

Notice of Meeting and Agenda
July 29, 2013

Jeff R. Branick, County Judge
Eddie Arnold, Commissioner, Precinct One
Brent A. Weaver, Commissioner, Precinct Two
Michael S. Sinegal, Commissioner, Precinct Three
Everette "Bo" Alfred, Commissioner, Precinct Four



**NOTICE OF MEETING AND AGENDA
OF COMMISSIONERS' COURT
OF JEFFERSON COUNTY, TEXAS
July 29, 2013**

Notice is hereby given that the Commissioners' Court of Jefferson County, Texas, will meet at **1:30 PM**, on the **29th** day of **July 2013** at its regular meeting place in the Commissioner's Courtroom, 4th Floor, Jefferson County Courthouse, 1149 Pearl Street, Beaumont, Texas.

Said meeting will be a **Special** for the purpose of transacting the routine business of the County. Persons with disabilities requiring auxiliary aids for services who wish to attend this meeting should contact the County Judge's Office to arrange for assistance.

In addition to the routine business of the County, the subject of said meeting will be the following:

WORKSHOP: 2:00 p.m. - To discuss the status of Hurricane Ike Round 1 Disaster Grant Funding.

Note: Budget Hearings will be held this week, July 29th – August 2nd, 2013 (see attached schedule)

INVOCATION: Brent A. Weaver, Commissioner, Precinct Two

PLEDGE OF ALLEGIANCE: Michael S. Sinegal, Commissioner, Precinct Three

PURCHASING:

- (a) Reject all bids for (IFB 13-012/KJS), Jefferson County Drainage District No. 7 Ditch Rehabilitation Main B Diversion.

[Recommendation Letter - Carroll and Blackman - DD7 Main B Diversion 7.25.13.pdf](#)

- (b) Reject all bids for (IFB 13-010/KJS), Automobile Rental Concessions at the Jack Brooks Regional Airport.

- (c) Consider and approve specifications for Invitation for Bid, (IFB 13-017/JW), Re-bid Automobile Rental Concessions at the Jack Brooks Regional Airport.

[Legal Notice - Re-bid Automobile Rental Concessions at the Jack Brooks Regional Airport.pdf](#)

- (d) Award, (IFB 13-006/KJS), Cheek Community Sewer Improvements – Cheek Phase III to T. Johnson Industries, Inc., in the amount of \$228,653.50 subject to the approval by Texas Department of Agriculture (TDA).

[Award Recommendation Letter - dp Consulting 7.23.13.pdf](#)

- (e) Consider and approve, execute, receive and file Change Order #5 for (IFB 13-001/JW) Refurbishment of Jefferson County Health Clinic with Basco Construction Inc. for an increase of \$1,961.00 to demo existing electrical box and replace with new electrical to meet codes, bringing total contract to \$400,802.00 The days of completion will not change.

[Change Order #5-Basco Construction.pdf](#)

- (f) Recieve and file agreement (DIR Contract No. PG17000) with the Department of Information Resources/Communication Technology Services Division for TEX-AN communications. Approved by Jefferson County on July 1, 2013.

[Recieve and file DIR Contract.pdf](#)

COMMISSIONERS COURT:

- (a) Consider, possibly approve and authorize the Jefferson County Judge to execute a lease between Jefferson County, Texas and Fred Andrews, the volunteer security who resides at Golden Triangle Veterans Memorial Park.

[LEASE VETERANS MEMORIAL PARK.pdf](#)

- (b) Consider, possibly approve and authorize the Jefferson County Judge to execute a multiple use agreement between Jefferson County, Texas and the Texas Department of Transportation for the maintenance and operation of the public boat ramp on Highway 73 at Taylors Bayou.

[HWY 73 @ TAYLORS BAYOU BOAT RAMP.pdf](#)

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- (c) Consider and possibly adopt a Resolution recognizing Glen Permenter for 29 years of dedicated service to Jefferson County and wishing him well in his retirement.

[RESOLUTION PERMENTER.pdf](#)

- (d) Receive and file Interlocal Agreement between the City of Port Arthur and Jefferson County for the repaving of Knauth Road.

[cc07292013interlocalagreement.pdf](#)

COUNTY AIRPORT:

- (a) Consider and possibly approve TxDOT Routine Maintenance Program (RAMP) grant- Amendment # 1, M320BMPTA for the Jack Brooks Regional Airport. This amendment increases the current grant from \$70,000 to \$100, 000. The amendment will be used for replacement airfield lighting and equipment acquisition.

[RAMP GRANT AIRPORT.pdf](#)

COUNTY AUDITOR:

- (a) Consider and approve budget amendment - Road & Bridge, Precinct 1 - additional cost for contractual services.

111-0102-431-5077	CONTRACTUAL SERVICE	\$300.00	
111-0101-431-4052	POSTAGE		\$300.00

[cc07292013r&b1.pdf](#)

- (b) Consider and approve budget transfer - Purchasing - additional cost for postage.

