

Notice of Meeting and Agenda
March 30, 2015

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
March 30, 2015**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **30th** day of **March 2015** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** meeting for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Everette "Bo" Alfred, Commissioner, Precinct Four

PLEDGE OF ALLEGIANCE: Eddie Arnold, Commissioner, Precinct One

PURCHASING:

- (a) Consider and approve, execute, receive and file a renewal for (IFB 14-009/JW), Term Contract for Microfilm Supplies for Jefferson County with DecisionOne Corporation, Information Management Services, and Western Micrographics & Imaging Systems for the first additional (1) one year renewal from May 4, 2015 to May 3, 2016.

[Contract Renewal - DecisionOne Corporation - Microfilm Supplies \(IFB 14-009 JW\).pdf](#)

[Contract Renewal - Information Management Services - Microfilm Supplies \(IFB 14-009 JW\).pdf](#)

[Contract Renewal - Western Micrographics & Imaging Systems - Microfilm Supplies \(IFB 14-009 JW\).pdf](#)

- (b) Consider and approve, execute, receive and file Change Order No. 3 for (IFB 14-018/KJS), Jefferson County New Health Clinic – (TDRA – Round I Disaster Project Now Funded by GLO) with N & T Construction for a decrease of \$895.82 for the deduction of partial length of waterline from previous change order that was not necessary due to new rerouting location; addition of fire extinguisher cabinets; addition of two three-way switches to conference room; removal of 2” gas line to generator pad location; bringing the total contract amount from \$1,986,898.79 down to \$1,986,002.97. This change order will increase contract working days by 17 days, bringing the total contract working days from 315 days to 332 days. The additional contract working days are due to inclement weather conditions.

[Change Order No. 3 - Jefferson County New Health Clinic \(IFB 14-018 KJS\).pdf](#)

- (c) Consider and approve, execute, receive and file professional service agreement (PROF 15-009/JW) with Tolunay-Wong Engineers, Inc. for material testing services for the Jack Brooks Regional Airport Taxiway D project at a total estimated cost of \$29,755.00. This project is funded by FAA AIP #30 Grant.

[Professional Agreement PROF 15-009 JW-Tolunay Wong -Material Testing Svcs JBRA Taxiway D.pdf](#)

- (d) Consider and approve a discretionary exemption in accordance with Local Government Code 262.024(a) (D) captive replacement parts or components to CTG Building & Construction, Inc. for a replacement of front fascia at the Jefferson County Correctional Facility in the amount of \$61,463.00.

[Quote - CTG Building & Construction - JCCF Front Fascia 3.26.15.pdf](#)

- (e) Consider and approve inter-department transfer of 2005 Toyota Prius VIN # JTDKB22U953083030 from Crime Lab to Service Center (Motor Pool) as authorized by Local Government Code §262.011 (j).

[Memo - Interdepartment Transfer 3.25.15.pdf](#)

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COUNTY AIRPORT:

- (a) Receive and file executed Hangar Lease between Jefferson County and KUSA Aviation, LLC for hangar space at Jack Brooks Regional Airport.(Hangar # 7)

[RECEIVE AND FILE LEASE AGMT KUSA AVIATION LLC HANGAR 7.pdf](#)

- (b) Receive and file executed Hangar Lease Agreement between Jefferson County and Huslin One Aviation, LLC for hangar space in Hangar 7.

COUNTY AUDITOR:

- (a) Consider and approve budget transfer - Marine Division - purchase of two outboard motors.

865-3054-421-6018	POWER TOOLS & APPLIANCES	\$33,500.00	
865-3054-421-3037	GASOLINE		\$33,500.00

[cc03302015marinedivision.pdf](#)

- (b) Consider and approve budget transfer - Constable, Precinct 6 - additional cost for travel.

120-3070-425-5062	TRAVEL EXPENSE	\$5,200.00	
120-3070-425-1098	OVERTIME ALLOWANCE		\$2,800.00
120-3070-425-3002	AMMUNITION		\$1,000.00
120-3070-425-3010	BOOKS-PRINTED		\$1,400.00

[cc03302015constablepct6.pdf](#)

- (c) Receive and file the Jefferson County Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended September 30, 2014.

[Jefferson County FY 2014 CAFR.pdf](#)

- (d) Receive and file the SAS 114 Letter from Pattillo, Brown, & Hill LLP for the Fiscal Year Ended September 30, 2014.

[2014 Jefferson County Sas 114 Ltr.pdf](#)

- (e) Receive and file SMG Operations - Ford Park Audited Financial Statements for the Period Ending September 30, 2014.

[2014 SMG Ford Park.pdf](#)

- (f) Receive and file the SMG Operations - Ford Park SAS 114 Letter from Pattillo, Brown, & Hill LLP for the Fiscal Year Ended September 30, 2014.

[2014 Ford Park SMG SAS LTR.pdf](#)

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- (g) Receive and file Single Audit for Jefferson County, Texas for the Fiscal Year Ended September 30, 2014.

[2014 Jefferson County Single Audit.pdf](#)

- (h) Receive and file the Passenger Facility Charge Audit Guide for Public Agencies for the Year Ended September 30, 2014.

[2014- Jefferson County PFC.pdf](#)

- (i) Consider and approve interpreter fee schedule for Criminal Courts in accordance with Code of Criminal Procedure 38.30 (c). Fees to be utilized by the Courts will be \$100/per half day and \$200/per full day.

[cc03302015criminalcourtpinterpreterfees.pdf](#)

- (j) Regular County Bills - check #405233 through check #405460.

[0405233_0405460.pdf](#)

COUNTY COMMISSIONERS:

- (a) Consider and possibly approve a Proclamation for the Gift of Life National Kick Butts Day.

[PROCLAMATION FOR THE GIFT OF LIFE .pdf](#)

- (b) Consider re-conveying the Al Price Juvenile Justice Facility to The State of Texas.

- (c) Consider and possibly approve Jefferson County Tourism Committee Spring 2015 Hotel Occupancy Tax allocation recommendations. (See attached)

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for February, 2015 including the year to date total earnings on County funds.

[RECEIVE AND FILE INVESTMENT SCHEDULE FOR FEBRUARY 2015.pdf](#)

ENGINEERING:

- (a) Execute, receive and file Utility Permit 07-U-15 to Trinity Bay Conservation District for improving water/sewer line on Coon and Kiker Roads. This project is located in Precinct 3.

[March 30, 2015-Trinity Bay Conser. 07-U-15.pdf](#)

- (b) Execute, receive and file Utility Permit 08-U-15 to Texas Windstream, Inc. for a fiber optic cable communication line, on Alamo Street to along and with Hamshire Road. This project is located in Precinct 3.

[March 30, 2015 Texas Windstream 08-U-15.pdf](#)

- (c) Execute, receive and file Utility Permit 09-U-15 to AT&T for the

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installation of a fiber optic cable along and with Blewitt Road. This project is located in Precinct 4.

[March 30, 2015 AT&T 09-U-15.pdf](#)

JUVENILE PROBATION:

- (a) Receive and File the Jefferson County Juvenile Board's Inspection and Certification of the Juvenile Detention Facilities at the Minnie Rogers Juvenile Justice Center as per Title 3, Texas Family Code, Section 51.12(c).

[JEFFERSON CNTY JUVENILE BOARDS INSPECTION AND CERT.pdf](#)

RISK MANAGEMENT:

- (a) Consider and possibly approve Fuel Storage Tank Liability Insurance Policy renewal with ACE American Insurance Company, effective April 6, 2015, at an annual premium of \$4,913.00 (a 9% increase over 2014's premium due to the extension of the retroactive date of coverage).

[IR_Quote110001.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge

Memo

To: Commissioners Court
From: Kathi Weathington Hughes
Date: 3/24/2015
Re: Spring 2015 HOT Grant Cycle Recommendations

Please see the attached Hotel Occupancy Tax grant applications for spring 2015 along with the list of recommendations from the Jefferson County Tourism Committee.

This will be an agenda item on March 30, 2015 during Commissioners Court.

Please feel free to give me a call if you have any questions.

