

Notice of Meeting and Agenda
August 01, 2016

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
August 01, 2016**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **01st** day of **August 2016** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One

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PURCHASING:

- (a) Consider and approve a contract extension for the third one (1) year option to renew (IFB 13-009/JW), Term Contract for On Call Court Reporting and Transcription with Jan Girouard and Associates.
- (b) Consider and approve a contract extension for the third and final year (RFP 14-019/JW), Auditing Services for Jefferson County with Pattillo, Brown, & Hill LLP.
- (c) Rescind award of Proposal Item 31 (7818 FM 365, Beaumont TX) for (RFP 16-010/YS), Lease of Properties as a Result of "Buy Out" from Phillip & Lydia Hallmark.

[Phillip Hallmark 7.27.2016.pdf](#)

- (d) Consider and approve award, and execute lease agreements in accordance with (RFP 16-010/YS), Lease of Properties as a Result of "Buy Out" as shown on Attachment A.

[Attachment A.pdf](#)

[McClendon, Peggy \(Lease Agreement\).pdf](#)
[Brode, Eric R 7818 FM 365 \(Lease Agreement\).pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget transfer - Tax - purchase replacement folder/insert machine.

120-1011-415-6001	OFFICE MACHINES	\$38,687.00	
120-1011-415-1002	ASSISTANTS & CLERKS		\$38,687.00

[ccCOUNTY TAX DEPT.-080116.pdf](#)

- (b) Regular County Bills - check #423205 through checks #423439.

[0423205_0423439.pdf](#)

COUNTY CLERK:

- (a) Consider and possibly approve Order Calling for November 8, 2016, General Election, including Early Voting locations and hours and Election Day Vote Centers.

[Order of General Election_2016.pdf](#)

- (b) Consider and possibly approve appointment of Election Judges and Alternate Judges for a term of two years beginning September 1, 2016, from lists submitted by Democratic and Republican Party Chairs pursuant to Election Code 32.002.

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[2016-2018 Democratic Judges.pdf](#)

[2016-2018 Republican Judges.pdf](#)

[2016_November_Locations and Judges_List of Appointees.pdf](#)

[ORDER OF APPOINTMENT FOR ELECTION JUDGES AND ALTERNATES.pdf](#)

- (c) Consider and possibly approve appointment of Central Counting Station Manager for the November 8, 2016, General Election.

[Central Counting Station Manager Appointee_Democratic Recommendation.pdf](#)

[Central Counting Station Manager Appointee_Republican Recommendation.pdf](#)

- (d) Consider and possibly approve the appointment of Jeff Ross as Tabulation Supervisor and Paul Helegda as Assistant Tabulation Supervisor for the November 8, 2016, General Election.

- (e) Consider and possibly approve, execute, receive and file Joint Election Agreement with the City of Groves for the November 8, 2016, General Election.

[Executed Contract_with signature page.pdf](#)

- (f) Consider and possibly approve, execute, receive and file Joint Election Agreement with Hamshire-Fannett ISD for the November 8, 2016, General Election.

[Executed Elections Agreement_with signature page.pdf](#)

- (g) Consider and possibly approve, execute, receive and file Joint Election Agreement with Port Neches-Groves ISD for November 8, 2016, General Election.

[Executed Contract_with signature page.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver for the City of Port Arthur Community Development Department authorizing the demolition of property located at 2927 6th Street, Port Arthur, TX.

[DEMOLITION WAIVER 2927 6TH ST PORT ARTHUR TX.pdf](#)

- (b) Consider, possibly approve and authorize the County Judge to execute a Demolition Waiver for the City of Port Arthur authorizing the demolition of property located at 811 Stillwell Blvd., Port Arthur, TX.

[DEMOLITION WAIVER 811 STILLWELL BLVD PORT ARTHUR TX.pdf](#)

- (c) Consider and possibly approve the appointment of Chad Womack to the Jefferson County Tourism Committee. Appointment by Commissioner Brent Weaver.

- (d) Authorize the County Judge to execute a General Land Office Project Cooperation Agreement, CEPRA Project No. 1530

[INTERAGENCY PROJECT COOPERATION AGREEMENT CEPRA NO 1530.pdf](#)

COUNTY TAX ASSESSOR-COLLECTOR:

- (a) Receive and file Continuing Education Transcript for Allison Nathan Getz, Jefferson County Tax Assessor-Collector, who has successfully completed the continuing education requirements of Sec. 6.231(d) of the Texas Property Tax Code.

