

Notice of Meeting and Agenda
November 02, 2015

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
November 02, 2015**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **02nd** day of **November 2015** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

WORKSHOP: 11:00 a.m.- To receive information from Mr. Duane Gordy regarding the creation, construction, and operation of a new public-private toll way from SH 105 and US Highway 96/69 in Beaumont, TX to FM 105 and IH 10 in Vidor, TX.

INVOCATION: Eddie Arnold, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct Two

PURCHASING:

- (a) Reject all bids for (IFB 15-019/YS), Term Contract for HVAC Maintenance, Capital Equipment, Services, Repairs, Supplies, & Emergency Disaster Relief for Jefferson County Facilities.
- (b) Consider and approve specifications for Invitation for Bids (IFB 15-023/YS), Term Contract for HVAC Maintenance, Repair, & Emergency Services for Ford Park.
[Specifications - HVAC Maint, Repair, Emergency Services for Ford Park \(IFB 15-023 YS\).pdf](#)
- (c) Consider and approve award for (IFB 15-017/JW), Runway 12-30 Reconstruction at Jack Brooks Regional Airport to ALLCO in the amount of \$3,260,325.90. This project is funded by FAA AIP # 31 Grant.
- (d) Consider and approve, execute, receive and file a renewal for (RFP 12-028/JW), Inmate Health Care Services for Jefferson County Correctional Facility with Conmed, Inc. for an additional one year renewal from January 29, 2016 to January 28, 2017 with the annual base amount of \$3,136,318.00.
[Contract Renewal - CCS Conmed - Inmate Health \(RFP 12-028 JW\).pdf](#)
- (e) Consider and approve, execute, receive and file a renewal for (IFB 14-044/JW), Term Contract for Gray Limestone (Commonly Referred to as 610 Base) for Jefferson County with Martin Marietta Materials for a first additional one (1) year renewal from November 23, 2015 to November 22, 2016.
[Contract Renewal -Gray Limestone \(610 Base\) - Martin Marietta \(IFB 14-044 JW\).pdf](#)
- (f) Consider and approve correction to Amendment I (one) to (RFP 11-014/KJS), Lease of Properties Acquired as a Result of “Buy-Out” to transfer lease of property (Item 63) from Joe McClendon to Phillip and Lydia Hallmark.
[Residential Contract - Phillip Hallmark - Lease of Buy-Out Properties \(RFP 11-014 KJS\).pdf](#)
- (g) Consider and approve, execute, receive and file Amended Lease Agreements for (RFP 11-014/KJS), Lease of Properties Acquired as a Result of “Buy-Out” from Joe McClendon and Phillip and Lydia Hallmark.
[Amendment I \(Correction\) - McClendon - Lease of Buy-Out Properties \(RFP 11-014 KJS\).pdf](#)
[Amendment I \(Correction\) - Hallmark - Lease of Buy Out Properties \(RFP 11-014 KJS\).pdf](#)
- (h) Consider and approve, execute, receive and file Knight Security Systems Secure Plan Agreement for the Jefferson County Waterway Surveillance Camera System in the amount of \$92,700.00 for a three (3) year plan

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beginning on 11/01/2015. This is in accordance with the DIR-SDD-1725 Contract.

[Knight Security Systems - Secure Plan Agreement.pdf](#)

- (i) Consider and approve disposition of salvage property as authorized by Local Government Code §263.152 (3), for broken or obsolete items.

[Memo - Disposal of Salvage Property 10.28.15.pdf](#)

COUNTY AUDITOR:

- (a) Regular County Bills check #413708 through check #413928.

[0413708_0413928.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve a Proclamation for Harvest of Hope for Catholic Charities of Southeast Texas.

[PROCLAMATION FOR CATHOLIC CHARITIES.pdf](#)

- (b) Consider and possibly approve a Proclamation for Alzheimer's Awareness Day.

[PROCLAMATION FOR ALZHEIMERS AWARENESS DAY.pdf](#)

- (c) Receive and File Statement and Oath of Office for Vernon Pierce, newly appointed Commissioner of the Sabine- Neches Navigation District.

[RECEIVE AND FILE OATH FOR VERNON PIERCE.pdf](#)

- (d) Receive and file executed renewal of Amended Professional Services Agreement between Jefferson County, Texas and Tim Richardson for consulting work related to the BP Deepwater Horizon restoration funding.

[RECEIVE AND FILE PROFESSIONAL SERVICE AGMT TIM RICHARD.pdf](#)

- (e) Consider and possibly approve a Resolution to Cast Votes in the Election of the Board of Directors of the Jefferson County Appraisal District as provided by Section 6.03 of the Tax Code.

[RESOLUTION TO CAST VOTES APPRAISAL DISTRICT.pdf](#)

- (f) Consider, possibly approve, authorize the County Judge to execute and receive and file an Easement for Road Access from Jefferson Water Control & Improvement District No. 10 to Jefferson County, Texas for road access within and easement.

[EASEMENT FOR ROAD ACCES JEFF WATER CONTROL NO 10.pdf](#)

- (g) Receive and file the Certified Roll Jurisdiction Summary Resolution for the tax roll for the tax year 2015 for Jefferson County.

[ccCertified Roll Resolution110215.pdf](#)

ENGINEERING:

- (a) Execute, receive and file Utility Permit 13-U-15 to AT&T for burying a fiber optic cable to 6000 Airline Drive (Jack Brooks Airport). AT&T will start at an existing handhole in front of 5040 Airline Drive and boring into Airline Drive to get to other AT&T handhole near Runway. This project is located in Precinct 2.

[November 2, 2015 - 13-U-15 AT&T.pdf](#)

HUMAN RESOURCES:

- (a) Consider and possibly approve and receive and file revisions to the " Personnel Policies Practices and Procedures Manual " for the following policies: Section 2 -Equal Employment Opportunity Policy; Section 3 - Americans with Disabilities Act (ADA); Section 3.1 -Procedures for the Request and Provision of Reasonable Accommodation; Section 3.2 - ADA Grievance Procedures; Section 4.1 -Definitions of Employment Status; Section 4.2 -Employment Process; Section 5.2 -New Employee Orientation Period; Section 5.6 -Grounds for Immediate Suspension or Dismissal; Section 6 -Health and Safety; Section 6.1 -Smoking/Scent in the Workplace; Section 6.6 -Work Breaks & Breaks for Nursing Mothers; Section 7.1 Harassment and Sexual Harassment Policy; Section 10.1 -Wages; Section 10.3 Overtime/Compensatory Time; Section 11.3 - Funeral Leave; Section 11.4 -Family Medical Leave Act (FMLA); Section 11.5 -Unpaid Leave of Absence; Section 11.6 -Military Leave; Section 13 -Retirement; Section 13.1 -Retiree Health Insurance Policy; Section 14 -Employee Benefits and Services; Section 17 -Travel Policies & Procedures; and Section 18 -Jefferson County Cash Advance Policies & Procedures.

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge