

Notice of Meeting and Agenda
October 07, 2013

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
October 07, 2013**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:00 PM**, on the **07th** day of **October 2013** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

INVOCATION: Eddie Arnold, Commissioner, Precinct One

PLEDGE OF ALLEGIANCE: Brent A. Weaver, Commissioner, Precinct Two

PURCHASING:

- (a) Receive and file bids for (IFB 13-020/JW), Term Contract for Indigent Burial Plots for Jefferson County.

[Bid - Claybar Haven of Rest Cemetery - Indigent Burial Plots.pdf](#)

[Bid - Gennis Group, Inc..pdf](#)

[Bid - Magnolia Cemetery - Indigent Burial Plots.pdf](#)

- (b) Consider and approve specifications for Invitation for Bid (IFB 13-024/JW), Term Contract for Morgue Transport Service for Jefferson County.

[Specifications - Morgue Transport Service for Jefferson County.pdf](#)

- (c) Consider and approve specifications for Invitation for Bid (IFB 13-025/KJS), Ford Park Arena Public Address System.

[Legal Notice - Ford Park Arena Public Address System.pdf](#)

- (d) Approve award, execute, receive and file Acceptance of Offer for (IFB 13-020/JW), Term Contract for Indigent Burial Plots for Jefferson County with Claybar Haven of Rest Cemetery, as shown on Attachment A.

[ATTACHMENT A.pdf](#)

[Contract - Claybar Haven of Rest Cemetery - Indigent Burial Plots.pdf](#)

- (e) Execute, receive and file contract for (IFB 13-017/JW), Re-bid Automobile Rental Concessions at the Jack Brooks Regional Airport with Avis Budget Car Rental, LLC. and The Hertz Corporation.

[Contract \(Unsigned\) - Avis Budget Car Rental, LLC. - Re-bid Automobile Rental Concessions JBRA.pdf](#)

[Contract \(Unsigned\) - The Hertz Corporation - Automobile Rental Concessions JBRA.pdf](#)

- (f) Consider and approve, execute, receive and file Change Order #4 for (IFB 11-049/KJS) Jefferson County Regional Marine Security Center with ALLCO. This change order will increase the contract amount by \$1,388.75, bringing the contract total to \$2,498,403.75, for additional blown-in R19-value fiberglass insulation in the attic. This is funded by the American Recovery and Reinvestment Act Port Security Grant Program (ARRA PSGP)

[Change Order # 4 - ALLCO - Jefferson County Regional Marine Center.pdf](#)

- (g) Consider and approve, execute, receive and file an Agreement (810 Replacement with OS Upgrade) with Jefferson County (MIS) and SPS VAR, LLC to migrate data from 9406-810 sn 454TM to 8202-E4D, in the amount of \$43,250.00 excluding charges for shipping.

[Jefferson County SPS Var Product Agreement.pdf](#)

- (h) Consider and approve, execute, receive and file an Agreement with Guardian Force and Ben J. Rogers Regional Visitors Center for burglar

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and fire systems at a yearly rate of \$3900.00 to be billed quarterly in the amount of \$975.00 beginning on October 7, 2013.

[Agreement - Guardian Force - Ben J. Rogers Regional Visitors Center.pdf](#)

- (i) Consider and approve, execute, receive and file a Change Authorization for Service Elite with IBM for i5/OS V5R4 Service Extension Support for 3 months beginning October 7, 2013 in the amount of \$605.00.

[Change Authorization - IBM Service Extension Support.pdf](#)

- (j) Consider and approve a discretionary exemption as authorized by Local Government §Code 262.02(a)(7)(D) for items that can be obtained from only one source, due to captive replacement parts or components for equipment, for revised additional staging and players tunnel to add stairs, rolling drum risers and equipment ramp with StageRight in the amount of \$61,200.00.

[Discretionary Exemption - StageRight - Ford Park ME3750 Decks AR PT Equip Ramp 0809.pdf](#)

COMMISSIONERS COURT:

- (a) Consider, possibly approve and authorize the County Judge to execute the Collective Bargaining Agreement between Jefferson County, Texas and the Jefferson County Deputy Constables Association for October 1, 2013 through September 30, 2014.

[ARTICLES OF AGMT DEPUTY CONSTABLES.pdf](#)

- (b) Consider and possibly authorize the County Judge to execute GLO Contract No. 10-5291-000-5299 Amendment No. 9 for Round 1 Disaster Recovery Funding.

[GLO CONTRACT 1052910005299 AMENDMENT NO 9.pdf](#)

- (c) Consider and possibly approve the 2014 County Holidays.

[2014 COUNTY HOLIDAYS.pdf](#)

- (d) Consider and possibly approve a Proclamation for Domestic Awareness Month.

[PROCLAMATION DOMESTIC VIOLENCE.pdf](#)

- (e) Consider and possibly approve a Resolution recognizing the 317th Judicial District Court of Jefferson County, Texas as the Jefferson County Family Dependency Treatment Drug Court.

[RESOLUTION 317 TH JUDICIAL DUG COURT.pdf](#)

- (f) Consider and possibly approve a Proclamation for National 4-H Week October 6-12, 2013.

[PROCLAMATION 2013 NATL 4 H WEEK.pdf](#)

- (g) Consider and approve Resolution for 2014 Indigent Defense Formula Grant Application.

[cc100720132014resolutionindigent defense grant.pdf](#)

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- (h) Consider and approve a fee of \$2 for each electronic filing transaction in accordance with Subchapter C, Chapter 72, Government Code, Section 72.031 effective January 1, 2014. This fee will be used to recover the actual system operating costs incurred by the County to accept electronic payment methods or interface with other technology information systems related to eFiling of court documents.

