

*Notice of Meeting and Agenda*  
*October 17, 2016*

Jeff R. Branick, County Judge  
Eddie Arnold, Commissioner, Precinct One  
Brent A. Weaver, Commissioner, Precinct Two  
Michael S. Sinegal, Commissioner, Precinct Three  
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA  
OF COMMISSIONERS' COURT  
OF JEFFERSON COUNTY, TEXAS  
October 17, 2016**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **17th** day of **October 2016** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

**11:00 a.m.-Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.071 for the purpose of receiving information from its counsel regarding pending litigation against the County.**

**INVOCATION:** Michael S. Sinegal, Commissioner, Precinct Three

**PLEDGE OF ALLEGIANCE:** Everette "Bo" Alfred, Commissioner, Precinct Four

**PURCHASING:**

(a) Consider and approve bid due date extension for (IFB 16-029/YS), Term Contract for Pick Ups, Vans, & Utility Vehicles for Jefferson County from 11:00 am CDT, Tuesday, November 1, 2016 to 11:00 am CDT, Tuesday, November 8, 2016.

(b) Consider and approve award, execute, receive and file a contract for (IFB 16-027/JW), Road Improvements for Jefferson County Phase II (County Transportation Infrastructure Fund) with Brystar Contracting, Inc. for the base bid amount of \$97,119.00, Additive Alternate #1 in the amount of \$27,013.00, and Additive Alternate #2 in the amount of \$21,207.00; for a total of \$145,339.00. This project is funded by County Energy Transportation Reinvestment Zone (CERTZ).

[Contract -Brystar Contracting, Inc - Road Improvements Phase II \(CTIF\) \(IFB 16-027 JW\).pdf](#)

(c) Consider and approve, execute, receive and file a renewal for (IFB 13-024/JW), Term Contract for Morgue Transport Service for Jefferson County with BJ Transport Service for a third one (1) year renewal from November 9, 2016 to November 8, 2017.

[Contract Renewal- BJ Transport -Term Contract Morgue Transport Services \(IFB 13-024 JW\).pdf](#)

(d) Consider and approve, execute, receive and file a renewal for (IFB 13-021/JW), Term Contract for Catalog Pricing for Janitorial Supplies for Jefferson County with AOSS Medical Supply, Certified Laboratories, Hygeia Enviro Clean, Inc., ICS Jail Supplies, Matera Paper Company, Inc., Professional Polish, Inc., Sanitary Supply Company, Inc., and SupplyWorks for a third additional one (1) year renewal from November 9, 2016 through November 8, 2017.

[Contract Renewal - AOSS Medical Supply - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

[Contract Renewal - Certified Laboratories - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

[Contract Renewal - Hygeia Enviro Clean, Inc. - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

[Contract Renewal - ICS Jail Supplies, Inc. - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

[Contract Renewal - Matera Paper Company, Inc. - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

[Contract Renewal - Professional Polish - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

[Contract Renewal - Sanitary Supply - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

[Contract Renewal - SupplyWorks - Janitorial Supplies \(IFB 13-021 JW\).pdf](#)

(e) Consider and approve, execute, receive and file Amendment II (two) to contract (RFP 12-032/JW), Re-bid for Term Contract for Automated Teller Machines (ATM) Installation and Operation for Jefferson County. This amendment will add one additional ATM at the Subcourthouse, 525 Lakeshore Drive, Port Arthur TX, 77640.

[Amendment II -Rebid Term Contract ATM Installation & Operation \(RFP 12-032 JW\).pdf](#)

(f) Consider and approve, execute, receive and file Change Order No. 3 to (JOC 14-050/DC), with Construction Zone for Emergency Repairs of the

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Fire Alarm to remove 3 actuators and reinstall in 2 locations in the amount of \$4,517.97 for a new contract sum of \$826,024.78. This is in accordance with in accordance with TCPN Contract #R130203-TX-2464.

[Change Order No. 3 - Damper Actuator Relocation \(JOC 14-050-DC\).pdf](#)

- (g) Consider and approve, execute, receive and file InfoPrint Maintenance Renewal 2016-2017 for Jefferson County with Sirius in the amount of \$25,712.92.

[Sirius Proposal for InfoPrint Maintenance Renewal \(2016-2017\).pdf](#)

- (h) Consider and approve several HVAC repairs located at the Ford Park E-Hall Meeting rooms and Central Plant in the amount of \$13,072.45 to ICM in accordance with the terms of IFB 15-023/YS. Funding will come from the Ford Park Operations Funds.

[Ford Park HVAC Repairs - ICM.pdf](#)

- (i) Consider and possibly approve auction of surplus property as authorized by Local Government Code §263.152 (a) (1) by Horn's Auction, Inc. to be held on Saturday, November 5, 2016.

[Memo - Surplus Property Auction 10.12.16.pdf](#)

**COUNTY AUDITOR:**

- (a) Consider and approve FY 2017 budget transfer - Elections - portion of the cost for a 1660 scanner. Total net cost of scanner is \$10,796. Remaining amount will be provided from the County Clerk Election Contract fund.

