

**Special Session, March 28, 2011**

**BE IT REMEMBERED** that on **March 28, 2011**, there was begun and holden a Special Session of the Commissioners Court of Jefferson County, Texas, with the following members and officers present and participating except those absent as indicated:

Honorable Jeff Branick, County Judge

Commissioner Eddie Arnold, Commissioner Pct. No. 1

Commissioner Brent Weaver, Commissioner Pct. No. 2

Commissioner Michael Sinegal, Commissioner Pct. No. 3

Commissioner Everette D. Alfred, Commissioner Pct. No. 4

Honorable G. Mitch Woods, Sheriff

Honorable Carolyn L. Guidry, County Clerk -

when the following proceedings were had and orders made, to-wit:

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Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA AND MINUTES  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
March 28, 2011**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 p.m.**, on the **28<sup>th</sup>** day of **March 2011** at its regular meeting place in the **Commissioners' Courtroom, 4<sup>th</sup> Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.**

Said meeting will be a **Special Meeting** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**20. WORKSHOP: 11:00 a.m. –To hear presentation from Hunton Trane Services relating to an energy saving capital projects audit.**

**INVOCATION: Michael S. Sinegal, Commissioner, Precinct No. 3**

**PLEDGE OF ALLEGIANCE: Everette D. Alfred, Commissioner, Precinct No. 4**

**PURCHASING:**

1. Extend opening date for (RFP 11-014/KJS), Lease of Properties Acquired as a Result of "Buy-Out," from April 4, 2011 to April 26, 2011.

**Motion By: Commissioner Alfred**  
**Second By: Commissioner Sinegal**  
**Action: APPROVED**

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2. Receive and file executed contracts for (IFB 11-002/AW), Insecticides, Herbicides, Spray Adjuvants, and Adulticides for the Jefferson County Mosquito Control District with Alligare LLC, Crop Production Services, Inc., Clarke Mosquito Control Products, Inc., Target Specialty Products, Red River Specialties, Inc., and ADAPCO, Inc.

**SEE ATTACHED PAGES 7 -18**

**Motion By: Commissioner Alfred**  
**Second By: Commissioner Sinegal**  
**Action: APPROVED**

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3. Consider and possibly approve a discretionary exemption in accordance with Local Government Code §262.024(7)(A) an item that can be obtained from only one source, including: items for which competition is precluded because of existence of patents, copyrights, secret processes, or monopolies for server upgrade and warm stand by server configuration for the Jefferson County Sheriff's Office with Data Works Plus, LLC in the amount of \$23,594.15.

**Motion By: Commissioner Alfred**  
**Second By: Commissioner Sinegal**  
**Action: APPROVED**

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**COUNTY COMMISSIONERS:**

4. Consider authorizing the County Judge to enter/ terminate a Burn Ban Order.

**Action: TABLED**

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5. Consider Resolution Approving Action of Jefferson County Industrial Development Corporation Supplementing Indenture of Trust and Security Agreement securing the Jefferson County Industrial Development Corporation Hurricane Ike Disaster Revenue Bonds (Jefferson Refinery, L.L.C. Project), Series 2010, and other matters related to the remarketing of such bonds.

**Clerk's Note: Resolution to be Received and Filed at a later date.**

**Motion By: Commissioner Sinegal**  
**Second By: Commissioner Weaver**  
**Action: APPROVED**

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6. Receive and file Certificate of Completion for Commissioner Everette Alfred.  
Commissioner Alfred has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code 2010.

**SEE ATTACHED PAGES 19 - 20**

**Motion By:** Commissioner Sinegal  
**Second By:** Commissioner Weaver  
**Action:** APPROVED

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7. Consider and possibly approve a Proclamation declaring April Child Abuse Awareness Month in Jefferson County. **SEE ATTACHED PAGE 21**

**Motion By:** Commissioner Sinegal  
**Second By:** Commissioner Weaver  
**Action:** APPROVED

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8. Consider and possibly adopt a Resolution recognizing Judith A. Smith for 35 years of dedicated service to the Jefferson County Public Health Department and to the citizens of Jefferson County and wishing her well in her retirement.

**SEE ATTACHED PAGE 22**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Alfred  
**Action:** APPROVED

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9. Consider and possibly approve Jefferson County Tourism Committee Hotel Occupancy Tax 2011 spring allocation recommendations.

**Motion By:** Commissioner Sinegal  
**Second By:** Commissioner Weaver  
**Action:** APPROVED

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**COUNTY AUDITOR:**

10. Consider and possibly approve downgrade of Associate Court Administrator position to Deputy Clerk position with an annual budget of \$35,318, and utilize savings from downgrade to reclassify Associate Court Administrator Position to Administrative Operations Manager with a budgeted position of \$55,249.

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Sinegal  
**Action:** APPROVED

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11. Receive and file the Jefferson County Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2010. **SEE ATTACHED PAGES 23 - 223**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Sinegal  
**Action:** APPROVED

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12. Receive and file the Management Letter from Gayle W. Botley, CPA for the fiscal year ended September 30, 2010. **SEE ATTACHED PAGES 224 - 225**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Sinegal  
**Action:** APPROVED

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13. Receive and file Single Audit for Jefferson County, Texas for fiscal year ended September 30, 2010. **SEE ATTACHED PAGES 226 - 239**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Sinegal  
**Action:** APPROVED

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14. Receive and file SMG Operations – Ford Park Audited Financial Statements for the period ending September 30, 2010. **SEE ATTACHED PAGES 240 - 247**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Sinegal  
**Action:** APPROVED

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15. Receive and file the Management Letter from Gayle W. Botley, CPA for SMG Operations – Ford Park for the fiscal year ended September 30, 2010.

**Clerk's Note:** Item deleted from agenda

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16. Regular County Bills – check #351218 through check #351447.

**SEE ATTACHED PAGES 248 - 257**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Sinegal  
**Action:** APPROVED

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**ENGINEERING DEPARTMENT:**

17. Consider and possibly approve the Standard Non-Commercial Driveway Detail for Precinct use and to be included in the current Subdivision and Development Regulations.

**Motion By:** Commissioner Alfred  
**Second By:** Commissioner Weaver  
**Action:** APPROVED

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**MAINTENANCE DEPARTMENT:**

18. Consider and possibly adopt a Resolution recognizing Kenneth R. Clark for 25 years and 3 months of dedicated service to the Jefferson County Maintenance Department and to the citizens of Jefferson County and wishing him well in his retirement.

**SEE ATTACHED PAGE 258**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Alfred  
**Action:** APPROVED

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**MOSQUITO CONTROL:**

19. Consider and possibly adopt a Resolution recognizing Jeff Douthitt for 24 ½ years of dedicated service to the Jefferson County Mosquito Control Department and to the citizens of Jefferson County and wishing him well in his retirement.

**SEE ATTACHED PAGE 259**

**Motion By:** Commissioner Arnold  
**Second By:** Commissioner Alfred  
**Action:** APPROVED

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**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**

**Special Session, March 28, 2011**

There being no further business to come before the Court at this time, same is now here adjourned on this date, March 28, 2011