[cc10072013certofcostrecoveryfee.pdf](#)

- (i) Consider and approve Nationwide revised plan design (option 2) for the Jefferson County 457 deferred compensation plan. Option 2 transfers the fiduciary responsibility for fund selection to Morningstar Associates, LLC. Under Option 2, the current number of funds to select from will be reduced from 50 to 30 funds.

[CC10072013nationwide.pdf](#)

COUNTY AIRPORT:

- (a) Consider and possibly authorize the County Judge to execute Amendment to Land Lease Agreement between Jefferson County and William F. Scott 1991 Trust for property leased and the Jack Brooks Regional Airport.

[AMENDMENT TO LAND LEASE AGMT.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve FY 2013 budget transfer - Voters' Registration - additional cost for postage.

120-1031-415-4052	POSTAGE	\$50.00	
120-1031-415-3084	MINOR EQUIPMENT		\$50.00

[cc10072013votersregistration.pdf](#)

- (b) Consider and approve FY 2013 budget amendment - Risk Management - additional cost for postage.

120-1016-415-4052	POSTAGE	\$700.00	
120-3062-423-1044	DETENTION OFFICERS		\$700.00

[cc10072013riskmanagement.pdf](#)

- (c) Consider and approve FY 2013 budget amendment - Morgue - additional cost for contractual services.

120-3080-421-5077	CONTRACTUAL SERVICE	\$45,000.00	
120-3062-423-1044	DETENTION OFFICERS		\$45,000.00

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[cc10072013morgue.pdf](#)

(d) Consider and approve FY 2013 budget amendment - Indigent Health - additional cost for pharmaceuticals.

120-5079-442-3049	PHARMACEUTICAL SUPPLIES	\$80,000.00	
120-3062-423-1044	DETENTION OFFICERS		\$80,000.00

[cc10072013indigenthealth.pdf](#)

(e) Consider and approve FY 2014 budget amendment - Justice of the Peace, Precinct 6 - correction for contractual services.

120-2047-412-5077	CONTRACTUAL SERVICE	\$2,982.00	
120-9999-415-9999	CONTINGENCY APPROPRIATION		\$2,982.00

[cc10072013jppct6.pdf](#)

(f) Consider and approve FY 2014 budget amendment - Parks - allocation of Road & Bridge, Precinct 3 labor cost.

116-0606-452-1028	LABORERS	\$28,000.00	
116-0606-452-2001	F.I.C.A. EXPENSE	\$2,150.00	
116-0606-452-2002	EMPLOYEES' RETIREMENT	\$4,800.00	
116-0606-452-2003	EMPLOYEES' INSURANCE	\$5,650.00	
113-0302-431-1028	LABORERS		\$28,000.00
113-0302-431-2001	F.I.C.A. EXPENSE		\$2,150.00
113-0302-431-2002	EMPLOYEES' RETIREMENT		\$4,800.00
113-0302-431-2003	EMPLOYEES' INSURANCE		\$5,650.00

[cc10072013mesquitpark.pdf](#)

(g) Consider and approve FY 2014 budget transfer - Justice of the Peace, Precinct 2 - utilization of extra help.

120-2043-412-1005	EXTRA HELP	\$20,000.00	
120-2043-412-1002	ASSISTANTS & CLERKS		\$20,000.00

[cc10072013jppct2.pdf](#)

(h) Regular County Bills - check #385655 through check #385941.

[0385655_0385941.pdf](#)

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COUNTY CLERK:

- (a) Consider and possibly approve expenditure from County Clerk's Records Management Fund in the amount of \$11,844.65 for dual monitors and imaging cards for 8 Filing Dept. workstations to facilitate e-Recording, and for a tape backup unit and software license to backup the County Clerk's new server. The new backup unit is to replace an obsolete model.

[Dual Monitor Imaging Card Quote from CDW.pdf](#)
[Dual Monitor Dell Quote_Filing Dept..pdf](#)
[Dell Quote for Tape Backup Unit and Software License.pdf](#)

COUNTY TREASURER:

- (a) Receive and File Investment Schedule for September, 2013, including the year to date total earnings on County funds.

[COUNTY TREASURER INVESTMENT SCHEDULE.pdf](#)

RISK MANAGEMENT:

- (a) Consider and possibly approve 2014 Health Benefits Renewal with the Southeast Texas Government Employee Benefits Pool.

[2014 rate change JC.doc](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

Jeff R. Branick
County Judge



2014 County Holidays

**January 20 (Monday)
Martin Luther King, Jr., Day**

**February 17 (Monday)
President's Day**

**April 18 (Friday)
Good Friday**

**May 26 (Monday)
Memorial Day**

**July 4 (Friday)
Independence Day**

**September 1 (Monday)
Labor Day**

**November 11 (Tuesday)
Veteran's Day**

**November 27 & 28 (Thursday & Friday)
Thanksgiving**

**December 25 & 26 (Thursday & Friday)
Christmas**

**January 1, 2015 (Thursday)
New Year's**

Attachment A

IFB 13-020/JW
 Term Contract for Indigent Burial Plots for Jefferson County
 Final Bid Tabulation

Claybar Haven of Rest Cemetery
 US Hwy 90 West at Green Ponds
 Rd
 1155 North 11th
 Beaumont, TX 77702
 409-892-3456 phone
 409-892-6477 fax
warrenc@claybardifference.com
 Attention: Warren Claybar

Item	Description	Unit Price
1	Burial Plot (Initial Purchase of 50 Plots)	\$295.00
2	Opening and Closing of Plot to include Tent and Chairs	\$525.00
3	Grave Liner	\$354.00
4	Marker for Grave	\$120.00
Total		\$1,294.00