return funds to the County.

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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**COUNTY COMMISSIONERS:**

6. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order. .

**Action: Tabled**

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7. Consider and possibly and possibly authorize the County Judge to execute a Notice of Intent to Participate in the Texas Department of Agriculture Hog Out Grants Program. .

**Motion by: Commissioner**

**Second by: Commissioner**

**Action: APPROVED**

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8. Hear presentation from YMBL relating to the Southeast Texas State Fair results. .

**Action: None**

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9. Consider and possibly approve a Resolution adopting the Mitigation Action Plan of Southeast Texas Regional Planning Commission. .

**SEE ATTACHED PAGE 568**

**Motion by: Commissioner**

**Second by: Commissioner**

**Action: APPROVED**

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10. Consider and possibly authorize the County Judge to execute the Contract for Fines and Fees Collection Services with Linebarger Goggan Blair & Sampson LLP for the collection of delinquent court fees and fines.

**Motion by: Commissioner**

**Second by: Commissioner**

**Action: APPROVED**

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11. Consider and possibly approve the reappointments of Gladdie Fowler (appointed by Commissioner Sinegal) and Tim Sudela (appointed by the County Judge) as Board Members on the Spindletop Center Board of Trustees, this is a two year term.

**Motion by: Commissioner**

**Second by: Commissioner**

**Action: APPROVED**

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12. Consider and possibly authorize the County Judge to execute a Memorandum of Understanding between Jefferson County and Texas AgriLife Extension regarding Information Technology Services.

**Motion by: Commissioner**

**Second by: Commissioner**

**Action: APPROVED**

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**COUNTY AUDITOR:**

13. Consider and approve budget amendment – 252<sup>nd</sup> District Court – additional cost for indigent defense.

120-2037-412-5072	Pauper Attorney Fees	\$ 100,000	
110-2027-412-5055	Petit Juror		\$ 100,000

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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14. Consider and approve budget amendment – Service Center – additional cost for fuel.

120-8095-417-3037	Gasoline	\$ 100,000	
110-2027-412-5055	Petit Juror		\$ 100,000

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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15. Consider and approve budget transfer – County Court @ Law I– additional supplies.

120-2051-412-3078	Office Supplies	\$ 200	
120-2051-412-5062	Travel		\$ 200

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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16. Consider authorizing the County Judge to execute a renewal contract with Appriss Technology for the provision of victim information and notification services. The services are to be paid for by Texas Office of the Attorney General VINE grant funds.

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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17. Execute, receive, and file contract for arraignment services and all other duties to be performed by Judge Leonard Giblin, Jr., Judge Harold Plessala, Judge Charles Carver, or other qualified magistrate for the period 10/1/2012 – 9/30/2013.

**SEE ATTACHED PAGES 569**  
**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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18. Consider and approve Intergovernmental Agreement with the Port of Beaumont for the distribution of 2009 Port Security Grant Funds. Jefferson County acts as the fiduciary agent for the distribution of these funds. .

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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19. Receive and file order from Board of District Judges approving County Auditor's budget and Court Reporters' compensation for fiscal year 2012/2013. .

**SEE ATTACHED PAGES 570 - 575**

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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20. Receive and file Financial & Operating Statements for the Month Ending July 31, 2012. .

**SEE ATTACHED PAGES 576 - 590**

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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21. Regular County Bills – check #370487 through check #370780. .

**SEE ATTACHED PAGES 591 - 601**

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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**Budget workshop to discuss pending items for the proposed 2012-2013 budget beginning at 2:00 P.M.**

**COUNTY CLERK:**

22. Public hearing on the County Clerk's Records Archive Plan for fiscal year 2012-2013.

**Action:**

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23. Consider and possibly approve, receive and file, the County Clerk's Records Archive Plan for fiscal year 2012-2013. . **SEE ATTACHED PAGE 602**

**Motion by: Commissioner**  
**Second by: Commissioner**  
**Action: APPROVED**

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**24.** Consider and possibly approve appointing Election Precinct Judges and Alternate Judges from lists submitted by the County Chairs pursuant to Election Code 32.002 for the period September 1, 2012, through August 31, 2014.

**Motion by:** Commissioner  
**Second by:** Commissioner  
**Action:** APPROVED

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**25.** Receive and file list of approved Election Precinct Judges and Alternates. .

**SEE ATTACHED PAGES 603 - 607**

**Motion by:** Commissioner  
**Second by:** Commissioner  
**Action:** APPROVED

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**DISTRICT CLERK:**

**26.** Public hearing on the District Clerk's Records Archive Plan for fiscal year 2012-2013. .

**Action:** None

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**27.** Consider and possibly approve, receive and file, the District Clerk's Records Archive Plan for fiscal year 2012-2013. . **SEE ATTACHED PAGES 608 - 610**

**Motion by:** Commissioner  
**Second by:** Commissioner  
**Action:** APPROVED

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**28.** Consider and possibly and possibly authorize the County Judge to execute the Cooperative Agreement between the Office of the Attorney General of the State of Texas and Jefferson County, Texas. (Contract No. 13-C0053 for fees reimbursed for clerical duties for the period from September 1, 2012 through August 31, 2014.) .

**Motion by:** Commissioner  
**Second by:** Commissioner  
**Action:** APPROVED

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**SET NEXT MEETING DATE MONDAY, SEPTEMBER 3, 2012 IS  
A COUNTY HOLIDAY (LABOR DAY)**

Note: Next meeting Tuesday, September 4, 2012 at 1:30pm

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**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

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**SPECIAL Session, August 27, 2012**

There being no further business to come before the Court at this time, same is now here adjourned on this date, August 27, 2012.