120-1034-414-6002	COMPUTER EQUIPMENT	\$1,602.00	
120-1034-414-3026	ELECTION SUPPLIES		\$1,602.00

[ccElections -101716.pdf](#)

- (b) Consider and approve expenditures by the County Court at Law II in accordance with order pursuant to section 130.908 of Texas Local Government Code. Notary bonds for two employees in the amount of \$142.
- (c) Consider and approve expenditures by the Constable Pct.4 in accordance with order pursuant to section 130.908 Texas Local Government Code for the purchase of 2017 Police SUV and related equipment for a cost up to \$30,000 after trade-in. Replacement of vehicle was in the approved budget.

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- (d) Consider and approve utilizing District Attorney build out project funds to add wiring and cameras for interrogation rooms associated with the Law Library portion of the project. Estimated cost is \$10,219. Additional equipment is within total project budget of \$110,000.

[ccD.A.build out project-101716.pdf](#)

- (e) Regular County Bills - check #426104 through checks #426399.

[0426104\\_0426399.pdf](#)

**COUNTY COMMISSIONERS:**

- (a) Consider and possibly approve a request to refund the amount of \$50,000.00 that was previously donated to construct a kayak launch on the Jefferson County Drainage District #6 waterway near the Visitors Center.

- (b) Consider and possibly approve a Resolution adopting a Code of Conduct for Procurement Processes pursuant to Sec. 5.1.2 of the Texas Department of Agriculture, 2016 TxCDBG Project Implementation Manual.

[APPROVE A RESOLUTION ADOPTING A CODE OF CONDUCT FOR PROCUREMENT PROCESSES.pdf](#)

- (c) Consider and possibly approve the appointment of Ms. Shirley Adams to the Board of Trustees of the Spindletop Center to fill the vacancy occasioned by the resignation of Mr. Tim Sudela.( Appointment by Judge Jeff Branick)

- (d) Receive and file executed Interagency Agreement between Jefferson County, Texas and the Garth House, Mickey Mehaffy Children's Advocacy Program, Inc.

[RECEIVE AND FILE EXECUTED INTERAGENCY AGREEMENT GARTH HOUSE MICKEY MEHAFFY .pdf](#)

- (e) Consider approving a letter and authorizing its sending to individuals/organizations with events booked at Ford Park after 3/31/17.

[CONSIDER APPROVING LETTER WITH EVENTS BOOKED AT FORD PARK.pdf](#)

- (f) Receive and file Certificate of Completion for Commissioner Everette Alfred. Commissioner Alfred has successfully completed the continuing education provisions of Article 81.0025 of the Texas Local Government Code for 2016.

[RECEIVE AND FILE CERTIFICATE OF COMPLETION FOR COMMISSIONER EVERETTE ALFRED.pdf](#)

- (g) Consider and possibly approve a Proclamation regarding Italian History Month.

[CONSIDER AND POSSIBLY APPROVE A PROCLAMATION REGARDING ITALIAN HISTORY MONTH.pdf](#)

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- (h) Consider and possibly approve a Proclamation for Down Syndrome Awareness Month.

[PROCLAMATION FOR DOWN SYNDROME AWARENESS MONTH.pdf](#)

- (i) Receive and file executed Special Warranty Deed from Jefferson County to the City of Port Arthur for the transfer of property located at 246 Dallas Ave., Port Arthur, Texas for a public purpose.

[RECEIVE AND FILE EXECUTED SPECIAL WARRANTY DEED 246 DALLAS AVE PORT ARTHUR TX.pdf](#)

- (j) Consider and possibly approve Jefferson County Tourism Committee formally tabled Fall 2016 Hotel Occupancy Tax allocation recommendations. Requested Recommendation- Southeast Texas baseball Academy -\$20,100- \$21,000 -Southern Black Softball Association- \$15,000- \$5,000- Southern Black Softball Association - \$15,000- \$5,000

[2016 HOT GRANT CYCLE RECOMMENDATIONS.pdf](#)

**ENGINEERING:**

- (a) Consider and possibly approve the Preliminary Plat and Construction Plans for Love's Subdivision which is within the Beaumont ETJ (extra-territorial jurisdiction) and has been approved by Beaumont Planning & Zoning. This property is located in Precinct No. 4 along Smith Road and I-10.
- (b) Consider and possibly approve the Preliminary Plat and Construction Plans of Mid-County Industrial Park Phase I located along Highway 69 in Precinct No. 2.

**MAINTENANCE (BEAUMONT):**

- (a) Consider and possibly adopt a Resolution recognizing Bradley Davis for his 36 years of service to the Jefferson County Carpenter Shop/Maintenance Department and wishing him well in his retirement.

[RESOLUTION FOR BRADLEY DAVIS.pdf](#)

**OTHER BUSINESS:**

**Receive reports from Elected Officials and staff on matters of community interest without taking action.**

**\*\*\*DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

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**Jeff R. Branick**  
**County Judge**