120-1022-415-4052	POSTAGE	\$200.00	
120-1022-415-5001	ADVERTISING		\$200.00

[cc07292013purchasing.pdf](#)

- (c) Consider and approve budget transfer - Justice Court, Precinct 6 - additional cost for travel.

120-2047-412-5062	TRAVEL EXPENSE	\$200.00	
120-2047-412-3084	MINOR EQUIPMENT		\$200.00

[cc07292013jp6.pdf](#)

- (d) Consider and approve budget transfer - Airport - purchase of equipment for airfield spraying.

510-7091-463-6042	TRUCKS & TRAILERS	\$13,000.00	
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510-7091-463-3016	CHEMICALS, SPRAYS, ETC.		\$13,000.00
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[cc07292013airport.pdf](#)

- (e) Consider and approve budget transfer - General Services - additional cost for supplies.

120-1024-419-3078	OFFICE SUPPLIES	\$15,000.00	
120-1024-419-5077	CONTRACTUAL SERVICE		\$15,000.00

[cc07292013generalservices.pdf](#)

- (f) Receive and file Financial & Operating Statements for the Month Ending June 30, 2013.

[June 2013 Monthly Financial.pdf](#)

- (g) Regular County Bills - check #382884 through check #383108.

[0382884_0383108.pdf](#)

SHERIFF'S DEPARTMENT:

- (a) Consider and possibly approve up to 90 days extension leave without pay for David Duhon, Correctional Officer with the Jefferson County Correctional Facility. Mr. Duhon needs the extension due to the severity of his medical condition.

[NINETY DAY EXTENSION.pdf](#)

OTHER BUSINESS:

Receive reports from Elected Officials and staff on matters of community interest without taking action.

*****DISCUSSION ON ANY OTHER ITEM NOT ON AGENDA WITHOUT TAKING ACTION.**

**Jeff R. Branick
County Judge**

**BUDGET HEARINGS SCHEDULE - Revised
2013-2014**

Monday, July 29

9:30 a.m. Budget overview
10:00 a.m. Emergency Management (5080)
10:15 a.m. Mosquito Control (5081) Sexton
10:30 a.m. Community Supervision (3058) Stott
10:45 a.m. Maintenance – Beaumont (6083) Knight

12:00 p.m. thru 1:30 p.m. Break for Lunch
1:30 p.m. Commissioners Court Meeting

Tuesday, July 30

9:45 a.m. Sheriff (3059), Crime Lab (3060), Jail (3062), Marine Division (865) Woods
11:00 a.m. MIS (1025) Helegda
11:15 a.m. Health & Welfare I (5074), Health & Welfare II (5075), Indigent Medical Services (5079) Morris/Walkes

12:00 a.m. – 1:30 p.m. – Break for lunch

1:30 p.m. Visitor Center (8040) Hughes
1:45 p.m. All J.P.'s will report at this time
2:15 p.m. JP 1-1 (2041) Dollinger, JP 1-2 (2042) Beaulieu, JP 2 (2043) DeRouen, JP 4 (2045) Chesson, JP 6 (2047) Jones, JP 7 (2048) Burnett, JP 8 (2049) Gillam

2:15 p.m. - All Constable's will report at this time
Pct. 1 (3065) Saleme, Pct. 2 (3066) Bates, Pct. 4 (3068) Trahan, Pct. 6 (3070) Baker, Pct. 7 (3071) Greenway, Pct. 8 (3072) Collins

Wednesday, July 31

9:45 a.m. District Attorney (2030) Maness
10:15 a.m. Road & Bridge Precincts
Capital Projects
General Services (1024)/Tobacco (125)

12:00 a.m. – 1:30 p.m. – Break for lunch

1:30 p.m. 252nd District Court (2037) Walker
2:00 p.m. Airport (7091) Rupp
2:30 p.m. Ford Park

**Page Two:
Continued Budget Hearings**

Thursday, August 1

**10:00 a.m. County Court at Law I (2051) Eddins
10:15 a.m. County Clerk (1014) & Elections Department (1034) Guidry
10:45 a.m. Tax (1011) & Voter Registration (1031) Howard**

Friday, August 2

Open

The following departments are not scheduled - No capital other than computers or vehicles and no personnel changes requested. MIS will be asked to make recommendation for Computer requests and Service Center will be asked to make recommendation on vehicle requests. Extra help and/or Travel less than \$3,000 increase and only minor changes to other operating line items:

Engineering	County Court at Law III
Human Resource	Court Master
County Judge	Dispute Resolution
Risk Management	Alternative School
Treasurer	District Clerk
Jury	Juvenile Probation
Criminal District Court	Juvenile Detention
58th District Court	Agriculture
60th District Court	Morgue
136th District Court	Nurse Practitioner
172nd District Court	Child Welfare
279th District Court	Environmental Control
317th District Court	Maintenance – Port Arthur
Historical Commission	Maintenance – Mid-County
Parks	Service Center
County Court at Law II	Veterans

NOTE: TIMES ARE TENTATIVE. YOU MAY WANT TO COME A FEW MINUTES EARLY IN CASE BUDGET HEARINGS ARE MOVING QUICKLY.