[Allison Getz transcript.pdf](#)

ENGINEERING:

- (a) Execute, receive and file Pipeline Permit 04-P-16 to ExxonMobil Pipeline Company for emergency repair on Erie Street. This project is located in Precinct 4.

[August 1, 2016 --04-P-16 ExxonMobil Pipeline.pdf](#)

Note: Budget Hearings will be held this week, August 1-5, 2016 (see attached schedule).

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**

**BUDGET WORKSHOP SCHEDULE
2016-2017**

Monday, August 1

- 9:30 a.m. Budget overview
- 9:45 a.m. MIS (1025) Helegda
- 10:00 a.m. County Clerk (1014), Elections Department (1034) Guidry
- 10:15 a.m. Tax (1011) Getz
- 10:30 a.m. Community Supervision (3058) Johnson
- 10:45 a.m. District Clerk (2031) Smith
- 11:00 a.m. Risk Management (1016) Erickson

- 12:00 p.m. thru 1:30 p.m. Break for Lunch
- 1:30 p.m. Commissioners Court Meeting
- 2:00 p.m. Airport (7091) Rupp
- 2:30 p.m. Visitor Center (8040) Hughes
- 2:45 p.m. Ford Park

Tuesday, August 2

- 9:45 a.m. Sheriff (3059), Crime Lab (3060), Jail (3062) Woods

- 12:00 p.m. – 1:30 p.m. – Break for lunch

- 1:30 p.m. Constable Pct. 1 (3065) White
- 1:45 p.m. Constable Pct. 4 (3068) Trahan
- 2:00 p.m. Constable Pct. 6 (3070) Baker
- 2:15 p.m. Constable Pct. 7 (3071) Greenway

Wednesday, August 3

- 9:45 a.m. Court Master (2055) - Gist
- 10:00 a.m. 60th District Court (2034) - Sanderson
- 10:15 a.m. Service Center (8095) - Zurita
- 10:30 a.m. Maintenance – Beaumont (6083) Knight
- 10:45 a.m. District Attorney (2030) Wortham

- 12:00 p.m. – 1:30 p.m. – Break for lunch

- 1:30 p.m. General Services (1024)/Tobacco (125)
- 2:00 p.m. Road & Bridge Precincts
Capital Projects

**Page Two:
Continued Budget Hearings**

Thursday, August 4

Open

Friday, August 5

Open

The following departments are not scheduled - No capital other than computers or vehicles and no personnel changes requested. MIS will be asked to make recommendation for Computer requests and Service Center will be asked to make recommendation on vehicle requests. Extra help and/or Travel less than \$3,000 increase and only minor changes to other operating line items:

Engineering	Dispute Resolution
Human Resources	Alternative School
County Judge	Juvenile Probation
Treasurer	Juvenile Detention
Voters Registration	Constable Pct. 2
Jury	Constable Pct. 8
Criminal District Court	Morgue
58th District Court	Agriculture
136th District Court	Health & Welfare I
172nd District Court	Health & Welfare II
252nd District Court	Nurse Practitioner
279th District Court	Child Welfare
317th District Court	Environmental Control
County Court at Law I	Indigent Health
County Court at Law II	Emergency Management
County Court at Law III	Mosquito Control
JP Pct. 1, PI 1	Maintenance – Port Arthur
JP Pct. 1, PI 2	Maintenance – Mid-County
JP Pct. 2	Historical Commission
JP Pct. 4	Veterans
JP Pct. 6	Parks
JP Pct. 7	
JP Pct. 8	

NOTE: TIMES ARE TENTATIVE. YOU MAY WANT TO COME A FEW MINUTES EARLY IN CASE BUDGET HEARINGS ARE MOVING QUICKLY.

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ADDENDUM TO
NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
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August 01, 2016

Notice having been heretofore posted of a **Special** to Commissioners' Court of Jefferson County, Texas, on the **01st** day of **August 2016** in the Commissioners' Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas. notice is hereby given of the following additional subject to be considered:

ENGINEERING:

- (b) Consider and possibly approve Minor Plat of Steel Painters Industrial Park located in Precinct 4 off of Chance Road (a private road). This property is located within the ETJ of Beaumont and within their 2 mile planning area. The City of Beaumont has cited Local Government Code section 212.004 stating that the tract is greater than 5 acres and is exempt from municipal platting requirements.

Jeff R. Branick
County Judge