Office 409/842-0500 cel 409/679-2808

**JEFFERSON COUNTY TOURISM COMMISSION
HOT GRANT APPLICATIONS
Spring 2015**

	<u>Requested</u>	<u>Awarded</u>
1. Stars Over Texas Softball Sabine River Rumble May 2 – 3, 2015	<u>\$500/\$500</u>	<u>\$500</u>
2. Stars Over Texas Softball USFA Texas State Tournament June 5 – 7, 2015	<u>\$500/\$500</u>	<u>\$500</u>
3. Stars Over Texas Softball USFA Texas State Tournament June 12 – 14, 2015	<u>\$500/\$500</u>	<u>\$500</u>
4. Stars Over Texas Softball Stars Over Texas Fall Showcase Futures September 4 – 6, 2015	<u>\$500/\$500</u>	<u>\$500</u>
5. Stars Over Texas Softball Stars Over Texas Fall Showcase September 11 – 13, 2015	<u>\$500/\$500</u>	<u>\$500</u>
6. Stars Over Texas Softball War Between the States September 26 – 27, 2015	<u>\$500/\$500</u>	<u>\$500</u>
7. Stars Over Texas Softball Santa in Blue Bicycle Round-Up November 7 – 8, 2015	<u>\$500/\$500</u>	<u>\$500</u>
8. GT Baseball Baseball Tournament May 9, 2015	<u>\$500/\$500</u>	<u>\$500</u>
9. GT Baseball Baseball Tournament June 25, 2015	<u>\$500/\$500</u>	<u>\$500</u>
10. South Texas County Judges & Commissioners Assoc. 81 st Annual South Texas County Judges & Commissioners Association Conference June 15-18, 2015	<u>\$4,500</u>	<u>\$4,500</u>
11. Sports Society for American Health Pleasure Island Bridge Half Marathon November 7, 2015	<u>\$7,000</u>	<u>\$3,500</u>
12. Fire Museum of Texas Temporary Exhibit “September 11, 2001: A Timeline” August 5 – September 30, 2015	<u>\$1,450</u>	<u>\$1,450</u>

13. The Streetz Dance Convention	<u>\$3,000</u>	<u>\$1,500</u>
Advertising and promotion of event, teachers & faculty, and the city. January 8-10 or January 15-17, 2016		
14. Rotary Club of Beaumont	<u>\$7,500</u>	<u>\$2,300</u>
2015 District 5910 Conference May 1-3, 2015		
15. Southeast Texas Arts Council	<u>\$15,000</u>	<u>\$5,000</u>
Publication of Fall/Winter 2015 Off Ramp August 1, 2015		
16. Southeast Texas Tennis Association (SETTA)	<u>\$500/500</u>	<u>\$500</u>
USTA Texas League Tennis Championships September 25-27, 2015		
17. Texas Style Cool Autumn Nites	<u>\$6,479</u>	<u>\$2,880</u>
Car Show in Downtown Beaumont October 16-18, 2015		
18. Gator Country, LLC	<u>\$1,220</u>	<u>\$1,220</u>
Tourism of Park and New Boat Swamp Tours N/A		
19. Clifton Steamboat Museum	<u>\$2,190</u>	<u>\$2,190</u>
Flyer Distribution N/A		
20. Port Arthur and Beaumont CVBs	<u>\$6,536.30</u>	<u>\$6,536.30</u>
Travel Shows August 22 – October 15, 2015		
21. Mardi Gras of Southeast Texas	<u>\$13,180</u>	<u>\$13,180</u>
Promotion of Mardi Gras 2016 February 4-7, 2015		
22. Lamar University/Spindletop-Gladys City Boomtown	<u>\$2,000</u>	<u>\$2,000</u>
Promotion of Facility N/A		
23. Bill Pickett Trail Riders	<u>\$30,000</u>	<u>\$4,500</u>
11 th Annual Trail Ride June 12-14, 2015		
24. Nederland Little League	<u>\$25,000</u>	<u>\$0</u>
New Ball Park 2015 Baseball Season		
25. Art Museum of Southeast Texas	<u>\$14,032.50</u>	<u>\$5,610.50</u>
Exhibitions: <i>Orna Feinstein</i> and <i>Michael Kenneough</i> September – November, 2015		

Totals	<u>\$144,087.80</u>	<u>\$61,366.80</u>
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